

Item # 17

**City of Carson City
Agenda Report**

Date Submitted: December 21, 2009

Agenda Date Requested: January 7, 2010
Time Requested: 5 Minutes

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: Action to accept Public Works recommendation to approve Amendment No. 1 to Contract No. 0809-176 with Property Specialists, Inc. titled "On Call Right-of-Way Consulting" to expand the scope of work and increase the contract in an amount not to exceed \$375,000.00 from Various Capital Improvement Project Funds as provided for in FY2009/2010. *(Sandy Scott)*

Staff Summary: This project is needed to perform specialty Right-of-Way acquisition services for the continuing acquisition of property for the Roop Street Project and to provide additional appraisal services to enable Carson City to resell certain real property acquired for Carson City Capital Projects.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept Public Works recommendation to approve Amendment No. 1 to Contract No. 0809-176 with Property Specialists, Inc. titled "On Call Right-of-Way Consulting" to expand the scope of work and increase the contract in an amount not to exceed \$375,000.00 from Various Capital Improvement Project Funds as provided for in FY2009/2010. *(Sandy Scott)*

Explanation for Recommended Board Action: Staff recommends amending contract 0809-176 with Property Specialists, Inc. to provide additional Right-of-Way Services.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 625.530

Fiscal Impact: \$375,000.00

Explanation of Impact: Amount of contract amendment \$125,000.00.

Funding Source: Various Capital Improvement Project Fund Accounts

Alternatives: Provide other direction pursuant to Board Action.

Supporting Material: Contract Amendment No. 1

Prepared By: Sandy Scott, Purchasing and Contracts Coordinator

Reviewed By: [Signature] Date: 12/29/09
(Public Works)
[Signature] Date: 12/29/09
(City Manager)
[Signature] Date: 12-29-09
(District Attorney)
[Signature] Date: 12-29-09
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 0809-176**

THIS AMENDMENT is made and entered into this 7th day of January, 2010, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and **Property Specialists, Inc.**, hereinafter referred to as the "**CONSULTANT**", and is made to amend the existing contract known as **CONTRACT # 0809-176**.

WITNESSETH:

WHEREAS, during the performance of **CONSULTANT'S** duties pursuant to **CONTRACT # 0809-176** the **CITY** requested additional tasks of the **CONSULTANT** that were not within the original *Scope of Work* of the **CONTRACT**; and

WHEREAS, the **CITY** and **CONSULTANT** desire to amend **CONTRACT** to provide **CONSULTANT** authorization to perform the additional work and to compensate **CONSULTANT** for the additional work; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONSULTANT**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONSULTANT**, by and through their respective authorized representatives hereby agree to:

1 Amend Paragraph 4.1 of **CONTRACT # 0809-176** to provide in its entirety as follows:

CONSULTANT shall provide and perform the following services as set forth in Exhibit A to this agreement and Exhibit B to this Amendment to **CONTRACT # 0809-176** attached hereto and incorporated herein by reference for and on behalf of **CITY** herein referenced as "**Services**."

3 Amend Paragraph 5.1 of **CONTRACT # 0809-176** to provide in its entirety as follows:

City agrees to pay **CONSULTANT** the **CONTRACT SUM** based upon time and materials for a not to exceed amount of Three Hundred Seventy Five Thousand, Dollars and No Cents (\$375,000), which is an increase to the original contract amount by \$125,000.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

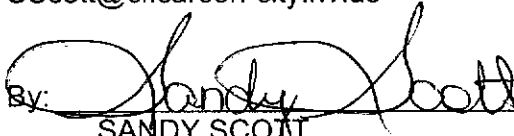
**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 0809-176**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY

Finance Director
Attn: Sandy Scott, Purchasing &
Contracts Coordinator
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-887-2133 ext. 30137
Fax: 775-887-2107
SScott@ci.carson-city.nv.us

By: 
SANDY SCOTT

DATED 12/29/09

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

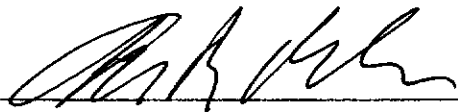
I have reviewed this Contract and approve
as to its legal form.

By: 
Deputy District Attorney

DATED 12-29-09

CITY'S ORIGINATING DEPARTMENT

BY: Andrew Burnham, Director
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701
Telephone: 775-887- Ext. 30367
Fax: 775-887-2164
ABurnham@ci.carson-city.nv.us

By: 

DATED 12/29/09

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Patty Paulson deposes and says: That she is the **CONTRACTOR** or authorized agent of the **CONTRACTOR**; that she has read the foregoing Amendment; and that she understands the terms, conditions, and requirements thereof.

CONTRACTOR

BY: Patty Paulson

TITLE: President

FIRM: Property Specialists, Inc.

CARSON CITY BUSINESS LICENSE #: 09-22692

Address: 975 Roberts Lane, Ste 104-B

City: Reno **State:** Nevada **Zip Code:** 89431

Telephone: (775) 332-6500/ **Fax #:** (775) 332-6510

E-mail Address: patty@property-specialists.net

(Signature of **CONTRACTOR**)

DATED _____.

STATE OF _____)

) **ss**

County of _____)

Signed and sworn (or affirmed) before me on this _____ day of January, 2010, by Patty Paulson .

(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 0809-176**

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of January 7, 2010 approved the acceptance of **CONTRACT No.0809-176**. Further, the Board of Supervisors authorizes the Mayor of Carson City to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L. CROWELL, MAYOR

DATED this 7th day of January, 2010.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 7th day of January, 2010.