CARSON AREA METROPOLITAN PLANNING ORGANIZATION Minutes of the July 14, 2010 Meeting Page 1

A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, July 14, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson James Mallery

Vice Chairperson Paul Esswein

Member Shelly Aldean Member Russell Carpenter Member Robert Crowell Member Charles Des Jardins

Member Jeff Foltz

Ex-Officio Member Jason Van Havel

STAFF: Darren Schulz, Deputy Public Works Director

Patrick Pittenger, Transportation Manager

Ken Smithson, Transit Coordinator

Kristin Luis, Senior Deputy District Attorney

Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

- **A. CALL TO ORDER AND DETERMINATION OF A QUORUM** (4:32:48) Chairperson Mallery called the meeting to order at 4:32 p.m. Roll was called; a quorum was present.
- **B. ACTION ON APPROVAL OF MINUTES June 9, 2010** (4:34:15) Member Des Jardins moved to approve the minutes. Member Aldean seconded the motion. Motion carried 7-0.
- C. MODIFICATION OF AGENDA (4:35:31) None.
- **D. PUBLIC COMMENT** (4:34:52) None.
- **E. DISCLOSURES** (4:35:49) At Chairperson Mallery's request, Mr. Pittenger advised that Marcia Cuccaro had contacted Chairperson Mallery to discuss concerns relative to the JAC Paratransit System certification process. Mr. Pittenger referred to the new policy for all disabled persons to be certified, and advised of a recent determination that all residents over the age of 80 would be allowed to use the system. He explained Ms. Cuccaro's request to exempt persons over the age of 80 from having to complete the certification process. Chairperson Mallery provided additional clarification, and Mr. Pittenger advised of having received no further contact from Ms. Cuccaro. Chairperson Mallery entertained additional disclosures; however, none were forthcoming.

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F. **PUBLIC MEETING ITEMS:**

F-1. ACTION TO APPROVE AMENDMENT 2 TO THE FEDERAL TRANSIT ADMINISTRATION ("FTA") 5316 AGREEMENT PR384-08-802 (4:37:37) - Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, he explained the purpose of the revision to Article II, Paragraph 3, as outlined in paragraph B of the Amendment included in the agenda materials.

Chairperson Mallery entertained additional CAMPO member questions or comments and public comments. When none were forthcoming, he entertained a motion. Member Carpenter moved to approve Amendment 2 to the Federal Transit Administration ("FTA") 5316 Agreement PR384-08-802; with fiscal impact of an increase of \$39,881. Member Aldean seconded the motion. Motion carried 7-0.

F-2. ACTION TO APPROVE THE PROPOSED DBE GOAL AND GOAL-SETTING METHODOLOGY FOR FFY 2011 - 2013 (OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2013); AND TO DIRECT STAFF TO SUBMIT THE GOAL TO FTA FOR REVIEW AND APPROVAL BY THE AUGUST 1, 2010 DEADLINE (4:41:36) - Chairperson Mallery introduced this item, and Mr. Smithson reviewed the agenda materials. In response to a question, he explained the purpose of the state unified certification program of which CAMPO is in the process of becoming a member. "That provides one-stop shopping for disadvantaged business enterprises to certify themselves with the State of Nevada. And ... if they're in our geographic market, we can, in turn, contract with them if they'd like to do business with us." Mr. Smithson responded to questions of clarification regarding the 0.0% DBE goal. Mr. Pittenger explained that the DBE Program applies to FTA 5307 funding, the only funds for which CAMPO is the designated recipient. Discussion followed.

Chairperson Mallery entertained additional CAMPO member comments and public comments. When none were forthcoming, he entertained a motion. Member Aldean moved to approve the proposed DBE goal and goal-setting methodology for FFY 2011 - 2013 (October 1, 2010 to September 30, 2013); and direct staff to submit the goal to the FTA for review and approval by the August 1, 2010 deadline. Vice Chairperson Esswein seconded the motion. Motion carried 7-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

- **G-1. FUTURE AGENDA ITEMS** (4:47:28) In reference to Lyon County's intent to request approval for service expansion, Vice Chairperson Esswein advised of a recent turnover in the county manager position. Lyon County officials will be reviewing the history of the request, and Vice Chairperson Esswein anticipates an item for the August CAMPO agenda. Chairperson Mallery entertained additional requests for future agenda items; however, none were forthcoming.
- H. **ACTION ON ADJOURNMENT** (4:48:25) - Member Aldean moved to adjourn the meeting at 4:48 p.m. Member Carpenter seconded the motion. Motion carried 7-0.

The Minutes of the July 14, 2010 Carson Area Metropolitan Planning Organization meeting are so approved this 11th day of August, 2010.