

**Carson City
Agenda Report**

Date Submitted: August 6, 2013

Agenda Date Requested: August 15, 2013

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For Possible Action: To appoint Elinor Bugli to the Carson City Cultural Commission as the representative of the Carson City Arts and Culture Coalition (CCACC) to fill an unexpired term that ends in January 2014. *(Larry Werner)*

Staff Summary: CCMC 2.41.040 provides for a seven (7) member Cultural Commission. Chapter 2.41.080, Section 3 states "The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department (of) Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district." There is one vacancy to fill an unexpired term.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint Elinor Bugli to the Carson City Cultural Commission as the representative of the Carson City Arts and Culture Coalition (CCACC) to fill an unexpired term that ends in January 2014.

Explanation for Recommended Board Action: At their meeting on July 24, 2013, the CCACC voted to recommend the appointment of Elinor Bugli as the representative for the CCACC on the Cultural Commission. The Board of Supervisors may choose to accept the recommendation of this organization, as they are knowledgeable when it comes to arts and culture in Carson City, and make the appointment without interviews.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.41.040 through 2.41.080

Fiscal Impact: None


Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Open a position announcement for applicants

Supporting Material: Current roster, e-mail from CCACC, and CCMC 2.41.040 - 080

Prepared By: Janet Busse, Executive Offices

Reviewed By:  _____ Date: 8/6/13
(City Manager)

 _____ Date: 8/6/13
(District Attorney)

 _____ Date: 8/6/13
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

Chapter 2.41 CARSON CITY CULTURAL COMMISSION

2.41.010 Purpose of the Carson City cultural commission.

2.41.020 Findings supporting the creation of the Carson City cultural commission.

2.41.030 Creation of the Carson City cultural commission.

2.41.040 Membership and terms of office of the Carson City cultural commission.

2.41.050 Requirements for membership on the Carson City cultural commission.

2.41.060 Duties and powers of the Carson City cultural commission.

2.41.070 Functions of the Carson City cultural commission.

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

2.41.010 Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens. (Ord. 2008-4 § 2, 2008).

2.41.020 Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:

a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.

b. Will enhance the interests of the peace, health, safety and welfare of the community.

2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.

3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment. (Ord. 2008-4 § 3, 2008).

2.41.030 Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.

2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City. (Ord. 2008-4 § 4, 2008).

2.41.040 Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.

2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the

date of appointment and ending on January 1, 2011.

3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.

5. The board of supervisors may remove any member of the commission for cause.

6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors. (Ord. 2008-4 § 5, 2008).

2.41.050 Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;

2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;

3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;

4. Have an appreciation for Carson City's rich cultural tradition. (Ord. 2008-4 § 6, 2008).

2.41.060 Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.

2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.

3. The commission's chair or a majority of the commission may call special meetings.

4. A seat will be deemed filled once the city clerk has sworn in a nominee.

5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.

6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.

7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.

8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and most abstain from any votes taken in relation to declared conflicts of interest.

9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission. (Ord. 2008-4 § 7, 2008).

2.41.070 Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.

2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.

3. Promoting access and awareness for the public to the highest quality arts opportunities possible.

4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.

5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.

6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.

7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.

8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.

9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.
10. Promoting greater arts education in the schools and through programs accessible to the public. (Ord. 2008-4 § 8, 2008).

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

1. The commission may act in the capacity of a peer panel:
 - a. To select public art and art in public places;
 - b. To review and evaluate requests for funding; and
 - c. To advise on the allocation of funds from a cultural trust fund and other general fund revenues appropriated to the arts.
2. From time-to-time, the commission shall make recommendations to the board of supervisors on the selection of professional management firms and staff to administer the city's arts and cultural program and initiatives.
3. The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department on Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district. (Ord. 2008-4 § 9, 2008).

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

Carson City shall provide staff support to the Carson City cultural commission, local and regional philanthropic organizations and foundations, and various partner organizations affiliated with the Carson City Arts & Cultural Coalition. (Ord. 2008-4 § 10, 2008).

[<< previous](#) | [next >>](#)

CULTURAL COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Citizen-at-Large</u>		
Eugene Paslov 5067 Red's Grade Carson City, NV 89703 841-0729 (h) 741-5936 (c) epaslov@gbis.com	Initial Appt. 01/11	01/2014
Robert Stansbury (Vice-chair, elected 03/2013) 2615 Oak Ridge Dr. Carson City, NV 89703 297-3866 (h) (925) 200-4229 (c) burytone@charter.net	Initial Appt. 03/12	01/2015
Danielle Cook 1701 Mountain St. Carson City, NV 89703 883-7800 (w) 378-8472 (c) danielleinnv@hotmail.com	Initial Appt. 02/13	01/2015
<i>*Appointees listed below have been recommended by the entity in bold</i>		
<u>Convention & Visitors Bureau</u>		
Jaswinder (Jesse) Singh Dhami 2689 Wellington S. Carson City, NV 89703 283-4055 (w) 790-2177 (c) jas.dhami2@gmail.com	Initial Appt. 01/13	01/2016
<u>Nevada Dept. of Cultural Affairs</u>		
Peter Barton 4822 Purple Sage Ct. Carson City, NV 89706 Work Address: Administrator, NV Division of Museums & History 708 N. Curry St. Carson City, NV 89703 687-4341 (w) 885-9657 (h) 721-8918 (c) pbarton@nevadaculture.org	Initial Appt. 07/08 Reappt. 01/10; 01/13	01/2016
<u>CC Arts & Culture Coalition</u>		
Jeffrey Scott (Chair, elected 03/2013) 3955 Golden Eagle Ln. Carson City, NV 89701 246-5501 (w) 887-3497 (h) 443-5974 (c) jeffrey@wildhorsetheater.com	Initial Appt. 07/08 Reappt. 01/11	01/2014

Continued next page...

CC BOS

Karen Abowd
201 N. Carson St. Ste. 2
Carson City, NV 89701
283-7582 (w) 232-8626 (c)
kabowd@carson.org

Initial Appt. 01/2011
Reappt. 01/13

12/2014

AUTHORITY: CCMC Chapter 2.41.030-.040 provides for creation and organization of a seven member commission appointed by the BOS. Members are appointed to a 3-year term (reappointment OK) which commence and end on January 1st.

MEETINGS: Quarterly on the third Tuesday of March, June, September and December starting at 5:30 pm. Meetings are held in the Sierra Room.

PURPOSE: CCMC 2.41.010 states the Carson City cultural commission will act as the primary advisory body for the CC BOS for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

Liaison: Roger Moellendorf, Parks and Recreation 283-7345 rmoellendorf@carson.org *Copy to Vern Krahn also: 283-7343 vkrahn@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -