

**MINUTES
of the meeting of the
CARSON CITY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

June 3, 2014

The Carson City LEPC held a public meeting on June 3, 2014, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair Stacey Giomi.

2. Roll Call and Determination of a Quorum

Voting members present were Nicki Aaker, Stacey Belt, Brian Crowe, Kevin Curnes, Mark Cyr, Stacey Giomi, Phillip Harrison, Joni Maestretti (arrived during discussion of Item #7), and Ray Saylo, which constituted a quorum.

Also present were Angela Barosso (Carson City Health & Human Services), Solana Hughes (Carson City Fire Department), Tina Russom (Carson City District Attorney's Office), and Denise Stathes (American Buildings Company).

Voting members absent were Lisa Christensen, Dave Dawley, James Freed, Pete Livermore, Dan Shirey, and Tom Tarulli. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of March 4, 2014, Meeting Minutes

It was moved by Kevin Curnes, seconded by Ray Saylo, with motion carried unanimously, that the minutes of the March 4 meeting be approved as submitted.

6. For Possible Action: To review and approve the FY 2015 United We Stand (UWS) Grant Application

Stacey Giomi said that no action needed to be taken on this item because no requests for grant funds had been received so no application was being submitted.

7. Report on activities associated with the Citizen Corps Council Initiatives

Stacey Belt reported on the following activities:

- Washoe County, Douglas County, and Carson City collaborated on hosting the first-ever skills-based Citizen Emergency Response Team (CERT) Rodeo, with seven teams of 56 participants competing through a series of skills-based evaluations.
- Over the spring, Carson City hosted a Citizens Fire Academy, with 15 participants going through an 8-week program to learn about the Carson City Fire Department and what it did on a daily basis. Very high feedback was received on this program, and several people have already indicated they wanted to sign up for next year's Academy.
- Skills-based training was conducted over five evenings for the current CERT volunteers, following the CERT training program and having the members brush up on their skills.
- Being scheduled for this fall were a CERT recruitment and a new CERT volunteer class to be held probably the first week in October.

Tina Russom inquired what the criteria was for attending the Citizens Fire Academy, and Stacey Belt responded that the Academy was for Carson City businesses and Carson City citizens over the age of 18 to learn about their community's fire department.

8. Report on activities associated with the Community Health Care Coalition

Angela Barossa reported on the following activities:

- The Medical Reserve Corps (MRC) participated in the Remote Area Medical (RAM) event April 11-12 in Reno, which was an event for the under and uninsured in Northern Nevada, with 876 people coming in for services. A couple of shorter RAM events were now being planned for Lyon County, with possibly a traveling bus providing dental and medical services.
- A RAM debriefing was held in Dayton, looking at what they could have done differently or better, and because this event was supposed to be aimed at rural communities, it was felt that those were the communities where the events should take place (thus the traveling bus suggestion).
- They are on the planning committee for the Rural Preparedness Summit in Fallon on June 25-26, which will be focusing on health care and hospital-based care. Rural hospitals will be invited to attend along with EMS, fire, law enforcement, etc.
- A Storey County Health Fair is being planned for Virginia City on October 18, which will involve immunizations and other wellness type activities, and they currently have 25 vendors as well as some direct services committed for that event.

- They have a couple of people who co-chair committees with the Washoe County Health District, so they have reviewed COOP planning for skilled and assisted living facilities as part of the Regional Healthcare Facility Preparedness Workgroup and also presented their Pandemic Flu Plan to the Northern Nevada Access and Functional Needs Workgroup.
- Following is a list of healthcare-related community meetings in which they participated: Rural Hospital Preparedness Partners, Inter-Hospital Coordinating Council, Carson Action Agency Network, Healthy Communities Coalition, NV211 Call Center, statewide Medical Reserve Corps, Douglas County Healthcare Coalition, and the Public Information and Warning Workgroup.
- The MRC sponsored and had people attend the Mental Health First Aid training offered to volunteers and staff on May 3; are assisting East Fork Fire & Paramedic Districts in the First Aid booth for a couple of events in Douglas County this summer; will be providing preparedness information at the CCHHS Booth at the Carson City Farmer's Market over the summer; and was working on a new state-purchased Intermedix database for tracking and managing volunteers.

9. Reports of Committee Members

- Kevin Curnes announced that this would be his last meeting as he was retiring from the School District, and he thanked various committee members for all their help over the years—and other committee members thanked him for his cooperation and service to their departments. As he mentioned that the District has not yet named a replacement for him, Stacey Giomi will be contacting Superintendent Stokes to ask him to name an employee to serve on the LEPC in place of Kevin.
- Nicki Aaker updated the committee on the rabies incident she reported on at the last meeting, stating that two puppies were still out at Animal Services with no new findings and that the two dogs which they had not been able to locate had never been found.

Nicki said that the Health Department will be presenting its Emergency Operations Plan at the Board of Health meeting on the 19th.

- Ray Saylo said that the Sheriff's Office had sent eight reserves to the evacuation training conducted in the Virginia Highlands to assist Storey County, and they reported back that it had been somewhat unorganized as the community had not been informed by Storey County of the exercise. However, it was good training for the SO, and in conjunction with the training they've had in Carson City at Clear Creek and the Mexican Dam, they should be well prepared to conduct evacuations in an actual event.
- Brian Crowe stated that he felt the CERT Rodeo had been a huge success and a great idea because it increased their level of awareness in training and that they ought to keep doing it.

Brian requested to be contacted when the Code Red upgrade was being done, and Stacey Giomi replied that training for this conversion would be scheduled probably sometime in August (following their meetings for the update of the City's Emergency Operations Plan).

Brian then expressed his appreciation to Kevin Curnes for all his support to the college over the years.

- Joni Maestretti said that the Emergency Room in conjunction with the entire hospital had scheduled a hospital-wide skills day for July but that it had to be cancelled due to staffing issues, but because of the importance of this training, it will be rescheduled for sometime in the fall.

10. Next Meeting Date: September 9, 2014

The next meeting will be held September 9 in the meeting room of Fire Station #51, beginning at 1:30 p.m.

11. Public Comment

There was no public comment.

12. For Possible Action: To adjourn

It was moved by Brian Crowe, seconded by Mark Cyr, with motion carried unanimously, that the meeting be adjourned at 1:45 p.m.

Recorder: Judy Dietrich