

**CARSON CITY REDEVELOPMENT AUTHORITY**

**Minutes of the May 1, 2014 Meeting**

**Page 1**

**DRAFT**

A regular meeting of the Carson City Redevelopment Authority was scheduled to take place during the Board of Supervisors meeting on Thursday, May 1, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Karen Abowd  
Vice Chairperson Brad Bonkowski  
Member Robert Crowell  
Member John McKenna  
Member Jim Shirk

**STAFF:** Marena Works, Interim City Manager  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Redevelopment Authority's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**14. CALL TO ORDER AND ROLL CALL (9:16:56)** - Chairperson Abowd called the meeting to order at 9:16 a.m., noting the presence of a quorum.

**15. PUBLIC COMMENT (9:17:13)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**16. OFFICE OF BUSINESS DEVELOPMENT**

**16(A) POSSIBLE ACTION TO APPROVE AMENDED REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE ("RACC") BYLAWS TO BRING THE BYLAWS INTO CONFORMANCE WITH THE BOARD OF SUPERVISORS' POLICIES AND PROCEDURES FOR ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES (9:17:21)** - Chairperson Abowd introduced this item, and Community Development Department Director Lee Plemel reviewed the agenda materials. Discussion took place regarding the possibility of implementing term limits for the RACC members.

Chairperson Abowd entertained public comment. (9:21:55) Ward 3 Supervisor Candidate / RACC Chair Lori Bagwell advised that the RACC had not specifically discussed term limits. Chairperson Abowd entertained additional public comment; however, none was forthcoming.

Mr. Plemel and Mr. Munn responded to questions of clarification regarding the bylaws included in the agenda materials. Chairperson Abowd entertained additional Redevelopment Authority member comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve the amended Redevelopment Authority Citizens Committee Bylaws to bring the Bylaws into conformance with the Board of Supervisors' Policies and Procedures for Advisory Boards, Commissions, and Committees. Member Crowell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY REDEVELOPMENT AUTHORITY**

**Minutes of the May 1, 2014 Meeting**

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Vice Chair Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member Robert Crowell</b>
<b>AYES:</b>	<b>Vice Chair Bonkowski, Members Crowell, McKenna, Shirk, and Chair Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**16(B) POSSIBLE ACTION TO APPROVE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO AUTHORIZE THE EXPENDITURE OF ONE DOLLAR (\$1) FROM THE FISCAL YEAR 2013 / 14 REDEVELOPMENT REVOLVING FUND TO ESTABLISH A REVOLVING LOAN ACCOUNT FOR LOANS TO SMALL BUSINESSES, PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 417, ADOPTED BY THE 2013 NEVADA STATE LEGISLATURE, INCLUDING APPROVAL OF THE POLICIES AND PROCEDURES FOR ACCEPTING APPLICATIONS AND PROCESSING SUCH LOAN REQUESTS (9:27:29)** - Chairperson Abowd introduced this item. Community Development Department Director Lee Plemel provided background information and reviewed the agenda materials. Discussion took place regarding the method by which a revolving loan account could be established.

Chairperson Abowd entertained public comment. (9:34:53) In response to a question from Downtown 20 / 20 Secretary Gloria Dyla, Mr. Plemel explained that the sales tax revenues are required to be specifically used for projects designated in the plan of expenditure. He explained the Redevelopment Authority's current direction to identify infrastructure projects, and advised that there will be a future discussion regarding redevelopment funding.

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve and make a recommendation to the Board of Supervisors to authorize the expenditure of \$1, from the fiscal year 2013 / 2014 redevelopment revolving fund, to establish a revolving loan account for loans to small businesses, pursuant to the provisions of AB 417, adopted by the 2013 Nevada State Legislature, including approval of the policies and procedures for accepting applications and processing such loan requests. Supervisor McKenna seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Vice Chair Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member John McKenna</b>
<b>AYES:</b>	<b>Vice Chair Bonkowski, Members McKenna, Crowell, Shirk, and Chair Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**17. PUBLIC COMMENT (9:37:52)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**CARSON CITY REDEVELOPMENT AUTHORITY**

**Minutes of the May 1, 2014 Meeting**

**Page 3**

**DRAFT**

**18. ACTION TO ADJOURN (9:37:58)** - A motion was made, seconded, and carried unanimously to adjourn the meeting at 9:37 a.m.

The Minutes of the May 1, 2014 Carson City Redevelopment Authority meeting are so approved this \_\_\_\_\_ day of January, 2015.

---

KAREN ABOWD, Chair

ATTEST:

---

SUSAN MERRIWETHER, Clerk - Recorder