

**CARSON CITY UTILITY FINANCIAL OVERSIGHT COMMITTEE**  
**Minutes of the March 24, 2015 Meeting**  
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**DRAFT**

A meeting of the Carson City Utility Financial Oversight Committee was scheduled for 1:30 p.m. on Tuesday, March 24, 2015, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Andrea Engleman  
Vice Chairperson Michael Bennett  
Member Randy Bowling  
Member Bruce Scott  
Member Mike Spell

**STAFF:** David Bruketta, Utility Manager  
Nick Providenti, Finance Department Director  
Sheri Russell, Accounting Manager  
Joseph Ward, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 2. CALL TO ORDER AND ROLL CALL (1:27:19)** - Chairperson Engleman called the meeting to order at 1:27 p.m. Roll was called; a quorum was present.

**3. PUBLIC COMMENT (1:27:42)** - Chairperson Engleman entertained public comment; however, none was forthcoming.

**4. POSSIBLE ACTION ON ADOPTION OF AGENDA (1:27:59)** - Chairperson Engleman entertained modifications to the agenda and, when none were forthcoming, a motion. **Member Scott moved to adopt the agenda. Member Bowling seconded the motion. Motion carried 5-0.** At Chairperson Engleman's request, City staff introduced themselves for the record.

**5. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 18, 2015 (1:28:44)** - Chairperson Engleman entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Bennett moved to approve the minutes. Member Scott seconded the motion. Motion carried 5-0.**

**6. REVIEW AND DISCUSSION OF THE PROPOSED BUDGET FOR THE SEWER FUND AND ITS COMPLIANCE WITH ADOPTED FINANCIAL POLICIES; POSSIBLE ACTION TO PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS (1:29:32)** - Chairperson Engleman introduced this item, and Mr. Bruketta reviewed the agenda materials in conjunction with displayed slides. Mr. Bruketta, Ms. Russell, and Mr. Providenti responded to questions of clarification, and discussion ensued.

Chairperson Engleman entertained additional questions or comments and, when none were forthcoming, a motion. **Member Scott moved to recommend to the Board of Supervisors approval of the sewer fund budget for fiscal year 2016, consistent with the adopted financial policies, recognizing a phased**

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approach to meeting the policies as developed as part of the rate program, and with the suggestion that we keep years after year five in perspective. Vice Chairperson Bennett seconded the motion. Chairperson Engleman entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| <b>RESULT:</b>  | Approved [5 - 0]   |
| <b>MOVER:</b>   | Member Bruce Scott   |
| <b>SECOND:</b>  | Vice Chair Mike Bennett  |
| <b>AYES:</b>    | Member Scott, Vice Chair Bennett, Members Bowling, Spell, Chair Engleman |
| <b>NAYS:</b>    | None   |
| <b>ABSENT:</b>  | None   |
| <b>ABSTAIN:</b> | None   |

**7. REVIEW AND DISCUSSION OF THE PROPOSED BUDGET FOR THE WATER FUND AND ITS COMPLIANCE WITH ADOPTED FINANCIAL POLICIES; POSSIBLE ACTION TO PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS (1:56:33)** - Chairperson Engleman introduced this item, and Mr. Bruketta reviewed the agenda materials in conjunction with displayed slides. Mr. Bruketta and Ms. Russell responded to questions of clarification, and discussion followed.

Chairperson Engleman entertained additional questions or comments and, when none were forthcoming, a motion. Vice Chairperson Bennett moved to recommend to the Board of Supervisors approval of the water fund budget for fiscal year 2016, consistent with the adopted financial policies, recognizing a phased approach to meeting the policies, as developed as part of the rate program, emphasizing that depreciation is fully funded as we move forward. Member Scott seconded the motion. Chairperson Engleman entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| <b>RESULT:</b>  | Approved [5 - 0]  |
| <b>MOVER:</b>   | Vice Chair Mike Bennett   |
| <b>SECOND:</b>  | Member Bruce Scott  |
| <b>AYES:</b>    | Vice Chair Bennett, Members Scott, Bowling, Spell, Chair Engleman |
| <b>NAYS:</b>    | None  |
| <b>ABSENT:</b>  | None  |
| <b>ABSTAIN:</b> | None  |

**8. REVIEW AND DISCUSSION OF THE PROPOSED BUDGET FOR THE STORM WATER FUND AND ITS COMPLIANCE WITH ADOPTED FINANCIAL POLICIES; POSSIBLE ACTION TO PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS (2:12:20)** - Chairperson Engleman introduced this item, and Mr. Bruketta reviewed the agenda materials in conjunction with displayed slides. Following discussion, Chairperson Engleman entertained a motion. Member Scott moved to recommend to the Board of Supervisors approval of the stormwater fund budget for fiscal year 2016, recognizing it is not consistent with the adopted financial policies because the one-time rate increase was not developed to meet the financial policies, and understanding that striking a balance between the revenues and maximum service is difficult, and there's a lot of policy. Member

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**Bowling seconded the motion.** Chairperson Engleman entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| <b>RESULT:</b>  | Approved [5 - 0]  |
| <b>MOVER:</b>   | Member Bruce Scott  |
| <b>SECOND:</b>  | Member Randy Bowling  |
| <b>AYES:</b>    | Members Scott, Bowling, Spell, Vice Chair Bennett, Chair Engleman |
| <b>NAYS:</b>    | None  |
| <b>ABSENT:</b>  | None  |
| <b>ABSTAIN:</b> | None  |

**9. REVIEW AND DISCUSSION OF DOMESTIC WATER SUPPLEMENTATION FOR CALENDAR YEAR 2014; POSSIBLE ACTION TO PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS (2:20:08)** - Chairperson Engleman introduced this item. Mr. Bruketta provided background information and reviewed the agenda materials in conjunction with displayed slides. He responded to questions of clarification and discussion ensued.

Chairperson Engleman entertained additional questions or comments and, when none were forthcoming, a motion. **Member Bowling moved to recommend to the Board of Supervisors that the Public Works Department continue to supplement the reclaimed water system with domestic water until the reclaimed water supply can meet the demands; transfer the cost of domestic water from the sewer fund to the water fund annually, and use the First Amendment to the Interlocal Agreement Relating to Water Service, between Douglas County and Carson City, to determine the cost of the water. Member Scott seconded the motion.** Chairperson Engleman entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| <b>RESULT:</b>  | Approved [5 - 0]  |
| <b>MOVER:</b>   | Member Randy Bowling  |
| <b>SECOND:</b>  | Member Bruce Scott  |
| <b>AYES:</b>    | Members Bowling, Scott, Spell, Vice Chair Bennett, Chair Engleman |
| <b>NAYS:</b>    | None  |
| <b>ABSENT:</b>  | None  |
| <b>ABSTAIN:</b> | None  |

**10. PUBLIC COMMENT (2:37:37)** - Chairperson Engleman entertained public comment and, when none was forthcoming, noted the report included in the agenda materials regarding effluent water. At her request, Mr. Bruketta provided an overview of the report.

**11. ACTION TO ADJOURN (2:39:15)** - Vice Chairperson Bennett moved to adjourn the meeting at 2:39 p.m. Member Scott seconded the motion. Motion carried unanimously.

The Minutes of the March 24, 2015 Carson City Utility Financial Oversight Committee are so approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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ANDREA ENGLEMAN, Chair