

**Parks and Recreation Commission  
Staff Report**

**Meeting Date:** September 1, 2015

**Agenda Item Number:** 3B

**Applicant:** Roger Moellendorf

**Request:** **For Possible Action:**

**General Discussion:** Commissioner Lori Bagwell had requested that the Chapter 2.16 Carson City Parks and Recreation Commission be brought to the Commission for review and possible action. Chapter 2.16 is the enabling code creating a Parks and Recreation Commission. Any recommended changes that the Commission has will have to be brought to the Board of Supervisors for their consideration. Code changes require two readings by the Board of Supervisors.

Chapter 2.16 is attached as Exhibit A.

**Recommended Action:** Staff has no recommended changes.

## Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION



### Sections:

#### 2.16.010 - Organization.



1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of nine members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public. (Ord. 2005-17 § 1, 2005: Ord. 1991-56 § 1, 1991: Ord. 1981-45 § 1, 1981: Ord. 1974-10 § 1, 1974).

#### 2.16.020 - Membership requirements.



Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

#### 2.16.030 - Term of office.



1. All terms will be for four (4) years except the term of the student shall be for one year.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on July 1st.

(Ord. 1991-56 § 2, 1991: Ord. 1985-36 § 1, 1985: Ord. 1985-28 § 1, 1985).

## **2.16.040 - Meetings and officers—Legislative procedure— Removal of commissioner—No compensation.**



1. The commissioner shall schedule at least one regular meeting each month.
  2. The commission shall meet in regular session and shall elect from their members a chairman and a vice- chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
  3. The city shall provide a secretary for each and every meeting of the commission.
  4. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt appropriate by-laws by which to be governed.
  5. A majority shall constitute a quorum.
  6. The commission shall schedule at least one meeting each month in regular session with the director of the park and recreation department or director's designated representative.
  7. The commission members shall receive no compensation.
- (Ord. 1991-56 § 3, 1991).

## **2.16.045 - Removal for cause.**



Upon recommendation of the park and recreation commission the board may remove for cause any commissioner for:

1. Dereliction of duty, or
2. Nonparticipating, or
3. Nonattending, or
4. For any other reason shown as just cause.

(Ord. 1991-56 § 4, 1991).

## **2.16.050 - Duties and responsibilities.**



1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The commission shall:
  - a. Recommend policies on park and recreation ser- vices;
  - b. Advise on acquisition and development of park and recreation areas and facilities;

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- c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
- d. Aid and advise the fair and recreation board;
- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's capital budgets; and
- g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

(Ord. 2007-16 § 1, 2007: Ord. 2005-17 § 2, 2005: Ord. 1991-56 § 5, 1991).

### **2.16.060 - Severability.**



If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable.

(Ord. 1991-56 § 6, 1991).