

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the May 19, 2016 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, May 19, 2016, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Lori Bagwell  
Member Ken Furlong  
Member Jim Shirk

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Cheryl Eggert, Deputy Clerk  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**15. CALL TO ORDER AND ROLL CALL (9:21:40)** - Chairperson Susan Pintar called the meeting to order at 9:21 a.m. Ms. Merriwether called the roll; a quorum was present.

**16. PUBLIC COMMENT (9:22:03)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**17. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 17, 2016 (9:22:17)** - Chairperson Pintar entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 7-0.**

**18. HEALTH AND HUMAN SERVICES DEPARTMENT**

**18(A) POSSIBLE ACTION ON APPROVAL OF THE HEALTH OFFICER'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (9:22:38)** - Chairperson Pintar introduced this item, and presented her report. Chairperson Pintar, Ms. Fralick, and Health and Human Services Department Director Nicki Aaker responded to questions regarding e-cigarette regulations. Following a brief discussion, Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's report. Member Bonkowski seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Member Brad Bonkowski</b>
<b>AYES:</b>	<b>Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**18(B) POSSIBLE ACTION ON APPROVAL OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (9:30:18)-**

Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker thanked the Board and Sheriff Furlong for the resolution supporting the Stepping Up Initiative. Ms. Aaker introduced Human Services Manager Mary Jane Ostrander, who narrated displayed slides depicting “grant awards for FY 2017.” She responded to questions of clarification, and discussion ensued. Ms. Ostrander introduced Community Health Worker Faith Barber, and provided an overview of her responsibilities.

Ms. Aaker narrated the Clinical Services portion of the Director's report. She and Chairperson Pintar responded to questions of clarification, and discussion ensued. Epidemiology Program Manager Dustin Booth narrated the Epidemiology and Environmental Health portions of the Director's report. Mr. Boothe introduced Brendan Gibb, who was “one of nine individuals selected for the International Food Protection Training Institute 2015 Fellowship in Applied Science, Law and Policy.” Mr. Boothe advised that Mr. Gibb's required research project “was selected by his peers and instructors as being one of the most influential and wide-spread effect on the industry, and was selected as one of two speakers to present at the conference's general assembly which will be in June of this year.” (10:05:49) Mr. Gibb provided additional detail on his research project, and responded to questions of clarification.

Ms. Aaker narrated the Public Health Preparedness and Chronic Disease Prevention and Health Promotion portions of her Director's report. Ms. Aaker, Chairperson Pintar, Public Health Preparedness Manager Angela Barosso, Clinical Services Manager Roni Galas, and Adolescent Health Education Programs Coordinator Valerie Cauhape responded to questions of clarification throughout the presentation.

Chairperson Pintar entertained a motion. **Member Bonkowski moved to accept the Director's Report, with feedback and direction given by the board to staff on CCHHS activities incorporated. Member Abowd seconded the motion.**

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member Karen Abowd</b>
<b>AYES:</b>	<b>Members Bonkowski, Abowd, Bagwell, Furlong, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

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**18(C) DISCUSSION REGARDING COMMUNITY HEALTH NEEDS ASSESSMENT UPDATE** (10:28:10) - Chairperson Pintar introduced this item, and Valerie Cauhape reviewed the agenda materials.

**19. PUBLIC COMMENT** (10:34:11) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**20. ACTION TO ADJOURN** (10:34:19) - Chairperson Pintar adjourned the meeting at 10:34 a.m.

The Minutes of the May 19, 2016 Carson City Board of Health meeting are so approved this 21<sup>st</sup> day of July, 2016.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder