



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** August 4, 2016

**Staff Contact:** Laura Tadman and Eric VonSchimmelmann

**Agenda Title:** For Possible Action: To approve Contract No. 1617-040 Information Technology Hardware, a joinder contract with Insight Public Sector through US Communities Contract #4400006644; Mountain States Networking/Cisco through NASPO (National Association State Procurement Officials) Contract #AR233; Dell through NASPO Contract #AR602; Apple through NASPO Contract #MNWNC-102; CDW Government LLC through NIPA (National Intergovernmental Purchasing Alliance); and SHI International Corp. through NASPO/WSCA Contract #ADSP011 00000358-3 for an amount not to exceed \$500,000 from various city accounts as approved in the FY17 budget (Laura Tadman; ltadman@carson.org and Eric VonSchimmelmann; Evonschimmelmann@carson.org).

**Staff Summary:** Each year we bring the vendors that we do a majority of the IT purchases with to the Board of Supervisors for approval. While many of the individual purchases and projects are not significant themselves, when combined together throughout the year they have a significant total cost to the city. This year is no exception and we are requesting you approve these major vendors for IT Hardware, Software and Services not to exceed \$500,000 in total. This amount was derived from looking at our historical yearly purchases.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 minutes

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## **Proposed Motion**

Move to approve Contract No. 1617-040 Information Technology Hardware, a joinder contract with Insight Public Sector through US Communities Contract #4400006644; Mountain States Networking/Cisco through NASPO (National Association State Procurement Officials) Contract #AR233; Dell through NASPO Contract #AR602; Apple through NASPO Contract #MNWNC-102; CDW Government LLC through NIPA (National Intergovernmental Purchasing Alliance); and SHI International Corp. through NASPO/WSCA Contract #ADSP011 00000358-3 for an amount not to exceed \$500,000 from various city accounts as approved in the FY17 budget.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

NA

## **Background/Issues & Analysis**

Annually we receive approximately \$500,000 in Technology Hardware, Software and Service requests from various departments throughout the city. To receive the best pricing for the city it is beneficial to join onto larger state or nation wide contracts. While we are guaranteed the contract pricing we are not locked into this pricing which allows the vendors sometimes to use this as a guideline and offer us better pricing.

## **Applicable Statute, Code, Policy, Rule or Regulation**

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: City wide accounts that were approved in the FY17 budget.

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: Each department would manage their account . FY16 year to date expenditures equal approximately \$460,000.

**Alternatives**

Do not approve joinder contract and provide alternative direction to staff.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)