

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 8, 2016 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, June 8, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Commissioner Robert Crowell
Commissioner Mark Kimbrough
Commissioner Jack Zenteno

STAFF: Patrick Pittenger, Transportation Manager
Dirk Goering, Senior Transportation Planner
Hailey Lang, Transportation Planner
Graham Dollarhide, Transit Coordinator
Dan Yu, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:06:35) - Chairperson Bonkowski called the meeting to order at 5:06 p.m. Roll was called; a quorum was present. Vice Chairperson Smolenski was absent.

2. PUBLIC COMMENT (5:07:24) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

3. ACTION ON APPROVAL OF MINUTES - May 11, 2016 (5:07:37) - Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve the minutes. Commissioner Crowell seconded the motion. Motion carried 4-0.**

4. PUBLIC MEETING ITEMS:

4(A) POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1516-142, "GONI ROAD AND CONVAIR DRIVE ROADWAY RECONSTRUCTION PROJECT," FOR \$436,007, PLUS A TEN PERCENT CONTINGENCY AMOUNT OF UP TO \$43,600.70, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$479,607.70, TO BE FUNDED FROM THE RTC FUND, AS PROVIDED IN THE FY 2017 BUDGET (5:08:01) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and of the public and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to determine that Sierra Nevada Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1516-142, "Goni Road and Convaire Drive Roadway Reconstruction Project," for \$436,007, plus a ten percent contingency amount of up to \$43,600.70, for a total not-to-exceed amount of \$479,607.70, to be funded from the RTC Fund, as provided in the FY 2017 budget. Commissioner Crowell seconded the motion. Chairperson Bonkowski entertained**

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discussion on the motion and called again for public comment. When no further comment or discussion was forthcoming, Chairperson Bonkowski called for a vote on the pending motion.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Robert Crowell
AYES:	Commissioners Kimbrough, Crowell, Zenteno, Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

4(B) POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY AND THE BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION, ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO, FOR \$40,000 A YEAR, THROUGH JUNE 30, 2018, FOR THE PURPOSE OF TECHNICAL ASSISTANCE WITH THE CARSON CITY PAVEMENT MANAGEMENT SYSTEM (5:12:19) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Following a brief discussion, Chairperson Bonkowski entertained public comment. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Crowell moved to approve an interlocal agreement, between Carson City and the Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada, Reno, for \$40,000 a year, through June 30, 2018, for the purpose of technical assistance with the Carson City Pavement Management System. Commissioner Zenteno seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Commissioner Robert Crowell
SECOND:	Commissioner Jack Zenteno
AYES:	Commissioners Crowell, Zenteno, Kimbrough, Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:17:47) - Chairperson Bonkowski introduced this item. Mr. Pittenger provided an overview of the tentative agenda for the July commission meeting, and responded to questions of clarification. Chairperson Bonkowski entertained additional future agenda items; however, none were forthcoming.

5(A) STREET OPERATIONS ACTIVITY REPORT (5:20:32) - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

5(B) PROJECT STATUS REPORT (5:24:19) - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification.

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6. COMMISSIONER COMMENTS (5:30:08) - Chairperson Bonkowski entertained commissioner comments. Commissioner Kimbrough commended staff on their promptness relative to programming in the new fiscal year. Chairperson Bonkowski echoed the commendation.

7. PUBLIC COMMENTS (5:30:51) - Chairperson Bonkowski entertained public comments; however, none were forthcoming.

8. ACTION ON ADJOURNMENT (5:30:57) - Commissioner Crowell moved to adjourn the meeting at 5:30 p.m.

The Minutes of the June 8, 2016 Carson City Regional Transportation Commission are so approved this 13th day of July, 2016.

BRAD BONKOWSKI, Chair