



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: January 19, 2017

Staff Contact: Jennifer Budge, CPRP, Parks and Recreation Director

Agenda Title: For Possible Action: Approval of an Intrastate Interlocal Contract between the State of Nevada, acting by and through its Department of Corrections, and Carson City, acting by and through its Parks, Recreation and Open Space Department, for inmate services. (Jennifer Budge, jbudge@carson.org)

Staff Summary: Carson City, through its Parks, Recreation and Open Space Department, utilizes inmate services year-round to support park maintenance throughout Carson City's parks system. Carson City has had a long standing relationship with the State of Nevada Department of Corrections; however, the previous Interlocal Contract expired on June 30, 2016. The proposed agreement includes a term until October 31, 2020 and provisions for termination if desired by the City. The use of inmate services provides an effective, low-cost alternative to augment the City's parks maintenance labor force within the Department.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

"I move to approve an Intrastate Interlocal Contract between the State of Nevada, acting by and through its Department of Corrections, and Carson City, acting by and through its Parks, Recreation and Open Space Department, for inmate services."

Board's Strategic Goal

Quality of Life

Previous Action

August 12, 2012: The Board of Supervisors approved and authorized the City Manager to sign an Interlocal Contract between the Carson City Parks and Recreation Department and the Nevada Department of Corrections for the daily use of prison inmates for park maintenance operations.

Background/Issues & Analysis

Carson City has a vast park system consisting of 785-acres of developed urban parkland and over 7,300-acres of open space. With limited staff and financial resources available, it is essential that the City diversify its park operations strategy through the utilization of full time/seasonal staff, cooperative partnerships, third party contracts, volunteers, and inmates to properly care for and maintain its parks. With over 65-acres of developed parkland per park maintenance worker, the use of inmate services provides an effective, low-cost alternative to augment the City's parks maintenance labor force within the Department.

The Department utilizes inmate services year-round to support park maintenance and the City has had a long standing relationship with the State of Nevada Department of Corrections for this purpose. Inmates assist in a variety of duties including park and cemetery landscape maintenance, special event set up/break down, community beautification projects, vehicle mechanics, trash removal, and other duties as required. Attachment

A to the proposed agreement outlines the scope of work and terms specific to parks, which include provisions for:

- Regular training of parks staff by the Department of Corrections
- Inmate pay of \$1.50/hour per inmate
- Emergency use of inmates
- Termination of agreement if desired by the City

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277.180 authorizes public agencies to enter into a contract for governmental services

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: 254-5012-452-0525 Parks and 254-5047-452-0525 Open Space

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: Inmate services would be conducted at a rate of \$1.50 per inmate per hour, consistent with the terms in the 2012 agreement. The Department utilizes inmate services year round with a range of 6-18 inmates depending on the season and the department has sufficient budget to continue to support this operation.

Alternatives

1. Approve agreement as presented.
2. Do not approve agreement and discontinue inmate services.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)