

# CARSON CITY REGIONAL TRANSPORTATION COMMISSION

## Minutes of the January 11, 2017 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, January 11, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Jim Smolenski  
Commissioner Lori Bagwell  
Commissioner Jack Zenteno

**STAFF:** Patrick Pittenger, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:56:26)** - Chairperson Bonkowski called the meeting to order at 4:56 p.m. Ms. King called the roll; a quorum was present. Commissioner Kimbrough was absent.

**2. PUBLIC COMMENT (4:57:04)** - Chairperson Bonkowski entertained public comment. (4:57:43) Sierra Nevada Health Centers CEO Walter Davis discussed concerns about the plan to relocate the JAC stop adjacent to the Sierra Nevada Health Centers location. Mr. Davis introduced Dr. Ali Shaheen. (4:58:50) Sierra Nevada Health Centers Clinic Director Dr. Ali Shaheen advised that there are currently eight full-time health care providers at the Sierra Nevada Health Centers Clinic. He listed the health care providers and their positions, and advised that each of them sees approximately 20 - 25 patients each day. He advised of a number of patients who use the JAC System. "It has been very convenient and very beneficial to have a bus stop right adjacent to our health center. It's also very nearby to a gym. It's also very nearby to a bank and a lot of our patients have no car. A lot of our patients have got medical concerns which require them not to be able to use a car and then we have patients who just ... prefer using public transport even if they have a car. ... a lot of our patients have got multiple diseases and they ... really have benefitted significantly from having a bus stop right adjacent to our clinic." Dr. Shaheen requested consideration for coming "to a solution and will be able to keep that bus stop right where it is right now."

(5:01:39) Physician Assistant Leslie Thompson provided background information on her 17 years with Nevada Health Centers, the last five of which she has worked at the Clinic on Research Way. She advised that she sees patients "on a daily basis who are carrying oxygen, who have severe arthritic conditions, who have chronic obstructive pulmonary disease. A lot of these patients do come on the JAC bus. It is very common, as Dr. Shaheen mentioned, that a patient will make sure that I am on time and then it gets them out of the clinic on time so they can get on the bus and return home. It has been a significant support to our access to care ..." Ms. Thompson requested that the bus stop not be relocated "because it's a small

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distance that patients can navigate easily, get into access to health care, and then get home in a timely manner.”

Chairperson Bonkowski entertained additional public comment; however, none was forthcoming. Mr. Pittenger acknowledged that the item was presented to the RTC last month “to provide information, an update on the system and inform the RTC that we would be opening a public comment period. We are in that public comment period today. We had a public meeting last night. This group was represented last night as well and our expectation is that the public comment period will close in a few days. Staff will take the comments into consideration and develop proposals to bring back to the RTC for consideration at a future meeting.” Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

**3. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 14, 2016 (5:03:57) -**

Chairperson Bonkowski moved to approve the minutes, with one previously-submitted typographical correction. Commissioner Zenteno seconded the motion. Motion carried 3-0-1, Commissioner Bagwell abstaining.

**4. PUBLIC MEETING ITEMS:**

**4(A) POSSIBLE ACTION TO NOMINATE AND ELECT A CHAIRPERSON AND A VICE CHAIRPERSON FOR THE CARSON CITY RTC (5:04:43) -** Chairperson Bonkowski introduced this item, and **Vice Chair Smolenski nominated Brad Bonkowski for chairman.** Chairperson Bonkowski entertained additional nominations and, when none were forthcoming, entertained discussion. When no discussion was forthcoming, Chairperson Bonkowski called for a vote on the pending nomination. **Nomination carried 4-0.**

Chairperson-elect Bonkowski entertained nominations for vice chair and **nominated Jim Smolenski to continue.** Chairperson-elect Bonkowski entertained additional nominations for vice chair and, when none were forthcoming, entertained discussion. When no discussion was forthcoming, Chairperson-elect Bonkowski called for a vote on the pending nomination. **Nomination carried 4-0.**

**4(B) PRESENTATION OF INFORMATION REGARDING A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO BE SUBMITTED BY THE PUBLIC WORKS DEPARTMENT FOR IMPROVEMENTS TO NORTH CARSON STREET (5:05:38) -**

Chairperson Bonkowski introduced this item, and advised of having been provided a revised application prior to the start of the meeting. Chairperson Bonkowski advised that a copy of the revised application would be made available for the public. Mr. Pittenger provided background information and reviewed the agenda materials, including an overview of the previously-noted revisions. Mr. Pittenger responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and of the public; however, none were forthcoming.

**4(C) PRESENTATION OF INFORMATION ON AN INDEPENDENT CONTRACTOR AGREEMENT WITH CARSON NOW FOR THE JUMP AROUND CARSON (“JAC”) ADVERTISING PROGRAM (5:11:17) -**

Chairperson Bonkowski introduced this item, and Mr. Dollarhide reviewed the agenda materials. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments; however, none were forthcoming.

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**5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**5(A) STREET OPERATIONS ACTIVITY REPORT (5:13:44)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Mr. Pittenger advised that sand is preferable to salt to melt ice and snow.

**5(B) PROJECT STATUS REPORT (5:15:55)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Mr. Pittenger advised that Sierra Vista Lane was affected by the flood water. "... a big component of that reconstruction project will be the treatment of storm water out there. Everybody knows that's an issue. It has been ... probably forever. While certainly there was an impact with the rain out there, the good news is that we were already planning on full reconstruction of the project with storm water improvements." Mr. Goering advised of an area damaged by drainage. He is awaiting a report from inspection crews who were in the area earlier in the day. "... the road is still there, still intact, still usable. ... the new project will address drainage to make sure that the pavement does not continue to be deteriorated."

**5(C) FUTURE AGENDA ITEMS (5:20:36)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the tentative agenda for the February commission meeting. Chairperson Bonkowski entertained suggested future agenda items of the commissioners; however, none were forthcoming.

**6. COMMISSIONER COMMENTS (5:22:20)** - Commissioner Bagwell thanked City staff "for all of their hard work over this weather event." Chairperson Bonkowski echoed the comments, and welcomed Commissioner Bagwell. Chairperson Bonkowski entertained additional commissioner comments; however, none were forthcoming.

**7. PUBLIC COMMENTS (5:23:02)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**8. ACTION TO ADJOURN (5:23:14)** - Chairperson Bonkowski entertained a motion to adjourn. Vice Chairperson Smolenski so moved. Chairperson Bonkowski adjourned the meeting at 5:23 p.m.

The Minutes of the January 11, 2017 Carson City Regional Transportation Commission meeting are so approved this 8<sup>th</sup> day of February, 2017.

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BRAD BONKOWSKI, Chair