

# CARSON CITY DEBT MANAGEMENT COMMISSION

## Minutes of the February 13, 2018 Meeting

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A regular meeting of the Carson City Debt Management Commission was scheduled for 1:30 p.m. on Tuesday, February 13, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Don Hataway  
Vice Chairperson Stacey Giomi  
Commissioner John Barrette  
Commissioner Nick Providenti  
Commissioner Ron Swirczek

**STAFF:** Nancy Paulson, Deputy City Manager  
Jason Link, Chief Financial Officer  
Sheri Russell, Deputy Chief Financial Officer  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM (1:32:29)** - Chairperson Hataway called the meeting to order at 1:32 p.m., noting the presence of a quorum.

**B. PUBLIC COMMENT (1:32:40)** - Chairperson Hataway entertained public comment; however, none was forthcoming.

**C. For Possible Action: ELECTION OF CHAIR AND VICE CHAIR FOR THE DEBT MANAGEMENT COMMISSION (1:32:50)** - Chairperson Hataway introduced this item, and entertained nominations. **Commissioner Giomi moved to elect Don Hataway as chair. Commissioner Barrette seconded the motion. Motion carried 5-0. Chairperson-elect Hataway entertained a motion for vice chair. Commissioner Swirczek moved to elect Stacey Giomi as vice chair. Commissioner Barrette seconded the motion. Motion carried 5-0.**

**D. For Possible Action: APPROVAL OF MINUTES - November 7, 2017 (1:33:40)** - Chairperson Hataway introduced this item, and entertained a motion. **Commissioner Barrette moved to approve the minutes, as prepared. Commissioner Swirczek seconded the motion. Motion carried 5-0.**

**E. For Possible Action: REVIEW AND DISCUSSION OF CARSON CITY SCHOOL DISTRICT'S ANNUAL REPORT, STATEMENT OF DEBT MANAGEMENT POLICY, PLANS FOR CAPITAL IMPROVEMENT, AND UPDATES OF INFORMATION, AS REQUIRED BY NRS 350.013 (1:33:58)** - Chairperson Hataway introduced this item, and Carson City School District Superintendent Richard Stokes introduced Chief Financial Officer Andrew Feuling. Mr. Feuling narrated a PowerPoint presentation of the School District's Debt Management Policy and Capital Improvement Plan. Mr. Feuling responded to questions of clarification, and discussion ensued. Chairperson Hataway entertained a motion. **Vice Chairperson Giomi moved to accept the Carson City School District annual report, as presented. Commissioner Providenti seconded the motion. Motion carried 5-0.**

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Chairperson Hataway recognized Ms. Paulson, who explained the statutory requirements for the City and the School District to provide the annual reports. She responded to questions, and Chairperson Hataway thanked her for the clarification.

**F. For Possible Action: DISCUSSION AND ACTION TO ACCEPT THE NEVADA DEPARTMENT OF TAXATION'S ANNUAL LOCAL GOVERNMENT INDEBTEDNESS REPORT AS OF JUNE 30, 2017 (1:53:04)** - Chairperson Hataway introduced this item, and entertained questions or comments. Ms. Paulson provided an overview of this item. When no questions or comments were forthcoming, Chairperson Hataway entertained a motion. **Commissioner Providenti moved to accept the Nevada Department of Taxation's Annual Local Government Indebtedness Report, as of June 30, 2017. Commissioner Barrette seconded the motion. Motion carried 5-0.**

**G. For Possible Action: DISCUSSION AND ACTION TO SCHEDULE THE NEXT COMMISSION MEETING (1:54:07)** - Chairperson Hataway introduced this item and, following a brief discussion, consensus of the commission was to schedule the next meeting for 1:30 p.m. on Tuesday, August 14th.

**H. PUBLIC COMMENT (1:54:39)** - Chairperson Hataway entertained public comment; however, none was forthcoming.

**I. ACTION ON ADJOURNMENT (1:54:42)** - Chairperson Hataway adjourned the meeting at 1:54 p.m.

The Minutes of the February 13, 2018 Carson City Debt Management Commission meeting are so approved this 14th day of August, 2018.

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DON HATAWAY, Chair