

**NOTICE OF PUBLIC MEETING
CARSON CITY HISTORIC RESOURCES COMMISSION**

**THURSDAY, JANUARY 10, 2018, 5:30 P.M.
COMMUNITY CENTER - SIERRA ROOM
851 EAST WILLIAM STREET, CARSON CITY, NEVADA**

Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the secretary in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.

AGENDA

A. Call to Order and Determination of Quorum

B. Public Comments **

Members of the public who wish to address the Commission may approach the podium at this time to speak on matters relevant to or within the authority of the Historic Resources Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this public comment portion of the agenda.

C. For Possible Action: Approval of the Minutes from the September 13, 2018, meeting, and of the December 3, 2018 joint meeting with the Redevelopment Authority Citizens Committee.

D. Modification of Agenda: Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

E. Public Hearing Matters

E-1 For Possible Action: HRC-18-175 – To discuss and potentially provide input, as a consulting party pursuant to a Section 106 review, to determine if the South Carson Street Complete Streets Project will have an adverse effect on any property listed or eligible for listing on the National Register of Historic Places. The project involves improvements to South Carson Street from 5th Street to Appion Way. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The South Carson Complete Streets Project involves the portion of South Carson Street from 5th Street to the intersection of South Carson Street and Appion Way. The project includes pedestrian safety measures, ADA-compliant sidewalks and curb ramps, narrowed travel lanes, a buffered multi-use path, dedicated bicycle facilities, a roundabout, improvements to stormwater infrastructure, public art, lighting fixtures, new signals, upgrades to the water and sewer systems, and fiber optic communications improvements. As part of the Section 106 review, the HRC will determine if the proposed project will have an adverse impact on any properties eligible for listing or listed on the National Register of Historic Places, and identify alternatives that could avoid, minimize or mitigate these impacts.

E.2 For Possible Action: HRC-18-185 – To discuss and potentially provide input, as a consulting party pursuant to a Section 106 review, to determine if the replacement of a roof will have an adverse effect on any property listed or eligible for listing on the National Register of Historic

Places. The property is located at 501 West King Street, APN 003-206-01. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The applicant is seeking to re-roof an existing building utilizing composite shingle roofing. The shape of the roof will not be modified. As part of the Section 106 Review, the HRC will determine if the proposed project will have an adverse impact on any properties eligible for listing or listed on the National Register of Historic Places, and identify alternatives that could avoid, minimize or mitigate these impacts.

E.3 For Discussion Only – HRC-18-189 – Discussion regarding any follow up desired based on the joint meeting with the Redevelopment Agency Advisory Committee (RACC) conducted on December 3, 2018.

Staff Summary: On December 3, 2018, the Commission conducted a joint meeting with RACC and heard presentations on Jack’s Bar rehabilitation, the Federal Tax Credit Program, the South Carson Street Plan, and the City’s Façade Improvement Program. The purpose of this item is to give the Commission an opportunity to discuss the items reviewed at the December 3 meeting, and to determine if any follow up is desired. Any follow up identified will be placed on a future meeting agenda.

E.4 For Possible Action HRC-18-187 - To approve the Historic Resources Commission Annual Report for 2018 to be presented to the Board of Supervisors. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Historic Resources Commission Policy and Procedures Manual requires the Historic Resources Commission to review a Historic Resources Commission Annual Report prepared by the Planning Division each year. This report will be forwarded to the Board of Supervisors in February 2019.

E.5 For Possible Action HRC-18-186 - To elect a Historic Resources Commission Chairman and Vice Chairman for the period February 2019 to January 2020. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Historic Resource Commission bylaws require the Commission to elect a chairman and vice-chairman each January.

Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission’s action. In order to be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division or have spoken to staff regarding an item on this agenda. For information regarding an appeal of a Commission decision, please contact the Community Development Director at 775-887-2180, via e-mail at lplemel@carson.org, or via fax at 775-887-2278.

F. Staff Reports

F-1 Discussion Only:

- Planning Division staff report to the Historic Resources Commission. (Hope Sullivan)
- Commissioner reports/comments.
- Future agenda items.

G. Public Comments**

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H. For Possible Action: Adjournment

*** PUBLIC COMMENT: The Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Chair in order to facilitate the meeting.*

ADDITIONAL INFORMATION

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. Contact Hope Sullivan at 775-887-2180 or planning@carson.org if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas. All written comments to the Historic Resources Commission regarding an item must be submitted to the Planning Division by 4:00 p.m. on the day prior to the Commission's meeting to ensure delivery to the Commission before the meeting.

The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.

The next meeting is tentatively scheduled for 5:30 p.m., Thursday, March 14, 2019, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada 89701.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS
BEFORE 5:00 P.M. ON JANUARY 3, 2018:

Dept. of Public Works, Corporate Yard Facility, 3505 Butti Way
Community Center, Sierra Room - 851 E. William Street
Community Development Department, 108 E. Proctor Street
Carson City Hall - 201 N. Carson Street

THIS AGENDA HAS ALSO BEEN POSTED ON THE FOLLOWING WEBSITES:

City Website at: <https://carson.org/government/meeting-information/agendas>
State of Nevada website at: <https://notice.nv.gov/>