

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 21, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk - Recorder
Adriana Fralick, Deputy City Manager
Dan Yu, Assistant District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:44) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Rowlatt called the roll; a quorum was present. Prodigal Church Pastor Fred Kingman provided the invocation. At Mayor Crowell's request, Supervisor Barrette led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:33:33) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 17, 2019 (8:34:15) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:34:38) - Mayor Crowell introduced this item, and entertained modifications to the agenda. When no requested modifications were forthcoming, Mayor Crowell deemed the agenda adopted as published.

8. SPECIAL PRESENTATIONS OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:35:08) - Mayor Crowell introduced this item and, at his request, the Board members joined him on the meeting floor. Mayor Crowell presented a Length of Service Certificate to Property Appraiser Jeremy Saposnek in recognition of five years' continuous, dedicated service to the City. Mr. Saposnek presented Mayor Crowell with a large Hershey's chocolate bar. Mayor Crowell presented a Length of Service Certificate to Deputy Sheriff Jeffrey Scott in recognition of fifteen years' continuous, dedicated service to the City. Mayor Crowell presented a Length of Service Certificate to Chief Deputy Clerk Kathleen King in recognition of twenty years' continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded each of the honorees.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 2

CONSENT AGENDA

(8:41:48) - Mayor Crowell introduced the consent agenda, and advised that items 11(A) and (B) would be heard separately. Mayor Crowell entertained requests to hear additional consent agenda items separately and, when no requests were forthcoming, entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of one item from the City Manager, one item from the Finance Department, and one item from Purchasing and Contracts. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Giomi, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER FOR THE PERIOD OF JANUARY 5, 2019 THROUGH FEBRUARY 8, 2019

10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH FEBRUARY 7, 2019, PURSUANT TO NRS 251.030 AND NRS 354.290

11. PUBLIC WORKS DEPARTMENT

11(A) POSSIBLE ACTION TO DEDICATE AND ACCEPT THE DEDICATION OF RIGHT-OF-WAY, FROM APNs 010-036-05, 010-036-02, AND 010-041-60, ALSO KNOWN AS AIRPORT ROAD; AND APN 010-037-03, ALSO KNOWN AS BUTTI WAY (8:42:36) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks presented the agenda materials. Ms. Hicks reviewed revisions to the document which were submitted as late material prior to the start of the meeting. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to dedicate and accept the dedications of rights-of-way, as described in the document labeled “late material” handed out this morning, for Airport Road and Butti Way. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Giomi, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 3

11(B) POSSIBLE ACTION TO DEDICATE AND ACCEPT THE DEDICATION OF A RIGHT-OF-WAY FROM APN 010-116-01, ALSO KNOWN AS A PORTION OF SIERRA VISTA LANE (8:44:28) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks presented the agenda materials. Ms. Hicks reviewed revisions to the document which were submitted as late material prior to the start of the meeting. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to dedicate and accept the dedication of a right-of-way, as described in the document labeled “late material” handed out this morning, for APN 010-116-01, also known as a portion of Sierra Vista Lane. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Giomi, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

In response to a question, Ms. Hicks explained the difference between a right-of-way and real property.

12. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE THE PURCHASE OF ONE NEW MOWER FOR THE PARKS, RECREATION AND OPEN SPACE DEPARTMENT, UTILIZING JOINDER CONTRACT NO. 2017025 WITH NATIONAL IPA, FOR AN AMOUNT NOT TO EXCEED \$101,570.34

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:42:49) - Please see the minutes for items 11(A) and (B).

14. SHERIFF - POSSIBLE ACTION REGARDING APPROVAL OF THE INTERLOCAL AGREEMENT FOR OPERATIONAL SUPPORT, BETWEEN THE CARSON CITY SHERIFF’S OFFICE AND THE UNIVERSITY OF NEVADA, RENO POLICE SERVICES (8:47:02) - Mayor Crowell introduced this item, and Assistant Sheriff Jerome Tushbant introduced Todd Wenwick from Western Nevada College. Assistant Sheriff Tushbant presented the agenda materials, and Mr. Wenwick expressed appreciation for the partnership. Mayor Crowell entertained Board member questions or comments and public comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to approve the Interlocal Agreement. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 4

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Stacey Giomi
AYES:	Supervisors Bagwell, Giomi, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE THE AWARD OF CONTRACT NO. 1819-127, BILLING SERVICES FOR CARSON CITY HEALTH AND HUMAN SERVICES TO STAT MEDICAL CONSULTING, INC., AT A RATE OF 6.86% OF COLLECTIONS, YEAR 1, BEGINNING APRIL 1, 2019, WITH THE OPTION TO RENEW FOR FOUR ADDITIONAL ONE-YEAR TERMS (8:49:05) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the agenda materials. Clinical Services Manager Roni Galas provided background information, presented details of the contract, and responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments and public comments and, when none were forthcoming, commended Ms. Galas' "talent and credibility." Mayor Crowell entertained a motion. **Supervisor Giomi moved to approve the award of Contract No. 1819-127. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16. FINANCE DEPARTMENT

16(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO GIVE DIRECTION REGARDING ASSUMPTIONS STAFF WILL USE TO PREPARE CARSON CITY'S BUDGET FOR FY 2019 - 2020 (8:56:05) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. Ms. Russell responded to questions of clarification and discussion took place throughout the presentation. Each of the Board members discussed their positions on the property tax rate and the ending fund balance. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to direct staff to use \$3.57 as the property tax rate in preparing the FY 2019 - 2020 Carson City budget. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski requested Ms. Russell to analyze the possibility of taking one penny of the tax rate and adding it to the five cents. And then, maybe two years out, to add another penny. Supervisor Bonkowski expressed concern over a dilemma with funding the asset management program. He expressed an interest in analyzing the impact "if we were to implement a program where we started transferring ... some excess revenue over to that in anticipation of needing those funds there." Ms. Russell cautioned, "It'll just decrease what we can spend in 2020 ... because in 2024, the problem was getting that up to 8.75."

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 5

Supervisor Bonkowski acknowledged understanding, and Ms. Russell agreed to conduct the analysis. Ms. Russell and Ms. Paulson responded to additional questions of clarification. Supervisor Bagwell suggested considering “each month in FY 2019, as the real dollars are coming in higher, ... taking a percentage of those dollars and putting it to the asset management program.” Discussion followed. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(B) POSSIBLE ACTION CONCERNING THE DELETION OF CAPITAL ASSETS FROM THE CITY’S CAPITAL ASSET LISTINGS FOR FISCAL YEAR 2018 BY THE FINANCE DEPARTMENT (9:32:44) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. Ms. Russell responded to questions of clarification, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to allow the Finance Department to delete capital assets from the City’s Capital Asset Listings for fiscal year 2018. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Giomi, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(C) POSSIBLE ACTION TO ACCEPT THE CARSON CITY COST ALLOCATION PLAN FOR THE FISCAL YEAR ENDED JUNE 30, 2018 (9:37:02) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. At Mayor Crowell’s request, Ms. Russell discussed the purpose of the cost allocation plan. Supervisor Bagwell commended Ms. Russell for helping to bring clarity to the process, and reviewed a proposed change to the method by which the Carson City Senior Center funding will be administered. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to accept the Carson City Cost Allocation Plan, as presented in late material, for the fiscal year ended June 30, 2018, for use in preparing the FY 2020 Carson City Budget. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 6

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

17. RECESS BOARD OF SUPERVISORS MEETING (9:43:15) - Mayor Crowell recessed the Board of Supervisors meeting at 9:43 a.m.

BOARD OF HEALTH

18. CALL TO ORDER AND ROLL CALL (10:01:22) - Chairperson Dr. Susan Pintar called the Board of Health meeting to order at 10:01 a.m. Ms. Rowlett called the roll; a quorum was present. Member Furlong was absent.

19. PUBLIC COMMENT (10:01:54) - Chairperson Pintar entertained public comment; however, none was forthcoming.

20. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 1, 2018 (10:02:03) - Chairperson Pintar introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, with a correction to the members shown present; deleting Member Furlong, adding Member Bonkowski. The motion was seconded and carried unanimously.**

21. HEALTH AND HUMAN SERVICES DEPARTMENT

21(A) POSSIBLE ACTION CONCERNING THE HEALTH OFFICER'S REPORT AND TO PROVIDE ANY ADDITIONAL FEEDBACK OR DIRECTION (10:03:03) - Chairperson Pintar introduced this item and reported on the current flu season. She thanked Clinical Services Manager Roni Galas and Public Health Preparedness Program staff for delivering 5,000 flu shots in the community, in partnership with local pharmacies and local physicians offices. Chairperson Pintar reported on a measles epidemic in the Vancouver, Washington / Portland, Oregon area, and reminded everyone that vaccines are available at the Carson City Health and Human Services Department. Chairperson Pintar further reported on "interesting legislative updates" which would be provided by Health and Human Services Department Director Nicki Aaker. Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the Health Officer's report. Member Giomi seconded the motion. Motion carried 6-0.**

21(B) DISCUSSION REGARDING THE CARSON CITY HEALTH AND HUMAN SERVICES DIRECTOR'S UPDATE ON ACTIVITIES AT THE DEPARTMENT, INCLUDING LEGISLATIVE PUBLIC HEALTH PRIORITIES, RECOGNITION OF FRANCES ASHLEY FOR RECEIVING THE 2018 RYAN WHITE PRISM AWARD, AND RECOGNITION OF ART CONTEST WINNERS FROM CARSON HIGH SCHOOL FOR ART TO BE DISPLAYED IN THE CLINIC LOBBY (10:05:10) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker presented the agenda materials. Ms. Aaker and Chairperson Pintar re-

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 7

sponded to questions of clarification regarding the public health legislative priorities which were listed in the agenda materials, and discussion followed.

Ms. Aaker congratulated Frances Ashley on receiving the 2018 Prism Award for providing exceptional Ryan White Program Services. Chairperson Pintar commended Ms. Ashley on her hard work.

Ms. Aaker introduced Public Health Educator Sarah Johnson, and provided an overview of the Quality Improvement Project. Ms. Johnson described the project “to make the clinic more teen friendly,” and displayed the submissions of the art contest winners.

21(C) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE BOARD OF HEALTH ORIENTATION AND RE-ORIENTATION, POTENTIAL REVISIONS TO THE CURRENT BYLAWS OF THE BOARD OF HEALTH, AND REQUESTS FOR FUTURE TRAINING NEEDS AND REFERENCE MATERIALS (10:27:57) - Chairperson Pintar introduced this item, and Ms. Aaker introduced a video presentation which she played in the meeting room. Ms. Aaker presented the agenda materials, and entertained questions or comments. Member Bonkowski emphasized the need to update the bylaws. Member Bagwell suggested “a calendar that sets out ... all these different groups. You’re working on the CHIP ... we get a notice from the hospital they’re going to do a survey. If you could have a calendar that we could maybe then put those items into our agendas and schedules so we can become more informed and truly help you instead of sending me something three days in advance ...” In response to a question, Mr. Yu offered to receive instructions from the Board of Health to revise the bylaws.

Chairperson Pintar entertained additional board member questions or comments and public comments and, when none were forthcoming, a motion. **Member Giomi moved to accept the Board of Health orientation and reorientation presentation and, furthermore, direct staff to bring a draft update of the bylaws. Member Bonkowski seconded the motion.** Chairperson Pintar entertained discussion on the motion. Member Giomi noted typographical and other errors in the bylaws, in addition to a need for updated and clarifying language. Member Bonkowski noted ambiguity in the language relative to the duties of the health officer. Mr. Yu offered to ensure that the bylaws language is compliant with state law relative to the Board of Health; to review the election procedure for the vice chair; to clarify language as appropriate; and to correct typographical errors throughout. Member Giomi expressed agreement with the discussion as to the intent of his motion. Chairperson Pintar called for a vote on the pending motion. **Motion carried 6-0.**

21(D) PRESENTATION AND DISCUSSION OF “COUNTY HUMAN SERVICES 101,” A BRIEF OVERVIEW OF HUMAN SERVICES IN NEVADA (10:50:38) - Chairperson Pintar introduced this item. Human Services Manager Mary Jane Ostrander presented the agenda materials, and responded to questions of clarification. Discussion took place regarding financial responsibility for indigent burials. Chairperson Pintar entertained additional board member questions or comments and public comments and, when none were forthcoming, thanked Ms. Ostrander for her presentation.

22. PUBLIC COMMENT (11:14:22) - Chairperson Pintar entertained public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 8

23. ACTION TO ADJOURN BOARD OF HEALTH MEETING (11:14:36) - Chairperson Pintar adjourned the Board of Health meeting at 11:14 a.m.

24. RECONVENE BOARD OF SUPERVISORS MEETING (11:15:06) - Mayor Crowell reconvened the Board of Supervisors meeting at 11:15 a.m.

25. CITY MANAGER

25(A) DISCUSSION AND POSSIBLE ACTION ON THE BOARD OF SUPERVISORS' POSITION ON NEVADA ASSOCIATION OF COUNTIES-SPONSORED BILLS, INCLUDING SENATE BILL 12, SENATE BILL 13, ASSEMBLY BILL 21, AND ASSEMBLY BILL 82 OF THE 80TH (2019) SESSION OF THE NEVADA LEGISLATURE (11:15:11) - Mayor Crowell introduced and provided background information on this item. Ms. Paulson and Mayor Crowell presented the agenda materials. Mayor Crowell suggested supporting SB12, noting that it is enabling legislation. "We don't have to do it but it's probably a good idea to find out what's out there so we're not letting anybody fall through the cracks." Mayor Crowell and Ms. Paulson responded to questions of clarification. Supervisor Giomi provided background information on the 9-1-1 surcharge, and expressed support for SB12. In response to a question, Supervisor Giomi agreed that several counties could join together to require an audit. "... a telecommunicator is probably not operating just in Carson City. They're operating on a regional basis so it makes some sense for a group of five or six or seven ... counties to join." Supervisor Giomi responded to questions of clarification. Supervisor Bagwell suggested additional amendments should be considered for SB12, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to support SB12. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Giomi, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell provided background information on SB13. Mayor Crowell and Ms. Paulson responded to questions of clarification, and discussion followed. Consensus indicated direction for staff to monitor the provisions of SB13 and report back to the Board with changes.

Mayor Crowell provided background information on AB21, and entertained public comment. When no public comment was forthcoming, Mayor Crowell directed staff to monitor the provisions of AB21 and report back to the Board with changes.

Mayor Crowell provided background information on AB82, and discussion followed. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to support AB82. Supervisor Barrette seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, entertained Board member discussion. Supervisor Bagwell expressed the opinion that the legislation is not very well

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 9

written, and support for the concept. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Giomi, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25(B) DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF A RESOLUTION SUPPORTING SENATE BILL 48, A NEVADA ASSOCIATION OF COUNTIES-SPONSORED BILL, AUTHORIZING CERTAIN LOCAL GOVERNMENTS TO IMPOSE DIESEL TAXES UNDER CERTAIN CIRCUMSTANCES (11:30:19) - Mayor Crowell introduced and provided background information on this item. Ms. Paulson responded to questions of clarification and, at Supervisor Bagwell’s request, reviewed the difference in taxes and allocations on diesel fuel and gasoline.

Supervisor Bonkowski explained that a portion of the tax revenue will be allocated to construct truck parking lots along the major transportation corridors. “... there was a change in the law for how a truck driver has to keep track of the hours that they’re driving and it went from a manual entry in a log book to an electronic entry so now there’s no fudging on that. When they come up against their deadline for driving, they have to pull over wherever they are which creates a lot of problems. This would build the first statewide truck parking network which would hopefully become a template for the entire country. So there’s a lot of interest across the country in looking at this bill in the last session and again this session to see if this can be created as a template as a possible solution for the truck parking problem across the country. So that’s one reason that I think we should look seriously at supporting this. Secondly, going to John’s continual argument, is that we don’t have many opportunities to find revenue to fix our roads. This is one of them so we need to consider it.” Supervisor Bonkowski and Ms. Paulson responded to questions of clarification, and discussion followed. At Mayor Crowell’s request, Ms. Paulson described the methods by which the tax could be implemented in Carson City. Ms. Paulson and Mayor Crowell responded to questions of clarification regarding the resolution.

Mayor Crowell entertained public comment. (11:38:03) Roger Ward introduced himself for the record, and Ms. Paulson responded to questions regarding the diesel and gasoline fuel tax allocations to the federal government and to the state. Mr. Ward expressed concern that support of the subject bill will “affect the people of the county. You’re affecting small business. You’re affecting contractors that do public work that pass that charge on and I know, from experience, that as diesel fluctuates, a contractor can get hurt very, very badly when the diesel prices go up but yet they’re on a fixed unit price cost contract to this county or the state. So, while it may bring state taxes in parity with gasoline, we’re still paying, as diesel owners, an additional tax for having diesel.” In response to a question, Mr. Ward explained that “in the area that I live, we’re wasting money by not maintaining roads which is costing the public more. I see road deterioration from a lack of just maintenance. ... I’ve talked to the Public Works Director. There is no shoulder backing program in Carson City. And shoulder backing is where you bring the soils up to the edge of the pavement so that when traffic goes off the edge, that edge doesn’t roll off and break up and deteriorate. And it’s getting worse and worse. That ... shoulder backing program takes care of storm drain

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 10

runoff because that's where you gather the material. And I'm talking about areas with no curb and gutter. But it seems to me that there's no real benefit for Carson City in the long run."

At Mayor Crowell's request, Supervisor Bonkowski explained that "right now, depending upon which study you look at, we run between a \$7 to \$10 million annual deficit in the revenue needed just to do basic maintenance on our road system. So addressing your comments on are we wasting money by not maintaining our roads? No, we're not wasting money. There's no money there to do that maintenance. We generate about 20 percent of the funding that we need on an annual basis to maintain our road system. So we have a huge deficit. What we're trying to do is look for every opportunity to fill that gap and, as the Mayor said earlier, I think the general feeling on the Board is that there should be a nexus between the impact fee or tax and what it's being spent on. And, in our particular case in Nevada, really our only avenue for generating revenue to maintain the roads is either through a federal grant or through gas taxes. So ... we're just trying to do the best we can to look to the sources that we can to try to minimize that 80 percent annual deficit in maintenance funding that we have."

Mr. Ward inquired as to the percentage in rise in consumption of diesel fuel over the last four or five years in Carson City. "... the point I'm trying to make is as we get over that threshold where the 50 percent drops up, we're getting short-term money that has an impact long-term to the people that live here. Yet, half of it's going to be gone once you reach that threshold." Supervisor Bonkowski clarified "it's not 50 percent. It's 20 percent and it's 50 percent of the 20 percent. So 20 percent of the tax gets put into a trust fund and up to 50 percent of that 20 percent can be spent on the parking lots. But that's a major safety issue when you have 18-wheelers that are just pulling over on the side of the road and trying to find a spot to park. So we need to do something." In response to a comment, Supervisor Bonkowski clarified "we're talking about truck parking areas along the major transportation corridors that need to be planned out ... I would relate it to the Tesla charging station network. They need to be planned out at appropriate places along the major transportation corridors and not where a ... private, for-profit entity decides to put a location." Supervisor Bonkowski responded to additional questions of clarification, and discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2019-R-3. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25(C) DISCUSSION AND POSSIBLE ACTION ON THE BOARD OF SUPERVISORS' POSITION ON NEVADA LEAGUE OF CITIES AND MUNICIPALITIES-SPONSORED BILLS, INCLUDING ASSEMBLY BILL 3, ASSEMBLY BILL 18, AND SENATE BILL 10 OF THE 80TH (2019) SESSION OF THE NEVADA LEGISLATURE (11:52:59) - Mayor Crowell introduced this item. Ms. Paulson introduced Nevada League of Cities Executive Director Wes Henderson, and presented the

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 11

agenda materials. Mr. Henderson provided background information on AB3, and explained “it really doesn’t affect Carson City because you do already have the authority to request additional licenses.”

Supervisor Bonkowski noted that the Board had already made clear that “we’re not really in favor of any additional dispensaries. Plus, we already have an ordinance in place that says you ... have to have a medicinal license and a retail license and they have to be co-located.” Supervisor Bonkowski discussed a preference to remain neutral. Mayor Crowell expressed a preference to “watch this type of legislation so that it doesn’t affect Carson City because we’re already, by ordinance, where we are on medical marijuana and recreational ... marijuana.” Mr. Henderson responded to questions of clarification, and discussion followed. Mayor Crowell directed staff to monitor the provisions of AB3 and report back to the Board if there are changes.

At Mayor Crowell’s request, Ms. Paulson provided an overview of AB18. Mr. Henderson provided additional detail, as outlined in the agenda materials. Following a brief discussion, Mayor Crowell entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to support AB18. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Giomi responded to a question of clarification. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Stacey Giomi
AYES:	Supervisors Bagwell, Giomi, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

At Mayor Crowell’s request, Mr. Henderson provided background information on, and an overview of, SB10. Mayor Crowell entertained public comment and, when none was forthcoming, directed staff to monitor the provisions of SB10 and return to the Board with changes. Mayor Crowell thanked Mr. Henderson for his attendance and participation.

26. BOARD OF SUPERVISORS NON-ACTION ITEMS:

FUTURE AGENDA ITEMS (12:06:02) - Supervisor Bagwell requested to have AB214 and AB5 agendized for discussion and action. She requested Ms. Paulson to notify Glen Wharton of the date that AB214 will be agendized for discussion and action by the Board.

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 12

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:06:54) - Supervisor Giomi reported on the Taking Flight art exhibit at the Reno-Tahoe Airport. The grand opening of the exhibit is scheduled for Tuesday, February 26th. Supervisor Giomi invited everyone to visit the exhibit. Supervisor Barrette discussed concerns regarding snow removal in the downtown neighborhood improvement district. Supervisor Bonkowski reported on the Carson Water Subconservancy District Board meeting which he and Supervisor Giomi attended last evening. Supervisor Bonkowski further reported that “as of February 15th, ... the Sierra snow pack was at 176% of average.” Supervisor Giomi added that “if the winter season ended today, we’d still end at 144% of normal. So we’re in good shape.” Mayor Crowell and Ms. Paulson provided additional detail on the grand opening of the art exhibit at the Reno-Tahoe Airport on Tuesday, February 26th. Mayor Crowell further reported on a recent meeting with the USO Services in Nevada Director. Mayor Crowell announced the legislative reception scheduled for 5:00 p.m. on Monday, February 25th at the Martin Hotel. He requested everyone’s attendance and participation. He further announced the Squeeze In ribbon cutting ceremony scheduled for 9:30 a.m. on Friday, March 1st, the Carson Kids Dental ribbon cutting ceremony scheduled for 5:30 p.m. on Thursday, February 28th, and a discussion on the indigent right to counsel bill scheduled for 8:00 a.m. on Monday, February 25th. Discussion followed.

STAFF COMMENTS AND STATUS REPORTS

RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (12:21:08; 1:31:20) - Mayor Crowell recessed the meeting at 12:21 p.m., and reconvened at 1:31 p.m.

27. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

27(A) POSSIBLE ACTION TO ADOPT BILL NO. 101, ON SECOND READING, AN ORDINANCE APPROVING A CHANGE OF ZONING, FROM RETAIL COMMERCIAL TO GENERAL COMMERCIAL, ON A PORTION OF APN 002-061-34, FOR PROPERTY THAT IS LOCATED AT 2203 - 2323 NORTH CARSON STREET (1:31:25) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advised that he may provide objective information, and that he would abstain from voting. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Community Development Director Lee Plemel advised of no changes and no new information since introduction of the bill, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt Bill No. 101, on second reading, Ordinance No. 2019-3. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Stacey Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Supervisor Brad Bonkowski

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 13

27(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, ADOPTION AND ADMINISTRATION OF BUILDING AND CONSTRUCTION CODES, BY ADOPTING THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, UNIFORM PLUMBING CODE, INTERNATIONAL RESIDENTIAL CODE, UNIFORM MECHANICAL CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL ENERGY CONSERVATION CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE, INTERNATIONAL EXISTING BUILDING CODE, INTERNATIONAL FUEL GAS CODE, INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2017 EDITION OF THE NATIONAL ELECTRICAL CODE, AND THE 2018 NORTHERN NEVADA AMENDMENTS TO THESE CODES (1:34:10) - Mayor Crowell introduced this item. Community Development Director Lee Plemel introduced Chief Building Official Cory Coleman, and presented the agenda materials. Mr. Plemel advised that Builders Alliance CEO Aaron West had expressed his support via email. Mr. Plemel advised of having distributed late material to the Board members and City staff, and of having made the same available to the public. He reviewed revisions to the proposed bill as outlined in the late material.

Mr. Coleman provided a description of the Building Code adoption process, and reviewed “code change highlights.” Mr. Coleman and Mr. Plemel responded to questions of clarification. Supervisor Giomi commended Building and Planning Division staff “and the region for the vast involvement of subject matter experts. ... it’s critical to passing the code and critical to getting a quality document that everybody understands and levels the playing field for everybody.” Mr. Plemel emphasized the importance of regional cooperation and adoption of the codes. “In the past, ... there were vastly different amendments and developers pitting communities against each other on what the codes were and who was harder to work with and things like that. So it is important that there’s some consistency amongst the entities in the region.”

In response to a question, Mr. Coleman explained the amendment suggested by Builders Association of Northern Nevada representatives relative to installing solar panels on roofs. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments.

(1:47:14) Heather Lunsford, representing Carrera Nevada and the Sierra Nevada Realtors, expressed appreciation for the opportunity to review the proposed changes “well in advance.” Ms. Lunsford also conveyed Mr. West’s support.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to introduce, on first reading, Bill No. 102, with the presented changes in late material. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2019 Meeting

Page 14

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Mr. Plemel and Mr. Coleman and commended everyone for their hard work.

27(C) PRESENTATION AND DISCUSSION REGARDING MOTEL TASK FORCE CODE ENFORCEMENT ACTIVITIES (1:49:13) - Mayor Crowell introduced this item, and Community Development Director Lee Plemel acknowledged members of the Code Enforcement Motel Task Force who were present in the meeting room. Mr. Plemel presented the agenda materials. Supervisor Bonkowski noted the importance of the motel task force. Health and Human Services Department Director Nicki Aaker and Mr. Plemel responded to questions of clarification. In response to a question, Mr. Plemel discussed the importance of the Board’s support for the motel task force. In response to a previous question, Code Enforcement Officer Jason Johnson advised that a Nuisance Task Force meeting is scheduled for Monday, February 25th. “... that’s certainly a topic we will bring up is ... suggestions on how we can improve the process and get ... the Board more involved.” In response to a comment, Mr. Johnson advised of “a lot of other complaints regarding these long-term stay motels. ... we were at one this morning. So, these long-term stay motels ... take up ... approximately five to ten percent of our case work so we are there on a regular basis.” Supervisor Bagwell discussed the importance of completing the inventory. Supervisor Barrette echoed Supervisor Giomi’s previous request for the task force members to alert the Board to any assistance needed. Mr. Plemel acknowledged anecdotal complaints of retaliatory evictions. Mr. Johnson acknowledged complaints of bed bugs at the Silver Queen Inn.

In response to a question, Ms. Fralick advised that the transient occupancy tax for extended stay motels is “with the CTA.” Supervisor Giomi advised that he serves on the CTA Board and it hasn’t come up. He further advised of a report from CTA Operations Manager Chris Kipp on the number of lodging properties which are converting to extended stay. Supervisor Giomi suggested checking into it with the CTA.

In response to a previous question regarding retaliatory evictions, Mr. Plemel advised of having provided Fair Housing Act information to the complainants. Mr. Johnson acknowledged that \$700 is an average monthly rent for the extended stay properties. Supervisor Bagwell provided additional clarification on the requirement to pay monthly, not weekly. In response to a question, Mr. Johnson advised that the extended stay motels “are full. But one thing we have noticed is quite a few of them, the rooms are currently being remodeled or in an unoccupiable state. So then they’re not being utilized.” Mr. Johnson acknowledged that the term “unoccupiable state” could mean something other than being renovated. Ms. Aaker explained that “because we have such a low inventory of apartments and houses, ... the long stay motels are where these people turn next.” In response to a further question, Mr. Johnson advised that the adopted International Property and Maintenance Code specifies the number of people that can occupy a room. “It’s based on area size of the room and additional bathrooms.” Mayor Crowell advised of having heard from several developers of a desire to come in and take over these extended stay motels, fix them up, and maybe do something different with them. Mayor Crowell expressed dismay over the condition of some of the

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 21, 2019 Meeting
Page 15

motel rooms and that property owners are collecting money. Discussion took place regarding the lodging tax, hot plates and other prohibited appliances, and possibilities to improve the extended stay motel properties.

Mayor Crowell entertained additional Board member questions or comments and public comments; however, none were forthcoming. Mayor Crowell recessed the meeting at 2:17 p.m., and reconvened at 2:21 p.m.

27(D) POSSIBLE ACTION ON THE 2019 MASTER PLAN REPORT FROM THE PLANNING COMMISSION (2:21:10) - Mayor Crowell introduced this item. Community Development Director Lee Plemel presented the agenda materials, and responded to questions of clarification. Discussion followed. Mr. Plemel thanked the Board for their interest in planning processes. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Giomi moved to accept the 2019 Master Plan report from the Planning Commission. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor John Barrette
AYES:	Supervisors Giomi, Barrette, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

28. PUBLIC COMMENT (2:48:51) - Mayor Crowell entertained public comment; however, none was forthcoming.

29. ACTION TO ADJOURN (2:49:10) - Mayor Crowell adjourned the meeting at 2:49 p.m.

The Minutes of the February 21, 2019 Carson City Board of Supervisors meeting are so approved this 21st day of March, 2019.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder