

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the May 16, 2019 Meeting**  
**Page 1**

A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, May 16, 2019, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Stacey Giomi  
Member Brad Bonkowski  
Member Lori Bagwell  
Member John Barrette  
Member Robert Crowell  
Member Ken Furlong

**STAFF:** Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk - Recorder  
Adriana Fralick, Deputy City Manager  
Jason Woodbury, District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**17. CALL TO ORDER AND ROLL CALL (11:53:03)** - Chairperson Pintar called the Board of Health meeting to order at 11:53 a.m. Ms. Rowlett called the roll; a quorum was present.

**18. PUBLIC COMMENTS (11:53:32)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**19. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 21, 2019 (11:53:54)** - Chairperson Pintar introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

**20. HEALTH AND HUMAN SERVICES DEPARTMENT**

**20(A) DISCUSSION AND POSSIBLE ACTION ON PROPOSED REVISIONS TO THE CARSON CITY BOARD OF HEALTH BYLAWS (11:54:20)** - Chairperson Pintar introduced and provided background information on this item. Health and Human Services Department Director Nicki Aaker presented the agenda materials in conjunction with displayed slides. Ms. Aaker and Chairperson Pintar responded to questions of clarification, and discussion followed.

Chairperson Pintar entertained public comment and, when none was forthcoming, a motion. **Member Giomi moved to approve the Carson City Board of Health Bylaws, as presented with the revisions discussed on the record. Member Barrette seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried unanimously.**

## CARSON CITY BOARD OF HEALTH

### Minutes of the May 16, 2019 Meeting

#### Page 2

**20(B) DISCUSSION AND POSSIBLE ACTION ON NOMINATION AND APPOINTMENT OF CARSON CITY BOARD OF HEALTH VICE CHAIR (12:04:23)** - Chairperson Pintar introduced this item, and entertained nominations for vice chair. Member Furlong nominated Stacey Giomi as vice chair, and listed his qualifications. Member Bonkowski seconded the nomination. Chairperson Pintar entertained additional nominations; however, none were forthcoming. Chairperson Pintar called for a vote on the pending nomination. **Nomination carried unanimously.**

**20(C) DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT WITH ANY DIRECTION OR FEEDBACK FROM THE BOARD (12:05:39)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker presented her report. Ms. Aaker, Chairperson Pintar, and Ms. Fralick responded to questions of clarification regarding legislation.

Ms. Aaker commended Sandy Wartgow on receiving the 2019 Immunize Nevada Award for Outstanding Immunization Champion for her work with the School-Located Influenza Vaccine Program. (12:15:07) Ms. Wartgow provided additional information on the award. [Mayor Crowell left the meeting at 12:15 p.m. A quorum was still present.]

Ms. Aaker introduced Epidemiologist and Disease Control / Prevention Division Manager Dustin Boothe, who narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Aaker presented costs associated with measles outbreaks. Chairperson Pintar responded to questions and discussion followed.

Chairperson Pintar entertained board member questions or comments and public comments. (12:37:57) Sandy Wartgow advised that measles, mumps and rubella have been added into the federal OSHA guidelines, and discussed the need for a plan to care for City employees who may be exposed to or transmit the diseases. Ms. Aaker advised that the Health Department has an infectious disease committee.

(12:39:29) Denny French expressed appreciation for the board's involvement in preventing measles outbreaks. In response to a comment, Chairperson Pintar acknowledged that vaccines are not 100% effective. "Having said that, we know that statistically, if 95% of the population has received the vaccine, that's considered herd immunity so it protects those people who maybe their immune system is not accepting the vaccine. So our goal is always to have at least 95% of the population immunized appropriately."

Chairperson Pintar entertained a motion to accept the report. **Member Bagwell moved to accept the Director's report. Member Barrette seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0-1.**

**20(D) DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S 2018 ANNUAL REPORT (12:41:23)** - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker introduced University of Nevada Masters of Public Health Program Intern Gabrielle Irvin, and provided an overview of her involvement in developing the annual report. Ms. Irvin presented the agenda materials in conjunction with displayed slides. [Member Bonkowski left the meeting at 12:53 p.m. A quorum was still present.] Vice Chairperson Giomi commended the report format, and reviewed several necessary

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the May 16, 2019 Meeting**  
**Page 3**

corrections. Discussion took place regarding additional revisions and corrections. Chairperson Pintar thanked Ms. Irvin for all her work. Ms. Aaker provided an overview of the research conducted by Ms. Irvin on health department annual reports from other jurisdictions.

Chairperson Pintar entertained additional discussion of the board members and public comment. (12:59:59) In response to a question, Chairperson Pintar advised Denny French that paper copies of the annual reports will be available at the Health Department. Chairperson Pintar entertained a motion. **Vice Chairperson Giomi moved to accept the CCHHS 2018 Annual Report, with the revisions discussed on the record and to include correction of non-substantive typographical errors. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0-2.**

**21. PUBLIC COMMENT (1:02:36)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**22. ACTION TO ADJOURN (1:02:43)** - Chairperson Pintar adjourned the meeting at 1:02 p.m.

The Minutes of the May 16, 2019 Carson City Board of Health meeting are so approved this 15<sup>th</sup> day of August, 2019.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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AUBREY ROWLATT, Clerk - Recorder