



# STAFF REPORT

**Agenda Item: 7**

**Report To:** Parks and Recreation Commission

**Meeting Date:** August 18, 2020

**Staff Contact:** Jennifer Budge, CPRP, Parks and Recreation Director  
Dan Earp, CPRP, Recreation Superintendent

**Agenda Title:** For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors on the draft Fees and Charges Policy and draft Department Fee Schedule.

**Staff Summary:** This item will review the draft Fees and Charges Policy and draft Department Fee Schedule regarding all fees related to facilities, programs and services provided by the Parks, Recreation and Open Space Department. An updated fee policy and schedule will replace the current fees resolution that was enacted in 2009. The proposed fees are based on a comparative market analysis, facility and program use, cost recovery, legal mandates, and staff input.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 30 minutes

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## **Proposed Motion**

I move to recommend to the Board of Supervisors approval of the Fees and Charges Policy and the Department Fee Schedule.

## **Previous Action**

May 21, 2020 – The Board of Supervisors (Board) approved the Carson City Rifle and Pistol Range Fee Schedule effective July 1, 2020, and authorized finance to direct all revenues into a designated account for future operations, maintenance and management of the facility.

February 24, 2020 – The Open Space Advisory Committee recommended that the Board approve the draft Fees and Charges Policy and draft Department Fee Schedule, with changes.

February 5, 2009 – The Board adopted Resolution No. 2009-R-6, a Resolution changing existing or adding new fees for the Parks and Recreation Department and repealed all previous resolutions establishing fees or administering fees.

## **Background/Issues & Analysis**

In 2009, the Board adopted a resolution (Attachment A), which incorporated policies and guidance regarding parks and recreation fees for facilities and services provided by the Parks, Recreation and Open Space Department. An attempt to update the resolution and fees in 2010 was deferred by the Board, due to the timing and impacts from the recession. Since then, the Department's structure, core services, and facilities have changed significantly.

In 2017, staff began a comparative analysis of fees throughout the region to establish where the City's fees fell within market rates for similar facilities and services; and a guiding policy document with

items that were not outlined in the 2009 Resolution. In 2019, the City’s Audit Committee authorized Eide Bailey, the City’s internal auditor, to assist the Department with this task. Their suggestions and feedback are incorporated in the draft document provided as Attachment B. This document has been updated based on the Commission’s feedback from the February Parks Commission meeting.

Each individual fee was analyzed with respect to usage and reviewing the fee schedule of 22 neighboring agencies, including private and non-profit entities, which offer comparable facilities and programs. It has been more than 10 years since the fees and associated policies were updated, with the exception of the before and after school program/youth camps and the Carson City Rifle and Pistol Range.

The proposed policy and accompanying fee schedule incorporates a modest fee increase over the majority of the fees to meet cost recovery goals, be more in line with the region for similar services, and to help offset the costs associated with the legally mandated increase in minimum wage imposed during the last legislative session. In addition, at the request of the Commission, a proposed 10% increase to most fees is incorporated as an asset management fee to be designated toward infrastructure preservation of parks and recreation facilities.

Attachments

- Attachment A: Resolution 2009-R-6
- Attachment B: Draft Fees and Charges Policy
- Attachment C: Draft Department Fee Schedule
- Attachment D: 5 Year Cost Recovery
- Attachment E: Market Analysis
- Attachment F: MAC and pool passes
- Attachment G: Aquatic and MAC fees
- Attachment H: Theater rental rates
- Attachment I: Theater non-profit

Alternatives

Approve the policy and fee schedule with changes or provide alternate direction to staff.

**Commission Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

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RESOLUTION NO. 2009-R-6

Signed by  
BO S. 2/5/09

A RESOLUTION CHANGING  
EXISTING OR ADDING NEW FEE POLICIES.

WHEREAS, Carson City owns parks and recreation facilities and equipment throughout Carson City; and

WHEREAS, Carson City provides services to users of the city parks and recreation facilities and equipment; and

WHEREAS, the Carson City Board of Supervisors has adopted various resolutions in the past establishing general fee policies and specific fee policies for the use of the city parks and recreation facilities, equipment and services; and

WHEREAS, repealing the various existing resolutions establishing general fee policies and specific fee policies and adopting a single resolution establishing fee policies is desirable to ensure the uniform application of the policies; and

WHEREAS, the Carson City Board of Supervisors finds that it is necessary and within the public interest to change some of the existing general fee policies and some of the existing specific fee policies for the use of facilities, equipment and services provided by the Carson City Parks and Recreation Department in adopting this resolution to establish fee policies; and

WHEREAS, the Carson City Board of Supervisors desires these changes to take effect as of January 1, 2009.

NOW THEREFORE, this Board hereby resolves to repeal the existing resolutions establishing general fee policies and the existing resolutions establishing specific fee policies and to enact a single resolution establishing fee policies for the use of facilities, equipment and services provided by the Parks and Recreation Department as follows:

1. The Parks & Recreation Director shall annually review all fees for the rental of and services related to the rental of parks, facilities, and equipment and fees for programs provided by the Parks and Recreation Department to determine compliance with this resolution. Any exception to the resolution shall be presented to the Parks and Recreation Commission. The Commission will then forward a recommendation to the Board of Supervisors. The effective date of any changes in fees for the rental of facilities or equipment and fees for services related to the rental of facilities or equipment provided by the Parks and Recreation Department shall be January 1 of each year, beginning in 2008. In the case of recreation programs, the effective date of fees will be upon program registration.
2. Rental rates for parks, facilities or equipment and fees for services related to the rental of facilities or equipment provided by the Parks and Recreation Department for special events will be based on a daily rate.
3. Except as otherwise provided in paragraphs 11 and 12, fees for the rental of parks, facilities or equipment and fees for services related to the rental of facilities or equipment provided by the Parks and Recreation Department for a special event operated by a non-profit user shall be set at a rate that is a minimum of twenty-five percent (25%) of the direct costs incurred by the Parks and Recreation Department for providing facilities, equipment or services for the special event.
4. Except as otherwise provided in paragraphs 11 and 12, fees for the rental of parks, facilities or equipment and fees for services related to the rental of facilities or equipment provided by the Parks and Recreation Department for a

special event operated by a commercial, for-profit user shall be set at a rate that is a minimum of one hundred percent (100%) of the direct costs incurred by the Parks and Recreation Department for providing facilities, equipment or services for the special event.

5. Any rentals of parks and facilities for a special event that includes the closing of the facility to the general public will require approval by the Parks and Recreation Director. Each such request will be considered individually on its merit. The Parks and Recreation Director has the authority to approve or deny any such requests.
6. Except as otherwise provided in paragraphs 7, 11 and 12, fees for group use of park pavilions, the arena and exhibit hall at the fairgrounds, the gymnasium, room rentals at the Community Center and the Community Center Theater shall be set at a rate that is a minimum of one hundred percent (100%) of the direct costs incurred by the Parks and Recreation Department for providing the use of such facilities and the direct cost incurred for providing equipment or services related to the rental of such facilities.
7. Except as otherwise provided in paragraphs 11 and 12, fees for the resident non-profit use of the Community Center Theater shall be set at a rate that equals fifty percent (50%) of the direct costs incurred by the Parks and Recreation Department for providing the use of this facility and the direct cost incurred for providing equipment or services related to the rental of this facility.
8. Except as otherwise provided in paragraphs 11 and 12, fees for the rental of parks and recreation equipment shall be set at a rate that is a minimum of

one hundred percent (100%) of the direct costs incurred by the Parks and Recreation Department for providing facilities, equipment or services for the rental of the equipment.

9. Except as otherwise provided in paragraphs 11 and 12, fees for the use of the Aquatic Facility shall be set at a rate such that the total of all fees collected for the use of the Aquatic Facility equals a minimum of at least fifty percent (50%) of the costs incurred by the Parks and Recreation Department for the operation of the Aquatic Facility, provided that:
  - a. The rate for punch card discounts is set to provide a twenty five percent (25%) discount from the daily admission rate.
  - b. The rate for a one-month pass is set to provide a fifty percent (50%) discount from the daily admission rate.
  - c. The rate for a three-month pass is set to provide a sixty percent (60%) discount from the daily admission rate.
  - d. The rate for a family pass discount is set to provide a discount consistent with the one-month pass and three-month pass discounts.
  - e. One-month passes and three-month passes shall not be available to non-residents.
10. Except as otherwise provided in paragraphs 11 and 12, fees for recreation programs shall be set at a rate that is a minimum of one hundred percent (100%) of the direct costs incurred by the Parks and Recreation Department for providing facilities, equipment or services for the recreation program. However, new programs may have fees initially set lower than the direct costs in an effort to promote new innovative and creative programs. If these

programs are successful, the fees must gradually be raised to cover the direct costs incurred by the Parks and Recreation Department for providing them.

11. A non-resident user surcharge shall be added to each fee for out-of-Carson City residents. The non-resident user surcharge shall be twenty-five percent (25%) above the resident fee.
12. A differentiation in the fees charged to non-profit users of parks and recreation facilities, equipment or services and the fees charged to for-profit users of parks and recreation facilities, equipment and services is acceptable. Fees shall be set so that the total collected for a specific park or area meets the requirements of the fee policy applicable to that specific park or area. This may require for-profit users to be charged more than non-profit users.
13. For each rental of a park, facility or equipment and for each recreation program, a notice or contract shall be developed that specifies the staff services that are included as part of the user fee. A menu of auxiliary services shall be developed to detail what additional services are available in addition to the services that are included as part of the user fee. Except as otherwise provided in paragraphs 11 and 12, the fee of an auxiliary service shall be set at an hourly rate that is a minimum of one hundred percent (100%) to the direct costs incurred by the Parks and Recreation Department for providing the auxiliary service.
14. A waiver of any fees charged a user of parks and recreation facilities, equipment or services will not be granted.
15. The Parks & Recreation Director is authorized to require a cleaning deposit from any group or user using park or recreation facilities. A group or user that

fails to adequately clean up following the use of a park or recreation facility shall have the deposit for the next use doubled. After two (2) years or at least two (2) events, the group or user may request the Parks & Recreation Director to review its status and return it to the normal deposit amount.

16. If a special event or reserved use of a park is cancelled due to unforeseen circumstances or for other good cause, a refund shall be made that is equal to the portion of the fee that remains unspent minus a ten percent (10%) processing fee. The Parks & Recreation Director shall have the sole discretion to determine if a refund is warranted due to unforeseen circumstances or for other good cause. The Parks & Recreation Director may deduct from the refund any costs already incurred, but unpaid for, as a result of the special event or reserved use of a park. The decision of the Parks & Recreation Director may be appealed to the Board of Supervisors.
17. Any adjustment from the level of a fee established prior to the adoption of this resolution shall be made and rounded up to the next most logical unit, either an increment of \$.25 or an increment of \$1.00.
18. Recreation contract instructors shall pay any fees required pursuant to the provision of their respective contracts.
19. Groups with which Carson City has an Agreement for the exclusive use of an area shall pay any fees required pursuant to the provisions of their Agreements.
20. None of the aforementioned policies shall affect the Joint-use agreement with the Carson City School District for the waiver of fees for the use of parks and recreation facilities, equipment or services by the District.



The Board further resolves that Resolution No. 1983-R-28, Resolution No. 1995-R-41, Resolution No. 1995-R-42, Resolution No. 2004-R-4, Resolution No. 2006-R-23, Resolution No. 2007-R-28, and any other previous resolutions which conflict with the provisions of this Resolution are hereby repealed effective February 5, 2009.

AYES: Supervisors

Pete Livermore

Shelly Aldean

Robin Williamson

Molly Walt

Mayor Robert Crowell

NAYES: Supervisors

None

ABSENT: Supervisors

None

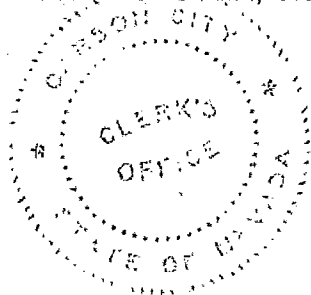


ROBERT L. CROWELL, MAYOR

ATTEST:



ALAN GLOVER, Clerk-Recorder





## **DRAFT FEES AND CHARGES POLICY**

<b>Title/Topic:</b> Fees and Charges	<b>Number:</b> 2020-1
<b>Authors:</b> Jennifer Budge, CPRP, Parks and Recreation Director Dan Earp, CPRP, Recreation Superintendent	<b>Effective Date:</b>
	<b>Revision Date:</b>
<b>Reviewed by:</b> DDA/Risk: 1/21/20 Finance: 1/24/20 OSAC: 2/24/20 PRC: 2/4/20 & 8/18/20	<b>Number of pages:</b> 9
<b>Department Approval:</b> <b>City Manager Approval:</b> <b>Board of Supervisor Approval:</b>	<b>Attachments:</b> Department Fee Schedule Co-Sponsorship Application
<b>Applies to:</b> Facilities, programs, and services provided by the Parks, Recreation and Open Space Department.	
<b>Persons affected:</b> Department employees involved in facility reservations or recreation programs and patrons registering in programs or reserving Department facilities.	

### **1.0 PURPOSE**

Fees and charges are necessary to provide and expand park and recreation services in order to meet community needs, while not over burdening the City’s General Fund. The policy is intended to establish a fair, and equitable means to establish user fees, while distinguishing different types of activities as related to funding and subsidy. The policy requires annual review, in conjunction with the Department Fee Schedule, which outlines specific charges for programs, services, and facilities.

### **2.0 DEFINITIONS**

**Admission Fee:** A charge or fee to enter a building, area, event, or other recreation attraction such as a swimming pool or gymnasium.

**Adult:** An adult is defined as 18 years of age or older.

**Asset Management:** The process of managing a local government's capital assets cost effectively. It involves analyzing the lifecycle and capacity of each asset and developing information on maintenance requirements, service levels and new asset needs. This includes infrastructure preservation of park capital assets including equipment, buildings and other improvements.

**Board:** Carson City Board of Supervisors

**Child:** A child is defined as 0-3 years of age.

**City Co-Sponsored:** Services that are organized, promoted and conducted in part by the Department and/or in part by another City Department, outside agency, private organization, business, or individual(s) and are the responsibility of both parties as defined in a contract, agreement, memorandum of understanding, or similar instrument.

City Sponsored: Services that are organized, promoted and conducted exclusively by the Department or another City Department and are the sole responsibility of the City.

Cost to Collect Fee: The revenue collected from fees and charges must always be greater than the costs of collection of the revenue.

Cost Recovery: Recovering the cost of any given expense. It is the degree to which an activity recovers costs associated with the provision of a program or service through user fees and/or other applicable funding mechanism.

Department: Carson City Parks, Recreation and Open Space Department.

Direct Costs: Those costs that can be directly and exclusively attributed or assigned to a specific program or event.

Director: Director of Carson City Parks, Recreation and Open Space Department.

Equipment Fee: Charges for providing additional, specialized equipment not usually considered included with admission, facility use, or other fees.

Indirect Costs: Those costs that can be attributed to more than one program or service such as administrative staff, insurance, vehicle/equipment depreciation, facility wear/tear, preventative maintenance needs, and capital costs shared among various programs, registration/reservation, marketing and advertising costs.

OSAC: Open Space Advisory Committee

PRC: Parks and Recreation Commission

Qualifying Veterans: A qualifying Veteran is defined as an individual with a federally issued disability rating of 50% or greater.

Reservation Fee: Charges for the exclusive, reserved use of a facility/park, reserving a specific date and time at a facility, and/or a specific area of a park for use.

Scholarship: Partial or full payment for participation in an activity based upon established criteria.

Senior: A senior is defined as age 60 and older.

Service: Any program, class, event, activity, sale, reservation opportunity, maintained facility, whether a charge is associated with it or not.

Special Services Fee: Charges for extraordinary or non-typical use of facilities or programs such as special event fees, security, movie/photo location, or extraordinary hours.

Special Use Facility: Any non-traditional facility built for specific uses/purposes such as horse arenas, shooting sports, etc.

Subsidy/Financial Aide: A value by which the user fee, admission or facility use fee is reduced to the user and recovered by other means such as private donations, grants, sponsorships, financial aid, or reductions to projected revenues.

Tournament Fee: Charges for the exclusive, reserved use of athletic facilities as designated.

User Fee: Charges for participation in recreational programs, special events, athletic activities, instructional classes, or for individual use of athletic fields and/or sports complexes by leagues.

Youth: A youth is defined as ages 4 -17 years of age.

### **3.0 BASIS AND GUIDING PRINCIPLES**

**3.1** Participants who benefit from the goods or services provided should pay in proportion to the benefits they receive. The fundamental basis for fees and charges decision making is a determination of who directly benefits from the service. It is recognized that pricing decisions may be influenced by practical considerations such as collections costs, market analysis, legal constraints, agreements, or ability to pay.

If most of the benefits accrue to the community as a whole (“*public good*”), the community as a whole should pay for the service through taxes. “*Public good*” is a value determined by Carson City citizens and established by the Board’s policy and budgetary appropriations, with recommendations from PRC and OSAC. If most of the benefits are to an individual or group that is to consume the good or service, not for the benefit of the general public, fees and charges should be paid. Where the benefits accrue to the community and specific users, the costs should be shared on a basis of proportional benefit.

**3.2 Fee Establishment and Modification:** The Board will establish all fees and charges concurrently with the budget process. During the fiscal year and outside the budget process, fees may be established upon approval of the Director and/or City Manager for new programs/events. Modifications to existing fees should be reviewed by PRC or OSAC, as appropriate. Any new fees added as a result of new programs during the fiscal year, will be added to the fee schedule for annual consideration by the Board.

**3.21** Special use facilities that have a specific use can be difficult to compare to other services within the Department. Facilities such as the Carson City Rifle and Pistol Range or the Bob Boldrick Theater, may develop a fee schedule/process that is distinctive from other fees established. These facilities require specially trained staff and have certain safety and operational requirements that should be incorporated into their specific fees.

**3.3 Usage:** Parks and open spaces are generally free and open to the public for general use. Fees for specialized facilities and additional services, beyond the typical use itself, will be assessed fees. The use of public areas and facilities by private groups should be considered secondary to general public use or usage by nonprofit recreation or education/service organizations. Only under unusual circumstances should a private use hamper on-going Department programs, general use, or recreation facility reservations. Fees will be charged by the City for the use of its facilities when public resources are utilized, unless waived or a co-sponsorship.

**3.4 Special Interest Groups:** Individuals and special interest groups will not receive fee waivers or reduction of fees.

**3.5 Financing Park Facilities:** Costs for the provision (acquisition, development, and routine maintenance) of traditional park facilities will not typically be factored in when determining fees. However, individuals or organizations desirous of specialized and/or new facilities as authorized by the Board, beyond existing City staff and financial resources, may be required to pay the costs for the acquisition, development, operation, maintenance and program costs associated with the new facility. New facilities shall consider Special Assessment Districts such as a Landscape Maintenance District or similar instruments to ensure long term sustainability and not become an additional expense for the General Fund.

**3.6** The Department will limit the amount of activities that Carson City subsidizes, such as for-profit sports tournaments and privately funded special events; however, the Culture and Tourism Authority may consider endorsing such activities as appropriate. Endorsement requirements are outlined in a separate agreement.

**3.7** The Department will remain competitive with other parks and recreation service providers in the region. When fees are increased, or anticipated to increase, the Department

will engage in a robust public outreach effort prior to and after approval of the increase. This may include public meetings/workshops, social media, participant emails, printed materials (ex. activity guide), and information on the City's website to educate the public regarding such changes and the justification. A minimum of two months' notice to participants should be provided.

**3.8** The Department will pursue new sources of revenue (ex. grants, sponsorships, donations, partnerships, new programs etc.) to help offset the costs to the City.

## **4.0 POLICY**

**4.1** The Department shall set reasonable targets for the recovery of direct and indirect costs for specified services through its user fees where possible to offset the General Fund or provide full cost recovery for Enterprise Funds (Cemetery). Fees should consider not only cost recovery goals, but a periodic market analysis of fees and charges, throughout the region for similar services and facilities.

### **4.2 Equal Opportunity and Non-Discrimination**

This Policy will comply with the City's equal opportunity and non-discrimination practices.

**4.3 Fee Waivers and Non-Profit Discounts:** Occasionally, the Director may waive fees and charges for activities/events and ancillary items (ex. food truck vendor fees at a City sponsored event) which benefit the overall community. Fees will not be waived or reduced for events/activities which serve a limited or specific interest group, or be considered a for profit event for a specific organization. An organizer must be a Carson City Department or a non-profit organization with current 501(c) 3 status, and a community organization recognized or affiliated with the City. Non-profit organizations will receive a discount at the Carson City Rifle and Pistol Range only for group reservations as indicated in the Fee Schedule.

**4.3.1** Non-profit organizations may request one time annually, that the City co-sponsor an event/activity (ex. fundraiser for the Foundation for Carson City Parks and Recreation).

**4.3.2** The Carson City Manager has the authority to waive, reduce fees and alter fees for services for limited promotional purposes and to establish fees for short-term/temporary programs, classes, or exhibits on an as-required basis. This authorization may also include limited or one time promotional contributions from the City to reciprocal government or non-profit agencies only (as identified in Sections 5.1 or 5.2). (Example: One-time coupon giveaways for a one-day only pass to the Aquatic Facility/MAC for a Library or Parks Foundation sponsored event). Further, the City Manager may authorize a temporary reduction in fees for certain programs to increase participation (ie. Lifeguard training during times of Lifeguard shortages, or early bird discounts for residents).

### **4.4 Gifts, Donations and Third-Party Partnerships**

Corporate and individual sponsorships, donations, and scholarships may be accepted to reduce or offset the costs of a program, service or facility. The Children's Cabinet and Youth Sports Association are two examples of existing third-party scholarship programs that support

Carson City youth sports, camps, and before and after school programs. New scholarship programs should have guidelines that are based on standards, such as federal rules for free and reduced lunch, and will respect the privacy of the applicant. Financial assistance should be limited to Carson City residents when the City's General Fund is the source of financial aid or if it is specifically requested by a sponsor/donor.

#### **4.5 Resident vs. Non-Resident Fees and Charges Guidelines**

There will be no distinction between resident and non-resident in the access or use of the Department facilities. See the following for circumstances which warrant a non-resident fee or specific fee reductions or incentives for residents.

**4.5.1** When the demand for a program exceeds the resources available, with pre-registration required, there should be different fees for non-residents. In general, a 25% increase should be charged to non-residents, where practical. Programs or services which are in the introductory stage may not differentiate in order to become established. When facility operation and maintenance is subsidized by the General Fund, a non-resident fee may be established.

**4.5.2** Registration for programs and reservation of facilities will be offered on a first-come, first-serve basis. Registration and reservations are not considered complete until all applicable financial and insurance requirements are met. Special opportunities to specifically benefit Carson City residents should be provided, such as aquatic or MAC passes.

**4.5.3** Drop-in programs such as open swim at the Aquatic Facility, drop-in sports at the MAC, special events or general youth programs (ex. skate competitions) where it is impractical to require identification and/or significant participation numbers are anticipated, should not charge non-resident fees.

**4.5.4** When the costs to administer a different fee system is greater than the revenues produced, there should not be non-resident fees.

**4.5.5 Insurance Requirements** Third party special events, high risk recreation programs (examples: karate, roller derby, aquatics, running competitions), after-hours reservations requiring security, those including alcohol or are open to the general public, and those with over 100 participants all require liability insurance. Carson City will be named as an additional insured. Low risk reservations such as business meetings, picnic pavilion reservations (less than 100 people and no alcohol) and similar activities will not require insurance, consistent with other City Departments. The Carson City Risk Manager and the City's insurance provider shall provide guidance on insurance review for any exceptions or clarifications needed on this provision.

**4.6 Enterprise Funds** This type of fund accounts for operations that are financed and operated in a manner like private business enterprises. Lone Mountain Cemetery operates as an Enterprise Fund and is intended to cover all direct costs through fees for services. Additional consideration to address capital needs, equipment depreciation, savings for long term maintenance and other sustainable practices should be considered not only for legal compliance, but long-term financial health of these types of funds.



**4.7 Asset Management Fee** For most fees, a 10% asset management fee will be incorporated into the Department Fee Schedule. These funds will be earmarked for future infrastructure preservation of park equipment, buildings and other infrastructure preservation. This will not apply to the Carson City Rifle and Pistol Range, or the Cemetery Enterprise Fund, as those operations already have a mechanism in place, as authorized by the Board, for asset management.

## **5.0 PROCEDURES**

### **5.1 Government Use Rate**

The City will provide a 100% rate reduction for reciprocating government and quasi-governmental agencies at a comparable rate for the use of park facilities for public meetings and employee trainings/workshops. Social events, such as retirement/birthday parties and agency celebrations, are not covered under this provision and will be subject to full reservation rates. The Director will have the authority to add or remove agencies to this list outside of the annual review period. The reduction will be given to the following agencies:

- a) Carson City Boards, Committees, and Commissions, including, but not limited to:
  - i. Board of Supervisors, Board of Equalization, Airport Authority, Audit Committee, Culture and Tourism Authority, Cultural Commission, Debt Management Commission, Historic Resources Commission, Library Board, Open Space Advisory Committee, Parks and Recreation Commission, Planning Commission, Redevelopment Authority, Regional Transportation Commission/CAMPO, Bicycle and Pedestrian Advisory Committee, Transportation Resource Advisory Forum Committee, Utility Finance Oversight Committee, V and T Railway Commission, Wildlife Advisory Board, and others as authorized by the Director or City Manager.
- b) Bureau of Land Management
- c) Carson City Employee Associations
- d) Carson City School District (does not pertain to Parent Teacher Associations)
- e) Carson Water Subconservancy District
- f) Fire Protection Districts
- g) General Improvement Districts
- h) Law Enforcement/Military/Emergency Operations
- i) State of Nevada – Department of Transportation and Department of Wildlife
- j) United States Forest Service
- k) University of Nevada Cooperative Extension
- l) United States Geological Survey
- m) Western Nevada College

**5.1.1** With the exception of Carson City Boards, Committees and Commissions, the government use rate will be honored as long as no other individual or group requests the same facility and same time as the governmental group. If there is a request for the same facility and same time, the governmental group can retain the reservation by paying the full applicable facility use fee. Otherwise, every effort will be made to relocate the governmental group to another available City-owned facility for their meeting at no charge. For government use of buildings outside of standard business hours, the agency may be

responsible for security services, staff costs, or other special requirements as deemed by the Director. The 100% rate reduction applies to the use of the Carson City Rifle and Pistol Range for group reservations only for law enforcement/military unless authorized by the Director.

**5.1.2** The City may not honor the Governmental Use Rate for any governmental or quasi-governmental agency who does not reciprocate for similar facilities/purposes that may benefit the citizens of Carson City.

**5.1.3** Carson City Departments and associated uses will not be subject to fees (ex. Board appointed task forces, ad hoc committees, public input workshops, etc.)

## **5.2 Cooperative Agreements**

The City partners with organizations to cooperatively provide recreation and specialty services to the community. While the terms for each partnership vary, the City may provide a rate reduction for reciprocating agencies that provide public meetings, employee training/workshops, or education/interpretive/recreation instruction programs for the benefit of the community. This does not apply to special events or for social activities as described in section 5.1. The reduction may be given to the following organizations:

- a) Carson City Arts Initiative
- b) Carson City Culture and Tourism Authority (Visit Carson City)
- c) Carson City Firefighters Assoc Local #2251
- d) Carson City Historical Society
- e) Carson City Railroad Association
- f) Carson City Senior Center (non-profit corporation, Governing Board, and Advisory Council)
- g) Carson Tiger Sharks Swim Team
- h) Foundation for Carson City Parks and Recreation
- i) Friends of Carson City Library
- j) Friends of Silver Saddle Ranch
- k) Muscle Powered
- l) Nevada Land Trust
- m) Nevada Recreation and Parks Society
- n) River Wranglers
- o) Truckee Meadows Parks Foundation
- p) Warren Engine Company
- q) Youth Sports Association (includes league members in good standing)

## **5.3 Cost Recovery Goals and Levels of Service**

In establishing goals to recover costs, the City will regularly analyze service levels and available resources to meet demand and determine the direct costs of providing services. The imminent impact of legally mandated minimum wage increase for seasonal/part time staff will be examined as well. The City will develop a sustainable and justifiable cost model for calculating fees and recalibrate existing fees based on the Department's policies, and direction from PRC, OSAC and the Board annually. Inflation and a regional market analysis should also be factors to consider overtime.



### LEVEL 1

Basic services intended for the general public, require routine maintenance practices, are typically free of charge or do not require a reservation (first-come, first-served). Most cooperative partnerships/use agreements fall under this category. Several private non-profit organizations operate and/or maintain city facilities at low or no cost to the City for the benefit of the community and participation fees may go directly to those organizations managing the activity, not necessarily to the City's General Fund. *The cost recovery goal is 0%-9%.*

### LEVEL 2

Basic services plus additional level of services required such as staff, planning, supervision and maintenance. Services mostly benefit a specific participant/group due to its perceived value. These services do not include specialized or intensive programming or facility development. A minimum portion of these programs/facilities will be subsidized to a greater extent. *The cost recovery goal is 10%-49%.*

### LEVEL 3

Basic services plus additional specialized services/instruction, large scale special events, or an extraordinary amount of recreational options or certifications required. There is a considerable increase in required staff, planning, and supervision. Services include specialized or intensive programming and facilities development. *The cost recovery goal is 50%-100%+.*

### LEVEL 4

Specialized or extraordinary services that require a significant amount of staff time, planning, and specialized equipment in order to provide this service. Services operated under enterprise or special revenue funds that may have legal mandates related to the operation also fall under this category. Services must not only be cost covering, but provide enough profits to cover indirect costs and ensure sustainable maintenance, equipment depreciation and capital improvements associated with the service where an enterprise fund exists. *The cost recovery goal is greater than 100%.*

LEVELS OF SERVICE	PROGRAM/SERVICE	COST RECOVERY GOAL
<u>LEVEL 1</u>	<ul style="list-style-type: none"> <li>• Parks</li> <li>• <i>Park amenities:</i> playgrounds, restrooms, outdoor sport courts, individual picnic areas, off leash areas/dog parks, horseshoe pits, skateboard parks</li> <li>• Neighborhood park group pavilions</li> <li>• Open space/natural areas</li> <li>• Trails/pathways</li> <li>• Historic/cultural sites</li> <li>• <i>Community Programs:</i> interpretive, outreach, education, adaptive, safety, and volunteer</li> <li>• <i>Cooperative Agreements:</i> Eagle Valley Golf Course, Carson Ridge Disc Golf Park, Mills Park Miniature Riding Train, Pony Express Airpark, Wungnema House, Roberts House, Capital City Gun Club, Archery Range, Governor’s Field, Pete Livermore Sports Complex</li> </ul>	0% - 9%
<u>LEVEL 2</u>	<ul style="list-style-type: none"> <li>• Community Center</li> <li>• Aquatics Facility</li> <li>• <i>Specialty facilities:</i> Bob Boldrick Theater, Carson City Rifle and Pistol Range, Silver Saddle Ranch reservations, Prison Hill- OHV area reservations</li> </ul>	10%-49%
<u>LEVEL 3</u>	<ul style="list-style-type: none"> <li>• Multipurpose Athletic Center (MAC)</li> <li>• Youth and adult sports</li> <li>• Sports tournaments/swim meets</li> <li>• Concessions</li> <li>• Special events</li> <li>• Exhibits</li> <li>• Equipment and supply rentals</li> <li>• Specialty camps</li> <li>• Facility, indoor sport courts, and field reservations</li> <li>• Group pavilion reservations – regional parks and sports complexes</li> <li>• Aquatic programs</li> <li>• Contract classes</li> </ul>	50%-100% +
<u>LEVEL 4</u>	<ul style="list-style-type: none"> <li>• Youth before and after school program</li> <li>• Youth school break programs</li> <li>• Lone Mountain Cemetery</li> </ul>	>100%

Proposed Fee Structure FY 2021  
Carson City Parks, Recreation & Open Space



Attachment C

AQUATIC FACILITY	Current Base Fee	Proposed Base Fee	10% Increase (rounded up)	% Change	Notes
<b>Punch Passes and Memberships (weight room is included in all options)</b>					
<b>Youth (ages 4-17)</b>					
Drop-In	\$3.00/person	\$3.50/person	\$4.00	33%	
10 Punch Pass	\$22.50	\$26.25	\$30.00	33%	Based on \$4 x 10 x 25%
1 Month Membership (Residents Only)	\$37.50	\$34.00	\$39.00	4%	Based on \$4 x 15 x 35%
3 Month Membership (Residents Only)	\$90.00	\$87.00	\$99.00	10%	Based on \$4 x 45 x 45%
Annual Membership (Residents Only)	-	\$283.50	\$324.00	14%	Based on \$4 x 180 x 65%
<b>Adult (ages 18-54)</b>					
Drop-In	\$4.00/person	\$4.50/person	\$5.00	25%	
10 Punch Pass	\$30.00	\$34.00	\$37.50	25%	Based on \$5 x 10 x 25%
1 Month Membership (Residents Only)	\$50.00	\$44.00	\$49.00	-2%	Based on \$5 x 15 x 35%
3 Month Membership (Residents Only)	\$120.00	\$111.00	\$124.00	3%	Based on \$5 x 45 x 45%
Annual Membership (Residents Only)	-	\$365.00	\$405.00	11%	Based on \$5 x 180 x 65%
<b>Senior (ages 60+)</b>					
Drop-In	\$3.00/person	\$3.50/person	\$4.00	33%	
10 Punch Pass	\$22.50	\$26.25	\$30.00	33%	Based on \$4 x 10 x 25%
1 Month Membership (Residents Only)	\$37.50	\$34.00	\$39.00	4%	Based on \$4 x 15 x 35%
3 Month Membership Residents Only)	\$90.00	\$87.00	\$99.00	10%	Based on \$4 x 45 x 45%
Annual Membership	-	\$283.50	\$324.00	14%	Based on \$4 x 180 x 65%
<b>Family (4 Individuals)</b>					
Family (4 individuals)	-	\$12.00/Family	\$14.00	17%	
10 Punch Pass	-	\$90.00	\$105.00	17%	Based on \$14 x 10 x 25%
1 Month Membership (Residents Only)	\$87.00	\$117.00	\$137.00	57%	Based on \$14 x 15 x 35%
3 Month Membership (Residents Only)	\$207.00	\$297.00	\$347.00	68%	Based on \$14 x 45 x 45%
Annual Membership (Residents Only)	-	\$972.00	\$1,134.00	17%	Based on \$14 x 180 x 65%
<b>Weight Room Only</b>					
Drop-In	-	\$3.00			New fee, recommend not adding 10%
10 Punch Pass Weight Room Only	-	\$23.00			New fee, recommend not adding 10%
1 Month Membership Weight Room Only (Residents Only)	-	\$29.00			New fee, recommend not adding 10%
3 Month Membership Weight Room Only (Residents Only)	-	\$74.00			New fee, recommend not adding 10%
Annual Membership Weight Room Only (Residents Only)	-	\$243.00			New fee, recommend not adding 10%
<b>Other Aquatic User Fees</b>					
Child (ages 0-3 with paying, swimming adult)	Free	Free	N/A	0%	
Veteran w/50% or higher disability status (for drop-in use only)	Free	Free	N/A	0%	
Shower Only	\$3.00/person	\$3.00/person	\$3.50	17%	
Specialty Programs (kayak, waterpolo, aquacise, range of motion etc.)	Drop-In	Drop-In		0%	
Deep Water Exercise Drop-In	\$5.00/person	\$5.50/person	\$6.00	20%	
10 Punch Pass Deep Water Exercise	-	\$41.00	\$45.00	10%	

<b>AQUATICS (CON'T)</b>	<b>Current Base Fee</b>	<b>Proposed Base Fee</b>	<b>10% Increase (rounded up)</b>	<b>% Change</b>	<b>Notes</b>
MAC and Aquatic Facility Combo Pass (Residents Only)	-	Same as Pool Membership			
Self-Paced Triathlon	\$15.00	\$15.00	\$17.00	13%	
<b><u>Aquatic Facility Rentals (includes exclusive use of the facility, 2 hour minimum)</u></b>					
Indoor Facility Rental (50 meter pool, tot pool)	\$140.00/hour	\$175.00/hour	\$ 192.00	37%	
Outdoor Pool Only (summers only)	-	\$105.00/hour	\$ 116.00	10%	
Full Facility (indoor and outdoor pools) (Summers only)	-	\$275.00/hour	\$ 303.00	10%	
Weight hRoom (Exclusive Use)	-	\$50.00/hour	\$ 55.00	10%	
Cleaning/security deposit (refundable)	-	\$100.00/day	\$ 100.00	0%	10% not added as this is a refundable fee
<b><u>Classes (includes instruction and materials)</u></b>					
Group Swim Lessons (Per lesson) (when pro-rated for holidays)	-	\$5.00/lesson	\$ 6.00	20%	
Group Swim Lessons (Per 8 lesson session)	\$32/Session	\$40.00/session	\$44.00	37%	
Private Swim Lessons (1 student/lesson) per student per hour	-	\$40.00/lesson	\$44.00	10%	
American Red Cross Lifeguard Certification (Resident)	\$70/class	\$70/class	\$77.00	10%	
American Red Cross Lifeguard Certification	\$150.00/class	\$150.00/class	\$165.00	10%	
American Red Cross Lifeguard Instructor Certification	\$200.00/class	\$250.00/class	\$275.00	37%	
American Red Cross Lifeguard Recert	\$40.00/class	\$50.00/class	\$55.00	37%	
American Red Cross Lifeguard Instructor Recertification	\$40.00/class	\$50.00/class	\$55.00	37%	
American Red Cross Administering Emergency Oxygen	\$28.00/class	\$30.00/class	\$33.00	18%	
American Red Cross CPR/First Aid/AED	\$40.00/class	\$50.00/class	\$55.00	37%	
Certified Pool and Spa Operator	-	\$300.00/class	\$330.00	10%	
Junior Lifeguarding	\$55.00/class	\$55.00/class	\$60.00	0%	

<b>MULTI-PURPOSE ATHLETIC CENTER (MAC)</b>	<b>Current Base Fee</b>	<b>Proposed Base Fee</b>	<b>10% Increase</b>	<b>% Change</b>	<b>Notes</b>
<b>Punch Passes and Memberships</b>					
<b>Youth (ages 4-17)</b>					
Drop-in	\$3.00/person	\$3.50/person	\$4.00	33%	
10 Punch Pass	\$22.50	\$26.25	\$30.00	33%	Based on \$4 x 10 x 25%
1 Month Membership (Residents Only)	\$37.50	\$34.00	\$39.00	4%	Based on \$4 x 15 x 35%
3 Month Membership (Residents Only)	\$90.00	\$87.00	\$99.00	10%	Based on \$4 x 45 x 45%
Annual Membership (Residents Only)	-	\$283.50	\$324.00	14%	Based on \$4 x 180 x 65%
<b>Adult (ages 18-54)</b>					
Drop-In	\$4.00/person	\$4.50/person	\$5.00	25%	
10 Punch Pass	\$30.00	\$34.00	\$37.50	25%	Based on \$5 x 10 x 25%
1 Month Membership (Residents Only)	\$50.00	\$44.00	\$49.00	-2%	Based on \$5 x 15 x 35%
3 Month Membership (Residents Only)	\$120.00	\$111.00	\$124.00	3%	Based on \$5 x 45 x 45%
Annual Membership (Residents Only)	-	\$365.00	\$405.00	11%	Based on \$5 x 180 x 65%
<b>Senior (ages 60+)</b>					
Drop-In	\$3.00/person	\$3.50/person	\$4.00	33%	
10 Punch Pass	\$22.50	\$26.25	\$30.00	33%	Based on \$4 x 10 x 25%
1 Month Membership (Residents Only)	\$37.50	\$34.00	\$39.00	4%	Based on \$4 x 15 x 35%
3 Month Membership Residents Only)	\$90.00	\$87.00	\$99.00	10%	Based on \$4 x 45 x 45%
Annual Membership	-	\$283.50	\$324.00	14%	Based on \$4 x 180 x 65%
<b>Family (4 Individuals)</b>					
Family (4 individuals)	-	\$12.00/Family	\$ 14.00	17%	
10 Punch Pass	-	\$90.00	\$105.00	17%	Based on \$14 x 10 x 25%
1 Month Membership (Residents Only)	\$87.00	\$117.00	\$137.00	57%	Based on \$14 x 15 x 35%
3 Month Membership (Residents Only)	\$207.00	\$297.00	\$347.00	68%	Based on \$14 x 45 x 45%
Annual Membership (Residents Only)	-	\$972.00	\$1,134.00	17%	Based on \$14 x 180 x 65%
Walking Track Only	Free	Free	Free	0%	
Veteran w/50% or higher disability status (for drop-in use only)	Free	Free	N/A	0%	
MAC and Aquatic Facility Combo Pass	-	Same as MAC memberships			
<b>MAC Facility Rentals</b>					
Full Basketball Court Rental (3 pickleball courts)	\$50-\$75	\$60.00/hour	\$66	10%	
Track Rental	-	\$150.00/hour	\$165.00	10%	
Full Facility Rental 1/2 Day (5 hours)	\$800-\$1500	\$1,100.00	\$1,210.00	10%	
Full Facility Rental Full Day (10 hours)	\$800-\$1500	\$2,000.00	\$2,200.00	10%	
Cleaning/security deposit (refundable)	-	\$400.00	\$400.00		10% not added as this is a refundable fee

COMMUNITY CENTER	Current Base Fee	Proposed Base Fee	10% Increase	% Change	Notes
<b>Facility Rentals</b>					
<b>Meeting Rooms</b>					
Small Meeting Rooms (Bonanza, Comstock, Ponderosa, Kid's Club)	\$9/\$12/\$14/hour	\$35.00/hour	\$ 39.00	333% to 178%	
Large Meeting Rooms (Sierra Room, Tahoe Room)	\$12/\$15/\$18/hour	\$45.00/hour	\$ 50.00	316% to 177%	
Cleaning/Security Deposit (refundable)	-	\$50.00	\$50.00	0%	10% not added as this is a refundable fee
<b>Gymnasium</b>					
Gym (Per Hour)	\$18/\$23/\$27/hour	-	-		
Gym (5 hours)	-	\$200.00	\$220.00	10%	
Gym (10 Hours)	-	\$350.00	\$385.00	10%	
Gym (Hourly fee for every hour over 10 hours)	-	\$50.00/hour	\$55.00	10%	
Kitchen (Per Day)	\$101/\$127/\$152/day	-			
Kitchen (5 Hours)	-	\$75.00	\$83.00	10%	
Kitchen (10 hours)	-	\$150.00	\$165.00	10%	
Kitchen (hourly fee for every hour over 10 hours)	-	\$20.00	\$22.00	10%	
Cleaning/Security Deposit (refundable)	\$350.00	\$400.00	-	14%	10% not added as this is a refundable fee
<b>Theater</b>					
Theater Lobby Only (Per Hour)	\$17/\$22/\$25/hour	\$25.00/hour	\$28.00	70% to 12%	
Theater (Per Hour)	\$69/\$87/\$104/hour	-			
Theater (5 Hours)	-	\$500.00	\$550.00	10%	
Theater (10 Hours)	-	\$900.00	\$990.00	10%	
Theater (hourly fee for every hour over 10 hours)	-	\$95.00/hour	\$105.00	10%	
Performance Fee (incidentals up to 4 hours)	\$202/\$253/\$303	-			
Dark Day Fee (Full Day)	\$100/\$125/\$150	\$100.00	\$110.00	10% to -27%	
After Hours Fee (For use between 12am-8am)	-	\$12.00/hour	\$13.00	8%	
Cleaning/Security Deposit (refundable)	\$350.00	\$400.00	\$400.00	14%	10% not added as this is a refundable fee

COMMUNITY CENTER (CON'T)	Current Base Fee	Proposed Base Fee	10% Increase	% Change	Notes
<b>Theater Staffing</b>					
Theater Tech Scheduled (Per Hour)	\$16.00	\$18.00	\$20.00	25%	
Theater Tech Called In (Per Hour)	\$27.00	\$27.00	\$30.00	11%	
Custodian Scheduled (Per Hour)	\$15.00	\$15.00	\$17.00	13%	
Custodian Called In (Per Hour)	\$23.00	\$23.00	\$25.00	9%	
Program Coordinator Scheduled (Per Hour)	-	\$36.00	\$40.00	11%	
Program Coordinator Called In (Per Hour)	-	\$50.00	\$55.00	10%	
<b>Community Center and Theater Equipment Rental</b>					
Folding Chairs	\$1.00/each	\$1.00/each	\$1.50	50%	
Folding Tables (30"x96" or 24"x96")	\$3.00/each	\$3.00/each	\$3.50	17%	
Projection Screen 6'	\$7.00/each	\$7.00/each	\$8.00	14%	
PA System	\$56.00/day	\$56.00/day	\$62.00	11%	
Projector theatre sides (1800 lumen)	\$40.00/day	\$40.00/day	\$44.00	10%	
Projector back wall (2600 lumen)	\$86.00/day	\$86.00/day	\$95.00	10%	
Projector light booth (3000 lumen)	\$145.00/day	\$145.00/day	\$160.00	10%	
Projector (6500 lumen)	\$132.00/day	\$132.00/day	\$145.00	10%	
TV, DVD, VCR	\$21.00/day	\$21.00/day	\$23.00	10%	
Projector (Slide)	\$12.00/day	\$12.00/day	\$13.00	8%	
Fog Machine F100	\$21.00/day	\$21.00/day	\$23.00	10%	
Bubble Machine	\$16.00/day	\$16.00/day	\$18.00	12%	
Fog Machine Dry Ice	\$21.00/day	\$21.00/day	\$23.00	10%	
Snow Machine	\$21.00/day	\$21.00/day	\$23.00	10%	
Piano	\$25.00/day	\$25.00/day	\$28.00	12%	
Scrim 15x40 white or black	\$25.00/day	\$25.00/day	\$28.00	12%	
UHF Wireless Microphone (each)	\$14/day	\$14/day	\$16.00	14%	
Stage (per section)	\$16.00/day	\$16.00/day	\$18.00	12%	
Pipe and Drape (per set)	\$185.00/day	\$185.00/day	\$204.00	10%	
Power Drop Chord (Gym)	24.00/each	24.00/each	\$27.00	12%	
Cable Ramp	\$5.00/each	\$5.00/each	\$6.00	20%	
Digital Audio Mixer with support rack	\$87.00	\$87.00	\$96.00	10%	
Microphone "Dynamic" with cable and stand	\$4.00/each	\$4.00/each	\$4.50	12%	
Microphone "Condensor" with cable and stand	\$6.00/each	\$6.00/each	\$7.00	16%	
Speaker Mackie	\$15.00	\$15.00	\$17.00	13%	
Speaker JBL Eon	\$6.00/day	\$6.00/day	\$7.00	16%	
Speaker Pair with Amp (Bag End Paphire, Crown)	\$48.00	\$48.00	\$53.00	10%	
Follow Spotlight (Pair)	\$34.00	\$34.00	\$38.00	12%	
Lighting Paint Can	\$24.00	\$24.00	\$27.00	12%	
Lighting Fixture Ellipsoidal	\$3.00	\$3.00	\$3.50	16%	
Lighting Fixture ministrip	\$9.00	\$9.00	\$10.00	10%	
Lighting Portable Dimming System	\$36.00	\$36.00	\$40.00	11%	
Lighting Control PC, software, DMX	\$25.00	\$25.00	\$28.00	12%	
Power Distribution Box (400 amp 3 phase)	\$11.00/day	\$11.00/day	\$12.00	9%	
Power Distribution Box (50 amp 1 phase)	\$5.00/day	\$5.00/day	\$6.00	20%	
Power Distribution Cable (50 amp 75')	\$5.00	\$5.00	\$6.00	20%	
Power Distribution Cable (60 amp 75')	\$9.00	\$9.00	\$10.00	11%	
Power Distribution Adaptor (100 amp)	\$4.00	\$4.00	\$4.50	12%	

RECREATION PROGRAMS	Proposed Base				Notes
	Current Base Fee	Fee	10% Increase	% Change	
<b><u>Sports (per season)</u></b>					
Youth Sports (Basketball, Volleyball, Futsal)	\$65.00/player	\$65.00/player	\$72	20%	
Youth Sports Uniforms	\$25.00/player	\$25.00/player	\$25	0%	10% not added, direct cost of jersey charged
Adult Basketbal	\$360.00/team	\$360.00/team	\$396	10%	
Adult Volleyball	\$360.00/team	\$275.00/team	\$305	-25%	
Adult Futsal	\$60.00/player	\$60.00/player	\$66	10%	
Adult Soccer	\$60.00/player	\$60.00/player	\$66	10%	
Adult Softball	\$550.00/team	\$480.00/team	\$528	-4%	
Adult Softball Coed	\$275.00/team	\$240.00/team	\$264	-4%	
Junior Giants	Free	Free		0%	
Skate and Scooter Competition	\$10.00/person	\$10.00/person	\$11.00	10%	
Pickleball Tournaments	\$30.00/person	\$30.00/person	\$33.00	10%	
<b><u>Capital Kids Before &amp; After School Youth Program</u></b>					
AM Before School Program (Per Week)	\$20.00	\$20.00	\$22.00	10%	
PM After School Program (Per Week)	\$40.00	\$40.00	\$44.00	10%	
Professional Development Days (Single day registration)	\$20.00	\$20.00	\$22.00	10%	
Non-School Days (Single day registration)	\$20.00	\$20.00	\$22.00	10%	
Minimum Days (Single day registration)	\$14.00	\$14.00	\$16.00	14%	
Early Release Days (Single day registration)	\$12.00	\$12.00	\$13.00	8%	
<b><u>Camp Carson Summer Camp Program</u></b>					
Break Camps (Per Week)(Summer, Winter, Spring)	\$100.00/week	\$100.00/week	\$110	10%	
Camp Shirts	\$9.00/shirt	\$10.00/shirt	\$10	11%	10% not added, direct cost of shirt charged
Field Trips	\$20.00-\$25.00	\$15.00-\$25.00	15-25	0%	
<b><u>Outdoor Recreation</u></b>					
Shred Kids Mountain Bike Camp	\$35.00	\$35.00	\$39.00	11%	
Shred Kids Ski and Snowboard Program	\$185.00	\$185.00	\$199.00	8%	
<b><u>Movers and Doers Adaptive Recreation</u></b>					
Activity Fee	-	As approved by Director			Fees vary by activity or offsetting donations
<b><u>Contract Classes</u></b>					
	70%/30% Split	70%/30% Split*		0%	*Or as approved by Director or City Manager
<b><u>General Fees</u></b>					
Refund processing fee (for all activities)	10%	10%		0%	Only applied when activity registration is cancelled by participant
Credit Card Transaction Fee (For all department transactions)	\$0.00	*	N/A	N/A	*Waiting for Activenet capabilities



SPORTS FIELDS	Current Fee	Proposed Fee	10% Increase	% Change	Notes
<b>Ballfield rentals (3 hour minimum)</b>					
Baseball/Softball Field with no prep (Centennial, Governor's, Peter Livermore)	\$35-\$45	\$45.00	\$50.00	11%	
Baseball/Softball Field with prep (Centennial, Governor's, Peter Livermore)	\$65-\$80	\$80.00	\$88.00	10%	
Flat Turf with no prep (football, soccer, lacrosse, etc)	-	\$45.00	\$50.00	11%	
Flat Turf with prep (football, soccer, lacrosse, etc)	-	\$125.00	\$138.00	10%	
<b>Sports Tournaments</b>					
Facility Rental (Centennial, Governor's, Pete Livermore)	\$500.00/day	\$500.00/day	\$550.00	10%	
Facility Supervisor (if required)	\$15.00/hour	\$15.00/hour	\$16.50	10%	
Field prep	\$25/game/field	\$25/game/field	\$28	12%	
Lights	\$20.00/hour	\$25/game/field	\$28.00	40%	
Endorsed Holding Deposit (non-refundable due to cancellation)	-	\$200.00	\$220.00	10%	CTA endorsed events
Cleaning/security deposit (refundable)	-	\$400.00	\$440.00	10%	
Tournament Gate Fees	-	Not Permitted			
Disc golf park facility rental (exclusive use for up to 10 hours)	-	\$350.00/day	\$385.00	10%	

LONE MOUNTAIN CEMETERY	Current Fee	Proposed Fee	10% Increase	% Change	Notes
Casket Space - Grass	\$875.00	\$1,600.00	N/A	83%	increase based on time and materials
Casket Space-Dirt	\$620.00	\$1,300.00	N/A	110%	increase based on time and materials
Casket-Open/Close	\$685.00	\$1,025.00	N/A	50%	increase based on time and materials
Marker Setting-Flat(Lawn)	\$85.00	\$85 - \$500	N/A	0% - 488%	See Attached Chart
Marker Setting-Slant, Double Slant, Single and Double Uprights 300 lbs+	\$85.00	\$125-\$600	N/A	47% - 197%	increase based on time and materials
Cremation- Space-Lawn	\$410.00	\$600.00	N/A	46%	increase based on time and materials
Cremation- Space-Dirt	\$185.00	\$400.00	N/A	116%	increase based on time and materials
Cremation-Open/Close - Urn Space	\$200.00	\$250.00	N/A	25%	increase based on time and materials
Cremation- Open/Close - Niche (each) Above Ground/Bench Etc.	\$200.00	\$200.00	N/A	0%	
Memorial Grove Donation	-	\$350.00/tree	N/A	new	new fee- actual cost of purchase and install
Crypt Single	\$875.00	\$875.00*	N/A	0%	*Or market costs
Crypt Double	\$1,750.00	\$1750.00*	N/A	0%	*Or market costs
Urn Vault (Standard or Oversized)	\$225.00	\$225.00	N/A	0%	
Overtime Staff Charge	\$550.00	\$550.00	N/A	0%	
Vase	\$55.00	\$55.00*	N/A	0%	*Or Maket Costs
Community Tank/Garden/Indigent	\$75.00	\$50.00	N/A	-33%	
Open/Closed Baby	\$250.00	\$250.00	N/A	0%	
Disinturnment	\$1,500.00	\$2,000.00	N/A	33%	May require court order and DA approval
Disurnment 2018 or Later	\$200.00	\$250 w/Urn Vault	N/A	25%	For burials from 2018 or later. May require court order and DA approval
Disurnment Before 2018	\$200.00	\$400.00	N/A	100%	May require court order and DA approval
Veteran Space	\$0.00	\$0.00	N/A	0%	
Niche Row 1	\$925.00	\$925.00	N/A	0%	
Niche Row 2	\$1,070.00	\$1,070.00	N/A	0%	
Niche Row 3	\$1,225.00	\$1,225.00	N/A	0%	
Niche Row 4	\$1,395.00	\$1,395.00	N/A	0%	
Companion Niche Row 1	\$1,675.00	\$1,675.00	N/A	0%	
Companion Niche Row 2	\$1,920.00	\$1,920.00	N/A	0%	
Companion Niche Row 3	\$2,210.00	\$2,210.00	N/A	0%	
Companion Niche Row 4	\$2,540.00	\$2,540.00	N/A	0%	

PERMITS	Current Fee	Proposed Fee	10% Increase	% Change	Notes
Camping/Overnight Use (Per camper)	\$10.00	\$10.00	\$11.00	10%	
Special Event Permit (Per Day)	\$53.25	\$53.25	N/A	0%	Business and License Fee
Special Event Permit (Non Profit)(Per Day)	\$21.70	\$21.70	N/A	0%	Business and License Fee
Vendor Fees (Per Vendor Per Day)	\$2.15	\$2.15	N/A	0%	Business and License Fee
Temporary Liquor License (5 Day Maximum)	\$20/Day	\$20.00	N/A	0%	Business and License Fee

RIFLE AND PISTOL RANGE	Current Fee	Proposed Fee	10% Increase	% Change	Notes
<b>Public Shooters</b>					
Public Shooter Admission (In-state)	-	\$5.00/shooter	N/A	-	
Public Shooter Admission (Out-of-state)	-	\$10.00/shooter	N/A	-	
<b>Annual Passes</b>					
Adult (In-state)	-	\$50.00/year	N/A	-	
Adult (Out-of-state)	-	\$100.00/year	N/A	-	
Youth (17 and under) and Senior (60+) (In-state)	-	\$25.00/year	N/A	-	
Youth (17 and under) and Senior (60+) (Out-of-state)	-	\$50.00/year	N/A	-	
Family (2 adults, 3 youth) (In-state)	-	\$75.00/year	N/A	-	
Family (2 adults, 3 youth) (Out-of-state)	-	\$150.00/year	N/A	-	
Veteran w/50% or higher disability status (for drop-in use only)	-	Free		-	
Volunteers (requires minimum of 8 hours of service per month average annually)	-	Free		-	
<b>Group Reservations (4 hour duration)</b>					
Non-profit organizations, Shooting Clubs (In-state)	-	\$25.00	N/A	-	
Non-profit organizations, Shooting Clubs (Out-of-state)	-	\$50.00	N/A	-	
In-State Business/Commercial (Requires Carson City business License)	-	\$50.00	N/A	-	
Out-of-state Business/Commercial (Requires Carson City business License)	-	\$100.00	N/A	-	
Governmental Uses (Law Enforcement, Military)	-	Free	N/A	-	
Cancellation fee (15 days or less)	-	No Refunds	N/A	-	
Clean up	-	Direct Costs*	N/A	-	*Or as determined by Director
Vendor fee (requires Carson City business license)	-	\$250-\$500*	N/A	-	*Or as determined by Director
Concession and sales (targets, ear protection etc.)	-	Item Costs*	N/A	-	*Actual cost of items or as determined by Director
Private Range Rental/Special Event	-	\$500-\$2500*	N/A	-	*Or as determined by Director. Requires refundable
<b>Sponsorships</b>					
Directional/Education signs	-	\$500.00/year	N/A	-	
Kiosk (Per Year)	-	\$750.00/year	N/A	-	
Target stands, Envelopes, Parking Permits, ear protection etc.	-	Cost of item	N/A	-	
Banners	-	\$250.00/ 3 months	N/A	-	

REGIONAL/COMMUNITY PARKS/OPEN SPACE	Current Fee	Proposed Fee	10% Increase	% Change	Notes
<b>Park and Open Space Facility Reservations (8am-8pm)</b>					
Park Grounds (Fuji, Mills, Riverview)	\$75/\$93.75/\$112.50/day	\$100.00/day	\$110.00	46% to -3%	
Park Grounds Deposit	\$150.00	\$150.00		0%	10% not increased due to refundable fee
Picnic Pavillion (Fuji, Mills, Riverview, Korean War Memorial, Centennial)	\$75/\$93.75/\$112.50/day	\$100.00/day	\$110.00	46% to -3%	
Picnic Pavillion cleaning/security deposit (refundable)	\$150.00	\$150.00		0%	10% not increased due to refundable fee
Event Booking Deposit (Rolls into reservation fee when event is not cancelled)	10%	15%		5%	
Trash Can Deposit (refundable when trash is cleaned by renter)	\$100.00	\$100.00		0%	10% not increased due to refundable fee
<b>Fuji Park</b>					
Arena (Carson City Fairgrounds)-8am-10pm	\$400/\$500/\$600/day	\$400/day	\$440.00	10% to -27%	
Exhibit Hall (9am-11pm)	\$240/\$300/\$360/day	\$300.00/day	\$330.00	38% to -8%	
Cleaning/security deposit (refundable)	\$400.00/rental	\$400.00/rental		0%	10% not increased due to refundable fee
<b>Mills Park (8am-8pm)</b>					
Marv Texiera Pavillion	\$460/\$575/\$690/day	\$400.00/day	\$440.00	(-5% to -37%)	
Marv Texiera Pavillion cleaning/security deposit (refundable)	\$350.00	\$400.00		14%	10% not increased due to refundable fee
<b>Prison Hill Recreation Area</b>					
Motorized Use Area (10 Hours max-day use only)	-	\$250 plus \$5/Participant	-	-	Permitting will occur after master plan is approved. Only 6-12 events per year depending on impact and staff availability; may have restrictions with high fire danger; 100 participants maximum.
<b>Silver Saddle Ranch</b>					
Historic Complex excludes Red House (10 hours max-day use only)	\$300.00/day	\$500.00/day	\$550	83%	Only 6-12 events per year depending on activity type; requires advance application and environmental considerations consistent with management plan; 250 participant maximum and parking restrictions of 160 vehicles in designated areas.
Cleaning/security deposit (refundable)	\$150/rental	\$400		0%	10% not increased due to refundable fee. Increased fee of 167% to be consistent with other park facility deposits.
<b>Other Regional/Community Parks/Open Space Fees</b>					
Neighborhood Park Group Pavillions (First come-first served)	Free	Free		0%	
Trail Runs/Events (Exclusive use for event, runs, challenge course, etc.)	\$100/day plus \$1 each per participant over 100	\$200/day plus \$1 each per participant over 100	\$220/day plus \$1 each participant over 100	120%	
Trail Run Cleaning and Security Deposit	\$150.00	\$150.00	\$150.00	0%	10% not increased due to refundable fee
Tennis Court Rental (Commercial Use)	-	\$13.50/hour	\$15.00	11%	

MARKETING AND ADVERTISING	Current Fee	Proposed Fee	10% Increase	% Change	Notes
Community Center Digital Reader Board Ad slot per week (Min. 2 per week)	\$20.00	\$20.00	\$22.00	0%	
Outdoor Banners	-	\$150.00/ 3 months	\$165.00	11%	
Centennial Outfield Posters (per 6 month season)	-	\$150.00/ Field	\$165.00	11%	Consistent with league rates at youth facilities
Sports Complexes, Mills Park Pole Flag (Per 6 month season)	-	\$175.00/ each	\$193.00	10%	
Sponsorships	-	As approved by Director			
City Sponsored advertisements (events, programs, meetings etc.)	Free	Free	-	0%	
Activity Guide Ad (1/8 Page)	-	\$55.00	\$60.00	10%	
Activity Guide Ad (1/4 Page)	-	\$95.00	\$105.00	10%	
Activity Guide Ad (1/2 Page)	-	\$155.00	\$170.00	10%	
Activity Guide Ad (Full Page)	-	\$255.00	\$280.00	10%	

OUTDOOR EQUIPMENT RENTAL	Current Fee	Proposed Fee			Notes
		Day	Weekend	Week	
Late Fee	-	Day charge			The department will be acquiring outdoor equipment through grant funding. At some point in the future, that equipment may become available to rent to community members. This is the pricing structure the department proposes for if and when the department decides to make this equipment available for rentals.
Cleaning/repair Fee	-	\$15/hour			
Goup Discount (8 or more people)	-	15%			
Kayak (includes paddle and PFD)	-	\$25.00	\$40.00	\$80.00	
PFD (lifejacket)	-	\$4.00	\$6.00	\$12.00	
Backpack	-	\$10.00	\$16.00	\$32.00	
Tent	-	\$9.00	\$15.00	\$30.00	
Backpack Stove	-	\$4.00	\$6.00	\$12.00	
Disc Golf Set	-	Free w/deposit	Free w/deposit	Free w/deposit	
Disc Golf Deposit	-	\$25.00			
Sleeping Bag	-	\$12.00	\$19.00	\$38.00	Requires washing after each use
Sleeping Pad	-	\$6.00	\$10.00	\$20.00	
Pickleball Net	-	\$8.00	\$13.00	\$26.00	
Horse Shoes	-	\$4.00	\$6.00	\$12.00	
Spike Ball	-	\$4.00	\$6.00	\$12.00	
Corn Hole	-	\$6.00	\$10.00	\$20.00	
Trekking Poles	-	\$5.00	\$8.00	\$16.00	
Snowshoes	-	\$12.00	\$19.00	\$38.00	
Kayak Paddle	-	\$5.00	\$8.00	\$16.00	
dry bags small	-	\$3.00	\$5.00	\$10.00	
dry bag large	-	\$6.00	\$10.00	\$20.00	
Snow gaiters	-	\$3.00	\$5.00	\$10.00	
Mess Kit	-	\$4.00	\$6.00	\$12.00	
Bear Canister	-	\$5.00	\$8.00	\$16.00	
Headlamp	-	\$4.00	\$6.00	\$12.00	
kubb set	-	\$5.00	\$8.00	\$16.00	
Stove Fuel	-	\$6/canister	N/A	N/A	No markup, charging actual cost
Water filter	-	\$5.00	\$8.00	\$16.00	
Water Jug	-	\$4.00	\$6.00	\$12.00	
Kayak Strap Kit	-	\$4.00	\$6.00	\$12.00	

## Attachment D: 5 YEAR COST RECOVERY

DEPARTMENT REVENUE SUMMARY - includes direct and indirect costs

ACCOUNT TITLE		2015	2016	2017	2018	2019	2020 Projected	With 10% Asset Recovery
<b>AQUATIC FACILITY</b>								
TOTAL REVENUE	POOL ADMISSIONS	\$ 263,767.15	\$ 258,405.94	\$ 257,117.16	\$ 236,600.23	\$ 227,726.09	\$ 264,380.09	\$ 290,818.10
TOTAL EXPENSES	SWIMMING POOL	\$ 665,397.13	\$ 665,591.49	\$ 638,277.82	\$ 651,028.77	\$ 653,656.84	\$ 653,656.84	
<b>COST RECOVERY</b>		<b>40%</b>	<b>39%</b>	<b>40%</b>	<b>36%</b>	<b>35%</b>	<b>40%</b>	<b>44%</b>
<b>YOUTH PROGRAM</b> <i>includes adaptive recreation</i>								
TOTAL REVENUE	YOUTH PROGRAMS	\$ 451,875.61	\$ 458,289.55	\$ 406,286.06	\$ 395,133.06	\$ 537,370.48	\$ 537,370.48	\$ 591,107.53
TOTAL EXPENSES	YOUTH/RECREATION	\$ 385,075.39	\$ 396,000.32	\$ 417,054.41	\$ 436,029.62	\$ 469,174.28	\$ 469,174.28	
<b>COST RECOVERY</b>		<b>117%</b>	<b>116%</b>	<b>97%</b>	<b>91%</b>	<b>115%</b>	<b>115%</b>	<b>126%</b>
<b>MAC</b>								
TOTAL REVENUE	MAC USE FEES	N/A	\$ 29,719.57	\$ 56,750.55	\$ 91,590.83	\$ 80,385.78	\$ 91,176.28	\$ 100,293.91
TOTAL EXPENSES	MULTI PURPOSE ATHLETIC CENTER (MAC)	N/A	\$ 39,825.79	\$ 131,393.11	\$ 139,831.71	\$ 125,408.20	\$ 125,408.20	
<b>COST RECOVERY</b>			<b>75%</b>	<b>43%</b>	<b>66%</b>	<b>64%</b>	<b>73%</b>	<b>80%</b>
<b>SPORTS</b> <i>includes concessions, youth and adult sports</i>								
TOTAL REVENUE	SPORTS	\$ 280,363.17	\$ 299,761.33	\$ 277,403.82	\$ 241,812.46	\$ 237,129.05	\$ 238,099.05	\$ 261,908.96
TOTAL EXPENSES	SPORTS	\$ 351,017.18	\$ 372,516.36	\$ 370,795.81	\$ 404,285.50	\$ 400,568.37	\$ 400,568.37	
<b>COST RECOVERY</b>		<b>80%</b>	<b>80%</b>	<b>75%</b>	<b>60%</b>	<b>59%</b>	<b>59%</b>	<b>65%</b>
<b>COMMUNITY CENTER</b>								
Revenue	AUDITORIUM USE FEES	\$ 62,467.87	\$ 77,934.57	\$ 68,926.67	\$ 78,007.19	\$ 81,029.44		
Revenue	CONTRACT CLASSES	\$ 97,352.38	\$ 88,140.75	\$ 79,647.34	\$ 74,797.04	\$ 73,189.11		
Revenue	REC. EQUIPMENT RENTALS	\$ 17,307.75	\$ 16,202.76	\$ 597.57	\$ 10,070.32	\$ 9,455.84		
TOTAL REVENUE		\$ 177,128.00	\$ 182,278.08	\$ 149,171.58	\$ 162,874.55	\$ 163,674.39	\$ 248,754.39	\$ 273,629.83
TOTAL EXPENSES	COMMUNITY CENTER	\$ 368,817.13	\$ 321,100.09	\$ 323,959.14	\$ 331,192.79	\$ 341,609.87	\$ 341,609.87	
<b>COST RECOVERY</b>		<b>48%</b>	<b>57%</b>	<b>46%</b>	<b>49%</b>	<b>48%</b>	<b>73%</b>	<b>80%</b>
<b>PARKS</b>								
Revenue	PARK USE FEES	\$ 56,279.27	\$ 54,578.55	\$ 65,457.37	\$ 54,778.97	\$ 59,637.74		
Revenue	FUJI PARK ARENA	\$ 5,243.92	\$ 1,927.67	\$ 4,346.75	\$ 1,662.20	\$ 1,780.53		
TOTAL REVENUE		\$ 61,523.19	\$ 56,506.22	\$ 69,804.12	\$ 56,441.17	\$ 61,418.27	\$ 65,778.27	\$ 72,356.10
TOTAL EXPENSES	PARKS ADMINISTRATION	\$ 623,221.11	\$ 679,978.97	\$ 694,601.65	\$ 714,106.76	\$ 492,883.73	\$ 492,883.73	
<b>COST RECOVERY</b>		<b>10%</b>	<b>8%</b>	<b>10%</b>	<b>8%</b>	<b>12%</b>	<b>13%</b>	<b>15%</b>
<b>ACCOUNT TITLE</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
<b>CEMETERY</b> <i>enterprise fund</i>								
Revenue	GRAVE OPENINGS	\$ 42,904.28	\$ 38,273.53	\$ 62,630.38	\$ 38,054.17	\$ 50,514.01		
Revenue	GRAVE PLOTS	\$ 22,768.47	\$ 31,258.05	\$ 25,157.10	\$ 46,383.37	\$ 40,838.72		
Revenue	GRAVE CRYPTS	\$ 30,757.50	\$ 21,481.25	\$ 45,891.25	\$ 23,535.76	\$ 37,226.99		
Revenue	GRAVE NICHE	\$ 231.25		\$ 13,459.65	\$ 1,675.00	\$ 8,937.71		
Revenue	OTHER CHARGES FOR SERVICES - Overtime				\$ 2,928.93	\$ 10,017.65		
Revenue	MISC INCOME	\$ 3,024.70	\$ 2,937.00	\$ 4,877.20	\$ 4,343.52	\$ 12,102.86		
TOTAL REVENUE		\$ 96,661.50	\$ 91,012.83	\$ 147,138.38	\$ 112,577.23	\$ 147,535.08	\$ 182,510.08	
TOTAL EXPENSES		\$ 226,141.61	\$ 232,256.55	\$ 223,478.52	\$ 152,644.77	\$ 117,776.06	\$ 117,776.06	
<b>COST RECOVERY</b>		<b>43%</b>	<b>39%</b>	<b>66%</b>	<b>74%</b>	<b>125%</b>	<b>155%</b>	

<b>AQUATIC FACILITIES</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b>Punch Passes and Memberships (weight room is included in all options)</b>					
<b><u>Youth (ages 4-17)</u></b>					
Drop-In	\$3.00	\$3.00	\$3.00	\$4.00	\$3.00
10 Punch Pass	\$25.00	\$26.00	\$40-\$43 (For 15)	\$34.00	\$45.00 (for 20)
1 Month Membership (Residents Only)		\$44.00	\$35-\$40		
3 Month Membership (Residents Only)	\$0.01	\$65.00	\$80-\$100		
Annual Membership (Residents Only)	\$225.00		\$195-\$237		
<b><u>Adult (ages 18-54)</u></b>					
Drop-In	\$5.00	\$5.00	\$5.00	\$5.00	\$4.00
10 Punch Pass	\$45.00	\$44.00	\$60-\$74 (for 15)	\$43.00	\$65.00 (for 20)
1 Month Membership (Residents Only)			\$50-\$60		
3 Month Membership (Residents Only)	\$150.00	\$100.00	\$125-\$149		
Annual Membership (Residents Only)	\$360.00		\$390-\$473		
<b><u>Senior (ages 55+)</u></b>					
Drop-In	\$2.00	\$4.00	\$3.00	\$4.00	\$3.00
10 Punch Pass	\$15.00	\$35.00	\$40-\$43 (For 15)	\$34.00	\$45.00 (for 20)
1 Month Membership (Residents Only)			\$35-\$40		
3 Month Membership Residents Only)	\$60.00	\$75.00	\$80-\$100		
Annual Membership	\$150.00		\$195-\$237		
<b><u>Family (4 Individuals)</u></b>					
Family (4 individuals)			15 (4 kids/2 adults)		\$12.00
10 Punch Pass			-	-	
1 Month Membership (Residents Only)			\$114-\$136		
3 Month Membership (Residents Only)		\$165.00	\$284-\$341		
Annual Membership (Residents Only)			\$750-\$980		
<b><u>Weight Room Only</u></b>					
Drop-In		\$3.00			
10 Punch Pass Weight Room Only					
1 Month Membership Weight Room Only (Residents Only)		\$15 resident			
3 Month Membership Weight Room Only (Residents Only)		\$78/6 mo.			
Annual Membership Weight Room Only (Residents Only)		\$120.00			

<b>AQUATIC FACILITIES (CONTINUED)</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b><u>Other Aquatic User Fees</u></b>					
Child (ages 0-3 with paying, swimming adult)	\$2.00			Free	\$2.00
Veteran					
Shower Only					
Specialty Programs (kayak, waterpolo, aquacise, range of motion etc.)					
Deep Water Exercise Adult		\$5.00			
Deep Water Exercise Senior		\$5.00			
10 Punch Pass Deep Water Exercise Adult					
10 Punch Pass Deep Water Exercise Senior					
MAC and Aquatic Facility Combo Pass (Residents Only)					
Self-Paced Triathlon					
<b><u>Aquatic Facility Rentals (includes exclusive use of the facility, 2 hour minimum)</u></b>					
Indoor Facility Rental (50 meter pool, tot pool)	\$155/hour				\$90.00/hour
Outdoor Pool Only (summers only)	\$100/hour			\$150/2 hours	
Full Facility (indoor and outdoor pools) (Summers only)					
Weight hRoom (Exclusive Use)					
Cleaning/security deposit (refundable)					
<b><u>Classes (includes instruction and materials)</u></b>					
Group Swim Lessons (Per lesson) (when pro-rated for holidays)	\$9.75	\$7.00	\$7.00		
Group Swim Lessons (Per 8 lesson session)		\$46/\$38 resident	\$35-\$45	\$50.00	
Private Swim Lessons (1 student/lesson) per student per hour					
American Red Cross Lifeguard Certification	\$50 employees; \$75 w/incentive	\$90/\$75 resident		\$150.00	
American Red Cross Lifeguard Instructor Certification	\$150.00				
American Red Cross Lifeguard Recert					
American Red Cross Lifeguard Instructor Recertification					
American Red Cross Administering Emergency Oxygen					
American Red Cross CPR/First Aid/AED		\$72.00			
Certified Pool and Spa Operator					
Junior Lifeguarding		\$58/\$48 resident			

<b>ATHLETIC FACILITIES</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b>Punch Passes and Memberships</b>					
<b>Youth (ages 4-17)</b>					
Drop-In	\$2.00	\$3.00	\$3-\$5		
10 Punch Pass		\$26.00			
1 Month Membership			\$15-19		
3 Month Membership		\$53.00	\$29-35		
Annual Membership			\$59-\$79		
<b>Adult (ages 18-54)</b>					
Drop-In	\$3.00	\$5.00	\$7.00		
10 Punch Pass		\$44.00			
1 Month Membership			\$45.00		
3 Month Membership		\$79.00	\$99.00		
Annual Membership			\$219.00		
<b>Senior (ages 55+)</b>					
Drop-In		\$4.00	\$5.00		
10 Punch Pass		\$35.00			
1 Month Membership			\$35.00		
3 Month Membership		\$66.00	\$75.00		
Annual Membership			\$189.00		
<b>Family (4 Individuals)</b>					
Family (4 individuals)					
10 Punch Pass					
1 Month Membership					
3 Month Membership					
Annual Membership					
<b>Other User Fees</b>					
Child (ages 0-3 with paying adult)					
Veteran					
Walking Track Only					
MAC and Aquatic Facility Combo Pass					
<b>MAC Facility Rentals</b>					
Full Basketball Court Rental (3 pickleball courts)	\$25-\$120/hour		\$200/hr, \$750/8 hours		
Track Rental					
Full Facility Rental 1/2 Day (5 hours)	\$150-\$360/hour				
Full Facility Rental Full Day (10 hours)	\$150-\$360/hour		\$4000/8+ hours		
Cleaning/security deposit (refundable)					



<b>COMMUNITY CENTERS</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b>Facility Rentals</b>					
<b>Meeting Rooms</b>					
Small Meeting Rooms (Bonanza, Comstock, Ponderosa, Kid's Club)	\$15-\$35/hour		\$20/hour	\$35/hour	
Large Meeting Rooms (Sierra Room, Tahoe Room)	\$80-\$105		\$40/hour	\$60-\$90/hour	
Cleaning/Security Deposit (refundable)				\$500.00	
<b>Gymnasium</b>					
Gym (Per Hour)	\$50/hour		\$200/hr, \$750/8 hours		
Gym (5 hours)					
Gym (10 Hours)					
Gym (Hourly fee for every hour over 10 hours)					
Kitchen (Per Day)					
Kitchen (5 Hours)	\$25/hour				
Kitchen (10 hours)			\$160/8+ hours		
Kitchen (hourly fee for every hour over 10 hours)					
Cleaning/Security Deposit (refundable)					
<b>Theater</b>					
Theater Lobby Only (Per Hour)					
Theater (Per Hour)	\$50-\$100/hour			\$240/hour	
Theater (5 Hours)				\$1,200.00	
Theater (10 Hours)	\$800.00			\$2,400.00	
Theater (hourly fee for every hour over 10 hours)				\$120/hour	
Performance Fee (incidentals)	\$75/hour				
Dark Day Fee (Full Day)	\$50-\$100/hour				
After Hours Fee (For use between 12am-8am)				\$120/hour	
Cleaning/Security Deposit (refundable)	\$1,000.00			\$500.00	
<b>Theater Staffing</b>					
Theater Tech Scheduled (Per Hour)				Third Party	
Theater Tech Called In (Per Hour)				Third Party	
Custodian Scheduled (Per Hour)					
Custodian Called In (Per Hour)					
Program Coordinator Scheduled (Per Hour)				included	
Program Coordinator Called In (Per Hour)				included	

<b>RECREATION PROGRAMS</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b><u>Sports (per season)</u></b>					
Youth Sports (Basketball, Volleyball, Futsal)	\$105-\$200	\$102/\$85 resident	\$80.00		
Youth Sports Uniforms					
Adult Basketbal	\$655.00		\$450.00		
Adult Volleyball	\$180.00	\$95.00	\$250.00		
Adult Futsal					
Adult Soccer					
Adult Softball	\$555.00	\$400-\$575	\$475.00		
Adult Softball Coed					
Junior Giants					
Skate and Scooter Competition					
Pickleball Tournaments		\$12/\$10 residents			
<b><u>Capital Kids Before &amp; After School Youth Program</u></b>					
AM Before School Program (Per Week)	\$10/day; \$75/week	\$10.50/day			
PM After School Program (Per Week)	\$15/day; \$75/week	\$15.75/day			
Professional Development Days (Single day registration)	\$25/day				
Non-School Days (Single day registration)	\$25.00				
Minimum Days (Single day registration)	\$25.00				
Early Release Days (Single day registration)	\$25.00				
<b><u>Camp Carson Summer Camp Program</u></b>					
Break Camps (Per Week)(Summer, Winter, Spring)	\$100/week	\$130-\$156/week; \$40-\$48/day drop in			
Camp Shirts					
Field Trips					
<b><u>Outdoor Recreation</u></b>					
Shred Kids Mountain Bike Camp		\$60-\$150 half day sports camps			
Shred Kids Ski and Snowboard Program					
<b><u>Movers and Doers Adaptive Recreation</u></b>					
Activity Fee					
<b><u>Contract Classes</u></b>				25%/75% - 35%/65%	

<b>SPORTS FIELDS</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b>Ballfield rentals (3 hour minimum)</b>					
Baseball/Softball Field with no prep (Centennial, Governor's, Peter Livermore)					
Baseball/Softball Field with prep (Centennial, Governor's, Peter Livermore)					
Flat Turf with no prep (football, soccer, lacrosse, etc)					
Flat Turf with prep (football, soccer, lacrosse, etc)					
<b>Sports Tournaments</b>					
Facility Rental (Centennial, Governor's, Pete Livermore)	\$95/field/day			\$160/day/field	
Facility Supervisor (if required)	\$35/hour				
Field prep	\$65/game				
Lights	\$200/tournament			\$18/hour	
Endorsed Holding Deposit (non-refundable due to cancellation)					
Cleaning/security deposit (refundable)				\$500.00	
Tournament Gate Fees					
Disc golf park facility rental (exclusive use for up to 10 hours)					

<b>LONE MOUNTAIN CEMETERY</b>	<b>Fernley-Desert G.</b>	<b>Fernley- Veterans</b>	<b>Waltons-Carson City</b>	<b>Mountain View</b>	<b>Churchill</b>
Casket Space-Grass			\$1,025.00	\$1,350.00	
Casket Space-Dirt	\$500.00	\$450-spouse only			\$350.00
Casket-Open/Close	\$900 plus \$795 container		\$900 plus \$900 container	\$1,000.00	\$400.00
Marker Setting-Flat(Lawn)			\$225.00		
Marker Setting-Slant, Double Slant, Single and Double Uprights 300 lbs+			\$225.00		
Cremation- Space-Lawn	\$150.00		\$150.00	\$550-\$1050	\$125.00
Cremation- Space-Dirt					
Cremation-Open/Close - Urn Space	\$150.00		\$225.00	\$150.00	\$150.00
Cremation- Open/Close - Niche (each)			\$150 - vault		
Memorial Grove Donation					

<b>SHOOTING FACILITIES</b>	<b>Reno</b>	<b>Sparks</b>	<b>Douglas</b>	<b>Washoe</b>	<b>Churchill</b>
<b>Public Shooters</b>					
Public Shooter Admission (In-state)			\$2/vehicle	\$5-\$9/day	
Public Shooter Admission (Out-of-state)					
<b>Annual Passes</b>					
Adult (In-state)			\$50/year	\$150/year	
Adult (Out-of-state)					
Youth (17 and under) and Senior (65+) (In-state)			\$50/year	\$110/year	
Youth (17 and under) and Senior (65+) (Out-of-state)					
Family (2 adults, 3 youth) (In-state)					
Family (2 adults, 3 youth) (Out-of-state)					
Veterans					
Volunteers (requires minimum of 8 hours of service per month average annually)					
<b>Group Reservations (4 hour duration)</b>					
Non-profit organizations, Shooting Clubs (In-state)				\$50 min. plus \$5/shooter over 10	
Non-profit organizations, Shooting Clubs (Out-of-state)					
In-State Business/Commercial (Requires Carson City business License)					
Out-of-state Business/Commercial (Requires Carson City business License)					
Governmental Uses (Law Enforcement, Military)					
Cancellation fee (15 days or less)					
Clean up					
Vendor fee (requires Carson City business license)					
Concession and sales (targets, ear protection etc.)				Up to \$10/item	
Private Range Rental/Special Event					
<b>Sponsorships</b>					
Directional/Education signs					
Kiosk (Per Year)					
Target stands, Envelopes, Parking Permits, ear protection etc.					
Banners					

<b>PARKS</b>					
<b><u>Park and Open Space Facility Reservations (8am-8pm)</u></b>					
Park Grounds (Fuji, Mills, Riverview)					
Park Grounds Deposit					
Picnic Pavillion (Fuji, Mills, Riverview, Korean War Memorial, Centennial)	\$80 plus permits, staff costs			\$90-\$250/day	
Picnic Pavillion cleaning/security deposit (refundable)				\$150-\$250	
Event Booking Deposit (Rolls into reservation fee when event is not cancelled)					
Trash Can Deposit (refundable when trash is cleaned by renter)					
<b><u>Fuji Park</u></b>					
Arena (Carson City Fairgrounds)-8am-10pm				\$110-no amenities	
Exhibit Hall (9am-11pm)					
Cleaning/security deposit (refundable)				\$250.00	
<b><u>Mills Park (8am-8pm)</u></b>					
Marv Texiera Pavillion				\$410.00	
Marv Texiera Pavillion cleaning/security deposit (refundable)					
<b><u>Silver Saddle Ranch</u></b>					
Full Facility (10 Hours)					
Cleaning/security deposit (refundable)					
<b><u>Other Regional/Community Parks/Open Space Fees</u></b>					
Neighborhood Park Group Pavillions (First come-first served)					
Trail Runs/Events (Exclusive use for event, runs, challenge course, etc.)				\$200/day plus \$1 each per participant over 100	
Trail Run Cleaning and Security Deposit					

## MAC and Aquatic Facility Pass Sales July 1, 2018 - June 30, 2019

MAC PASSES	QTY
MAC Adult 10 Punch	59
MAC Adult 20 Punch	11
MAC Adult 30 Punch	1
MAC Adult 40 Punch	0
MAC Adult 50 Punch	2
MAC Adult 1 Month	0
MAC Adult 3 Month	0
MAC Youth 10 Punch	33
MAC Youth 20 Punch	5
MAC Youth 30 Punch	1
MAC Youth 40 Ppunch	0
MAC Youth 50 Punch	1
MAC Youth 1 Month	0
MAC Youth 3 Month	0
MAC Senior 10 Punch	74
MAC Senior 20 Punch	53
MAC Senior 30 Punch	10
MAC Senior 40 Punch	8
MAC Senior 50 Punch	6
MAC Senior 1 Month	0
MAC Senior 3 Month	1
MAC Family 1 Month	0
MAC Family 3 Month	0
<b>Total MAC Passes</b>	<b>265</b>

AQUATIC FACILITY PASSES	
Pool Adult 10 Punch	233
Pool Adult 20 Punch	36
Pool Adult 30 Punch	23
Pool Adult 40 Punch	4
Pool Adult 50 Punch	4
Pool Adult 1 Month	0
Pool Adult 3 Month	3
Pool Youth 10 Punch	66
Pool Youth 20 Punch	14
Pool Youth 30 Punch	6
Pool Youth 40 Punch	0
Pool Youth 50 Punch	3
Pool Youth 1 Month	0
Pool Youth 3 Month	0
Pool Senior 10 Punch	249
Pool Senior 20 Punch	148
Pool Senior 30 Punch	39
Pool Senior 40 Punch	21
Pool Senior 50 Punch	24
Pool Senior 1 Month	2
Pool Senior 3 Month	14
Pool Family 1 Moth	1
Pool Family 3 Month	1
<b>Total Aquatic Facility Passes</b>	<b>891</b>

# Proposed Aquatic Facility and MAC Fees

## Current Fees

	Drop-In		10-Punch Pass		1 Month		3 Month		Annual	
Discount			25%	Price per Swipe	50% @ 25 uses	Price per Swipe@15	60% @ 75 uses	Price per Swipe @ 45	70% @ 300 uses	Price per Swipe@180
Youth	\$ 3.00		\$ 22.50	\$ 2.25	\$ 37.50	\$ 2.50	\$ 90.00	\$ 2.00	N/A	N/A
Adult	\$ 4.00		\$ 30.00	\$ 3.00	\$ 50.00	\$ 3.33	\$ 120.00	\$ 2.67	N/A	N/A
Senior	\$ 3.00		\$ 22.50	\$ 2.25	\$ 37.50	\$ 2.50	\$ 90.00	\$ 2.00	N/A	N/A
Family	N/A		N/A		\$ 87.50	\$ 5.83	\$ 207.00	\$ 4.60	N/A	N/A

## Formula Bases on 15 Uses/Month and adjusted discounts

	Drop-In		10-Punch Pass		1 Month		3 Month		Annual	
Discount			25%	Price per Swipe	35% @ 15 uses	Price per Swipe@15	45% @ 45 uses	Price per Swipe @ 45	65% @ 180 uses	Price per Swipe@180
Youth	\$ 4.00		\$ 30.00	\$ 3.00	\$ 39.00	\$ 2.60	\$ 99.00	\$ 2.20	\$ 252.00	\$ 1.40
Adult	\$ 5.00		\$ 37.50	\$ 3.75	\$ 49.00	\$ 3.26	\$ 124.00	\$ 2.75	\$ 315.00	\$ 1.75
Senior	\$ 4.00		\$ 30.00	\$ 3.00	\$ 40.00	\$ 2.60	\$ 99.00	\$ 2.20	\$ 252.00	\$ 1.40
Family	\$ 14.00		\$ 105.00	10.5	\$ 137.00	9.13	\$ 347.00	7.71	\$ 882.00	\$ 4.90

**CCCC BOB BOLDRICK THEATER-RENTAL RATES**

**2021-Proposed Fees versus 2019-Actual Fees**

Composition by Renter Type

COMPOSITION BY RENTER TYPE:	Rental Fee Revenue		% Incr/(Decr) 2021 vs. 2019	Note:		
	2021-Proposed <i>(single-rate structure)</i>	2019-Actual * <i>(multi-rate structure)</i>		2019-Actual Base Fees	Less: 50% Discount *	Net Charges
CC-Residents & (local) Non-Profits	\$ 81,013	\$ 36,691	120.8%	\$ 70,892	\$ (34,202)	\$ 36,691
NON CC-Residents & (non-local) Non-Profits	\$ 3,438	\$ 3,741	-8.1%	\$ 3,741	NA	\$ 3,741
Commercial Renters	\$ 21,004	\$ 27,173	-22.7%	\$ 27,173	NA	\$ 27,173
<b>TOTAL</b>	<b>\$ 105,455</b>	<b>\$ 67,604</b>	<b>56.0%</b>	<b>\$ 101,806</b>	<b>\$ (34,202)</b>	<b>\$ 67,604</b>

\* Note: C C-Residents and (local) Non-Profit organizations receive a 50% Discount off base rental rates for the Theater, ancillary (meeting/fitness) rooms, equipment, and tech labor fees. In 2019, a total of 29 Theater Events received the 50% Discount; reducing 2019-Actual Revenues by \$34,202. Under the single-rate/all renters 2021-Proposed plan, the 50% Discount will be eliminated. Additionally, NON CC-Residents/Non-Profits pay 1.25x the base rate for the Theater, and Commercial Renters 1.5x the base rate. These surcharges will be eliminated under 2021-Proposed.

\* For the purpose of comparison, # of Rental Hours are assumed to remain constant at 2019 levels, i.e., no attrition due to rate increases.

COMPOSITION BY (CCCC) FACILITY:	Base Rental Rate/Hour			Note: 2019-Actual (Multi-Tier Rate Structure)		
	2021-Proposed <i>(single-tier structure)</i>	2019-Actual <i>(multi-tier structure)</i>	% Incr/(Decr) 2021 vs. 2019	CC-Residents & Non-Profits <i>(base rate)</i>	Non Residents & Non-Profits <i>(1.25x base rate)</i>	Commercial Renters <i>(1.5x base rate)</i>
<b>Theater &amp; Lobby</b>	\$ 100.00	\$ 69.00	44.9%	\$ 69.00	\$ 86.25	\$ 103.50
<i>Less: 50% Discount (CC-Resident/Non-Profits only)</i>	NA	\$ 34.50	ND	\$ 34.50	NA	NA
<b>CCCC-Gym</b>	\$ 40.00	\$ 18.00	122.2%	\$ 18.00	\$ 22.50	\$ 27.00
<i>Less: 50% Discount (CC-Resident/Non-Profits only)</i>	NA	\$ 9.00	ND	\$ 9.00	NA	NA
<b>CCCC-Meeting Rooms:</b>						
<b>Sierra/Tahoe Rooms</b>	\$ 45.00	\$ 12.00	275.0%	\$ 12.00	\$ 15.00	\$ 18.00
<i>Less: 50% Discount (CC-Resident/Non-Profits only)</i>	NA	\$ 6.00	ND	\$ 6.00	NA	NA
<b>Bonanza/Comstock/Ponderosa Rooms</b>	\$ 35.00	\$ 9.00	288.9%	\$ 9.00	\$ 12.00	\$ 14.00
<i>Less: 50% Discount (CC-Resident/Non-Profits only)</i>	NA	\$ 4.50	ND	\$ 4.50	NA	NA



**CCCC BOB BOLDRICK THEATER-RENTAL RATES**

**2021-Proposed Fees versus 2019-Actual Fees**

Composition by Renter Type

**CC-Residents & local Non-Profits:**

			Total # (Theater)		Facility/Equipment Rental Fees							Note: 2019-Actual Fees			
					Theater Rental	Tech Labor	Equip-ment	Other (non-disc)	Ancillary Room Rentals			Total *After 50% Disc*	Before 50% Discount	Non-Profit Discount	
*Note: Under the current rate structure, this group of renters receive a 50% discount off base CCCC-facility & equipment rental fees.			Days	Hrs					Gym	Sierra	Bonanza				
#9003406-Apostolic Engage Youth	2019-Actual:	6/6-6/7	2	16	759.00	36.00		40.00	235.00				\$ 1,070.00	\$ 1,865.00	\$ (795.00)
	2021-Proposed:				1,800.00	72.00		40.00	350.00				\$ 2,262.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 1,192.00		NA
	% Incr/(Decr) 2021 vs. 2019												111.4%		
#9003062-Carson City Symphony	2019-Actual:	2/23-2/24	2	12	515.00	45.00	96.00	40.00		12.00			\$ 708.00	\$ 1,376.00	\$ (668.00)
	2021-Proposed:				1,000.00	90.00	192.00	40.00		90.00			\$ 1,412.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 704.00		NA
	% Incr/(Decr) 2021 vs. 2019												99.4%		
#9003065-Carson City Symphony	2019-Actual:	4/27-4/28	2	14	584.00	45.00	96.00	80.00		24.00			\$ 829.00	\$ 1,578.00	\$ (749.00)
	2021-Proposed:				1,400.00	90.00	192.00	80.00		180.00			\$ 1,942.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 1,113.00		NA
	% Incr/(Decr) 2021 vs. 2019												134.3%		
#9003078-Carson City Symphony	2019-Actual:	10/19-10/20	2	12	515.00	45.00	121.00	40.00		23.00			\$ 744.00	\$ 1,448.00	\$ (704.00)
	2021-Proposed:				1,000.00	90.00	242.00	40.00		90.00			\$ 1,462.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 718.00		NA
	% Incr/(Decr) 2021 vs. 2019												96.5%		
#9003084-Carson City Symphony	2019-Actual:	12/14-12/15	2	12	515.00	81.00	172.00	40.00		23.00			\$ 831.00	\$ 1,622.00	\$ (791.00)
	2021-Proposed:				1,012.00	162.00	344.00	40.00		45.00			\$ 1,603.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 772.00		NA
	% Incr/(Decr) 2021 vs. 2019												92.9%		
#9003692-Cinderella Girl Pageant	2019-Actual:	11/9	1	8	377.00								\$ 377.00	\$ 754.00	\$ (377.00)
	2021-Proposed:				900.00								\$ 900.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 523.00		NA
	% Incr/(Decr) 2021 vs. 2019												138.7%		
#9003299-Jehovah's Witness' Service	2019-Actual:	4/19	1	6	308.00		2.00						\$ 310.00	\$ 620.00	\$ (310.00)
	2021-Proposed:				500.00		4.00						\$ 504.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 194.00		NA
	% Incr/(Decr) 2021 vs. 2019												62.6%		
#9003599-Jukebox Film Festival	2019-Actual:	8/20-8/22	3	38	2,381.00			160.00			153.00		\$ 2,694.00	\$ 5,228.00	\$ (2,534.00)
	2021-Proposed:				3,365.00			160.00			1,190.00		\$ 4,715.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 2,021.00		NA
	% Incr/(Decr) 2021 vs. 2019												75.0%		
#9003351-Miss CC/DC Pageant	2019-Actual:	2/15-16	2	12	636.00		107.00			46.00	36.00		\$ 825.00	\$ 1,568.00	-743.00
	2021-Proposed:				1,090.00		214.00			180.00	140.00		\$ 1,624.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 799.00		NA
	% Incr/(Decr) 2021 vs. 2019												96.8%		
#9003069-Pinkerton Spring Recital	2019-Actual:	5/23-5/24	2	15	549.50			80.00					\$ 629.50	\$ 1,179.00	\$ (549.50)
	2021-Proposed:				1,800.00			80.00					\$ 1,880.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 1,250.50		NA
	% Incr/(Decr) 2021 vs. 2019												198.6%		
#9003080-Pinkerton Nutcracker Ballet	2019-Actual:	11/25-12/1	6	54	2,201.00	231.00		764.00			130.50		\$ 3,326.50	\$ 5,889.00	\$ (2,562.50)
	2021-Proposed:				4,880.00	462.00		764.00			1,015.00		\$ 7,121.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 3,794.50		NA
	% Incr/(Decr) 2021 vs. 2019												114.1%		
#9003372-Redemption Church Easter	2019-Actual:	4/21	1	6	314.00		72.50	120.00	54.00	36.00			\$ 596.50	\$ 1,073.00	\$ (476.50)
	2021-Proposed:				512.00		145.00	120.00	350.00	270.00			\$ 1,397.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 800.50		NA
	% Incr/(Decr) 2021 vs. 2019												134.2%		
#9003081-SNB Peanutcracker Ballet	2019-Actual:	12/5-12/7	3	20	1,094.00	72.00		80.00					\$ 1,246.00	\$ 2,412.00	\$ (1,166.00)
	2021-Proposed:				2,324.00	144.00		80.00					\$ 2,548.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 1,302.00		NA
	% Incr/(Decr) 2021 vs. 2019												104.5%		
#9003253-St. Teresa's WS-Star Wars	2019-Actual:	3/20-3/21	2	14	584.00		284.00						\$ 868.00	1,736.00	-868.00
	2021-Proposed:				1,400.00		568.00						\$ 1,968.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 1,100.00		NA
	% Incr/(Decr) 2021 vs. 2019												126.7%		
#9003220-Wild Horse "Newsies"	2019-Actual:	6/24-7/7	13	109	4,243.50		528.00	320.00					\$ 5,091.50	\$ 9,863.00	\$ (4,771.50)
	2021-Proposed:				9,590.00		1,056.00	320.00					\$ 10,966.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 5,874.50		NA
	% Incr/(Decr) 2021 vs. 2019												115.4%		
#9003327-WNC Nursing Dept. Pinning	2019-Actual:	5/20	1	6	308.00		86.00						\$ 394.00	\$ 788.00	\$ (394.00)
	2021-Proposed:				500.00		172.00						\$ 672.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 278.00		NA
	% Incr/(Decr) 2021 vs. 2019												70.6%		



**CC-Residents & local Non-Profits: (continued)**

			Total #		Facility/Equipment Rental Fees							Note: 2019-Actual Fees			
					Theater Rental	Tech Labor	Equip-ment	Other (non-disc)	Ancillary Room Rentals			Total *After 50% Disc*	Before 50% Discount	Non-Profit Discount	
			Days	Hrs					Gym	Sierra	Bonanza				
*Note: Under the current rate structure, this group of renters receive a 50% discount off base CCCC-facility & equipment rental fees.															
#9002618; WNMTC-Spring Musical	2019-Actual:	4/15-5/20	35	174	5,813.00			132.30					\$ 5,945.30	\$ 11,758.30	\$ (5,813.00)
	2021-Proposed:				13,985.00			132.30					\$ 14,117.30		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 8,172.00		NA
	% Incr/(Decr) 2021 vs. 2019												137.5%		
#9003079-WNMTC Fall Musical	2019-Actual:	9/12; 10/21-11/24	35	261	8,250.50	162.00	942.50	275.75					\$ 9,630.75	\$ 18,985.75	\$ (9,355.00)
	2021-Proposed:				20,250.00	324.00	1,885.00	275.75					\$ 22,734.75		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 13,104.00		NA
	% Incr/(Decr) 2021 vs. 2019												136.1%		
#9003074-WNPAC Dance Recital	2019-Actual:	6/22-6/23	1	13	574.50								\$ 574.50	\$ 1,149.00	\$ (574.50)
	2021-Proposed:				1,185.00								\$ 1,185.00		
	\$ Incr/(Decr) 2021 vs. 2019												\$ 610.50		NA
	% Incr/(Decr) 2021 vs. 2019												106.3%		
Total 2019-Actual												\$ 36,690.55	\$ 70,892.05	\$ (34,201.50)	
Total 2021-Proposed												\$ 81,013.05			

**Non CC-Residents & (non-local) Non-Profits:**

			Total #		Facility/Equipment Rental Fees							Total
					Theater Rental	Tech Labor	Equip	Other	Gym	Sierra	Bonanza	
			Days	Hrs								
*Note: Under the current multi-tier rate structure, this group of renters pays a premium equal to 1.25x the base rate for CCCC-facility & equipment rental fees.												
#9003355-Impact Women Conference	2019-Actual:	9/13-9/14	2	23	2,575.00		699.00		253.00		213.75	\$ 3,740.75
	2021-Proposed:				2,109.00		699.00		350.00		280.00	\$ 3,438.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (302.75)
	% Incr/(Decr) 2021 vs. 2019											-8.1%
Total 2019-Actual												\$ 3,740.75
Total 2021-Proposed												\$ 3,438.00

**Commercial Renters:**

			Total #		Facility/Equipment Rental Fees							Total
					Theater Rental	Tech Labor	Equip	Other	Gym	Sierra	Bonanza	
			Days	Hrs								
*Note: Under the current multi-tier rate structure, this group of renters pays a premium equal to 1.5x the base rate for CCCC-facility & equipment rental fees.												
#9003072-All About Dance Recital	2019-Actual:	6/20-6/21	2	13	1,655.00							\$ 1,655.00
	2021-Proposed:				1,400.00							\$ 1,400.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (255.00)
	% Incr/(Decr) 2021 vs. 2019											-15.4%
#9003375-Creative Edge Recital	2019-Actual:	6/5	1	7	1,031.00	189.00						\$ 1,220.00
	2021-Proposed:				900.00	189.00						\$ 1,089.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (131.00)
	% Incr/(Decr) 2021 vs. 2019											-10.7%
#9002988-Encore Dance Competition	2019-Actual:	2/8-2/9	2	32	5,083.00	216.00		567.00	108.00			\$ 5,974.00
	2021-Proposed:				3,001.00	216.00		800.00	270.00			\$ 4,287.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (1,687.00)
	% Incr/(Decr) 2021 vs. 2019											-28.2%
#9003073-Fascinating Rhythm Recital	2019-Actual:	6/14-6/15	2	23	3,103.00	730.00					280.00	\$ 4,113.00
	2021-Proposed:				2,085.00	730.00					700.00	\$ 3,515.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (598.00)
	% Incr/(Decr) 2021 vs. 2019											-14.5%
#9003371-Loft Dance Recital	2019-Actual:	6/16	1	13	2,033.00	380.00					168.00	\$ 2,581.00
	2021-Proposed:				1,185.00	380.00					420.00	\$ 1,985.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (596.00)
	% Incr/(Decr) 2021 vs. 2019											-23.1%
#9003737-Pointe of Dance Xmas Show	2019-Actual:	12/13	1	6	927.00							\$ 927.00
	2021-Proposed:				900.00							\$ 900.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (27.00)
	% Incr/(Decr) 2021 vs. 2019											-2.9%
#9003622-SNB Twelfth Night Ballet	2019-Actual:	8/10	1	15	1,307.00		80.00					\$ 1,387.00
	2021-Proposed:				1,400.00		80.00					\$ 1,480.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ 93.00
	% Incr/(Decr) 2021 vs. 2019											6.7%
#9003064-Spotlight Dance Competition	2019-Actual:	3/8-3/10	3	37	6,194.00	243.00		810.00				\$ 7,247.00
	2021-Proposed:				3,431.00	243.00		1,150.00				\$ 4,824.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (2,423.00)
	% Incr/(Decr) 2021 vs. 2019											-33.4%
#9003222-Studio "E" Dance Recital	2019-Actual:	6/1	1	13	1,730.00	339.00						\$ 2,069.00
	2021-Proposed:				1,185.00	339.00						\$ 1,524.00
	\$ Incr/(Decr) 2021 vs. 2019											\$ (545.00)
	% Incr/(Decr) 2021 vs. 2019											-26.3%
Total 2019-Actual												\$ 27,173
Total 2021-Proposed												\$ 21,004

Grand Total 2019-Actual	\$ 67,604	\$ 101,806	\$ (34,202)
Grand Total 2021-Proposed	\$ 105,455		



CO-SPONSORSHIP APPLICATION

CARSON CITY  
PARKS, RECREATION AND OPEN SPACE

**(Please allow 60 Business days for processing)**

To be considered for co-sponsorship, your event must be consistent with Carson City Parks, Recreation and Open Space Department’s mission: *“To provide exceptional parks, open space and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations”*.

Date: \_\_\_\_\_ Select Date \_\_\_\_\_

Name of Requesting Organization: \_\_\_\_\_

- Status (check one):
- Non-profit organization (attach documentation)
  - Government Agency
  - Carson City

Organization Representative (print name): \_\_\_\_\_

Mailing Address (print): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

What is the purpose of this request for co-sponsorship?

\_\_\_\_\_

What are the days, dates and times related to this request?

\_\_\_\_\_

What are you requesting from Parks & Recreation? Please indicate any specific facility or venue site requests.

\_\_\_\_\_

How will your activity promote the mission of the Parks and Recreation Department?

\_\_\_\_\_

What public resources will be used to support the activity you propose? **Include City funds from all resources.**

\_\_\_\_\_

\_\_\_\_\_

CO-SPONSORSHIP APPLICATION

CARSON CITY

PARKS, RECREATION AND OPEN SPACE (Page 2)

1. If approved, the co-sponsorship arrangement will proceed through a probationary period of up to one (1) year. At 6 months, the relationship between the Department and the organization will be evaluated to determine whether it is mutually beneficial to continue. The evaluation process will focus on whether each party as fulfilled their commitments and whether there is a benefit to the community to continue.
2. Depending on the nature of the event, commercial general liability, automobile, or worker’s compensation insurance may be required within Carson City and its officers, agents, employees and volunteers specified as Additional Insured.
3. By signing below, the organization representative agrees to abide by all applicable local, state and federal laws, rules and regulations including the following Anti-Discrimination Clause. In addition, the organization representative shall indemnify, protect, defend and hold Carson City, its officers, agents, employees and volunteers harmless against any actions, claim for injury or damage and all loss, liability, cost or expense including court costs and attorney fees, growing out of or resulting directly or indirectly from the performance of this co-sponsorship, except for that resulting from the sole negligence of Carson City.
4. The organization representative also agrees to provide recognition of Carson City’s contribution through the Parks, Recreation and Community Services department, including but not limited to the Department’s logo and statement of co-sponsorship, in all of the organization’s advertising and publications and at the organizations major events and/or meeting.

**Anti-Discrimination Agreement**

The parties agree not to discriminate on the basis of race, religion, sex, color, national origin, family status, marital status, sexual orientation, age, source of income, or mental or physical disability in the performance of this agreement.

Signature of Organization Representative: \_\_\_\_\_

Date: \_\_\_\_\_ Select Date \_\_\_\_\_

**Office Use Only**

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_ Select Date \_\_\_\_\_

PROS Program Staff Recommendation  Approve  Disapprove

Comments \_\_\_\_\_

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_ Select Date \_\_\_\_\_

PROS Program Staff Recommendation  Approve  Disapprove

Comments \_\_\_\_\_

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_ Select Date \_\_\_\_\_

PROS Program Staff Recommendation  Approve  Disapprove

Comments \_\_\_\_\_

Target Date for evaluation of co-sponsorship \_\_\_\_\_

## CO- SPONSORSHIP

### Supplemental Information

Please list the benefits to the community. (Use additional sheets if necessary.)

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Is this event open and free to the public?                       YES                       NO

Is organizer a non-profit/tax exempt organization?                       YES                       NO

If yes, please list your Tax ID# \_\_\_\_\_

Does your event serve a specific political, religious, commercial interest or generate significant revenue over expenditures?

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Please list details on how you are going to promote your event. (Use additional sheets if necessary.)

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If co-sponsorship is approved, event promotion and publicity must identify Carson City as a co-sponsor of the event. Promotion of private sponsors, particularly in the form of on-site displays, must not overshadow the community orientation of the event.

***Requests should be sent to:  
Carson City Parks, Recreation and Open Space  
Attn. Director  
3303 Butti Way #9  
Carson City, NV 89701***