

# NOTICE OF PUBLIC MEETING OF THE PARKS AND RECREATION COMMISSION

**DAY:** Tuesday

**DATE:** October 6, 2020

**TIME:** 5:30 P.M.

**LOCATION:** Carson City Community Center  
Sierra Room  
851 East William Street  
Carson City, Nevada 89701

## AGENDA

### NOTICE TO THE PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Parks and Recreation Commission meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.
- The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.
- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.
- Join by phone: **Phone Number: 1-408-418-9388**      **Meeting Number: 146 161 9357**

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### 1. CALL TO ORDER

### 2. ROLL CALL & DETERMINATION OF QUORUM

**3. PUBLIC COMMENT:\*\*** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Parks and Recreation Commission.

**4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES** –Parks and Recreation Commission meeting of August 18, 2020.

**5. FOR DISCUSSION ONLY:** Program of the month: Presentation only regarding Carson City Youth Programs including Capital Kids Before and After School Program, Camp Carson Summer Camp and Capital Kids Remote Learning Program. (*Andrew Menendez*)

**6. FOR DISCUSSION ONLY:** Presentation by Duncan Golf Management DBA TDS Golf at Eagle Valley LLC (Duncan Golf Management) regarding operations and management of Eagle Valley Golf Course. Discussion only regarding the License Agreement between Carson City and Duncan Golf Management, including future Capital Improvement Project (CIP) needs at Eagle Valley Golf Course. (*Scott Wackowski, David Navarro and Jennifer Budge*)

**7. STAFF UPDATES - DISCUSSION ONLY**

7A. Director's Report: Update on Fiscal Year 2021 budget including capital projects, operating budget, fleet/equipment and Department Organizational Chart; Impacts related to COVID-19 including programming, projects, facility operations, and staffing; Status of recruitment for vacant positions; federal lands bill; and Board of Supervisors' action items. (*Jennifer Budge*)

**8. MEMBERS' ANNOUNCEMENTS – DISCUSSION ONLY**

8A. Update from the Carson City School Board liaison

8B. Update from the Foundation for Carson City Parks and Recreation

**9. FUTURE AGENDA ITEMS – DISCUSSION ONLY**

**10. PUBLIC COMMENT:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**11. FOR POSSIBLE ACTION: TO ADJOURN**

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**\*\*PUBLIC COMMENT LIMITATIONS –**

Parks and Recreation Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. Although it has been the ordinary practice of these public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at [pliebespeck@carson.org](mailto:pliebespeck@carson.org) or call (775) 887-2262.

This agenda and supporting materials are available at [www.carson.org](http://www.carson.org) and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

**NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:**

[www.carson.org/agendas](http://www.carson.org/agendas)

<http://notice.nv.gov>