

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the September 14, 2005, Meeting

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A regularly scheduled meeting of the Carson Area Metropolitan Planning Organization was held on Wednesday, September 14, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Members Shelly Aldean, Larry Hastings, Carl Ruschmeyer, Dennis Taylor, and Michael Zola

STAFF PRESENT: Community Development Director Walter Sullivan, Transportation/Transit Planner Michael Dulude, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (CAMPO 9/14/05 Tape 1-0007.5)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Board Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Staub convened the meeting at 5:30 p.m. Roll call was taken. The entire Board was present, constituting a quorum.

B. APPROVAL OF MINUTES - 7/13/05 AND 8/10/05 (1-0021.5) - Following clarification of the Minutes that were in the packet, Member Aldean moved to approve the Minutes from the Carson Area Metropolitan Planning Organization meetings of July 13, 2005, and August 10, 2005. Member Hastings seconded the motion. Motion carried 7-0.

C. MODIFICATION OF AGENDA (1-0057.5) - Transportation/Transit Planner Michael Dulude pulled Item F-5 as NDOT has not completed its review of the agreement. It will be agendaized for the next meeting. A copy of the agreement had not been included in the packet. It should be included with the next agenda packet.

D. PUBLIC COMMENT (1-0080.5) - None.

E. DISCLOSURES (1-0097) - Member Des Jardins disclosed that he had received several emails regarding the lack of pedestrian and bicycle plans in the transportation plan. His response had been that they cannot hold up the transportation plan. The bicycle and pedestrian plans can be added later. He also advised the Board of his and Transportation/Transit Planner Dulude's plans to attend the Association of Metropolitan Planning Organizations meeting in Denver, Colorado, from October 12 to October 14. They will both miss the next meeting for that reason. They will brief the Board on meeting at the following meeting. Additional comments were solicited but none were given.

F. PUBLIC MEETING ITEMS (1-0141.5)

F-1. DISCUSSION AND ACTION TO APPROVE THE DISADVANTAGED BUSINESS ENTERPRISE PROGRAM AND GOAL - Transportation/Transit Planner Michael Dulude advised that

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he had not received any comments regarding the plan since it was introduced to the Board. Changes may need to be made in it in the future when and as deemed appropriate. Comments were solicited. None were given. Member Des Jardins moved to approve the Disadvantaged Business Enterprise Program and Goal; there is no immediate economic impact one way or the other at this time. Member Aldean seconded the motion. Motion carried 7-0.

F-2. DISCUSSION AND ACTION TO APPROVE THE 2006 UNIFIED PLANNING WORK PROGRAM (1-0226.5) - Transportation/Transit Planner Michael Dulude - Discussion indicated that Deputy City Engineer John Flansberg will be the lead negotiator when elements of the plan are constructed in adjacent counties. Each project will be negotiated on a case-by-case basis. Mr. Dulude believed that a formula has been developed for splitting the matching fund requirements. Member Aldean expressed her desire to not have Carson City bear the full brunt of matching the funds for projects in other counties. Member Ruschmeyer suggested that the item be deferred to the next meeting inasmuch as he was not aware of any agreement regarding this matter.

Member Hastings pointed to the consultant costs in the budget summary sheets. They represent 64% of the expenditures. He suggested that serious consideration be given to hiring additional staff so that they would be able to retain the individuals and their expertise. He asked that the staffing levels for Clark and Washoe Counties be compared to Carson City's. Mr. Dulude indicated that the information will be provided to the Board at its November meeting. He explained that recent information has indicated that the Federal transportation bill increased the funding level by a "quarter of a percent". This should increase the funding for staffing. He also explained that the concept when he was hired was for him to learn from the consultants and take over their duties. This process will gradually phase out the consultants.

Member Des Jardins acknowledged that the Federal law is extremely complex. Discussion indicated that Item 5.1 on Page 12 covers the study and ensures that the City receives its five cents worth out of the new Federal law. Mr. Dulude was unsure whether there was an adequate funding amount for that purpose. Member Des Jardins cautioned against under funding the study and staffing levels due to his knowledge of the amount of work required by Federal laws. Public comments were solicited but none were given.

Member Hastings moved to approve the 2006 Unified Planning Work Program. Member Des Jardins seconded the motion. Motion carried 7-0.

F-3. DISCUSSION AND ACTION TO APPROVE THE 2005 CARSON AREA REGIONAL TRANSPORTATION PLAN AS AMENDED WITH THE V & T RAILWAY PROJECT, US 395 LANDSCAPE/BEAUTIFICATION PROJECT, AND TECHNICAL REVISIONS REQUIRED BY THE FEDERAL HIGHWAY ADMINISTRATION (1-0471.5) - Transportation/Transit Planner Michael Dulude - Member Aldean emphasized that time is of the essence. Discussion indicated that the service level of Carson Street in the downtown area after 2015 will remain at level E even if it has four lanes. Alternative routes are needed before the street is narrowed. Member Aldean pointed out that College Parkway-Arrowhead extension and the Graves Lane extension are being used for the same street. Mr. Dulude indicated that more editing is required. Member Aldean indicated that the document is very dynamic as indicated by her example of the Winnie Street-Stewart Street extension. It and the traffic signal at Winnie and Roop Street have been completed. The plan does not indicate that its completion. Mr. Dulude explained that the next update will

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occur in two months. These changes can be made at that time. Member Aldean also pointed out that the new fixed route transit system will commence on October 3. Mr. Dulude indicated that this will also be included in the corrections.

Discussion explained that Table 4.3 is all of the projects that are planned. Table 4.2 is the assumptions that were made for modeling purposes. Chairperson Staub asked that the Stewart Street extension be brought to Deputy City Engineer John Flansberg's attention as it is not on Table 4.2. It is on Table 4.3. He did not wish to miss any projects if they should be listed on both Tables. Public comments were solicited but none were given.

Member Aldean moved to approve the 2005 Carson Area Regional Transportation Plan as amended with the V&T Railway project, US 395 Landscape/Beautification project, and the technical revisions required by Federal Highway Administration. Members Hastings and Zola seconded the motion. Motion carried 7-0.

F-4. DISCUSSION AND ACTION TO APPROVE THE 2006 - 2008 CARSON AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AS AMENDED WITH THE V & T RAILWAY PROJECT, US 395 LANDSCAPE/BEAUTIFICATION PROJECT, AND TECHNICAL REVISIONS REQUIRED BY FEDERAL HIGHWAY ADMINISTRATION (FHWA) (1-0725.5) - Transportation/Transit Planner Michael Dulude - The next Federal fiscal year commences in October. Therefore, the TIP period was changed to 2006-2008. All of the 2005-2007 projects were rolled over into it. The Highway 395 widening project in Douglas County was added to the 2008 Federal fiscal year. Failure to have the 2005-2007 TIP approved by the FHWA will not effect the funding for projects that are currently being implemented. As soon as the TIP is approved, FHWA and the Federal Transit Administration will release the Federal funds. Discussion explained that the official copy of the "grid" is on 11x17 inch paper. The copy in the packet was on 8½x11 inch paper and is difficult to read. Member Taylor recommended that the Board/staff implement a policy to annually review and approve the TIP. This will maintain a current and up-to-date TIP as well as simplify the process. Chairperson Staub agreed that the TIP is a fluid document and that the Board needed to be advised about any changes. Discussion also explained that the summary statement "...facilitate the flow of funds and should not prevent the flow of funds from the Federal..." was taken from Federal regulations. If the TIP is approved, it will continue the flow of funding. Member Taylor explained that if they had used the date 2005-2007 for the TIP, a formal amendment would be required in order to keep the 2005 projects in the TIP under the Federal fiscal year 2006. Changing the TIP to 2006-2008 and moving the projects to 2006 allows them to keep the 2005 projects that are valid and ongoing. The Federal fiscal year for 2006 commences in 2½ weeks. The change also facilitates the funding. He agreed that the term "should" may not have been the best term in this instance. Public comments were solicited but none were given. Member Hastings moved to approve the 2006-2008 Carson Area Transportation Improvement Program as amended with the V&T Railway project, the US 395 Landscape/Beautification project, and technical revisions required by the Federal Highway Administration. Members Des Charles and Zola seconded the motion. Motion carried 7-0.

F-5. DISCUSSION AND ACTION TO APPROVE A TRAFFIC SIGNAL COORDINATION AGREEMENT BETWEEN NEVADA DEPARTMENT OF TRANSPORTATION, DOUGLAS COUNTY, CARSON AREA METROPOLITAN PLANNING ORGANIZATION, AND THE CITY OF CARSON CITY FOR ALL SIGNALIZED INTERSECTIONS ALONG US 395 FROM KOONTZ

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LANE IN CARSON CITY TO PLYMOUTH DRIVE IN DOUGLAS COUNTY (1-0057.5)(1-1005.5) -
Deferred.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - FUTURE AGENDA ITEMS (NON-ACTION ITEMS) (1-1009.5) -Member Taylor explained that negotiations with a consultant for the Highway 50 corridor study have been completed. The consultant will be on board this month. He suggested that the consultant, who is PBS&J, give a description of the project. He also indicated that they have met and identified the stakeholders who should form the working group. He asked that both items be agenized for discussion at the next meeting. Chairperson Staub directed that they be added to the agenda and that staff coordinate with Member Taylor regarding when and where the meeting is to be held. Chairperson Staub also noted for the record that Douglas County’s representative is Carl Ruschmeyer and welcomed him to the meeting. Additional comments were solicited but none were given.

H. ADJOURNMENT - CAMPO (1-1057.5) - Members Aldean and Zola moved to adjourn. Member Ruschmeyer seconded the motion. Motion carried 7-0. Chairperson Staub adjourned the meeting at 6 p.m.

The Minutes of the September 14, 2005, Carson City Metropolitan Planning Organization

ARE SO APPROVED ON October 12, 2005.

/s/
Richard S. Staub, Chairperson