

Item # 4-2A

City of Carson City  
Agenda Report

Date Submitted: 6/12/07      Agenda Date Requested: 6/21/07  
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: Action to approve the acceptance of the FY08 Enforcing Underage Drinking Laws grant in the amount of \$15,000.00

Staff Summary: The Nevada State Juvenile Justice Programs Office awards grant funds to state and local units of government for a wide variety of programs which are designed to reduce alcohol use among juveniles.

Type of Action Requested: (check one)  
 Resolution       Ordinance  
 Formal Action/Motion       Other (Specify)

Does This Action Require A Business Impact Statement:  Yes  No

Recommended Board Action: I move to approve the acceptance of the FY08 Enforcing Underage Drinking Laws grant in the amount of \$15,000.00.

Explanation for Recommended Board Action: This grant will fund overtime to conduct law enforcement operations designed to reduce underage drinking such as alcohol sale compliance checks, shoulder taps, beach patrols, party dispersals, DUI checkpoints and alcohol store surveillance.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this is a no-match grant and includes the costs of overtime and associated training.

Explanation of Impact: See above

Funding Source: The funds for this project have been obtained through the Nevada State Juvenile Justice Programs Office.

Alternatives: No participation in the grant

Supporting Material: Grant Award and application, which includes a full description of the project.

Prepared By: Kathie Heath, Business Manager

Reviewed By:

[Signature]  
(Department Head)

Date: 6-12-07

[Signature]  
(City Manager)

Date: 6-12-07

[Signature]  
(District Attorney)

Date: 6-12-07

[Signature]  
(Finance Director)

Date: 6/12/7

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Item #4-2A

JIM GIBBONS  
Governor

STATE OF NEVADA

FERNANDO SERRANO  
Administrator  
Division of Child and Family Services

MICHAEL J. WILLEN  
Director  
Department of Human Resources



PAULINE SALLA  
Juvenile Justice Programs Chief

DEPARTMENT OF HUMAN RESOURCES  
DIVISION OF CHILD AND FAMILY SERVICES  
NEVADA STATE JUVENILE JUSTICE COMMISSION

4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, Nevada 89701

Telephone: (775) 684-7290 \* Fax: (775) 684-7295

GRANT AGREEMENT  
ENFORCING UNDERAGE DRINKING LAWS

LAW ENFORCEMENT APPLICANT: Carson City Sheriff's Office  
 OPERATIONS CONTACT PERSONS: Sgt. Mike Cullen  
 Deputy Jarrod Adams

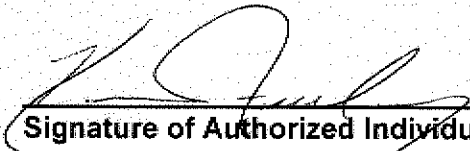
ADDRESS: 901 E. Musser Street, Carson City, NV 89701  
 PHONE: 775-887-2500 FAX: 775-887-2359  
 E MAIL : [MCullen@ci.carson-city.nv.us](mailto:MCullen@ci.carson-city.nv.us)  
[JAdams@ci.carson-city.nv.us](mailto:JAdams@ci.carson-city.nv.us)  
 FISCAL: [KHeath@ci.carson-city.nv.us](mailto:KHeath@ci.carson-city.nv.us)  
 PHONE: 775-887-2500  
 AMOUNT OF AWARD: \$15,000.00 PROJECT PERIOD: 6/1/07- 5/31/08

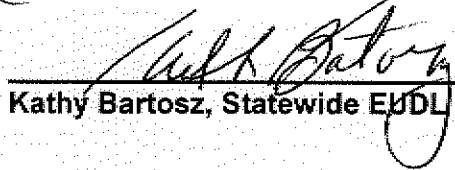
PURPOSE OF FUNDING: To conduct alcohol sale compliance checks, and other law enforcement operations to reduce underage drinking which may include: controlled juvenile party dispersal, fake identification checks, third party purchaser intervention, juvenile DUI prevention/apprehension, and special events control (see attached descriptions of operations.)

GRANT REQUIREMENTS:

- Complete the attached Course of Action for enforcement activities for this grant period.
- Notify Linda Lang, Carson City EUDL, if there is any change to the Course of Action submitted.
- Sign and return the enclosed JJDP Subgrant Assurances.
- No more than one supervisory level officer will be involved with each compliance check team. A team should be limited to two officers and two minors.

The Department will submit the required Compliance Check and other related reporting forms identified provided by the Juvenile Justice Programs Office (hard copy attached – and will be supplied to you electronically).

  
\_\_\_\_\_  
Signature of Authorized Individual Date 5/17/07

  
\_\_\_\_\_  
Kathy Bartosz, Statewide EJDLC Coordinator Date 6/6/07

## ASSURANCES

The applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB circular No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally assisted project. Also the applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. It will comply with requirements of the provision of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 P. L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.

3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grant. (5 USC 1501, et seq.)

4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standard Act, if applicable.

5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly that with whom they have family, business or other ties.

6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

7. It will comply with all requirements imposed by the Federal-sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal

Activities indicating that a facility to be used in the project is under consideration for any listing by the EPA.

9. It will comply with the flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purpose for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects on such properties.

11. It will comply, and assure the compliance of all subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.

12. It will comply with the provision of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure, Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence

Systems Operating Policies, Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures, and Federal laws or regulations applicable to Federal assistance programs.

13. It will comply, and all its contractor will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the American with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations and disability discrimination, 28 CFR Part 35 and Part 39.

14. In the event a Federal or State court or Federal or State administrative makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

15. It will provide an Equal Employment Opportunity Program if required to maintain one - the application is for \$500,000 or more.

16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.), which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

17. It will comply with:

(A) Funds granted as a result of this contract are to be expended for the purposes as set forth in the grant application for the Juvenile Justice and Delinquency Prevention Act and in accordance with all applicable laws, regulations, policies, and procedures of the State of Nevada and the US Department of Justice.

(B) No expenditures will be eligible for inclusion of occurring prior to the effective date of the original starting date of the contract; and

(C) The project must be operational within 60 days of the original starting date of the grant period, or the subgrantee must submit documentation to the Division of Child and Family Services (DCFS) setting forth the reasons for the delay, the steps taken to

initiate the project, and the expected starting date. If the project is not operational within 90 days of the original starting date of the grant period, the subgrantee must submit further documentation explaining the delay. DCFS may at this time cancel the project, or extend the implementation date; and

(D) Funds awarded by DCFS may be terminated at any time for non-compliance with any terms and requirements of this agreement.

18. I will insure that the funds will be used so as to enhance and increase, but not supplant, the level of the State, local, and other non-federal funds that would in the absence of the funds be made available for programs, and will in no event replace such State, local and other non-federal funds.

19. It will comply with fund accounting procedures, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the DCFS shall prescribe will be provided to assure fiscal control, proper management, and efficient distribution of funds received under the Juvenile Justice and Delinquency Prevention Act. Accounting procedures shall provide for accurate and timely recording of receipt of funds, and unexpended balances. Controls must be adequate to ensure that expenditures charged to grant activities are for allowable purposes and documentation is readily available to verify that such charges are accurate.

20. It will maintain such data and documentation and submit such reports, in such form, at such times, and containing such information as the DCFS may require reasonable.

21. It will provide performance reports that will be submitted to DCFS in accordance with such procedures as required by that office.

22. It will insure that procedures have been established to ensure that programs funded under the Juvenile Justice and Delinquency Prevention Act shall not disclose any records containing the identity of individual juveniles. Exceptions to this requirement:

(A) Authorization by law;

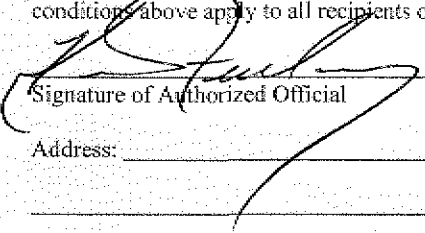
(B) The consent of either the juvenile or his legally authorized representative; or

(C) Justification that otherwise the functions of this title cannot be performed. Under no circumstances may public project reports or findings contain names of actual juveniles.

23. In the event an audit report disallows costs, the grantee will forward the amount of the disallowed costs to DCFS within ninety days of such notification. Failure to do so will result in such deficiency being reported to the State Budget Division.

CERTIFICATION

I certify that the program(s) proposed in this grant meet applicable requirements of the Juvenile Justice and Delinquency Prevention Act, that all the information presented is correct, and that the grantee will comply with the provisions of the act and all other applicable federal laws. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of Juvenile Justice and Delinquency Prevention Act Funds.



Signature of Authorized Official

Date

5-17-07

Address:

Telephone Number:

Signature of Authorized Official

Date

Address:

Telephone Number:

Signature of Authorized Official

Date

Address:

Telephone Number:

# COURSE OF ACTION

## ENFORCING UNDERAGE DRINKING LAWS OPERATIONS

2007-2008

1. **Law Enforcement Agency:** Carson City Sheriff's Office

2. **Number of establishments with Liquor Licenses:**

On premise	96
Off premise	47

3. Please **ATTACH** a copy of your jurisdiction's local ordinance governing sale of alcohol to minors. Have there been any problems enforcing this ordinance, and/or are there any plans to change this ordinance?

4.13.190 Unlawful to serve minors

It shall be unlawful for any licensee or his agent or employee to sell, serve, give away, or otherwise provide liquor to any person under the age of twenty-one years or to possess or consume liquor in or upon the licensed premises.

To date, there have been no problems in enforcing the local ordinance. In fact, the "give away" section has been helpful in cases where clerks dispute that money has exchanged hands. There are no current plans to change this ordinance.

4. **Does your local Liquor Control Board (City Supervisors/County Commissioners) have a set procedure for responding to businesses that repeatedly sell alcohol to minors? If so, please describe or attach a copy of the administrative policy.**

No, the local Liquor Board has the discretion of sanctioning businesses on a case by case basis. The Sheriff has had discussions with the local EUDL Coordinator and officers assigned to this project regarding establishing a set procedure. Most recently, the Sheriff had a conversation with the City Manager and it was determined that policies related to liquor license holders and business license requirements need to be reviewed prior to establishing procedures.

5. **Compliance check operations are a REQUIRED\* component in this grant project. Given the number of liquor licensees in your jurisdiction, and funding available, what is the plan for conducting compliance check operations? Include number of agency staff and how minor decoys are identified/selected and trained. Important: Include the plan for how the minor decoys will be covered by insurance. (\*Some jurisdictions have determined that retail sources of alcohol are not their area's**



*primary source of alcohol accessed by minors, and would prefer to focus funds on another law enforcement strategy identified in number 8 on the following page. In those cases, compliance checks can be done on a minimal basis, targeting those establishments with a history of sales to minors, or with current reports of problems.)*

**Compliance checks - 12**

The Carson City Sheriff's Department will conduct one compliance check a month for a twelve-month period. Two Deputies, two Reserves and two minor decoys work each compliance check. Decoys are recruited from the guidance counselor at the high school and also from the local Stand Tall group. The Decoys must have no history of alcohol problems. The Decoys are trained during a pre event briefing. On each compliance check, the Decoys sign a time sheet and they are paid for working the detail. This places the decoys under the City's insurance

**6. What is you agency's procedure for establishments that pass compliance checks?**

The businesses that pass the compliance checks are listed in a press release, issued to the local news paper. A letter is presented to the clerk congratulating them on passing the check. Give aways are sometimes handed out if they are available. In December every year, the Stand Tall group makes letters and Christmas stockings that are delivered to the businesses that have passed the compliance checks.

**7. What is your agency's procedure for establishments that fail compliance checks?**

When an establishment fails a compliance check, the holder of the liquor license is sent a certified letter telling them of the criminal compliant issued to their employee. After three failed compliance checks, the liquor license holder is brought before the Liquor Board on a hearing for possible liquor license revocation.

**8. If your agency plans to conduct other underage drinking laws enforcement strategies, please place a check next to the operation(s), and briefly describe why those operation(s) were selected, and strategies for implementation in the space provided.**

Third Party Purchaser Intervention	X	Fake ID Interventions	X
Juvenile Party Dispersal	X	Juvenile DUI	X
Beach Patrol	X	Responsible Server Training	X
Saturation Patrol	X		

**Describe plans for any operations checked:**

Third Party Purchaser – 6

Juvenile Party Dispersal – 6

Juvenile DUI – 1

Beach Patrol (Special Events Control) – 6

Responsible Server Training – 6

Saturation Patrol – 2

Fake ID Interventions (Surveillance) – 2

On Third Party Intervention or "shoulder Taps," we place a decoy outside a local store. The Decoy approaches people outside the store and says, "I am not old enough, the store won't sell to me, will you buy me some beer?" If a subject buys alcohol for the Decoy and gives it to them, they are issued a citation for furnishing alcohol to a minor. We have the problem in Carson City of adults purchasing alcohol for minor and giving it to them. The Shoulder Tap details address this problem.

Fake ID interventions are conducted by doing surveillance on liquor stores. During the surveillance, we see a subject leave a liquor store with alcohol and they appear to be under twenty-one years old. We stop the subject to verify their age. We often find that subjects purchase alcohol with a fake identification.

We have several juvenile party locations in our town. Some parties are in local homes, while other parties are in remote locations in the near by mountains. Juvenile parties are a big problem in Carson City and we need to begin addressing this problem with juvenile party dispersals.

Carson City has jurisdiction over three miles of beach at Lake Tahoe. Juveniles go to the beach and bring alcohol, because they know the beach is rarely patrolled by law enforcement. Our special event control is called Beach Patrol, where we patrol the three miles of beach and take enforcement action on juveniles in possession of alcohol. Approximately fifteen citations are issued every time we patrol the beach.

For Juvenile DUI Apprehension, we would like to conduct DUI checkpoints around times of local High School events, such as prom or sporting events.

Responsible Server Trainings are mandated by the court for those cited for selling alcohol to minors. The trainings are scheduled for every other month and on an as needed basis by businesses.

Saturation Patrols are helpful as an alternative to a DUI checkpoint. During prime youth events, specific areas of the city are saturated with additional patrol officers.

**9. Would you like to receive training in any of the Enforcing Underage Drinking Laws operations? If so, please identify training desired.**

CCSO personnel will attend the annual EUDL training in Orlando, FL in August.

**JIM GIBBONS**  
Governor

STATE OF NEVADA

**FERNANDO SERRANO**  
Administrator  
Division of Child and Family Services

**MICHAEL J. WILLDEN**  
Director  
Department of Human Resources



**PAULINE SALLA**  
Juvenile Justice Programs Chief

**DEPARTMENT OF HUMAN RESOURCES  
DIVISION OF CHILD AND FAMILY SERVICES  
NEVADA STATE JUVENILE JUSTICE COMMISSION**

4126 Technology Way, 3<sup>rd</sup> Floor

Carson City, Nevada 89701

Telephone: (775) 684-7290 \* Fax: (775) 684-7295

May 1, 2007

Sheriff Ken Furlong  
Carson City Sheriff's Department  
901 East Musser Street  
Carson City, Nevada 89701

Dear Sheriff Furlong:

Attached is the Grant Agreement which will allow the Enforcing Underage Drinking Laws (EUDL) activities to continue through May 31, 2008. At your earliest convenience, please:

- fill in the blanks at the top of the Grant Agreement, and have the appropriate official sign at the bottom;
- complete the enclosed Course of Action for enforcement activities for this grant period. This must include compliance check operations, and may include other "enforcing underage drinking laws" operations such as: third party purchaser apprehension, controlled juvenile party dispersals, fake identification intervention, juvenile DUI prevention/apprehension, and special events control. Law enforcement may also include community education activities to control underage drinking, but these activities must be pre approved by the EUDL Coordinator assigned to your jurisdiction. This does not have to be an exact calendar of activities. This plan does not need to be more than a brief and concise overview, and is open to revisions should the need arise to more efficiently reduce underage drinking throughout the grant period.
- Read the Assurances and have the appropriate official(s) sign the third page.

Funds may be used to cover the cost of sending representatives to the OJJDP National Leadership Conference for Enforcing Underage Drinking Laws OR the National Liquor Law Enforcement Association (NLLEA) running concurrently in Orlando, Florida, August

2 – 4, 2007. The information for this conference is available on their website: [www.dgimeetings.com/NLC](http://www.dgimeetings.com/NLC) for the EUDL conference, or [www.nllea.org](http://www.nllea.org) for the NLLEA. Signing up for either conference allows you to attend sessions for either conference. Please make your own registration, travel and hotel arrangements. *I suggest you do this as soon as possible, because they often run out of hotel rooms.* These funds DO NOT reimburse for travel to/from the conference hotel if you are unable to secure a room at the conference hotel. The conference participant may be reimbursed from these funds for travel (including ground, air and airport parking, shuttle), hotel, and meals not provided by the conference.

**Your grant will be paid on a reimbursement basis.** At the completion of an enforcement operation, the data collection forms for that operation along with an invoice for reimbursement should be sent directly to:

Linda Lang  
Carson City EUDL  
4380 Ramuda Circle  
Carson City, NV 89701  
(775) 882-6674

Ms. Lang will forward the forms and invoice to Diane Pidsosny, EUDL Law Enforcement Coordinator, for processing.

Requests for reimbursement will only be paid if accompanied by the required data collection forms.

I look forward to another great year with the Enforcing Underage Drinking Laws project. Carson City has been one of the shining stars for this project in the state. Please feel free to call me (775)684-7294 with any questions, concerns or requests.

Sincerely,

Kathy Bartosz, Statewide Coordinator  
Enforcing Underage Drinking Laws Project

## REPORTING AND PAYMENT REQUIREMENTS

Enclosed in this packet are the most recent versions of the following enforcement activities data collection forms:

- Alcohol Sale to Minors Compliance Checks
- Controlled Juvenile Party Dispersal Report
- Third Party Purchaser Report
- Fake Identification Confiscation Report
- Special Events Control
- Juvenile DUI intervention

Please use these forms for the related enforcement activities. All forms submitted will be entered into a database. Summaries and data analysis will be available to your department upon request.

Upon completion of enforcement operations, all law enforcement activity forms along with invoices for payment can be sent to:

Linda Lang  
Carson City EUDL  
4380 Ramuda Circle  
Carson City, NV 89701

Ms. Lang will forward forms and invoice to Diane Pidosny, EUDL Law Enforcement Coordinator, for processing.

**\*INVOICES THAT DO NOT HAVE THE BACK UP REPORTING FORMS ATTACHED WILL NOT BE PAID UNTIL FORMS ARE SUBMITTED.**

# NEW!! REVISED!!

## ENFORCING UNDERAGE DRINKING LAWS 2007-2008 DATA COLLECTION FORMS

The data collection forms must be submitted along with the requests for payment before invoices will be paid. As of this grant year, Diane Pidsosny who has been the Southern Nevada EUDL Coordinator has assumed a new role: EUDL Law Enforcement Operations Coordinator. All invoices and data collection forms should be sent directly to:

Linda Lang  
Carson City EUDL  
4380 Ramuda Circle  
Carson City, NV 89701

Ms. Lang will forward the forms and invoice to Diane Pidsosny, EUDL Law Enforcement Coordinator.

The Data Collection forms have been revised to be more "user friendly" and to capture data required by our federal funding source agency. Diane will be overseeing the entry of the data into a database, and summary reports will be available to you upon request. Note that the attached forms have a "07/08" in the upper left hand corner. *Please discard any old forms.* The new forms can also be sent to you electronically.

### *Data Collection Form Overview:*

#### **Compliance Check Operations (2 forms):**

There is a "Compliance Check Data Collection Form" that should be filled out for each business checked. At the conclusion of the operation, these forms should be summarized on the "Alcohol Sale to Minors Compliance Check Summary Sheet". For example, if the focus of the operation was liquor stores, 12 were checked, and nine passed, that info would be entered on the table next to "Liquor Stores", which is #2 under "Off Premise Consumption" locations.

**Third Party Purchaser Intervention Operations (1 form):**

Complete a "Third Party Purchaser Intervention Data Form" form for each location where "Shoulder Tap" operations occurred. Complete the "Approached Patron Information" section for each person approached by the minor, and check whether or not they agreed to buy for them.

**Fake/"Borrowed" Identification Confiscation Operations (2 forms):**

For each ID intercepted that was a fake ID, or one the individual holding the ID had "borrowed" from someone over 21, complete the "Fake/"Borrowed" Identification Confiscation Data Collection Report". Attach any of these forms completed to the "Fake/"Borrowed Identification Confiscation Summary Report," with the table completed summarizing the forms attached to it.

**Controlled Juvenile Party Dispersal Operations (1 form):**

Complete one "Controlled Juvenile Party Dispersal Data Collection Form" form for each party location responded to. Fill in as much of the information that is available.

**Special Events Control Operations (1 form):**

Complete a "Special Event Control Data Collection Form" for each event. Fill in as much of the information as possible.

**DUI Check Point or Prevention Operation Operations (2 forms)**

If a check point is completed, fill out the "DUI Check Point Arrest Summary" which is about one third of a page long for each person apprehended. Then, fill out the top part of the "DUI Check Point Operation Summary Sheet", and enter in the summary of the arrest reports in the table. Send in the summary with the arrest reports attached.

If a prevention operation was performed, such as an educational program at a school, simply complete the top three lines of the summary report, and attach a narrative describing the activity.

## LAW ENFORCEMENT OPERATIONS

Alcohol sale to minors compliance checks: Using trained "undercover" minors attempting to buy alcohol, law enforcement officers are able to identify liquor retailers that are allowing the sale of alcohol to minors. A warning or citation is issued, and technical assistance to avoid future sales is offered.

An Alcohol Server and Seller Training is available on Power Point. The training is approximately 2 hours long and can be personalized for use by each law enforcement agency. A Training of Trainers is offered in preparation for training implementation.\*

Third Party Purchaser and Shoulder Tap Operations: Law enforcement officers are intervening with adults who are purchasing alcohol and knowingly providing it to minors for consumption. A "Shoulder Tap" involves an undercover minor who asks adults to purchase for them. If the adult agrees, they are approached by an officer who hands them a warning and a copy of the law. Adults who decline to purchase for the minor are commended by the officer. Some communities are citing adults who complete the purchase.

Control of Use of Fake Identification: There are at least 31,000 web sites that help the user create fake identifications. Law Enforcement officers engage in routine checks in "on premise" alcohol sale businesses and check the ID's of patrons with a youthful appearance. Offenders are cited for possession of fake ID's and Minor in Possession of Alcohol.

Controlled Juvenile Party Dispersal: Officers are trained to respond to a juvenile gathering and contain the participants to prohibit them from fleeing, and possibly getting into their vehicles after drinking.

Juvenile DUI Prevention and Apprehension: Law enforcement can engage in DUI prevention education activities, such as using the DUI Simulators\* in school demonstrations, and/or deterrence/apprehension activities such as broadcasting and conducting DUI checkpoints.

Special Event Control: Local community events often involve alcohol dispensing booths providing easy access to youth. Officers and community event sponsors are trained to set up these events to minimize youth access to alcohol, and appropriately ID patrons.

**\*Free POST certified training is available for law enforcement officers in all of the law enforcement operations identified above by contacting Kathy Bartosz at (775) 684-7294, or [kgbartos@dcfs.state.nv.us](mailto:kgbartos@dcfs.state.nv.us)**

**\*DUI Simulators are located throughout the state. Please call Linda Lang (775) 882-6674 or Kathy Bartosz for assistance.**