

Item # 13A

**City of Carson City
Agenda Report**

Date Submitted: June 12, 2007

Agenda Date Requested: June 21, 2007

Time Requested: 45 Minutes

To: Board of Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to appoint one member to the Library Board of Trustees for a four year term expiring June 2011.

Staff Summary: Carson City Resolution 2000-R-42 and NRS 379.020 provide for the Board of Supervisors to appoint five competent persons who are residents of the county to serve as county library trustees. There is one vacancy for a four year term due to an existing members term expiring.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Carson City Library Board of Trustees for a four year term ending June 2011.

Explanation for Recommended Board Action: There is one opening on the Library Board of Trustees due to a members term expiring. There are three applicants;

- Phyllis Patton (requesting reappointment)
- Melissa Dyer-Cobb
- Cynthia Jantzer

Applicable Statute, Code, Policy, Rule or Regulation: Resolution 2000-R-42, N.R.S 379.020

Fiscal Impact: None

Explanation of Impact: n/a


Funding Source: n/a

Alternatives: n/a

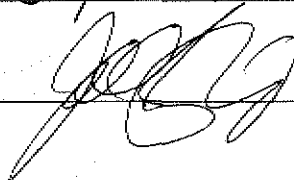
Supporting Material: Letter requesting reappointment, applications, roster, recruitment announcement, Resolution 2000-R-42 and NRS 379.020

Prepared By: Rose Gardner, Management Assistant

Reviewed By:


(City Manager)

Date: 6/12/07


(District Attorney)

Date: 6/12/07

Board Action Taken:

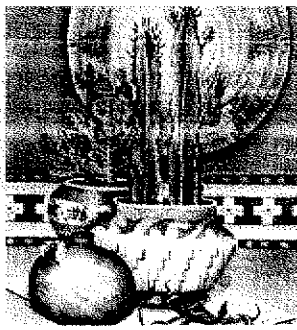
Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



RECEIVED

MAY 04 2007

CARSON CITY
EXECUTIVE OFFICES

May 3, 2007

Carson City Executive Offices
201 N. Carson Street, Suite #2
Carson City, NV 89701

Dear City Manager Linda Ritter and Board of Supervisors,

My Appointment as a member of the Library Board of Trustees will expire in June. I would very much like to be appointed to another term. The Library Board and our new Library Director are embarking on a very exciting time for the future of the Carson City Library and I would like to be an integral part of that.

Thank you for the opportunity to serve my community.

Sincerely,

Phyllis Patton
Chairperson, Carson City Library Board of Trustees

NOV 20 2006

5/9/07 - spoke w/ Melissa
Requested her app be resubmitted
verified contact info. Re Resident active

CARSON CITY
EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Title: Carson City Library Board of Trustees
Type of Position: Trustee
Name: Dyer-Cobb, Melissa M.
Address: 770 Crain Street, Carson City NV 89703
Occupation/Business: Retired from State of Nevada - Medicaid Office
Telephone: Work: na Home: 882-0826 Cell: na
Email: dyercobb@775.net
How long have you lived in Carson City: 36 years +
Are you an active registered voter? Yes
College: University of Montana - philosophy-psychology - B.A.
 University of Nevada Reno - social psychology - Ph.D. ABD

1. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Commission.

An ongoing love affair with books for over 70 years

2. List the community organizations in which you have participated and describe participation.

Toastmasters for several years, achieved CTM and ATM.
 Capital City Humane Society for several years, trustee
 Retired Public Employees of Nevada, secretary for 3 years
 Computer Learning Center (at Southgate & Senior Center), instructor 5½ yrs
 Democratic Central Committee, volunteer/secretary/delegate for several years
 Democratic Womens Club, ongoing volunteer

3. List affiliation with professional or technical societies.

I am a licensed Religious Science Practitioner (RScP).

4. Do you anticipate any personal conflicts of interest? No

Business in Carson City area/Length of time in business: na

Personal/professional references:

Rev Dr Gil Lindsey, 2 Eagle Lane, Zephyr Cove NV 1 (775) 588-2822
 Sandy Osheroff, 3585 Bigelow Drive, Carson City NV 885-9917

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board or Commission or Committee where a disclosure of Assets Statement is required by State Law or Council policy I shall do so. and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Melissa Dyer-Cobb

 Signature of Applicant

11-17-06

 Date

This Week's Activities

Sunday, the 22nd

- 10:00 to 10:30am Meditation
- 10:30 to 11:45am Celebration Service
- 12:30 to 2:00 Choir Practice
- 1:00 to 4:00 Personal Totem and Talisman Making Workshop

Monday the 23rd

- 6:15 to 7:15pm Yoga

Tuesday, the 24th

- 5:30 to 7:00pm A Course in Miracles

Wednesday, the 25th

- 2:00 to 5:00pm Foundational Class
- 2:00 to 5:00pm Practitioner I Class

Thursday, the 26th

- 7:00 to 9:00pm GA

Friday, the 27th

- 6:15 to 7:15pm Yoga

Next Sunday Daylight Saving Time Ends...Full Back!

Ministry of Prayer

Place a prayer request in the box at the back of the Sanctuary and your Ecclesiastical Team (practitioners and ministers) will join with you in knowing the Truth. Requests are kept confidential and love offerings are gratefully accepted. Remember to tell us about your demonstrations too!

Practitioners:

Melissa Dyer-Cobb, RScP
Rhoda Fredsti, RScP
David K Lund, RScP
Elisa Pfister, RScP
Helen Schmidt, RScP
Leslie Sexton, RScP
Cynthia Vranken, RScP

Ministers:

Rev Gil L Linsley, RScP, RScF, DD
Rev Gail Durant Linsley, RScP, RScF, DD

Nov. 4
Visioning
4 hrs.
writing
min

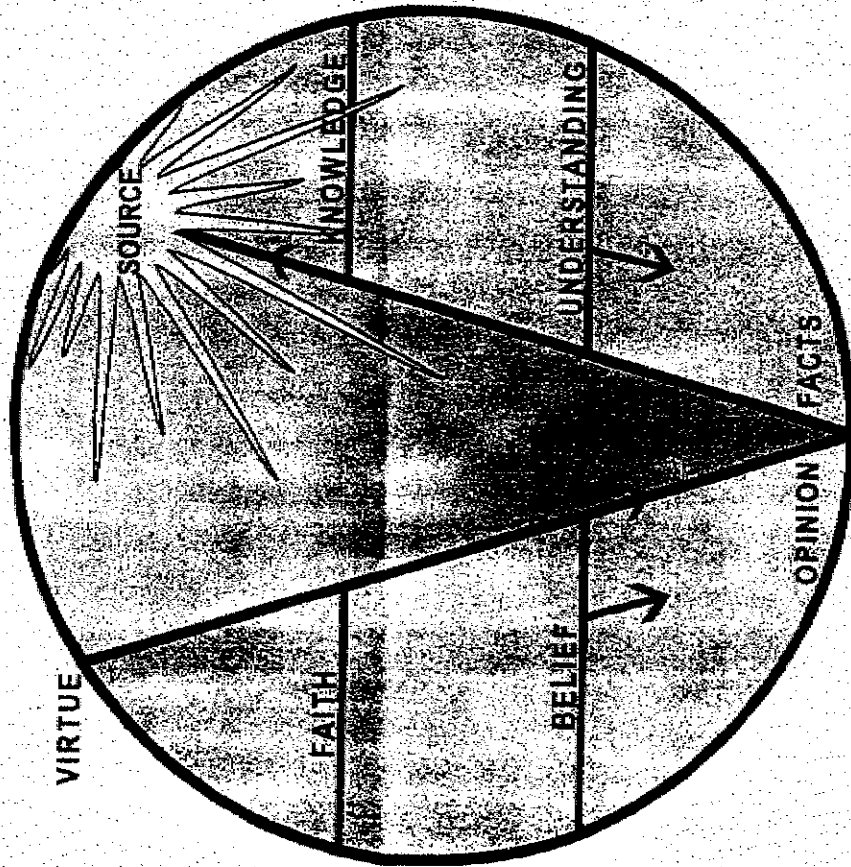


Photo by Jackie Stroud

Welcome to our Celebration!

Spiritual Living Center
A Joyous Global Heart Community
Teaching Science of Mind
675 Fairview Drive #218
Carson City, NV 89701
(775) 882-0901

8 = DIVIDED LINE



Concept by Helen Schmidt, RScP
Artwork by Laura Adler

Order of Service

October 22nd, 2006
Holding High Watch ~ David Lund, RScP
Circulating Truth Grows Good!

Spiritual Practices
David Lund, RScP

"I Send My Love" (all sing ~ page 16)
Nick Tolotti

Welcome and Announcements
Leslie Sexton, RScP

"Name This Song"
Nick Tolotti

Invocation
Cynthia Vranken, RScP

"I Am That I Am" (all sing)
Nick Tolotti

Adventures of the Heart
"Be Nice To Yourself, For a Change"
The Ministers

"Closer to the Heart"
Nick Tolotti

Offertory Affirmation and Blessing
Leslie Sexton, RScP

"Let There Be Peace on Earth" (all sing)

Benediction

Resident
Active voter

RECEIVED / Faxed
to Sara

Carson City Application for Appointive/Volunteer Position ^{MAY 2007}

Please print or type

CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: Board of Trustees

Title of Position: _____

Name: Jantzer Cynthia A

Last Jantzer **First** Cynthia **Middle Initial** A

Address: 307 E. Adams Street Carson City NV 89706

Street **City** **State** **Zip**

Occupation/Business: Legal Secretary/Paralegal Attorney General's Office

Telephone: Work- 775.684.1139 **Home-** 775.885.8041 **Cell-** _____ **E-mail-** _____

How long have you lived in Carson City: @ 3yrs **Are you an active Carson City Registered Voter:** Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I have a love of books and reading that has instilled in me an appreciation for the value of a Library to its community. I have other skills as a result of my profession that may be an asset to the Board of Trustees.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

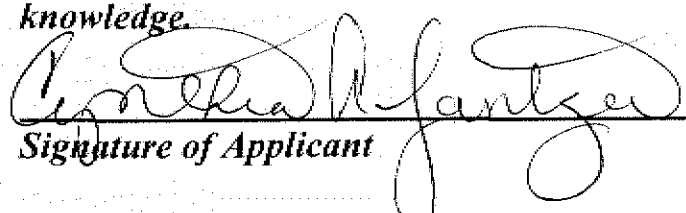
3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? If Yes Please Explain.

Business in Carson City Service Area:
Length of time in Business:

Personal/Professional References:
Name.....Sharon L. Benson, Deputy Attorney General
Address 100 N. Carson Street Carson City, NV 89701
Telephone # 775.684.1133

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

5.25.07
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

*Mail directly to Carson City Executive Offices
Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286*

CARSON CITY LIBRARY BOARD OF TRUSTEES

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Maxine Nietz 1005 W. Long Street Carson City NV 89703 887-1294(w & h) 691-6355 (c) cccnv@sbcglobal.net	Initial Term 8/06	6/2009
Caren Jenkins 412 Tahoe Drive Carson City, NV 89703 885-2233 (w) 884-0117 (h) 720-1181 © caren@jenkinslawoffice	Initial partial Term 12/06	6/2009
Dr. Brett Bellard 1701 LaMirada Carson City NV 8970 887-5030 (w) 883-2448 (h)	Initial Term 7/04	6/2008
Phyllis Patton 10 Combs Circle Carson City, NV 89703 885-9807 (h)	Initial Term 8/03	6/2007
Robert Kennedy 2193 Shadow Brook Ct. Carson City, NV 89703 883-0317 (w& h)	Initial partial term 1/06 Reappt. 6/06	6/2010

AUTHORITY: N.R.S. 379.020 five members, 4 year terms, can serve two consecutive terms. No trustee shall serve more than two full consecutive terms. The Board of Supervisors approve the appointment. The Chairman is elected by the Trustees and serves a term of one year and may be reelected in subsequent years.

MEETINGS: The Board meets every fourth Tuesday of the month at 5:30 p.m. in the Library, with the exception of August and December unless there are important issues pending.

PURPOSE: To govern all library policy and to hold property and effects of the library in trust for the public.

TYPICAL DUTIES:

- Establish, supervise and maintain the library.
- Appoint, evaluate, and if necessary, dismiss the library director.
- Hold property and effects of library in trust for the public.
- Submit annual budgets to Carson City Board of Supervisors.
- Establish by-laws and regulations for management of library and board.

Coordinator: Sara Jones, Carson City Library.

Attorney Assignment: Mary Margaret Madden
District Attorney's Office
887-2070 ext. 1553



CARSON CITY LIBRARY BOARD OF TRUSTEES

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Library Board of Trustees. This Committee oversees all Library policy and budgets. They meet the 4th Thursday of every month at 5:30 p.m. at the Community Center, in the Sierra Room. Applicants must be willing to serve approximately six to eight hours a month. There is one opening for a four year term, expiring June 2011.

The Board of Supervisors shall appoint a qualified person who is a resident and registered voter of Carson City to the board for four years. **Applications will be accepted until June 1, 2007.**

Let it be known that all applications submitted to this office for this position will be considered public information.

Volunteer applications may be obtained on our website or by contacting:

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail Rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

RESOLUTION NO. 2000-R-42

**A RESOLUTION AMENDING RESOLUTION 1999-R-18 BY
ADDING THE CARSON CITY LIBRARY BOARD OF
TRUSTEES TO THE CARSON CITY BOARD OF
SUPERVISORS ESTABLISHED LIST OF BOARDS AND
COMMISSIONS AND THEIR ESTABLISHED METHODS
FOR APPOINTMENT OF MEMBERS TO CERTAIN
BOARDS AND COMMISSIONS.**

WHEREAS, the Carson City Board of Supervisors has the authority pursuant to the Carson City Municipal Code and the Nevada Revised Statutes to appoint members to certain boards and commissions; and

WHEREAS, NRS 379.020 specifically states that vacant positions on the Carson City Library Board of Trustees must be filled by the Carson City Board of Supervisors; and

WHEREAS, Carson City Charter Section 2.320 provides that the Board of Supervisors may, by resolution or ordinance, create advisory boards to advise the board in specific areas of local government including public safety, public employees, finance, human resources, public property and facilities; and

WHEREAS, the voluntary contribution of time and effort of the citizens who serve on Carson City's boards and commissions is a valuable asset which should be managed in the most efficient and effective way; and

WHEREAS, the Board passed Resolution 1992-R-11 at its February 20, 1992 meeting and amended that Resolution by passing Resolution 1993-R-58 at its June 3, 1993 meeting and amended that Resolution by passing Resolution 1994-R-18 at its February 17, 1994 meeting and amended that Resolution by passing Resolution 1999-R-18 at its February 18, 1999 meeting; and

WHEREAS, the Board desires to amend Resolution 1999-R-18 by adding the Carson City Library Board of Trustees to the list of boards and commissions that are exempt from the appointment process referred to in the following paragraph (3).

NOW THEREFORE, the Board of Supervisors resolves as follows:

1. The Carson City Personnel Manager shall publicize vacancies on the City's boards and commissions and solicit and review applications for membership for interested citizens.

2. When a board or commission is first created, the members shall be appointed by the Board of Supervisors after review of the applications and interviews.
3. After the initial formation of a board or commission, any vacancy occurring for any reason shall be filled by the following method:
 - a. The remaining members of the public body, if the number constitutes a quorum, shall review the applications submitted to the Personnel Manager and shall by majority vote select a number of people equal to the number of vacancies occurring and shall submit those names to the Board of Supervisors for approval.
 - b. Upon receipt of the recommendations of a public body for the appointment or reappointment of a member, the Board of Supervisors may confirm or reject the recommendation or the Board of Supervisors may interview the applicants.
 - c. Any member of a board or commission whose term is near expiration may apply for reappointment by sending a letter seeking reappointment to the Personnel Manager on or before the date of the expiration of his or her term. An application and an interview are not necessary. Reappointment shall be in the manner provided in paragraph a.
4. The provisions of paragraph 3 above do not apply to the following Carson City boards and commissions: Parks and Recreation Commission, Planning Commission, Carson City Convention and Visitor's Bureau, Charter Review Committee, Open Space Advisory Committee, Storm Drainage Advisory Committee, Carson River Advisory Committee, Carson City Public Transit Advisory Committee, Redevelopment Citizen's Committee, Building and Fire Appeals Board, Capital Projects Advisory Committee, Airport Authority, the Regional Transportation Commission and the Carson City Library Board of Trustees. For the boards and commissions mentioned in this paragraph (4) the screening of applicants, interview of prospective members and appointment shall be conducted by the Board of Supervisors unless otherwise provided by statute.
 - a. Any member of a board or commission referred to in paragraph (4) whose term is near expiration may apply for reappointment by sending a letter seeking reappointment to the Personnel Manager on or before the date of the expiration of his or her term. The applicant will not be required to fill out a new application; however, he or she must participate in the interview process with the other prospective members, if any, conducted by the Board of Supervisors.

5. Any provisions of Resolutions 1992-R-11, 1993-R-58, 1994-R-18 or 1999-R-18 which are inconsistent with this resolution are hereby rescinded.

ADOPTED this 7th day of September, 2000.

AYES: Supervisors Robin Williamson

Jon Plank


Pete Livermore


Kay Bennett

Ray Masayko, Mayor

NAYES: Supervisors None

ABSENT Supervisors None


RAY MASAYKO, MAYOR

ATTEST:

ALAN GLOVER, Clerk/Recorder

COUNTY, DISTRICT, CONSOLIDATED AND TOWN LIBRARIES

NRS 379.010 County library: Establishment and maintenance; county library fund.

1. The board of county commissioners of each county may set apart a sum of money to be used in the establishment and maintenance of a public library in the county. Each year thereafter the board of county commissioners may set apart an amount of money for the purpose of operating and maintaining the library.

2. The fund so created is the county library fund.

[1:187:1925; A 1927, 84; 1943, 53; 1949, 110; 1955, 333]—(NRS A 1957, 20; 1967, 1060; 1981, 997)

NRS 379.020 Trustees of county library: Appointment; terms; vacancies; compensation; expenses; removal.

1. The board of county commissioners shall appoint five competent persons who are residents of the county to serve as county library trustees. Three trustees shall hold office for the terms of 1, 2 and 3 years respectively, and two trustees shall hold office for terms of 4 years. Annually thereafter, the board of county commissioners shall appoint one trustee who shall hold office for a term of 4 years, except that in those years in which the terms of two trustees expire, the board of county commissioners shall appoint two trustees for terms of 4 years. County library trustees shall hold office until their successors are appointed and qualified.

2. No trustee may be appointed to hold office for more than two consecutive 4-year terms.

3. All vacancies which may occur at any time in the office of county library trustee must be filled by appointment by the board of county commissioners.

4. County library trustees serve without compensation, except that the board of county commissioners may provide for compensation in an amount of not more than \$40 per meeting, with a total of not more than \$80 per month, and may provide travel expenses and subsistence allowance for the members in the same amounts as are allowed for employees of the county library.

5. The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

[2:187:1925; A 1956, 214]—(NRS A 1959, 329; 1967, 1060; 1971, 133; 1981, 997; 1989, 612)

NRS 379.021 County library district: Procedure for formation; levy of tax for maintenance; library fund; separate account for gift fund and library fund.

1. Whenever in any county a petition or petitions praying for the formation of a county library district and the establishment of a public library therein setting forth the boundaries of the proposed library district, certified by the district judge of any judicial district as being signed by 10 percent of the taxpayers or by taxpayers representing 10 percent of the taxable property in the proposed county library district, as shown by the last preceding assessment roll of the county, is presented to the board of county commissioners of the county in which the territory of the proposed county library district is situated, accompanied by an affidavit or affidavits of one or more of the signers thereof that the signatures thereto are genuine, the board of county commissioners shall, at its next regular meeting after the petition or petitions are so presented:

(a) Pass a resolution to the effect that a county library district with properly defined boundaries is to be established and cause to be published a notice thereof in a newspaper of general circulation within the district once a week for a period of 2 weeks; and

(b) Allow 30 days after the first publication of the notice during which all taxpayers of the district in which the district library is to be situated have the right to file protests with the county clerk.

2. If the aggregate of protests is less than 10 percent of the taxpayers voting in the last general election, the board of county commissioners shall order the creation of the county library district and the establishment of a public library therein and levy taxes in support and continued maintenance of the library in accordance with subsection 5.

3. If the aggregate of protests is more than 10 percent of the taxpayers voting in the last general election, the board of county commissioners shall proceed no further with reference to the establishment of a county library district without submitting the question to the voters at a primary or general election.

4. If the majority of votes cast at the election is against the establishment of the county library district, the question is lost and the board of county commissioners shall proceed no further. If the majority of votes is in favor of the county library district, the board of county commissioners shall, within 10 days after the election, order the creation of the county library district and establishment of a public library therein.

5. Upon the creation of a county library district and establishment of a public library therein, the board of county commissioners shall, at the next time for levying taxes and in each year thereafter, at the time and in the manner other taxes are levied, levy a tax upon all taxable property in the county library district to create and maintain a fund known as the library fund.

6. All money received by the county treasurer pursuant to subsection 5 and NRS 379.026 may be transferred to a separate account established and administered by the trustees of a district library in accordance with the provisions of NRS 354.603.

(Added to NRS by 1967, 1058; A 1981, 997; 1993, 1075; 1995, 2201)

NRS 379.022 Trustees of county library district: Appointment; terms; vacancies; compensation; expenses; removal; additional trustees if service extended.

1. After ordering the creation of a county library district and the establishment of a public library therein as provided in NRS 379.021, the board of county commissioners shall appoint five competent persons who are residents of the county library district to serve as district library trustees.

2. The term of office of the trustees appointed pursuant to subsection 1 is as follows:

(a) Three persons must be appointed for terms of 2 years.

(b) Two persons must be appointed for terms of 4 years.

➔ Thereafter the offices of district library trustees must be filled for terms of 4 years in the order in which the terms expire. No person may be appointed to hold office for more than two consecutive 4-year terms.

3. A vacancy in the office of district library trustee which occurs because of expiration of the term of office must be filled by appointment by the board of county commissioners for a term of 4 years. A vacancy which occurs other than by expiration of the term must be filled by appointment by the board of county commissioners for the unexpired term.

4. The board of district library trustees may provide for compensation of members of the board in an amount of not more than \$40 per meeting, with a total of not more than \$80 per month, and may provide travel expenses and subsistence allowances for the members in the same amounts as are allowed for employees of the county library district.

5. The board of county commissioners may remove any district library trustee who fails, without cause, to attend three successive meetings of the trustees.

6. If the library trustees of any county library district have entered into a contract pursuant to NRS 379.060 with any city within the county, they may add to their number two additional library trustees who are appointed by the governing body of the city to represent the residents of the city. The terms of office of the two additional library trustees are 3 years or until the termination of the contract with the city for library services, if that termination occurs sooner. The additional library trustees have the same powers and duties as the trustees appointed pursuant to subsection 1.

(Added to NRS by 1967, 1059; A 1971, 133; 1981, 336, 998; 1989, 612)

NRS 379.0221 Consolidated library district: Consolidation of city into county library district in certain counties. The trustees of a county library district in any county whose population is 400,000 or more and the governing body of any city within that county may, to establish and maintain a public library, consolidate the city into the county library district.

(Added to NRS by 1985, 7; A 1989, 1923)

NRS 379.0222 Trustees of consolidated library district: Appointment; terms; compensation; removal; executive director.

1. After the consolidation of a city into a county library district, the board of county commissioners and the governing body of the city shall each appoint five competent persons who are residents of the new consolidated library district to serve as trustees.

2. The terms of office of the trustees appointed pursuant to subsection 1 are as follows:

(a) Three persons appointed by each governing body must be appointed for terms of 4 years.

(b) Two persons so appointed must be appointed for terms of 2 years.

➤ Thereafter the offices of trustees must be filled for terms of 4 years in the order in which the terms expire. No person may be appointed to hold office for more than two consecutive terms.

3. A vacancy in the office of trustee which occurs because of the expiration of the term must be filled by appointment for a term of 4 years. A vacancy which occurs other than by expiration of the term must be filled by appointment for the unexpired term.

4. The trustees are entitled to receive a salary of \$40 per meeting, but not more than \$80 per month, in addition to the travel and subsistence allowances in the same amounts as are provided for employees of the consolidated library district.

5. The board of county commissioners or governing body of the city, as the case may be, may remove any trustee appointed by it:

(a) For cause, as described in NRS 283.440; or

(b) Who fails, without good cause, to attend three successive meetings of the trustees.

6. The trustees may appoint an executive director for the consolidated library district who serves at the pleasure of the trustees.

(Added to NRS by 1985, 7; A 1989, 613; 1993, 2547)