

Item #4-1E

**City of Carson City
Agenda Report**

Date Submitted: 7/10/07

Agenda Date Requested: 7/19/07

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: Action to approve the acceptance of Application No. 2007-F5106-NV-DJ FY07 Edward Byrne Memorial Justice Assistance Grant in the amount of \$37,134.

Staff Summary: During the past three years, the Carson City Sheriff's Office has made prevention a priority by implementing the Cops and Kids Community Prevention Program. This program provides classes on substance abuse, safety and violence/gang prevention for students, parents and professionals throughout Carson City. Funding from this application will be used to purchase educational materials and equipment to further this effort.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the acceptance of Application No. 2007-F5106-NV-DJ FY07 Edward Byrne Memorial Justice Assistance Grant in the amount of \$37,134.

Explanation for Recommended Board Action: Prevention education is an investment directly into people and improves the quality of life by reducing at-risk behavior, thus the reason Carson City Sheriff's Office has put such an emphasis on the prevention of crime, substance abuse (including methamphetamine), gangs and violence. The program is highly visible and widely supported throughout the community because we use nationally known programs and activities such as the DARE, DARE Plus curriculum and supplemental materials, Neighborhood Watch, Red Ribbon Campaign, National Night Out, Cops and Kids Sheriff's Open House (prevention and safety fair), etc.

Citizen participation has been tremendous! The growth of these programs has been greater than anticipated. For example, in 2006, we anticipated serving approximately 8,000 people and ended up serving 22,000 (not including viewing audiences through the media or community-wide events such as the Nevada Day Parade). Crime prevention efforts have been just as successful, with Neighborhood Watch almost doubling in size. Progress is monitored using a matrix designed by the Department of Justice that requires statistics from our Uniform Crime Report, the Gang Unit, Special Enforcement Team, and activity reports from the Cops and Kids Program.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this is a no-match grant and includes the costs of all supplies.

Explanation of Impact: See above

Funding Source: The funds for this project have been obtained through a direct award by the Department of Justice.

Alternatives: No participation in the grant

Supporting Material: Grant Award and application, which includes a full description of the project.

Prepared By: Kathie Heath, Business Manager

Reviewed By:

(Department Head)

(City Manager)

(District Attorney)

(Finance Director)

Date:

7/9/07

Date:

7/10/07

Date:

7/10/07

Date:

7/10/07

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**BJA FY 07 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program** 2007-F5106-NV-DJ[Application](#)[Correspondence](#)[Switch to ...](#)**Application Handbook****Project Information**[Overview](#)[Applicant
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Descriptive Title of Applicant's Project		
Carson City Sheriff's Office Cops and Kids Community Prevention Program for crime, drug and safety prevention		
Areas Affected by Project		
Carson City, Nevada		
Proposed Project		
	* Start Date	July/ 01/ 2007
	* End Date	June/ 30/ 2012
*Congressional Districts of		
	Project	Congressional District 02, NV
*Estimated Funding		
Federal	\$37134.00	
Applicant	\$0.00	
State	\$0.00	
Local	\$0.00	
Other	\$0.00	
Program Income	\$0.00	
TOTAL	\$37134.00	

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**BJA FY 07 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program** 2007-F5106-NV-DJ

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APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED July 01, 2007	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name City of Carson City		Organizational Unit Carson City Sheriffs Office	
Address 201 N. Carson Street Carson City, Nevada 89701-3706		Name and telephone number of the person to be contacted on matters involving this application Davis, Lisa (775) 887-2020	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 88-6000189		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Carson City Sheriff's Office Cops and Kids Community Prevention Program for crime, drug and safety prevention	
12. AREAS AFFECTED BY PROJECT Carson City, Nevada			
13. PROPOSED PROJECT Start Date: July 01, 2007 End Date: June 30, 2012		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NV02	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$37,134		
Applicant	\$0		

State	\$0	Program has not been selected by state for review
Local	\$0	
Other	\$0	
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$37,134	
N		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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CARSON CITY SHERIFF'S OFFICE BUDGET

	Amount:
EQUIPMENT	\$ 5,000.00

Dell Latitude 620 with docking station
(2 computers @ \$1,500.00 each)

In Focus In34 projector (1 @ \$1,000)

Portable Tripod Projection Screen (1 @ \$170)

Digital Camera Logitech Quick Cam
(2 cameras @ \$250.00 each)

CD's for child id kits (\$330)

DARE/COPS AND KIDS PREVENTION & SAFETY

Materials (educational materials only – Work books, pens, pencils, highlighters, Sticker sheets for advertising lessons, Erasers, rulers, bookmarks, folders, etc. Estimated number of students participating in DARE or DARE Plus safety classes exceeds 1000 students)	\$15,000.00
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DARE Leadership and Essay awards
(plaques, medallions \$650)
Certificates (\$500 based on previous year services)

Red Ribbon Campaign
(ribbons, elastic bands, banners,
Materials for educational activities.
Estimated number of students served 9,000)

AWARENESS AND OUTREACH COMPONENT	\$ 4,500.00
Cops and Kids – Sheriff's Open House (equipment rental for sound system and marketing printing and advertising costs - \$1,500)	
National Night Out (equipment rental for sound system and marketing printing and advertising costs \$1,500)	
Other Outreach (purchase of 2 articles in local newspaper to inform citizens on crime and substance abuse issues \$1,500)	
NEIGHBORHOOD WATCH (materials)	\$ 1,500.00
SUPPLEMENTAL MATERIALS (Supplemental curriculum materials, visual aids for classes and displays, child id. kits, crime prevention badge stickers, activity books, pamphlets, bullying, violence, substance abuse, choices and decision making activities and materials)	\$ 8,000.00
TRAINING (DARE conferences, certification training, trainings on leadership, crime prevention, some of which are to be announced. Covers registration fees, travel and peridium)	\$ 2,000.00
SHIPPING	\$ 1,134.00
TOTAL	\$37134.00

CARSON CITY SHERIFF'S OFFICE PROGRAM NARRATIVE

GENERAL OVERVIEW

Carson City is the state capital of Nevada. The municipality of Carson City came into being in 1969 when Ormsby County and the City of Carson were incorporated. Law Enforcement services are provided by Carson City Sheriff's Office. Our Mission Statement is, "The Carson City Sheriff's Office is committed to providing the highest level of law enforcement service to the citizens and visitors of our community, while continuously adhering to professional ethical law enforcement standards. The administration and staff are dedicated to building a partnership of trust and respect within the community and enhancing the quality of life in Carson City."

True to our Mission Statement, Carson City Sheriff's Office keeps abreast of latest trends in strategies to address crime and substance abuse. We are following a national model involving law enforcement proven strategies - **prevention, intervention and suppression. This grant application will focus on prevention, awareness and outreach activities, and intervention referral.**

Cops and Kids Community Prevention is highly visible and has practices making a strong, positive presence (known law enforcement tools). We are building a citizen oriented, comprehensive substance abuse and crime prevention program including:

- D.A.R.E. (Drug Abuse Resistance Education) and DARE Plus
- Red Ribbon Campaign
- National Night Out
- Cops and Kids – Sheriff's Open House (prevention awareness and safety fair)
- Cops and Kids – Spaghetti Dinner and other special events (food donated or purchased through a different funding source)
- Outreach services including Neighborhood Watch, National Child Identification, gang, methamphetamine, etc.

This program began approximately three years ago to provide DARE to one grade level and a safety fair. It has rapidly grown into a full community based prevention program that addresses substance abuse, gangs, violence, bullying, and a host of safety issues. Classes are provided through the schools, community groups, the Boys and Girls Club and Mentor Center (special emphasis on at risk youth in after school programs). We intend to continue using programs that are proving successful to our community, and broaden our scope of services with the purchase or development of new, innovative materials.

Our plan is gaining momentum by the day and at times it is almost staggering! We have found the program needing new materials, approaches and equipment! Educating our citizens has taken on a fresh expectancy of our presence coupled with a new urgency due to substance abuse, violence, gang and crime issues and awareness. As so eloquently stated in our Mission Statement, building a partnership with our community that is based on mutual respect and trust is paramount.

PROBLEM STATEMENT

According to the 2007 Carson City Chamber of Commerce Annual Directory, Carson City encompasses approximately 146 square miles. At the time of the writing of the directory, the population was 57,104 with the ethnicity break down indicating that we have 68% White, 16% Hispanic, 2% Black, 2% Asian, and 12% Other. Carson City has experienced growth resulting in an increased need for substance abuse and crime prevention efforts.

The Uniform Crime Reporting System, maintained by the Carson City Sheriff's Office indicates that 4,694 crime reports, resulting in 2,735 adult arrests and 464 juvenile arrests in 2006. Among the adult and juvenile arrest, the report indicates over 100 arrests for drug violations, 150 DUI arrests, over 150 liquor law violations, over 150 arrests for acts of violence, over 250 arrests for theft related crime, and over 25 arrests for vandalism.

The Gang Unit and Special Enforcement Team report the following:

- 449 gang related reports for various crimes including 105 felony and 344 misdemeanor investigations
- 425 graffiti incidents
- Carson City currently has 640 known gang members or associates, with 208 of them being arrested 97 of which were for gang related violence
- 21 arrests for trafficking meth (quantities of 410 grams or more),
- 22 Search Warrants executed, 18 of which were for methamphetamine
- 2.2 pounds of drugs have been seized, \$11,420 U. S. currency and 6 vehicles – 5 being methamphetamine related

The Carson City Sheriff's Office Cops and Kids Community Prevention Program have taken an exceptionally active role in providing substance abuse, crime and safety prevention activities. In the previous grant year we anticipated serving approximately 8,000; we ended up serving over 22,780. The following is a sample of our 2006 prevention services:

- 818 students graduated 5th grade DARE
- 54 students completed middle school DARE in after school programs (Boys and Girls Club)
- 419 students completed DARE Plus safety classes
- Over 11,000 students and 7,000 adults participated in Red Ribbon Campaign activities
- 1250+ people attended the Cops and Kids – Sheriff's Open House (prevention and safety fair)
- 3,000 people helped knock out methamphetamine at the Railroad Museum
- 2,500+ participated in National Night Out

Carson City Sheriff's Office to educating the community as to the types of actions citizens can take to protect themselves and their property, as well as to teach parents about their rights, responsibilities, to use child identification, and specific strategies to help their child stay out of trouble, away from drugs and gangs – all of which requires dissemination of current drug and crime prevention information.

The Cops and Kids Community Prevention Program plans to provide:

- DARE and DARE Plus/safety curriculum for 5th grade students, middle school curriculum in after school programs, and high school (high school students are actually requesting classes!)
- We will continue to offer awareness classes through the Carson City Sheriff's Office Citizens Academy, school district parent groups, community organizations. We must educate parents as well as our youth.
- Continue our awareness and outreach programs.
- Enhance our child identification, crime and substance abuse prevention activities

In order to keep up with the growth of this program, we plan to purchase equipment and materials so that we are better able to serve Carson City with prevention activities.

GOALS & OBJECTIVES

Goal 1:

To continue providing substance abuse prevention education for youth in Carson City.

Measurable Outcomes:

- A. Increase the number of crime and substance abuse prevention classes provided 2%.
- B. Increase the dissemination of crime and substance abuse materials and services by 2%.
- C. Broaden scope of the services and strengthen those in place by 5% by incorporating new services to address violence, bullying, date rape, etc. and, by adding a new component to child identification.

Goal 2:

To increase community crime and substance abuse prevention education and awareness services for parents, school faculty members, and students.

Measurable Outcomes:

- A. Parental participation and education will increase 5%.
- B. To reduce violence and substance abuse reports by 2%.
- C. To continue community collaboration, organizing and participating in community-based activities and events.

METHODS OF ACCOMPLISHMENT

The Carson City Sheriff's Office Cops and Kids Community Prevention Program will continue building a positive relationship with our community – including youth, parents, professionals, and service agencies. We plan to respond to the requests of our community. Our strategies involve continued delivery of:

- DARE classes – 5th grade, middle school after school programs for the Boys and Girls

Club and the Mentor Center, in working with youth whose parents are or have been incarcerated

- High school presentations either through DARE or supplemental materials
- DARE Plus – crime, substance abuse and safety prevention classes and activities using the DARE curriculum and supplemental materials.
- Strengthen and enhanced the dissemination of crime and safety information about a variety of subjects for all ages
- Cops and Kids – Sheriff's Open House (prevention and safety fair – includes opportunities for youth to experience being Sheriff or Undersheriff for the Day)
- National Night Out
- Red Ribbon Campaign
- Cops and Kids Events such as the Cops and Kids Putting the Facts on the Line - Spaghetti Dinner, Halloween safety, etc.
- Community interaction including parent trainings, community activity booths at such places as Hispanic Day of the Child, Children's Museum, Railroad Museum booth, etc.

We have found that participating in community events increases our visibility, is an excellent opportunity to follow up with DARE graduates and provides citizens extra security. These services have proven to be a tremendous strength in our program!

Additionally, we plan to address the rapid growth the Cops and Kids Community Prevention Program has experienced by purchasing equipment and supplemental prevention materials. Some of our plans will require training to stay current and to learn appropriate use of materials as well as certification (DARE high school curriculum).

Finally, the Carson City Sheriff's Office will develop the Cops and Kids Community Prevention Program into a model that will customize services and prevention materials to meet the growing needs of Carson City. Our design will include supplemental substance abuse and crime prevention educational materials for our program that will enable us to produce a current, well-rounded program focused on the specific needs of our community.

EVALUATION OF PROJECT

Carson City Sheriff's Office will continue to maintaining statistical data through our Uniform Crime Report, the Cops and Kids Community Prevention Program, our Gang Unit and Special Enforcement Team. Periodic review of this data enables our office to identify trends in crime and to evaluate our progress. DARE requires students to write a report – sample copies are maintained. Documentation of our prevention programs will be maintained with adjustments to meet the reporting requirements for this grant. We welcome the opportunity to evaluate our progress – it's the only way to ensure quality, make sure we are staying on track, and to make program changes as needed.

CARSON CITY SHERIFF'S OFFICE PROGRAM CONTRIBUTIONS

Carson City Sheriff's Office has made a tremendous investment into this program! The Sheriff's Office is currently paying the salary and benefits for the DARE Officer/Prevention Coordinator,

providing a vehicle and vehicle maintenance, and purchasing items not allowed to purchase by the grant (t-shirts, key chains, lanyards, special requests). The fifth grade DARE program requires 10 one-hour classes per school (4 classrooms per school), plus the DARE graduation. The middle school program calls for 10 two hour sessions. In order to sustain the program, we attempt to secure funding through grants and by pursuing business sponsorships or partnerships.

STATEMENT OF COORDINATION

The success of this entire endeavor is contingent on collaboration with other law Enforcement agencies, Carson City School District, churches, Partnership Carson City (which includes a membership of most community agencies), the Chamber of Commerce Quality of Life Committee, and other area resources. The Chamber of Commerce is actively assisting Carson City Sheriff's Office by assisting with scheduling, connecting resources and partners to us, and with publicity.

Carson City Sheriff's Office has very strong partnerships with the Carson City School District, the Boys and Girls Club, Mentor Center, the Elks and Emblem Club and other community organizations. We believe we have developed a successful plan full of potential. It seems like our community collaboration grows daily.

EXPLANATION OF THIRTY DAY REVIEW

Pursuant to the requirement for a 30 day review of the grant application, please be advised that we are in the process of following this procedure. This application will be put on the agenda for the Board of Supervisors meeting in August, 2007. All grant applications are reviewed in a public meeting by the Board of Supervisors, with said meetings being open to the public and televised.

Carson City Sheriff's Office involves the public during the planning of operation from designing the new building to purchasing new drug dogs. This has proven to be true in the process of writing this grant application, also. Several members of our office are on community committees including Partnership Carson City (anti-methamphetamine coalition) and the newly formed Quality of Life Committee which meets at the Chamber of Commerce.

We also meet regularly with prevention partners including employees with the school district, Boys and Girls Club and the Mentor Center to plan activities, problem solve, and to ensure we stay with our intended purpose. Developing the vision for this and other programs is a year-round process which has proven to be very successful.



BJA FY 07 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

2007-F5106-NV-DJ

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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix	Ms.
Name Prefix:(Other)	
*First Name	Lisa
Middle Initial (if any)	
*Last Name	Davis
Suffix	
Name Suffix:(Other)	
*Title	DARE Officer/Prevention Coordinator
*Address Line 1	901 N. Carson Street
Address Line 2	
*City	Carson City
County	Carson City
*State	Nevada
*Zip Code	89701-3706
*Phone	775-887-2020 Ext : 1907
Fax	775-887-2026
*E-mail	LDavis@ci.carson-city.nv.us
☒ I have examined the information provided here regarding the signing authority and certify it is accurate. I	

I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Continue