

Item # 4-1B

**City of Carson City
Agenda Report**

Date Submitted: 07/10/07

Agenda Date Requested: 7/19/07

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: Action to approve the acceptance of the Office of Criminal Justice Assistance Grant 07-JAG-01, Suppression - Gang Unit and Special Enforcement Team, in the amount of \$61,163.00

Staff Summary: The Office of Criminal Justice Assistance administers grant funds to state and local units of government for a wide variety of programs to improve the criminal justice system. Carson City is addressing methamphetamine and gang issues. This grant provides funds to pay officers overtime for specific law enforcement suppression surrounding methamphetamine and gang activity. The scope of the project will focus on the needs of Carson City, although we anticipate interaction with other law enforcement entities.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the acceptance of the Office of Criminal Justice Assistance Grant 07-JAG-01, Suppression - Gang Unit and Special Enforcement Team, in the amount of \$61,163.00.

Explanation for Recommended Board Action: The overall purpose of this grant is to reduce gang activity and the availability of methamphetamine on the streets for community safety. Citizen participation will include reporting concerns and information regarding gangs and methamphetamine, with officers maintaining intelligence and follow-up. The workload will be carried by deputies who have already been assigned to the Gang Unit and Special Enforcement Team. When these teams are working through the grant it increases the number of law enforcement officers working in Carson City. We anticipate an increase in the number of reports received and the number of methamphetamine and gang related crimes being solved. The overall goal is to reduce methamphetamine and gang related crime. These funds will help defray costs and still allow the Carson City Sheriff's Office to address the gang and methamphetamine issue.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this is a no-match grant and includes the costs of all associated supplies and equipment.

Explanation of Impact: See above

Funding Source: The funds for this project have been obtained through the Office of Criminal Justice Assistance.

Alternatives: No participation in the grant

Supporting Material: Grant Award and application, which includes a full description of the project.

Prepared By: Kathie Heath, Business Manager

Reviewed By:

[Signature]
(Department Head)

Date: 7/9/07

[Signature]
(City Manager)

Date: 7/10/07

[Signature]
(District Attorney)

Date: 7/10/07

[Signature]
(Finance Director)

Date: 7/10/07

Board Action Taken:

Motion: _____

1) _____ Aye/Nay

2) _____

(Vote Recorded By)

Jim Gibbons
Governor



Phillip A. Galeoto
Director

Office of Criminal Justice Assistance
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 687-3700 • Fax (775) 687-4171
www.ocj.nv.gov

June 18, 2007

Ken Furlong
Carson City Sheriff's Office
901 E. Musser Street
Carson City, NV 89701

Dear Sheriff Furlong:

Re: Gang Suppression 07-JAG-01

Congratulations! We are pleased to inform you that your application for JAG funding for the "Gang Suppression" project has been approved in the amount of \$ 61,163.00. This grant requires no cash match. The assigned grant number for your project is **07-JAG-01** and the CFDA number for the JAG is 16.738. Please refer to the grant number on all documents pertaining to this project including e-mail transmissions.

OCJA requires submission of Monthly Financial Claim Forms and Quarterly Reporting Forms which are available on our web site <http://www.ocj.nv.gov>. As your program manager, I will be happy to assist you with completion of these or other forms. The Project Director's Manual is also available on our web page.

Enclosed are the following documents:

- Two signed grant awards - please counter-sign & date both copies and return one to our office
- A statement of sub-grant audit arrangements
- Special Condition for Equipment Purchases – You are required to inquire equipment prices through the 1122 Program before purchasing.
- Special Condition for Reimbursement of Grant Expenditures – Reimbursements may not be in effect until October 2007.
- Special Condition for Confidential Funds
- Program Assurances
- Financial Assurances

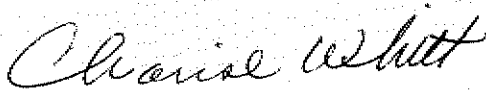
Please sign these documents and return them immediately to me so we can get your grant activated.

The breakdown for your budget is as follows:

Overtime for 6 gang unit officers Overtime for 1 gang unit sergeant Total Personnel	\$ 49,283.00
Total Travel / Training	\$ 0.00
General office supplies Film developing Total Supplies / Operating	\$ 1,500.00
SWAT Cert Vests – 4	\$ 3,380.00
Night Vision – 1	\$ 3,000.00
Total Equipment	\$ 6,380.00
CI Funds Total CI Funds	\$ 4,000.00
<u>TOTAL AWARD</u>	\$ 61,163.00

If you have any questions regarding this award or any of the enclosures, please contact me at (775) 687-5282 or e-mail me at cwhitt@dps.state.nv.us. I look forward to working with you during the upcoming grant year.

Sincerely,



Charise Whitt
Grants and Projects Analyst

enc.

cc: Kathie Heath
Steve Albertson

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

JUSTICE ASSISTANCE GRANT (JAG)

Grant Award

SUBGRANTEE:	Carson City Sheriff's Office	PROJECT NUMBER:	07-JAG-01
ADDRESS:	901 E. Musser Street NV 89701	FEDERAL GRANT FUNDS:	61,163.00
PROJECT TITLE:	Gang Suppression	MATCHING FUNDS:	\$00.00
GRANT PERIOD	July 1, 2007 - June 30, 2008	TOTAL:	61,163.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$49,283.00
Consultant/Contractual Services	\$00.00
Travel/Training	\$00.00
Supplies/Operating	\$1,500.00
Equipment	\$6,380.00
Confidential Funds	\$4,000.00
Total	61,163.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

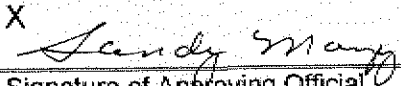
SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL

Sandy Mazy, Administrator
Office of Criminal Justice Assistance

SUB-GRANTEE ACCEPTANCE

Ken Furlong, Sheriff
Carson City Sheriff's Office

X  6/20/07
Signature of Approving Official Date

X  6/20/07
Signature of Approving Official Date

Part 2. GENERAL OVERVIEW

*This will be a "general" synopsis of your program. **No statistics.** Tell the reviewer who you are, what you have achieved and what you hope to accomplish. Begin typing below this box.*

Carson City is the state capital of Nevada. The municipality of Carson City came into being in 1969 when Ormsby County and the City of Carson were incorporated. Law Enforcement services are provided by Carson City Sheriff's Office. Our Mission Statement is, "The Carson City Sheriff's Office is committed to providing the highest level of law enforcement service to the citizens and visitors of our community, while continuously adhering to professional ethical law enforcement standards. The administration and staff are dedicated to building a partnership of trust and respect within the community and enhancing the quality of life in Carson City."

True to our Mission Statement, Carson City Sheriff's Office strives to implement the latest strategies in addressing crime – especially **gangs and methamphetamine**. The implementation of the Gang Unit and the Special Enforcement Team (S.E.T.) are among the innovative measures used to address these community issues. In a community forum at Carson Middle School, Sheriff Ken Furlong told parents that the priorities for the Sheriff's Office are "gangs, methamphetamine and traffic."

In 2005, the Mayor of Carson City declared methamphetamine to be a critical issue to be addressed and formed a methamphetamine coalition known as Partnership Carson City. Carson City Sheriff's Office rose to the challenge with the Sheriff, Undersheriff, and other personnel serving on the coalition in various capacities.

Gang issues have been a constant factor, with an obvious increase of gang related crime – including graffiti, vandalism, thefts and violence. Carson City Sheriff's Office has seen a serious escalation in the level of gang related shootings in the past year.

Carson City is encountering growth problems and with it has come an increase of substance abuse, particularly of methamphetamine, and gang related incidents such as graffiti, property destruction, petit larceny, and violent fights and shooting incidents. The Carson City Sheriff's Office is implementing unified teams that use multi-faceted approaches to address methamphetamine and gang issues. Some of our strategies include:

- Law enforcement gang and methamphetamine suppression
- Surveillance
- Arrests
- Knock and Talk (Special Enforcement Team)
- Seizure of currency, vehicles, drugs and stolen property (Special Enforcement Team)
- Intelligence gathering regarding methamphetamine and gang cases
- Field interviews, interventions and community referral
- Investigation of gang related crimes
- Investigation and arrest of methamphetamine traffickers
- Graffiti and other property damage reporting
- Maintaining statistical data in reference to methamphetamine and gang intelligence

- County and state law enforcement collaboration
- Community outreach, Neighborhood Watch, prevention education and awareness activities (i.e. Cops and Kids-Sheriff's Open House and National Night Out)

The **Gang Unit** and the **Special Enforcement Team** work regularly in conjunction with each other and as separate entities. There are two very important points to be made about our teams.

- First, all personnel assigned to either the Gang Unit or the Special Enforcement Team are working special details in addition to their regular duties. Officers serving on these teams have made a professional and personal commitment that goes over and beyond the call of duty – which proved especially true in February, 2007, when one of our finest was shot while attempting to execute a warrant. Methamphetamine was involved.
- Second, the Carson City Sheriff's Office has carried most of the financial burden of getting these units operational. The community response has been overwhelming which is positive on one hand, yet creates a dilemma on the other in that the community perceived need and actual demand exceeds available manpower.

Carson City Sheriff's Office is working closely with the community to address these issues having partnerships in place with the school district, Chamber of Commerce – Quality of Life Committee, faith-based groups, Partnership Carson City and community agencies.

Part 3. PROBLEM STATEMENT

Be very specific. Tell the reviewer exactly what you want to do. Explain why you believe there is a problem. Use recent statistics and references. You must include the statistics which will drive your objectives. Begin typing below this box.

According to the 2007 Carson City Chamber of Commerce Annual Directory, Carson City encompasses approximately 146 square miles. At the time of the writing of the directory, the population was 57,104 with the ethnicity break down indicating that we have 68% White, 16% Hispanic, 2% Black, 2% Asian, and 12% Other.

According to the Uniform Crime Reporting System, the Carson City Sheriff's Office filed a total of 4,694 crime reports, resulting in 2,735 adult arrests and 464 juvenile arrests in 2006. The statistical data maintained by the Gang Unit indicates that slightly over 1,000 or approximately 20% of the crime reports filed were gang related with the following breakdown:

- 494 miscellaneous gang related crimes
- 425 graffiti reports
- 97 reports of the gang related crimes committed were acts of violence

Our records indicate that Carson City currently has 640 of known gang members or associates. The Gang Unit has worked on 105 of felony cases, 344 of misdemeanor cases, arrested 208 of gang members, and completed 203 field interviews. We see that tensions are building between rival gang members. Carson City is experiencing an increased amount of physical confrontations between gang members, including fights that start on school campus. Graffiti has increased significantly in the past month. Violence has increased with several incidents involving drive-by shootings have occurred in the past few months – some of these have involved methamphetamine and gangs.

The Special Enforcement Team became operational in July, 2006. Since that time, they have used approximately \$45,000.00 in overtime with the following results:

- 181 S.E.T. operations reports completed, resulting in 192 arrests
- 37 Knock and Talk actions regarding methamphetamine, with 16 arrests (also for meth)
- 22 Search Warrants executed – 18 of which were for methamphetamine
- 21 arrests for trafficking meth (quantities of 4.0 grams or more)

Seizures include:

- 2.2 pounds of drugs
- \$11,420 U.S. currency
- 6 vehicles – 5 of which were methamphetamine related

Officer and citizen safety is of paramount concern. The Special Enforcement Team relies on the S.W.A.T. team to assist when serving high risk warrants.

Again, the violence against citizens and officers is of grave concern. While executing a high risk warrant for crimes involving methamphetamine, one of our finest was shot in the arm. The perpetrator is now facing Attempted Murder charges as well as those listed on the original warrant. A second incident involved Tribal police and Douglas County. Two gang members and known methamphetamine abusers were involved in a high speed chase which resulted in police officers using gunfire. One of the suspects is still at large.

At times, it is difficult to separate gang and methamphetamine issues in that they go hand-in-hand. The statistics listed herein presented separately for both units for the convenience of the reader, however it is imperative to understand that the incidents and data listed herein are often gathered as the units are working together to address methamphetamine and gang issues. In order to address these crimes, the Gang Unit and the Special Enforcement Team need to intensify suppression efforts. All officers working on these assignments are full-time Deputies serving on the respective teams on a part-time basis. It is not uncommon for them to spot a situation (such as taggers) while responding on a different call.

The Carson City Sheriff's Office is requesting funds to pay over-time for officers to conduct intensive gang and methamphetamine suppression activities in specific areas and using strategies proven to be effective – suppression, intervention and prevention.

Part 4. GOALS & OBJECTIVES

This is a critical component of your application process. Read the Guidelines carefully before continuing with this section. Errors in this section can cause your entire application to be rejected.

Use the statistics collected for the Problem Statement.

Goal 1:

To reduce methamphetamine and gang activity throughout Carson City, thus providing a safer community and improves our "quality of life."

Objective A

The Gang Unit and Special Enforcement Team will increase suppression activities – surveillance, investigations and arrests for gang, graffiti, and methamphetamine crime by 5% respectively. The Special Enforcement Team and the Gang Unit will provide 2,592 (1,296 per team) hours of overtime to work on suppression and outreach activities during the 2007-08 fiscal year. This is the first time these highly focused and intense efforts will be implemented.

Objective B

We will increase the number of crime reports for gang, graffiti and methamphetamine by 3% by increasing community awareness and education in collaboration with the schools, faith-based and youth organizations.

Goal 2:

To increase the amount of intelligence gathered regarding methamphetamine and gang activity by 5%. We will further increase law enforcement visibility and presence in the community.

Objective A

The Gang Unit will increase field interviews and early interventions by 5% from 205 to approximately 230 (we anticipate this to be higher).

Objective B

The Special Enforcement Team will increase Knock and Talk interviews by 5% from 37 to a minimum of 42. We anticipate an increase of arrests during these activities.

Objective C

To increase outreach activities and prevention education to students, parents, schools and members of faith-based organizations. **Both prevention classes and awareness activities will increase by 50%.**

We plan to continue building and strengthening interactive partnerships with neighborhoods, schools, churches, civic groups and community agencies. Our prevention materials include Carson City Sheriff's Office power point presentations (in place and as developed), Neighborhood Watch, D.A.R.E., etc. Presentations will increase from 100 citizens to 200. Community Outreach participation will increase from 500 to 1,000 through activities including Cops and Kids – Sheriff's Open House, National Night Out, Kit Carson Rendezvous', health fairs and other community functions.

Part 5. METHODS OF ACCOMPLISHMENT

How will you plan to achieve your goals and objectives. Be specific.

Carson City Sheriff's Office is in the process of implementing common law enforcement practices to reduce gang activity and methamphetamine use and trafficking: **prevention, intervention and suppression**. These strategies are also listed a national model set forth in the OJJDP Comprehensive Gang Model and are components of community policing.

The purpose of this project is to implement suppression efforts which will strengthen our prevention and intervention services. According to the model, suppression efforts include arrest, imprisonment and surveillance.

SUPPRESSION:

If funded, the Carson City Sheriff's Office Gang Unit and the Special Enforcement Team will be implementing a concentrated and intense suppression plan specifically focusing on gangs and methamphetamine. **Each unit will be allocated over 1,200 hours of overtime to work specifically on gangs and methamphetamine cases without the interruption of regular patrol duties.** This will allow officers to complete investigations, follow-up on intelligence leads, conduct surveillances (unmarked vehicles), and patrol (marked and unmarked vehicles) specific areas or neighborhoods identified as having gang and/or methamphetamine activity. Suppression efforts could begin in July, 2007 and work throughout the fiscal 2007-08 fiscal year.

Our suppression activities will also involve field interviews, executing search and arrest warrants, knock and talk activities, interventions (including community referral) and/or arrests will occur. Confidential funds will be used to purchase methamphetamine and information to solve gang related crime.

Preventative measures will model after the traditional law enforcement strengths of high visibility and presence by patrolling (marked vehicles) specific areas to prevent gang, graffiti and methamphetamine related crime.

As previously mentioned, suppression activities can be dangerous as shown when one of the members of the Special Enforcement Team was shot. We are requesting S.W.A.T. vests for the Special Enforcement Team to wear when carrying out duties that are identified to be high risk. We are also requesting night vision equipment. Additionally, we have included a request for overtime hours to use the S.W.A.T. team when serving high risk warrants for officer and civilian safety.

OUTREACH AND PREVENTION:

Prevention efforts will be provided for parents, school faculty members and students. Power point presentations created by the Gang Unit and the Special Enforcement Team will be provided. We will also use the anti-methamphetamine presentations from Partnership Carson

City. We will use the Carson City Sheriff's Office Cops and Kids Program to coordinate many of the community outreach activities. The Gang Unit is planning on implementing a parent training involving a Parent Handbook on Gangs. D.A.R.E. is taught for students and has recently added supplemental lessons on both gangs and methamphetamine. D.A.R.E. has also added a family talk component which allows for instruction and educational information to be sent home to parents. Both teams will continue to participate in events such as National Night Out, Cops and Kids – Sheriff's Night Out, and other outreach awareness projects which will increase visibility.

The **Chamber of Commerce** is actively assisting our outreach efforts by connecting us with members of the clergy who are willing to help with reaching the people and even holding trainings in their facilities. The Chamber of Commerce has also arranged to have an entire publication on gang prevention efforts and area resources to be published through the Nevada Appeal. The Chamber of Commerce is working in conjunction with other agencies to produce an area resource manual, a quick list of resources, and possibly a poster of agencies and telephone numbers. Additionally, the director is also contacting businesses for potential partnership.

INTERVENTION:

The increase of prevention and suppression services will increase the number of interventions and community referrals will increase, also. The parent handbook the Gang Unit is developing lists a wide variety of community resources. Field interviews, school requests and parent interviews and interventions will be conducted as requested.

DOCUMENTATION AND EVALUATION:

We will continue to provide law enforcement efforts, utilizing our Uniform Crime Reporting System, maintaining the gang and special enforcement intelligence systems. An activities log will be kept to mark progress and provide documentation for reporting and evaluation purposes.

Carson City is a very unique community in that when the citizens recognize there is a need or a problem; they rise up to meet the challenge! We know our community and we know what works with our citizens. The aforementioned strategies have proven to work for Carson City Sheriff's Office in the past and we trust that they will continue to be effective.

Part 6. EVALUATION OF PROJECT

You should consider either hiring an outside evaluator or having someone who is not affiliated with your program do an evaluation for you. The final evaluation of your program must be submitted within 90 days of the grant closing. Begin typing below this box.

Carson City Sheriff's Office will continue to maintaining statistical data through our Uniform Crime Report. The Gang Unit will continue data entry on gang related crime, as well.

The quarterly reporting system will be used to measure our progress and to make sure the Gang Unit is complying with our goals and objectives. An activities log will be used to record the number of presentations made, the number of parents and students receiving gang prevention education, and the locations of presentation.

All data will be provided to an independent contractor to evaluate our progress and to make recommendations for program improvement.

Part 7: Sustainment of Program

Describe how your program will continue when federal funding is no longer available or is significantly reduced. Begin typing below this box.

Carson City Sheriff's Office is exploring several avenues to provide sustain the services described herein including:

- Working closely with Partnership Carson City regarding the anti-methamphetamine initiatives and hope to receive funding for some of our services.
- Partnering with the Chamber of Commerce and will pursue business sponsorships or partnerships.
- Working with churches within whose memberships often are found many valuable resources.
- Continue to explore other grant possibilities.

Carson City Sheriff's Office pays the salaries and benefits for every officer who is assigned to the Gang Unit or the Special Enforcement Team. The program becomes self-sustaining to a point in with the training and equipment being invested directly into our officers. Additionally, officers are able to use their expertise during their regular duties.

Part 8: Statement of Coordination

Describe what other agencies/departments/resources will be involved in your program and how they will assist in your efforts to achieve your goals. Begin typing below this box.

The success of this entire endeavor is contingent on collaboration with other law enforcement agencies throughout the state, partnerships with Lion and Douglas Counties, the Carson City School District, churches and area resources.

Carson City Sheriff's Office is actively involved with Partnership Carson City (anti-meth coalition) which is comprised of many service organizations throughout the community, including the Boys and Girls Club, Mentor Center, Community Counseling Center, Parks and Recreation, and several prevention based organizations and coalitions. Many of these organizations will be listed in the community resource section of the parent handbook.

The Southern Nevada Community Gang Task Force has provided invaluable assistance by providing training and in arranging a donation for the first printing of the Parent's Handbook.

Carson City Sheriff's Office has a very strong partnership with the Carson City School District that will be instrumental in delivering services – suppression, intervention and prevention. Additionally, the Gang Unit and Special Enforcement team will provide faculty trainings, specialized presentations, and lessons for students through the Cops and Kids Prevention Program (i.e. DARE, etc.).

The Chamber of Commerce – Quality of Life Committee is actively assisting Carson City Sheriff's Office by assisting with scheduling, connecting resources and partners to us, and in publicity. By working with the Chamber of Commerce, we are developing partners with businesses and the faith-based community.



STATE OF NEVADA

DEPARTMENT OF PUBLIC SAFETY
OFFICE OF CRIMINAL JUSTICE

SPECIAL CONDITION

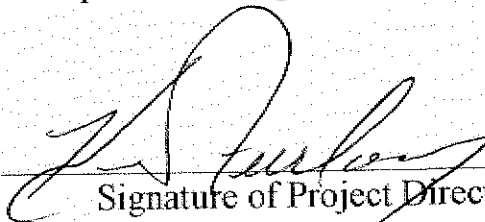
SPECIAL CONDITION FOR PURCHASE OF EQUIPMENT

AGENCY: Carson City Sheriff's Office

PROJECT TITLE: Gang Suppression

PROJECT NO: 07-JAG-01

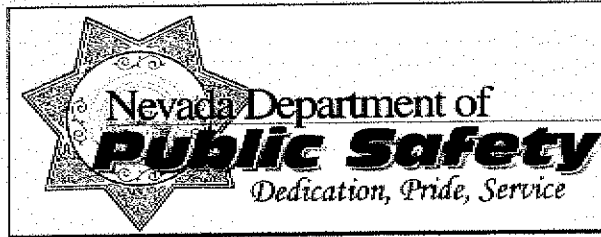
The applicant agency prior to the purchase of any equipment funded through an OCJA Grant will contact the Office of Criminal Justice Assistance to determine if equipment can be obtained through the 1033 Department of Defense or the 1122 GSA procurement program.



Signature of Project Director

6/20/07

Date



STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY
Office of Criminal Justice Assistance

JUSTICE ASSISTANCE GRANT (JAG)
SPECIAL CONDITION

***SPECIAL CONDITION FOR REIMBURSEMENT
OF GRANT EXPENDITURES***

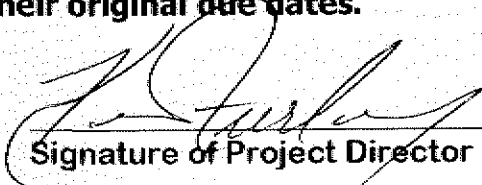
AGENCY: Carson City Sheriff's Office

PROJECT TITLE: Gang Suppression

PROJECT NO.: 07-JAG-01

Due to the delay in receiving the JAG funds from the Bureau of Justice Assistance, expenses incurred for the above named project cannot be reimbursed to sub-grantees prior to receipt of funds by the Office of Criminal Justice Assistance (OCJA). This may be as late as October 2007. Please be aware that late charges are not reimbursable with federal grant funds.

In order for OCJA to be aware of the program's expenses and progress, the monthly financial reports and quarterly reports will continue to be submitted on their original due dates.



Signature of Project Director

6/20/07

Date



STATE OF NEVADA

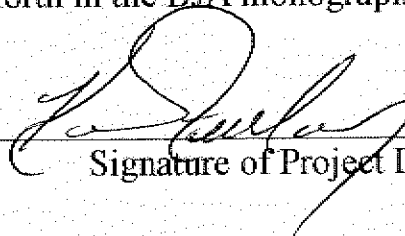
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF CRIMINAL JUSTICE ASSISTANCE

SPECIAL CONDITION

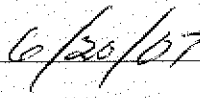
SPECIAL CONDITION FOR EXPENDITURE OF CONFIDENTIAL FUNDS

AGENCY: Carson City Sheriff's Office
PROJECT TITLE: Gang Suppression
PROJECT NO: 07-JAG-01

Prior to the expenditure of the \$ 4,000.00 allocated for confidential funds, I certify that I have read, understand, and agree to abide by all of the conditions pertaining to confidential funds as set forth in the effective edition of the OJP Guideline Manual, "Financial and Administrative Guide for Grants." I will also utilize the procedures set forth in the BIA monograph, "Managing Confidential Funds."



Signature of Project Director

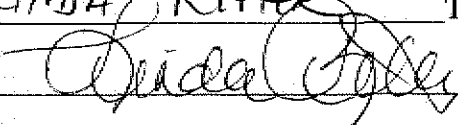


Date

**Office of Criminal Justice Assistance
Program Assurances**

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A quarterly program report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form no later than 30 days following the close of each quarter of the grant period. Late reports, unless approved by OCJA, will delay reimbursement. Forms are available at <http://www.ocj.nv.gov/ocj/Forms.htm>.
2. The final program report must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when it has determined the grantee has failed to comply with the conditions of the grant award.
4. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**.
5. The grantee/sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by grantee/sub-grantee or its agents or employees.

Name: LINDA ROTHER Title: CITY MANAGER
Signature:  Date: 6/25/07

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

**Office of Criminal Justice Assistance
Financial Assurances**

The sub-grantee hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period. Financial reports (claims) must be submitted on the approved form available on the OCJA web page <http://www.ocj.nv.gov>.
2. The **final** financial claim form must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Grantee/Sub-grantee understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award **will not be approved**. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award **will not be approved**.
5. Grant revenue and expenditure records must be maintained and made available to OCJA for audit.
6. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subgrantee has failed to comply with the conditions of the grant award.
7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
8. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.

9. Grantee/sub-grantee shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.

10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. ~~Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.~~

Name: LINDA ROTHER Title: CITY MANAGER
Signature: [Handwritten Signature] Date: 6/25/07

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

All OMB circulars referenced above are available on the OCJA web page at <http://www.ocj.nv.gov>

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Statement of Subgrant Audit Arrangements

Project Number:	07-JAG-01	CFDA #	16.738
Name of Agency:	Carson City Sheriff's Office		
Address:	901 E. Musser Street Carson City NV 89701		
Telephone:	775-887-2500 ext 1100	Fax Number:	775-887-2026
Financial Manager:	Kathie Heath		
Does your government entity expect to spend an aggregate total of \$300,000 in federal funds in this fiscal year? (Government entity is the entire city, county, state or tribal government)			
YES	<input checked="" type="checkbox"/>	(continue with form)	NO <input type="checkbox"/> (stop here & sign at bottom)
Name of Auditor/Firm:	Kafoury, Armstrong & Co.		
Auditor or Firm Address:	6140 Plumas St., Reno, NV 89509		
Contact Person	Jeticia O'Carroll	Telephone:	689-9100
Indicate anticipated date audit reports will be sent to OCJA			
Provide date for copy of audited financial statement:	1/15/08		
Signed by:	Nancy Paulson (authorized official)		
Title:	Sr. Acct mgr.	Date:	6/25/07

Form No. NCA-009 Revised 2/99

RETURN THIS FORM TO
DPS Office of Criminal Justice Assistance
1535 Old Hot Springs Road Ste 10
Carson City, NV 89706