

CARSON CITY SHADE TREE COUNCIL
Minutes of the January 28, 1999 Meeting
Page 1

A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, January 28, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Vice Chairperson Sally Zola
Mike Aragon
John Copeland
Michael Enright
Craig Hartman
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Kathleen King, Recording Secretary
(STC 01/28/99; 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by the Chairperson. A tape recording of these proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER AND ROLL CALL (1-0005) - Vice Chairperson Zola called the meeting to order at 5:30 p.m. A roll call was taken and a quorum established. Member Roberts was absent.

B. APPROVAL OF MINUTES (1-0015) - Member Young moved to approve the minutes of the December 17, 1998 meeting. Member Copeland seconded the motion. Motion carried 6-0-1-0.

C. AGENDA ITEMS

C-1. ACTION ON ELECTION OF OFFICERS FOR 1999 (CHAIRPERSON AND VICE CHAIRPERSON (1-0038)) - Member Hartman nominated Member Zola for Chairperson. Member Enright seconded the nomination and moved to close nominations. Member Hartman seconded the motion. Motion carried 6-0-1-0. Member Zola nominated Member Enright for Vice Chairperson. Member Hartman seconded the nomination. Member Copeland moved to close nominations. A vote was taken and the nomination carried 6-0-1-0.

C-2. REVIEW AND POSSIBLE ACTION ON 1999 ARBOR DAY CELEBRATION (1-0075)
- Discussion ensued with regard to the history of the Shade Tree Council's involvement in the Arbor Day Celebration, including nominations for and past recipients of the George Washington Ferris Award. Mr. Fahrenbruch suggested agendizing for next month's meeting nominations for the award. Discussion ensued with regard to a location for the Arbor Day Celebration. Suggestions included Governor's Field, Carson-Tahoe Hospital, public schools, Western Nevada Community College, the Governor's Mansion, the cemetery, the Policemen's Memorial, Carson-Tahoe Rehabilitation Hospital, Ross Gold Park, and Riverview Park. Donna Kuester, a former member of the Shade Tree Council, suggested the Council could possibly network with the Carson River Advisory Committee and the Open Space Advisory Committee if a location such as Riverview Park was chosen as the celebration site. Chairperson Zola asked that the Council also consider possible guest speakers to discuss at next month's meeting. Discussion ensued with regard to publicity, donations, refreshments, networking with other organizations, and the start time for the celebration. Council consensus was to have flyers printed as opposed to posters and discussion ensued with regard to colors. Council consensus was to agendize action on the location and the guest speaker for next month's meeting.

C-3. REVIEW AND POSSIBLE ACTION ON PROPOSED LANDSCAPING FOR CARSON CITY BY-PASS PROJECT (1-0889) - Mr. Fahrenbruch explained the reason for placing this item on the agenda was due to a growing perception by the public that the Shade Tree Council is a proponent of landscaping on the bypass and that they are working in conjunction with the Grow Committee. Any opinion expressed on behalf of the Council must be by consensus of the entire Council. Member Young explained

CARSON CITY SHADE TREE COUNCIL
Minutes of the January 28, 1999 Meeting
Page 2

the mission of the Grow Committee with regard to the bypass landscaping. Discussion ensued regarding involvement by the Shade Tree Council with the Grow Committee. Consensus of the Council was to agendize for a future meeting a presentation by a Grow Committee representative.

Mr. Fahrenbruch read into the record a letter from Donna Kuester, dated January 27, 1999, with regard to items C-4, C-5 and C-7.

C-4. REVIEW AND POSSIBLE ACTION ON POSSIBLE REVISIONS TO "TREE SELECTION GUIDE FOR CARSON CITY" (1-1055) - Chairperson Zola discussed the status of revisions to the Tree Selection Guide. Member Roberts has the materials for this project. Discussion ensued with regard to a revised format, color photography, and publishing costs. Vice Chairperson Enright will research publishing costs at the appropriate time. Council consensus was to carry this item over to the next monthly meeting.

C-5. REVIEW AND POSSIBLE ACTION ON IMPLEMENTING COUNCIL PROJECTS AND ACTIVITIES FUNDED WITH GRANT MONIES (1-1214) - Chairperson Zola explained that the Council had received a grant from the Nevada Division of Forestry for expansion of the tree inventory and for development of a computer program which would work in conjunction with the City for tree maintenance. The Forestry Service is willing to grant a two-month extension for this project to be completed. Discussion ensued with regard to the status of the project and the amount of the grant. Pat Rowley from UNR has expressed a willingness to work with the Council on this project. Chairperson Zola will telephone Member Roberts with regard to the status of this project.

C-6. REVIEW AND POSSIBLE ACTION ON POSSIBLE JOINT SEMINAR WITH SHADE TREE COUNCIL AND RENO URBAN FORESTRY COMMISSION (1-1369) - Chairperson Zola reported that representatives from the Reno Urban Forestry Commission had contacted her requesting assistance with a Spring Seminar/Workshop. Their targeted audience would be homeowners and professionals. Discussion ensued with regard to the potential conflict with the Arbor Day Celebration, requesting the Urban Forestry Commission to enumerate their needs, providing the Council's mailing list and list of past seminar speakers, and referring them to Dick Post for assistance.

C-7. REVIEW AND POSSIBLE ACTION ON SHADE TREE CALENDAR (1-1556) - Member Aragon stated that he would prefer not to proceed with a new calendar in light of the negative response the last one received. It would involve approximately 100 hours of artwork and, without support, the investment of his time is not feasible. Discussion ensued with regard to the number of calendars originally printed, printing costs, and distribution. Member Young moved to drop the calendar project for the time being. Vice Chairperson Enright seconded the motion. Motion carried 6-0-1-0.

D. PUBLIC COMMENTS (1-1719) - Donna Kuester reported that a Jeffrey Pine planted by the Shade Tree Council near the Railroad Museum has been "butchered" in an apparent pruning process. She also reported that there are several trees missing from the Sierra West Bank landscaping. She has reported this to the Director of Community Development and suggested that the Council members do the same. Ms. Kuester is a member of the Landscaping Subcommittee, together with Member Roberts. She hasn't seen Member Roberts at recent meetings and encouraged the Council to ensure that one of their members is present at the Landscaping Subcommittee meetings. They are in the process of finalizing a draft landscape ordinance for submission to the Board of Supervisors. Chairperson Zola will contact Vern Krahn, Park Planner, for an update on Landscaping Subcommittee meetings, and Member Roberts with regard to her continued participation.

E. STAFF REPORTS (1-1829) - Mr. Fahrenbruch reviewed enclosures to the members' packets, including Resolution No. 1992-R-3 and the Shade Tree Council bylaws for review by the members. Also included was a list of meeting dates, a grant writing workshop notice and a membership roster. Mr. Fahrenbruch asked that any corrections to the roster be referred to him by the end of the meeting. He distributed Volunteer Hours forms to each member and asked that these be filled out and returned to him

CARSON CITY SHADE TREE COUNCIL
Minutes of the January 28, 1999 Meeting
Page 3

after each monthly meeting. He explained the importance of tracking volunteer hours for grant accounting. Discussion ensued with regard to the type of activity which constitutes volunteer hours and placing a reminder in the monthly meeting packets. Mr. Fahrenbruch presented a Certificate of Appreciation for Ralph Marrone, who was not in attendance. Member Young will hand deliver the Certificate to Mr. Marrone's home.

F. GENERAL DISCUSSION (1-1973) - Discussion ensued with regard to a policy for referring complaints received from the public. Donna Kuester suggested directing correspondence to and/or calling Community Development as enforceable ordinances exist with regard to trees on public and private properties. Ms. Kuester thanked the Council for the tree planted in honor of her mother.

G. ADJOURNMENT (1-2111) - Member Young moved to adjourn the meeting at 7:32 p.m. Member Enright seconded the motion. Motion carried 6-0-1-0.

The Minutes of the January 28, 1999 meeting of the Carson City Shade Tree Council

ARE SO APPROVED _____, 1999.

SALLY ZOLA, Chairperson