

CARSON CITY SHADE TREE COUNCIL
Minutes of the May 27, 1999 Meeting
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A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, May 27, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Sally Zola
Vice Chairperson Michael Enright
Mike Aragon
Craig Hartman
Carol Roberts
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
John Flansberg, Streets Operations Manager
Molly Sinnott, Contract Urban Forester
Kathleen King, Recording Secretary
(STC 05/27/99; 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during normal business hours.

1. **CALL TO ORDER AND ROLL CALL (1-0009)** - Chairperson Zola called the meeting to order at 5:34 p.m. Roll call was taken and a quorum was present. Member Copeland was absent. Member Aragon arrived at 5:39 p.m. Member Young arrived at 5:43 p.m.

2. **APPROVAL OF MINUTES OF APRIL 22, 1999 (1-0014)** - Member Hartman moved to approve the minutes of April 22, 1999. Vice Chairperson Enright seconded the motion. Motion carried 4-0-3-0.

3. **PUBLIC COMMENT (1-0024)** - None.

4. **REVIEW AND ACTION ON "TREE SELECTION GUIDE FOR CARSON CITY" (1-0028)** - Mr. Fahrenbruch advised that in 1993 the Shade Tree Council published 500 Tree Selection Guides at a cost of \$693.53. Discussion ensued with regard to the estimate received from Datagraphics of \$6.79 per booklet; the species information and pictures which John Copeland asked to have included in the next printing; revisions to be made; and pictures needed. Mr. Fahrenbruch provided an estimate of the balance in the Shade Tree Council budget and discussion regarding the success of the Tree Selection Guide followed. Suggestions for funding another printing included soliciting advertisers and discussion ensued regarding businesses to target, an advertising fee schedule, the number of booklets to print, and improving the quality of the photographs and the booklet. Member Roberts volunteered to request the use of the scanner at her business. Further discussion ensued with regard to the time table for the project, a designated section in the booklet for the advertisements, and soliciting sponsorship prior to soliciting advertising. Vice Chairperson Enright moved to agendize this matter for the September meeting. Member Hartman seconded the motion. Motion carried 6-0-1-0.

5. **REVIEW AND ACTION ON GRANT FUNDED TREE INVENTORY PROGRAM (1-0586)** - Mr. Flansberg advised that Vice Chairperson Enright and Member Hartman had visited his office and reviewed the SIGNview program, which can be used to implement a tree inventory. He invited the other Council members to make an appointment to view the program. Chairperson Zola advised the Division of Forestry has approved an extension of time for the grant funding to the end of June 1999. Discussion ensued with regard to the handheld data recorders discussed at the last meeting, and the cost and potential users of the VERSAview program. Member Roberts advised she had been contacted by Pat Rowley and that the requested diskette had been received. She generated two sample reports from the data contained on the diskette. She further advised that Ms. Rowley was impressed with Mr. Flansberg's understanding of the grant requirements and of the tree inventory project, and that she felt comfortable releasing the information based on her conversations with Mr. Flansberg. Discussion ensued with regard to fields to be added to the

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existing data, the capability of SIGNview to accommodate tree inventory fields, and the capabilities of the VERSAview program. Mr. Flansberg advised that the VERSAview program is in final development and is anticipated to be marketed by August 1999. He will check into the cost of the program. Discussion ensued with regard to the grant requirement of obtaining bids for at least two more comparable programs; the need for a tree inventory program; committing the grant funds before the end of June; calling a special meeting for June 1999; and matching funds/ in-kind volunteer hours. (Ms. Sinnott left the meeting at 6:30 p.m.) Member Aragon moved that John Flansberg and Scott Fahrenbruch move forward with spending the grant money to purchase a program to implement the tree inventory. Discussion ensued with regard to involving members of the Shade Tree Council in the decision making and purchase, and Mr. Fahrenbruch committed to keeping Chairperson Zola and Member Roberts informed of the progress. Member Young seconded the motion. Motion carried 6-0-1-0.

6. REVIEW OF 1999 ARBOR DAY CELEBRATION (1-1039) - Chairperson Zola thanked the Council members and staff for their participation in the celebration. She displayed the Nevada Appeal article covering the celebration and discussion regarding the media coverage followed. Chairperson Zola reviewed a list of invitations extended to City and State government officials, and discussed her conversation with Governor Guinn's staff following the celebration. (1-1145) Mary Beth Aragon expressed her appreciation for this year's celebration and suggested featuring some kind of entertainment next year. Discussion regarding past featured guests, suggestions for musical presentations, and Senator Amodei's presentation followed. Mr. Fahrenbruch reported the Arbor Day tree is doing well. His staff has been hand watering it a few times a week, in addition to the water it receives from the sprinkler system. The tree was unharmed in a recent vandalism of the park.

7. REVIEW AND ACTION ON GEORGE WASHINGTON FERRIS AWARD (1-1314) - Chairperson Zola explained the reason for agendaizing this item was to come to a conclusion on nominating and awarding two Ferris awards per year - one to an individual and one to a business. Discussion ensued regarding the same and Member Young moved to have the option of awarding two George Washington Ferris Awards per year. Discussion ensued with regard to Mr. Tanchek's contribution. Member Roberts seconded the motion. Motion carried 5-0-1-1, Member Hartman abstaining. Discussion regarding the three-year waiting period for businesses followed. Member Young moved to eliminate the waiting period. Member Aragon seconded the motion. Motion failed 3-3-1-0. Discussion regarding the criteria for nominations followed. Member Hartman moved that the three-year minimum maintenance waiting period remain. Vice Chairperson Enright seconded the motion. Motion carried 4-2-1-0.

8. REVIEW AND ACTION ON 1999 FALL TREE CARE SEMINAR (1-1788) - Chairperson Zola reviewed the evaluation data received from last year's seminar, contained in the members' packets. Discussion ensued with regard to topics, location, speakers, and date. Council consensus was to schedule the seminar for November 9, 1999. Mr. Fahrenbruch will reserve a meeting place, Member Hartman will contact Ms. Sinnott for suggestions for speakers, and Chairperson Zola will contact Ralph Marrone regarding catering lunch. No formal action was taken.

9. REPORTS: PARKS SUPERINTENDENT (DISCUSSION ONLY) (1-2198) - Mr. Fahrenbruch reported that Parks Department staff assisted the Girl Scouts with planting two oak trees at Sonoma Park earlier in the day, and that Members Young and Aragon had planted the pink dogwood in memory of Member Young's daughter at the Animal Control Department. Member Young expressed her appreciation for the donation of the tree and discussion ensued with regard to its location. Mr. Fahrenbruch further reported that Ms. Sinnott would be working with the contractors on phase one of the Northridge Linear Park, and that the trees at Fuji Park are doing well. Mr. Fahrenbruch advised he will be sending a letter to Member Copeland informing him that one more unexcused absence would result in a recommendation for revocation of his membership. Discussion ensued with regard to the tree topped at Sunset Park, the prerogative of utility companies to top trees which are in conflict with utility lines, and the trees which have been buried at the aquatic facility. Mr. Fahrenbruch discussed a phone call he received from a citizen regarding trees being removed from the Seven Star Mobile Home Park. Discussion ensued with regard to the purview of the Council, and the extent to which the Council wanted to be involved, in issues such as this.

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Council consensus was to agendize this issue for the September meeting, as well as agendizing discussion and action on a public awareness campaign.

10. REPORTS: CHAIRPERSON (DISCUSSION ONLY) (1-2683) - Chairperson Zola again thanked the Council members for their participation in the Arbor Day Celebration. She had nothing further to report.

11. ADJOURNMENT (1-2694) - Member Young moved to adjourn the meeting at 7:57 p.m. Member Aragon seconded the motion. Motion carried 6-0-1-0.

The Minutes of the May 27, 1999 meeting of the Carson City Shade Tree Council

ARE SO APPROVED _____, 1999.

SALLY ZOLA, Chairperson