

CARSON CITY SHADE TREE COUNCIL
Minutes of the October 7, 1999 Meeting
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A special meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, October 7, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Sally Zola
Craig Hartman
Carol Roberts (via telephone)
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Molly Sinnott, Contract Urban Forester
Kathleen King, Recording Secretary
(STC 10/07/99; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. **CALL TO ORDER AND ROLL CALL (1-0002)** - Chairperson Zola called the meeting to order at 5:39 p.m. Roll call was taken and a quorum was present. Vice Chairperson Enright and Members Aragon and Copeland were absent.

2. **APPROVAL OF MINUTES OF MAY 27, 1999 (1-0015)** - Member Hartman moved to accept the minutes. Member Roberts seconded the motion. Motion carried 4-0-3-0.

3. **PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0040)** - None.

4. **REVIEW AND ACTION ON 1999 FALL TREE CARE SEMINAR (1-0048)** - Chairperson Zola reviewed the status of this item pursuant to discussion at the last meeting. Topics discussed included tree identification, selection, and location. She advised she had discussed the matter with Ms. Sinnott, who expressed a concern that the objective of the seminar seems to have changed from its original purpose to train local government staff. Council consensus was to return to the original purpose of training local government staff, as well as including the general public. Mr. Fahrenbruch provided historical information on the Tree Care Seminar. Chairperson Zola provided information regarding mini-seminars, as discussed with Ms. Sinnott. These are targeted to reach arborists, landscapers, and contractors, as well as the general public, and are generally scheduled from one hour to one-half day. Mr. Fahrenbruch acknowledged that half-day seminars would be more beneficial to his Parks Department staff. Ms. Sinnott explained the "Coffee With Friends" and "Morning With Friends" seminar concepts. Discussion followed regarding possible options for mini-sessions, holding a mini-session for the School District employees at their workshop, and whether or not to hold the November 9 seminar. Mr. Fahrenbruch suggested developing a seminar schedule for the entire year and presenting it in one brochure. Discussion regarding the best seasons in which to schedule seminars followed. Member Young moved that the Council change the seminar format to half days. Member Roberts seconded the motion. Discussion ensued regarding the fact that lunch will not be a concern at half day sessions, and distinguishing between mini-sessions and half day sessions. Member Young amended her motion to indicate that the seminar format will be changed to a mini-seminar or a seminar that may last several hours as opposed to a full-day. Member Roberts seconded the amendment. Motion carried 4-0-3-0. Further discussion ensued with regard to holding a seminar on November 9, and determining the target audience. Council consensus was to target local government employees, commercial developers/contractors, and the general public. Ms. Sinnott suggested working together with the Cooperative Extension on the first couple of seminars. Further discussion ensued with regard to the best seasons to schedule the seminars, and Council consensus was to schedule two seminars for January and February, to critique the events, and then determine whether or not to schedule additional seminars for the fall and/or winter months. Ms. Sinnott suggested changing the name from seminar to workshop. Chairperson Zola requested the Council members consider topics for the January and February workshops to be discussed and acted upon at the next meeting. Discussion regarding possible locations followed, and

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Council consensus was to invite a Cooperative Extension employee to the next meeting. Chairperson Zola requested that this item be reagendized for discussion and action at the October 28, 1999 meeting.

5. REPORTS: PARKS SUPERINTENDENT (1-0906) - Mr. Fahrenbruch advised that staff will be working on Tree City USA recertification. Assistance is needed in compiling documentation of the Annual Work Plan, which outlines the work carried out during the past year; the community forestry expenditures; the program of activities and/or news coverage; and the Arbor Day proclamation. Administrative Assistant Sandy Tschumperlin has advised she would like to have the documentation completed by November 15. Mr. Fahrenbruch acknowledged that volunteer hours will be submitted as part of the recertification. He will have Ms. Tschumperlin telephone Chairperson Zola to schedule an appointment. Mr. Fahrenbruch reported that a press release will be issued regarding removal of the cottonwood tree at the entrance to the Ormsby Public Library. A library volunteer received a minor injury caused by a falling limb, and several "close calls" have been reported over the years. The tree has been pruned as much as possible and, following a recommendation by Ms. Sinnott, the City's Risk Manager has instructed that the tree be removed. The tree will not be replaced due to possible expansion of the Library at a later date. Mr. Fahrenbruch further reported that the Parks Department will be continuing to perform hazard pruning and tree removals within the next month. The Streets Department and Ms. Sinnott are assisting with this program.

6. REPORTS: CHAIRPERSON (1-1073) - Chairperson Zola advised that she was not able to attend the Nevada 2000 Tree Project due to illness. She will be contacting the Attorney General's office to advise that the Shade Tree Council is interested in participating and in receiving feedback on this project.

7. ADJOURNMENT (1-1100) - Member Young moved to adjourn the meeting at 6:41 p.m. Member Hartman seconded the motion. Motion carried 4-0-3-0.

The Minutes of the October 7, 1999 meeting of the Carson City Shade Tree Council are so approved this _____ day of October, 1999.

SALLY ZOLA, Chairperson