

CARSON CITY DEBT MANAGEMENT COMMISSION
Minutes of the July 27, 1998, Meeting
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A regularly scheduled meeting of the Carson City Debt Management Commission was held on Monday, July 27, 1998, at the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada, beginning at 5:15 p.m.

PRESENT: Chairperson Belmont Reid, Vice Chairperson Larry Osborne, and
Commissioners John McKenna, Doug Mickelson, and Jon Plank

STAFF PRESENT: Finance Director Mary Walker and Recording Secretary
Katherine McLaughlin (D.M.C. 1-0001.5)

OTHERS PRESENT: Carson-Tahoe Hospital Representative Kirk Disney
Bond Counsellor Jennifer Stern
Financial Consultant Kathy Ong

1. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF A QUORUM - Vice Chairperson Larry Osborne convened the meeting at 5:25 p.m. Roll call was taken. A quorum was present although Chairperson Belmont Reid had not yet arrived.

2. ACTION ON APPROVAL OF MINUTES - JUNE 29, 1998 (1-0020.5) - Commissioner McKenna moved to approve. Commissioner Plank seconded the motion. Motion carried 4-0.

3. DISCUSSION AND POSSIBLE ACTION ON MUNICIPALITIES ANNUAL REPORT, STATEMENT OF DEBT MANAGEMENT POLICY, PLAN FOR CAPITAL IMPROVEMENT AND CERTAIN INFORMATION REGARDING CHIEF FINANCIAL OFFICER, AND UPDATE OF INFORMATION AS REQUIRED IN NRS 350.0035 FOR:

A. CARSON-TAHOE HOSPITAL (1-0027.5) - Finance Director Walker introduced Mr. Disney. The Hospital debt management program is included in the City's. Mr. Disney distributed copies of and explained the Hospital's Capital Improvement Program. (A copy was given to the Clerk.) The leases are included in the Hospital's 98-99 budget.

B. CARSON CITY SCHOOL DISTRICT (1-0079.5) - Commissioner McKenna indicated a bond is not contemplated at this time. Improvements are handled within the budget allocations. (Chairperson Reid arrived--5:28 p.m. A quorum was present as previously indicated.) Additional funding is desired but the buildings will be habitable and in good repair. There is a potential for short-term notes for energy saving purposes but this will only occur after the energy study has been conducted. The study is approximately one year away.

C. CARSON CITY CONVENTION AND VISITORS' BUREAU (1-0112.5) - Vice Chairperson Osborne indicated that a representative was not present. The information had been submitted. The Bureau had not communicated with Ms. Walker beyond the letter which indicated that it does not currently have any debt, does not intend to have any in the near future, and does not have a three year capital improvement plan.

D. CARSON WATER SUBCONSERVANCY DISTRICT (1-0130.5) - Discussion expressed the feeling that the District should report to the Commission due to its ability to issue bonds. The District is currently changing managers/directors. Without having submitted a three year capital improvement plan, it could not issue debt. Ms. Walker was ask to transmit this requirement to the new manager/director.

E. CARSON CITY (1-0188.5) - Ms. Walker reviewed the debt management policy. The impact of NDOT's reimbursements on the City's revenue picture was noted. Justification for reducing the working capital balance in the sewer fund and the procedure for doing so were discussed. Under this program, minor capital improvements are purchased with cash. Large projects are handled through fee increases and spread over the 20 year life of the bonds. The county/community comparison of the debt ratios was discussed. Treasurer Al Kramer

pointed out the current interest rates and justified refunding older bonds. The golf course has paid the City the amount necessary to meet this year's bond payment. The City is still liable for this debt. A six month reserve has been established for these bonds. Ms. Walker's comments included an explanation of the funding for the bond issue under Item 4. Ms. Walker and Ms. Stern explained the different services and bonding requirements for Carson City, Washoe County, and Clark County which slant the economic factors to indicate that Carson City's per capita percentage is higher. Clarification indicated that the Library's proposed bond issue had been included but the Fire Department proposal had not been as it is a tax override. Discussion also noted Ms. Walker's plan to leave the City and questioned whether her successor would provide the same type of a report.

F. CARSON CITY AIRPORT (1-0472.5) - The report was contained in the packet. A representative from the Airport was not present. No discussion occurred on the report.

Commissioner Plank moved to accept and approve the Debt Management Plans and the Annual Reports as submitted for the Carson-Tahoe Hospital, Carson City School District, Carson City Convention and Visitors Bureau, Carson City, and the Carson City Airport. Chairperson Reid seconded the motion. Motion carried 5-0.

4. DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION CONCERNING THE SUBMISSION TO THE CARSON CITY DEBT MANAGEMENT COMMISSION OF PROPOSALS TO ISSUE GENERAL OBLIGATION PARK BONDS, VARIOUS PURPOSE BONDS, WATER BONDS AND SEWER BONDS; CONCERNING ACTION TAKEN THEREON BY THE COMMISSION; AND APPROVING CERTAIN DETAILS IN CONNECTION THEREWITH (1-0491.5) - Bond Counsellor Stern reviewed the resolution. None of the bond issues will be submitted to the electorate as each issue's revenue stream is sufficient to cover the debt service. Clarification by Ms. Ong indicated that the total general obligation bond indebtedness on Page 3 of \$79,230,108 is added to the revenue bonds to reach the \$92,735,108 figure. Revenue bonds are not considered a part of the debt limitation figure on Page 5 which is the \$79,230,108 figure. Commissioner Mickelson moved to adopt Resolution No. 1998-DMCR-4 by the Debt Management Commission. Commissioner Plank seconded the motion. Motion carried 5-0.

5. CITIZEN COMMENTS (1-0578.5) - None.

6. COMMISSION COMMENTS (1-0578.5) - The Commission thanked Ms. Walker for her assistance over the years and wished her success in her new venture. Ms. Walker thanked the Commission for its work over the years. Chairperson Reid commended Vice Chairperson Osborne on his control of the meeting.

7. STAFF COMMENTS (1-0596.5) - None.

8. ADJOURNMENT (1-0605.5) - Commissioner McKenna moved to adjourn. Chairperson Reid seconded the motion. Motion carried 5-0. Vice Chairperson Osborne adjourned the meeting at 6:02 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the July 29, 1998, Carson City Debt Management Commission meeting

ARE SO APPROVED ON__February 8__,
1999.

_____/s/_____

Larry Osborne, Chairperson