

Item #4-6

**CARSON CITY, NEVADA
REQUEST FOR BOARD ACTION**

Date Submitted: August 17, 2007

Agenda Date Requested: September 6, 2007
Time Requested: Consent Agenda

Labor Commissioner PWP #CC-2006-242

To: Mayor and Supervisors
From: Public Works - Contracts Division

Subject Title: Action to accept the recommendation of Public Works to accept the work as completed, to accept the Contract Summary as presented, and approve this Release of Final Payment in the amount of \$56,244.20 on the "Southeast Sewer Extension, Phase VII Project, Contract #2005-172, to RaPiD Construction, Inc., 355 Gentry Way, Reno, Nevada 89502.

Staff Summary: Project consisted of construction of approximately 4,100 linear feet of sewer main and adjacent laterals and appurtenances located in Carson City right-of-way. Work included trench excavation, placement of new sewer pipes with appurtenances, manholes, trench backfill and pavement of trench areas.

Type of Action Requested: (Check One)
☐ Resolution ☐ Ordinance
☐ Formal Action/motion ☐ Other (Specify)

Does this Action Require a Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept the recommendation of Public Works to accept the work as complete, to accept the Contract Summary as presented and approve this Release of Final Payment in the amount of \$56,244.20 on the "Southeast Sewer Extension, Phase VII Project, Contract #2005-172, to RaPiD Construction, Inc., 355 Gentry Way, Reno, Nevada 89502.

Explanation for Recommended Board Action:
This project is complete and the contractor is entitled to final payment.

Applicable Statute, Code, Policy, Rule or Regulation: Not applicable. Final payment approval by the Board of Supervisors is an internal requirement. NRS does not require Board of Supervisors approval. The only final payment requirement is in NRS 338 and it requires that payment be made within 30 days from the completion of work or interest must be paid to the Contractor.

Fiscal Impact: No additional impact.

Explanation of Impact: The funding was approved in prior Board action on June 1, 2006.

Project Cost: Engineer's Estimate	\$1,200,000.00
Base Bid:	\$ 789,987.00
Change Orders	<u>61,785.23</u>
	\$ 851,772.23

Funding Source: This Board Action is not requesting additional funding. Monies for the entire project were approved in prior BOS meetings.

**CARSON CITY, NEVADA
REQUEST FOR BOARD ACTION**

Prior BOS Funding: \$789,987.00 Base Bid + \$79,000.00 Contingency = \$868,987.00

Alternatives: Provide Other Direction Pursuant to Board Action.

Supporting Material:

Notice of Completion

Contract Summary Memo from Project Manager

Change Orders

Prepared by: Sandy Scott, Contract Coordinator

Reviewed By: John Benzing Date: 8/22/07

John Benzing, Project Manager
Reviewed By: (C/M) [Signature] Date: 8/28/07

Reviewed By (Finance Dir) [Signature] Date: 8/28/07

Reviewed By (DA) Melanie Ruketta Date: 8/28/07

Reviewed By: (Public Works.) [Signature] Date: 8/28/07

BOARD ACTION:

Motion _____ 1: _____ (Aye)
: (Nay)

2: _____

(Vote Recorded By)

**PUBLIC WORKS
DEPARTMENT**

ADMINISTRATION
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

CONTRACTS
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

FLEET SERVICES
3303 Butti Way, Building 2
Carson City, NV 89701-3498
Ph: 775-887-2356
Fx: 775-887-2258

OPERATIONS
(Water, Sewer, Wastewater,
Streets, Landfill, Environmental)
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**TRANSPORTATION/
CAPITAL PROJECTS**
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**DEVELOPMENT
SERVICES**

**BUILDING and SAFETY
PERMIT CENTER**
2621 Northgate Lane, Suite 6
Carson City, NV 89706-1319
Ph: 775-887-2310
Fx: 775-887-2202

DEVELOPMENT ENGINEERING
2621 Northgate Lane, Suite 54
Carson City, NV 89706-1319
Ph: 775-887-2300
Fx: 775-887-2283

PLANNING
2621 Northgate Lane, Suite 62
Carson City, NV 89706-1319
Ph: 775-887-2180
Fx: 775-887-2278

CARSON CITY NEVADA
Consolidated Municipality and State Capital



NOTICE OF COMPLETION

TO: Carson City
CLERK - RECORDER
885 E. Musser Street
Carson City, NV 89701

APN# N/A

ATTN: Alan Glover, Clerk-Recorder

DATE: August 17, 2007

Labor Commissioner PWP# CC-2006-242

**NOTICE IS HEREBY GIVEN FOR CONTRACT # 2005-172 FOR THE PROJECT
OF "SOUTHEAST SEWER EXTENSION, PHASE VII PROJECT":**

- 1 That Carson City, whose executive offices are located at 201 North Carson Street, Carson City, Nevada 89701, is a municipal government and the owner of the real property for which the work was performed.
- 2 That the location of said property is at 4602 Sewer Conte Drive (ROW Sewer Main Extension).
- 3 That said project commenced on or about June 19, 2006, and that the Board of Supervisors accepted this project as 100% complete on September 6, 2007.
- 4 That the Contractor performing and completing said project was RaPiD Construction, Inc.
- 5 That said property is owned in fee simple title, and that no other person or persons whomsoever is the owner of, or interested therein.
- 6 That the Contract Administrator assigned this project was Sandy Scott, whose office was located at 3505 Butti Way, Carson City, Nevada 89701.

This **NOTICE OF COMPLETION** is given in compliance with the provisions of section 108.228 of the Nevada Revised Statutes, and the above facts are true and correct.

BY: Sandy Scott, Contract Coordinator

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CARSON CITY NEVADA
Consolidated Municipality and State Capital



MEMORANDUM

Date: August 10, 2007
To: Sandy Scott, Contract Coordinator
From: John Benzing, Construction Manager *JB*
Subject: Southeast Sewer Extension, Phase 7 Project
Contract No. 2005-172 Project No. 02-6021
Completion of Contract Work

This is to advise you that all work required for the subject contract has been satisfactorily completed. Please prepare the necessary actions to release the final payment for this contract. There were 4 Change Orders on this project as summarized below:

- C.O. #1** This Change Order provided for 46 additional potholes at known, existing utilities which were overlooked during the design stage of the project.
Additional cost = \$16,600.00
- C.O. #2** This Change Order was for balancing the final pay quantities of various Unit Bid Items which are paid based on the actual quantity measured in place.
Additional cost = \$6,801.00
- C.O. #3** This Change Order covers the extra work performed to do hard rock trenching under and around previously unknown existing utilities on the west side of Conte Drive to allow for the installation of the sewer service laterals.
Additional cost = \$37,766.23
- C.O. #4** This Change Order covers: 7 extra potholes that were required on the west side of Conte Drive to accurately locate previously unknown utilities which crossed the proposed sewer service laterals, addition of 2 sewer service laterals that were not included in the original plans, Liquidated Damages for late completion of the work, and time adjustments.
Additional cost = \$618.00

The net effect of the above Change Orders was an increase in the total contract amount of \$61,785.23 .

CARSON CITY CONTRACTS CHANGE ORDER No. 1

Contract No. 2005-172 Project No. 02-6021
Project Title: Southeast Sewer Extension, Phase 7 Project

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover additional potholing as detailed on Attachment No. 1. Changes to the Contract amount are shown in Attachment No. 1.

Justification: The Contract documents allow the City to make changes to the Work as necessary to fit field conditions.

Requested By: City

Item #1: Increases / Decreases / Does not change the Contract Sum by:

\$16,600.00

Item #1: Increases / Decreases / Does not change the Contract Term by:

1 calendar days

SUMMARY

1	Original Contract Sum	\$ 789,987.00
2	Net change by previously approved Change Orders	\$ 0.00
3	Contract Sum prior to this Change Order	\$ 789,987.00
4	Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ 16,600.00
5	Revised Contract Sum including this Change Order	\$ 806,587.00
6	Original number of calendar days to complete the contract	80 calendar days
7	Contract Term will be (increased) (decreased) (unchanged) by:	11 calendar days
8	Revised number of days to complete the contract	91 calendar days
9	Revised date of Completion by this Change Order	Sept 17, 2006

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By:

Shirley Scott

Printed Name:

Shirley Scott

Title:

Contract Coordinator

Date:

8/14/06

CONTRACTOR

By:

D. Selmi

Printed Name:

D. Selmi

Title:

President

Date:

7/12/06

PROJECT MANAGER

By:

John Benzing

Printed Name:

John Benzing

Title:

Construction Manager

Date:

7-12-06

ORIGINAL

h.)

CARSON CITY CONTRACTS CHANGE ORDER No. 2

Contract No. 2005-172 Project No. 02-6021
Project Title: Southeast Sewer Extension, Phase 7 Project

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to adjust the final pay quantities for various Unit Bid Items as detailed on Attachment No. 1.

Justification: Unit Bid Items are paid based on the actual, measured quantity in the field.

Requested By: City

Item #1: Increases / Decreases / Does not change the Contract Sum by: \$6,801.00

Item #1: Increases / Decreases / Does not change the Contract Term by: -0- calendar days

SUMMARY

1	Original Contract Sum	\$ 789,987.00
2	Net change by previously approved Change Orders	\$ 16,600.00
3	Contract Sum prior to this Change Order	\$ 806,587.00
4	Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ 6,801.00
5	Revised Contract Sum including this Change Order	\$ 813,388.00
6	Original number of calendar days to complete the contract	81 calendar days
7	Contract Term will be (increased) (decreased) (unchanged) by:	0 calendar days
8	Revised number of days to complete the contract	81 calendar days
9	Revised date of Completion by this Change Order	September 7, 2006

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City
By: [Signature]
Printed Name: Sandy Smith
Title: Cont. Admin
Date: 3/16/07

CONTRACTOR

By: [Signature]
Printed Name: D. Selvi
Title: Pre سيد
Date: 3/07/07

PROJECT MANAGER

By: [Signature]
Printed Name: John Benzing
Title: Construction Manager
Date: 2-28-07

ORIGINAL

CARSON CITY CONTRACTS CHANGE ORDER No. 3

Contract No. 2005-172 Project No. 02-6021
Project Title: Southeast Sewer Extension, Phase 7 Project

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover various items of extra work, a time adjustment and a deduct for repairs to a City water main, all as detailed on Attachment No. 1.

Justification: City can order changes due to changing site conditions.

Requested By: City

Item #1: Increases / Decreases / Does not change the Contract Sum by:

Item #1: Increases / Decreases / Does not change the Contract Term by:

\$37,766.23

25 calendar days

SUMMARY

1	Original Contract Sum	\$ 789,987.00
2	Net change by previously approved Change Orders	\$ 23,401.00
3	Contract Sum prior to this Change Order	\$ 813,388.00
4	Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ 37,766.23 ✓
5	Revised Contract Sum including this Change Order	\$ 851,154.23 ✓
6	Original number of calendar days to complete the contract	81 calendar days
7	Contract Term will be (increased) (decreased) (unchanged) by:	25 calendar days
8	Revised number of days to complete the contract	106 calendar days
9	Revised date of Completion by this Change Order	October 2, 2006

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City
By: [Signature]
Printed Name: Sandy Scott
Title: Cont. Coord.
Date: 3/17/07

CONTRACTOR

By: [Signature]
Printed Name: D. Selari
Title: President
Date: 3/07/07

PROJECT MANAGER

By: [Signature]
Printed Name: John Benzing
Title: Construction Manager
Date: 2-28-07

ORIGINAL

Final Payment Summary
Contract No. 2005172
Southeast Sewer Extension, Phase 7 Project

Change Order Summary

Change Order No. 1	16,600.00	Change Order No. 11	0.00
Change Order No. 2	6,801.00	Change Order No. 12	0.00
Change Order No. 3	37,766.23	Change Order No. 13	0.00
Change Order No. 4	618.00	Change Order No. 14	0.00
Change Order No. 5	0.00	Change Order No. 15	0.00
Change Order No. 6	0.00	Change Order No. 16	0.00
Change Order No. 7	0.00	Change Order No. 17	0.00
Change Order No. 8	0.00	Change Order No. 18	0.00
Change Order No. 9	0.00	Change Order No. 19	0.00
Change Order No. 10	0.00	Change Order No. 20	0.00
Change Orders 1-10	61,785.23	Change Orders 11-20	0
Total Change Orders 1-20		61,785.23	

Payment Summary include what was actually paid to the contractor - not the retention

Payment No. 1	123,688.44	Payment No. 6	0.00
Payment No. 2	199,809.86	Payment No. 7	0.00
Payment No. 3	102,826.07	Payment No. 8	0.00
Payment No. 4	278,582.18	Payment No. 9	0.00
Payment No. 5	90,621.48	Payment No. 10	0.00
Total Payments 1-5	795,528.03	Total Payments 6-10	0
Total Payments 1-10		795,528.03	
Contract Award		789,987.00	
Approved Change Orders		61,785.23	
Adjusted Contract Sum		851,772.23	
Less Total Payments		795,528.03	
Balance Due		56,244.20	

BOS Request Form
FINAL PAYMENT

Schedule for
9-6-07 Board Mtg.

Contract No. 2005-172 Project No. 02-6021

Title: Southeast Sewer Extension, Phase 7 Project

Documents or Instructions that need to be submitted with this sheet: (Check list)

- ☒ A memo stating:
the Job is 100% complete (including all Change Orders, Extra Work and the Punch List) to the satisfaction of the City; and
The date the job was 100% complete; and,
How many change orders there were and a brief explanation of why they were necessary

See Karen ☒ All **ORIGINAL** change orders - including any that are within contingency, signed by the Contractor and your Department representative. The Owner or Contract Administrator area is for the Purchasing Department to sign.

See Karen ☒ Copy of all payments made by your department including any that may be in the process - copies of what was actually paid

☒ Certified Payroll Reports (if project is over \$100,000)

See Karen ☒ Final Payment Request by the Contractor (Retention)

Was a building permit issued? Yes ☒ No ☐ If yes, what is the number: 06-326

If a building permit was issued, what address was used?

4602 Sewer Cont'd Dr (ROW Sewer Main Extension)

Did the project exceed contingency, Yes ☐ No ☒ If yes, by how much? _____

What account(s) will be used for this additional funding:

1) Project activity account **TITLE(S), FUNDS and FISCAL YEAR** allocated for each account

_____ \$ _____ FY

_____ \$ _____ FY

2) Project activity complete account **NUMBER(S)**

John Benzinger
Department Head or Authorized Signature

8-10-07
7-19-07
Date

CARSON CITY CONTRACTS CHANGE ORDER No. 4

Contract No. 2005-172 Project No. 02-6021
Project Title: Southeast Sewer Extension, Phase 7 Project

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover various changes to the work, time adjustments and Liquidated Damages for late completion of the work as detailed on Attachment No. 1.

Justification: City can order changes due to changing site conditions.

Requested By: City

Item #1: Increases / Decreases / Does not change the Contract Sum by: \$618.00

Item #1: Increases / Decreases / Does not change the Contract Term by: 19 calendar days

SUMMARY

- 1 Original Contract Sum
- 2 Net change by previously approved Change Orders
- 3 Contract Sum prior to this Change Order
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of
- 5 Revised Contract Sum including this Change Order
- 6 Revised number of calendar days to complete the contract
- 7 Contract Term will be (increased) (decreased) (unchanged) by:
- 8 Revised number of days to complete the contract
- 9 Revised date of Completion by this Change Order

\$	789,987.00	
\$	61,167.23	
\$	851,154.23	
\$	618.00	
\$	851,772.23	
	116	calendar days
	19	calendar days
	135	calendar days
	October 31, 2006	

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City
By: [Signature]
Printed Name: Debbie Smith
Title: City Clerk
Date: 8/22/07

CONTRACTOR

By: [Signature]
Printed Name: D. Selmer
Title: President
Date: 8/22/07

PROJECT MANAGER

By: [Signature]
Printed Name: John Benzling
Title: Construction Manager
Date: 8-6-07

ORIGINAL