

Item 13I

**City of Carson  
Agenda Report**

**Date Submitted: 5 Nov 07**

**Agenda Date Requested: 15 Nov 07  
Time Requested: 5 min**

**To: Board of Supervisors**

**From: Vicky Fogelman, HHS Director**

**Subject Title:** Action to determine the position of HIV/Chronic Disease Prevention Manager is Critical to City Operations and to authorize the position be filled as soon as possible

**Staff Summary:** On Oct 18, 2007, the Board of Supervisors approved a hiring freeze on all open City positions and asked that no vacant positions, with the exception of Sheriff's Deputies and Firefighters be filled without specific Board approval. The Health and Human Services Dept is asking that the Board find the position of HIV/Chronic Disease Prevention Manager is critical to City operations and authorize the position to be filled. This position will perform the following duties:

1. Coordinate HIV Prevention and Control Services for those persons who use or are eligible for Ryan White programs and services
2. Provides case management services for individuals living with HIV/AIDS who need help dealing with barriers related to chemical dependency, mental illness, housing etc.
3. Work collaboratively with other staff and agencies to provide advocacy and referrals for HIV/AIDS, diabetes, and other chronic disease clients.
4. Conduct and coordinate outreach activities for HIV prevention (education, condom distribution, etc.), diabetes and other chronic diseases of importance in this community
5. Coordinate with HIV Speakers Bureau for presentations at our facility and community/workplace sites
6. Conduct specific activities in Carson City area, in collaboration with other agencies, to raise awareness and provide education on diabetes, obesity and the importance of proper nutrition and physical activity
7. Advocate for policies which support diabetes, arthritis and other chronic disease awareness programs in community groups and coalitions
8. Submit quarterly reports to the Nevada State Health Division outlining progress on above stated activities
9. Performs other duties as assigned, including response to public health emergencies as needed .

**Type of Action Required:   X   Formal Action/Motion**

**Does this Action Require a Business Impact Statement ? NO**

**Recommended Board Action:** Move to determine the position of HIV/Chronic Disease Prevention Manager is critical to City operations and to authorize the position to be filled as soon as practical

**Explanation of Recommended Board Action:**

This position has been deemed critical to operations for the following reasons:

1. Our demand for Public Health services is growing and cannot adequately be supported without filling this position; we will either have to refuse some services for very ill people in the future, or get this position approved.
2. Chronic disease prevention and control is a critical program for any public health agency; we have grant money for this position, but will be unable to hire and will lose this money for future use if we cannot get this position approved
3. Failure to conduct an adequate HIV/AIDS prevention program will likely result in additional cases of HIV.
4. There is currently no outreach to vulnerable communities in Carson for assisting with chronic disease health needs. This will ultimately produce a larger expense for Carson citizens as this generally low income population gets sicker and eventually requires more expensive hospitalization and health care at taxpayer expense.

**Applicable Code, Statute, Policy, Rule or Regulation:** None

**Fiscal Impact:**

Monthly Position Costs Budgeted: \$ 3651

Monthly Position Costs Estimated: \$ 3651

**Explanation of Impact:** Monthly position costs include salary and benefits. ~~Funding for this position was approved and included in 2007 budget.~~ 100% of the position is grant funded.

**Funding Source:** Ryan White Program 75% 100%  
~~Chronic Disease Prevention Grant~~ ~~25%~~

**Alternatives:** None

**Supporting Material:** N/A

**Prepared By:** Vicky Fogelman, HHS Director

**Reviewed By:**

Department Head	<u>[Signature]</u>	Date:	<u>11/05/07</u>
City Manager	<u>[Signature]</u>	Date:	<u>11/6/07</u>
District Attorney	<u>Melanie Baretta</u>	Date:	<u>11-6-07</u>
Budget Manager:	<u>[Signature]</u>	Date:	<u>11-6-07</u>

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
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(vote recorded by)