

City of Carson City
Agenda Report

Hem #5-1

Date Submitted: November 27, 2007

Agenda Date Requested: December 6, 2007

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action to approve a request from the Carson City Shade Tree Council to allow the Council to submit an application for recertification to the National Arbor Day Foundation on the City's behalf for "Tree City USA" designation.

Staff Summary: Annually the Carson City Shade Tree Council submits an application and the necessary documentation on behalf of the City to the National Arbor Day Foundation for consideration of the Foundation's "Tree City USA" designation. Carson City has qualified for the prestigious award for 13 years since initially receiving the award in 1994.

Carson City has met all four standards mandated by the National Arbor Day Foundation to receive the recertification including, a tree board or department; a community tree ordinance; a community forestry program with an annual budget of at least \$2.00 per capita; and an annual Arbor Day observance and proclamation.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance - First Reading

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve a request from the Carson City Shade Tree Council to allow the Council to submit an application for recertification to the National Arbor Day Foundation on the City's behalf for "Tree City USA" designation.

Explanation for Recommended Board Action: N/A

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Deny the request and inform the Shade Tree Council to not send in an application for recertification.

Supporting Material: Draft "Tree City USA" Application for Recertification.

Prepared By:

R. Moellendorf

Roger Moellendorf, Parks & Recreation Director

Date: 11/27/07

Reviewed By:

L. Ritter

Linda Ritter, City Manager

Date: 11/27/07

Melanie Burkett

District Attorney's Office

Date: 11/27/07

Board Action Taken:

Motion: _____

1: _____

Aye/Nay

2: _____

(Vote Recorded By)

TREE CITY USA Application for Recertification

Mail completed application with requested attachments to your state forester no later than December 31.
The TREE CITY USA award is in recognition of work completed by the community during the calendar year.
Please provide information for the year ending.
(Some states require information in addition to this application. Check with your state forester.)

As Parks & Recreation Director of the community of the City of Carson City, Nv.
(Title - Mayor or other city official)

I herewith make application for this community to be officially recertified as a TREE CITY USA for 2007, having
achieved the standards set forth by the Arbor Day Foundation as noted below. (year)

Standard 1: A Tree Board or Department

List board members, and meeting dates for the past year; or name of city department and manager.

See attached.

Standard 2: A Community Tree Ordinance

Check One: ☒ Our ordinance as last submitted is unchanged and still in effect.
☐ Our ordinance has been changed. The new version is attached.

Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita

Total community forestry expenditures \$ _____

Community population(s)..... _____

Attach annual work plan outlining the work carried out during the past year. Attach breakdown of community forestry expenditures.

Standard 4: An Arbor Day Observance and Proclamation

Date observance was held April 27, 2007

Attach program of activities and/or news coverage. Attach Arbor Day proclamation.

Parks & Recreation Director

Signature

Title

Date

Please type or print the following:

Mayor or equivalent:

Name: Roger Moellendorf

Title: Director, Parks and Recreation

Address: 3303 Butti Way, Bldg. 9

City, State, Zip: Carson City, Nv. 89701

Phone #: 775-887-2363 Ext. 1001

E-mail: _____

City Forestry Contact:

Name: Vern L. Krahn

Title: Park Planner

Address: 3303 Butti Way, Bldg. 9

City, State, Zip: Carson City, Nv. 89701

Phone #: 775-887-2363 Ext. 1006

E-mail: _____

NOTE: Application will not be processed without Standard 3 and 4 attachments.

Certification

(To Be Completed By The State Forester)

(Community)

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be recertified as a Tree City USA, for the _____ calendar year, having in my opinion met the four standards of achievement in urban forestry.

Signed _____

State Forester

Date

Person in State Forester's Office who should receive recognition material:

Name: _____

UPS Address: _____

Title: _____

City, State, Zip: _____

Agency: _____

PH #: _____ E-mail: _____

(Over please.)

Please indicate # of TREE CITY USA signs in your community _____
(This will allow us to provide the appropriate number of stickers.)

Your completed Application for Recertification must contain:

- ☐ Completed application form
- ☐ Revised or new ordinance, if applicable
- ☐ Standard 3 work plan
- ☐ Standard 3 expenditure breakdown
- ☐ Standard 4 Arbor Day observance information
- ☐ Standard 4 Arbor Day proclamation

Optional:

- ☐ Growth Award application
- ☐ Photos for possible inclusion in Arbor Day Foundation
publications

Please send your completed application to your state forester's office for certification.
If you do not have your state forester's address, visit arborday.org/foresters,
or call the Arbor Day Foundation at 888-448-7337.



Arbor Day Foundation™

100 Arbor Avenue • Nebraska City, NE 68410

arborday.org

