

Item # 5

**City of Carson City
Agenda Report**

Date Submitted: 12/26/07

Agenda Date Requested: 1/03/08

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to adopt the Carson City Plan of Corrective Action for FY 06-07 statutory violation included in the annual audit.

Staff Summary: Within 60 days after the delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of each violation of law or regulation included in the annual audit.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: () Yes (XX) No

Recommended Board Action: I move to adopt the Carson City Plan of Corrective Action for FY 06-07 statutory violations included in the annual audit.

Explanation of Recommended Board Action: Per NRS 354.6245, within 60 days after the delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of each violation of law or regulation included in the annual audit. The attached proposed plan of corrective action will serve as a means to comply with State law.

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statute 354.6245

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source: n/a

Supporting Material: Plan of Corrective Action

Alternatives: Revise the Plan of Corrective Action

Reviewed By :

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(Finance Director)

Date:

Date:

Date:

Date:

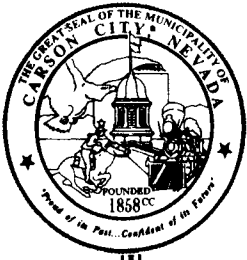
Motion:

1)

2)

Aye/Nay

(Vote Recorded By)



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMO TO: Board of Supervisors

FROM: Linda Ritter, City Manager / Acting Finance Director

DATE: December 20, 2007

SUBJECT: Plan of Corrective Action for FY 06-07 Statutory Violations

As presented to you by Kafoury, Armstrong and Co., there was one apparent violation of NRS 354.626 noted in the City's FY 06-07 annual audit relative to the excess of expenditures over appropriations. The following explanation and corrective action is offered in response to the statutory violation:

- Actual expenditures exceeded appropriations in the Welfare Function of the Supplemental Indigent Special Revenue Fund by \$88,168. This was the result of expending unanticipated investment income and property tax revenue at year end after the augmentation process. Any unencumbered fund balance at year end requires a reduction in the subsequent year's ad valorem tax rate. In the future, the Finance Department will take more care to ensure the proper amounts get augmented.

If you have any questions, please do not hesitate to contact me.

DEPARTMENT OF FINANCE

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