

Item # 5-3F

**City of Carson City
Agenda Report**

Date Submitted: May 6, 2008

Agenda Date Requested: May 15, 2008

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Contract No. 0708-152 is a contract for software for computers and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0708-152 a request for the purchase of WebEOC Professional - Standard Edition 7.0 software from ESi Acquisition, Inc. for a not to exceed cost of \$69,560.39 to be funded from CDC Public Health Preparedness and Response to Bioterrorism Grant 275-6802-441-1206 as provided in Fiscal Year 2005/2006

Staff Summary: This information management system will enable Health & Human Services to improve their response to public health threats and emergencies. With access to a real-time emergency communication system that will be linked statewide, Carson City will be able to communicate internal incident response information about a public health event and maintain a system to collect, manage and coordinate information about an event and the related response activities with the other health authorities in the state. Cost for installation, training and software support and maintenance is included in the purchase price and will not impact the general fund. This funding has been approved by the Nevada State Health Division and is being carried forward from the 2005-06 CDC grant year. These funds cannot be extended for more than two years, so we must expend these funds by August 8, 2008, the end of the current grant cycle.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to determine that Contract No. 0708-152 is a contract for software for computers and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0708-152 a request for the purchase of WebEOC Professional - Standard Edition 7.0 software from ESi Acquisition, Inc. for a not to exceed cost of \$69,560.39 to be funded from CDC Public Health Preparedness and Response to Bioterrorism Grant 275-6802-441-1206 as provided in Fiscal Year 2005/2006

Explanation for Recommended Board Action: Carson City Health & Human Services (CCHHS) is requesting to purchase a web-enabled crisis information management system that will provide the means to communicate internal incident response information about a public health event and maintain a system to collect, manage and coordinate information about an event and the related response activities with the other health authorities in the state.

With the WebEOC system in place, CCHHS would have access to a real-time emergency communication system that will be linked statewide. CCHHS solicited input from the Nevada State Health Division, Southern Nevada Health District and Washoe County District Health Department, which are all currently using this system, and their feedback was extremely positive. By Carson City adopting the same response system, we would be part of a statewide network connecting health authorities department operations centers to each other to exchange information and report on health-related incidents and activities.

The State Health Division is purchasing the software interface for the four health authorities in the state to enhance the integration between jurisdictions. Washoe County District Health Department has generously offered to provide us with several custom health-related add-ons to the system that would save us both time and money in implementing this system. WebEOC can also be used in day-to-day operations for project management, event planning, and meeting coordination.

WebEOC is also used by agencies within DOD, DOE, DHS, EPA, NASA, state, county, and city EOCs, domestic and international airlines, healthcare associations, corporations, public utilities, and universities. It has also been adopted by government agencies internationally.

Pursuant to **NRS 332.115 subsection 1 (h)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency or other local governmental agency; purchase of goods commonly used by hospital.

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:
 - (h) Software for computers;are not subject to the requirements of this chapter for competitive bidding as determined by the governing body or its authorized representative.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1 (h)

Fiscal Impact: \$69,560.39, which will be reimbursed from the Centers for Disease Control Public Health Preparedness and Response to Bioterrorism subgrant from the Nevada State Health Division.

Explanation of Impact: Monies will be spent from the funding source prior to being reimbursed

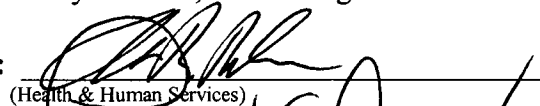
Funding Source: State Grant (No match required)

Alternatives: Do not approve.

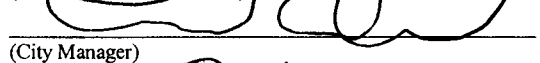
Supporting Material: ESi quote

Prepared By: Cheryl Adams, Purchasing & Contracts Manager

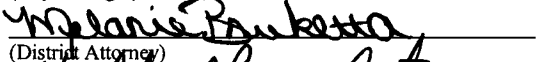
Reviewed By:


(Health & Human Services)

Date: 5/6/08


(City Manager)

Date: 5-6-08


(District Attorney)

Date: 5-6-08


(Finance Director)

Date: 5-6-08

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



ESI Acquisition, Inc
823 Broad Street
Augusta, GA 30901

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Toll Free (800) 596-0911
Fax (706) 826-9911
Website www.esi911.com

Customer: Carson City Health Department
Address: 900 E Long Street
Carson City, NV 89706

Document Number: Q11102

Title:
Contact: Angela Barosso
Phone: 775-887-2190
Reference:
Summary: Quote for WebEOC Professional
Date: 12/06/2007
Quote Expires: 05/30/2008

Disclaimer: Unless otherwise specified, quotations are valid for 90 days from Date of Issue. Items not manufactured by ESI are subject to change. Substitutes will be provided for customer consideration and approval.

Product ID	Description	QTY	Price	Extended Price
SW-CIMS7-PRS-M	WebEOC® Professional - Standard Edition 7.0	1	49,500.00	49,500.00
SS-CIMS7-PRS	Software Support Renewal - WebEOC®Professional - Standard Ed Year Two (2) Software Support Maintenance	1	9,000.00	9,000.00
TS-INST5-ES	5-Day Onsite-Training, Planning, Installation or Implement	1	7,500.00	7,500.00
TE-TVLEX-ES	TE - Travel and Per Diem	1	3,560.39	3,560.39
	No Tax		69,560.39	0.00
Sum Σ				69,560.39