

**City of Carson City
Agenda Report**

Date Submitted: May 27, 2008

Agenda Date Requested: June 5, 2008

Time Requested: 10 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action to approve the Morgan Mill Road River Access Area's conceptual site development plan.

Staff Summary: The Morgan Mill Road River Access Area is identified as a critical "take out and put in" facility in the Carson River Aquatic Trail Master Plan. City staff has completed the conceptual design for the site development plan. As a result, the Parks and Recreation Department is requesting plan approval by the Board of Supervisors. This approval will allow City staff to proceed with the project, acquire the necessary environmental and building permits on the City's behalf, and develop Phase 1 construction documents for bidding and construction of this outdoor recreation facility.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify): Presentation

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the Morgan Mill Road River Access Area's conceptual site development plan.

Explanation for Recommended Board Action: At the beginning of this year, the Parks and Recreation Department worked with the Morgan Mill Road River Access Area's technical advisory committee to develop the conceptual site development plan for this area (Refer to Exhibit A). The technical advisory committee members included the consultant team (Hansen Landscape Architects and Resource Concepts, Inc.), representatives from the Carson River Advisory Committee, Parks and Recreation Commission, Bureau of Land Management/Carson City Field Office, Carson Valley Conservation District, and Nevada Division of State Lands. The Parks and Recreation Department staff will present the site design concepts for the Morgan Mill Road River Access Area at this meeting and seek approval from the Board of Supervisors. If the Board approves the project's design, our department will move forward to acquire the necessary special use permit; environmental, building, and engineering permits; and various federal and state permits to construct this project.

Applicable Statute, Code, Policy, Rule or Regulation:

Carson City Unified Pathways Master Plan, § 10.8.2 and § 11.1.2

C.C.M.C. 2.16.050

Fiscal Impact: Not applicable at this time

Explanation of Impact: Not applicable at this time

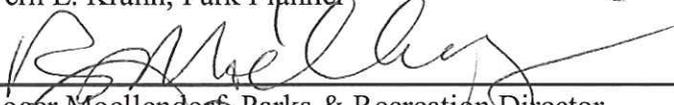
Funding Source: Using the Carson River Aquatic Trail Master Plan, the Parks and Recreation Department applied for and has received to date \$379,000 in grant funding for this project. All these grant funds were acquired without using any City funds as a grant match. The project funding partners are the Carson Water Subconservancy District, Carson - Truckee Water Conservancy District, and Nevada State Lands/Question-1. These funds have paid for this conceptual site development plan. In addition, our department will use the remaining funds to develop the project's Phase 1 construction documents and construct the site improvements.

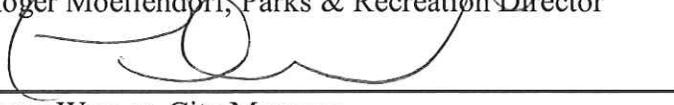
- Alternatives:** 1) Reject the conceptual site development plan.
 2) Request modifications to the conceptual site development plan.

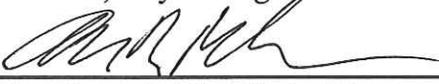
Supporting Material:

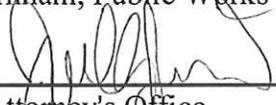
- Exhibit A – Conceptual site development plan
- Exhibit B – Staff report and minutes from the Parks and Recreation Commission meeting on April 1, 2008

Prepared By:  **Date:** 5/27/08
 Vern L. Krahn, Park Planner

Reviewed By:  **Date:** 5/27/08
 Roger Moellendorf, Parks & Recreation Director

 **Date:** 5/27/08
 Larry Werner, City Manager

 **Date:** 5/27/08
 Andy Burnham, Public Works Director

 **Date:** 5/27/08
 District Attorney's Office

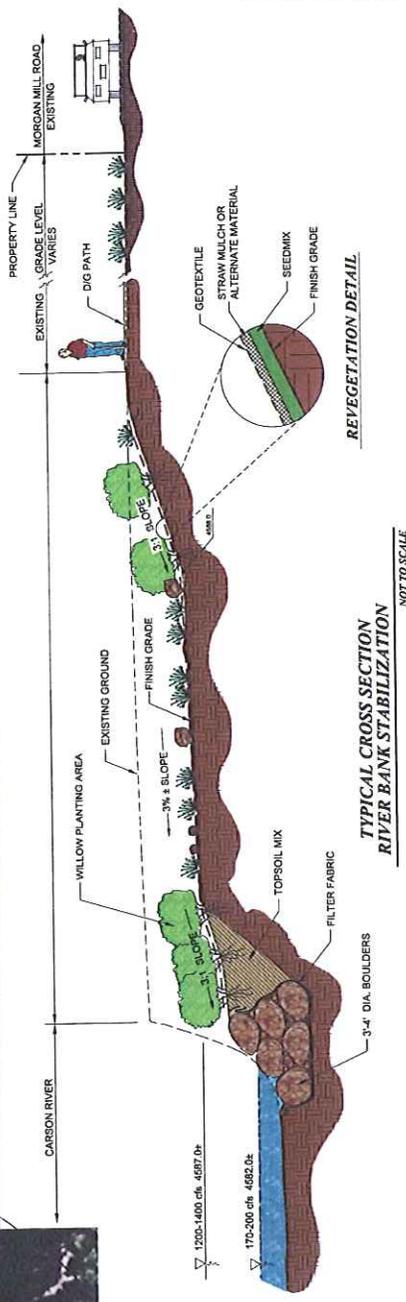
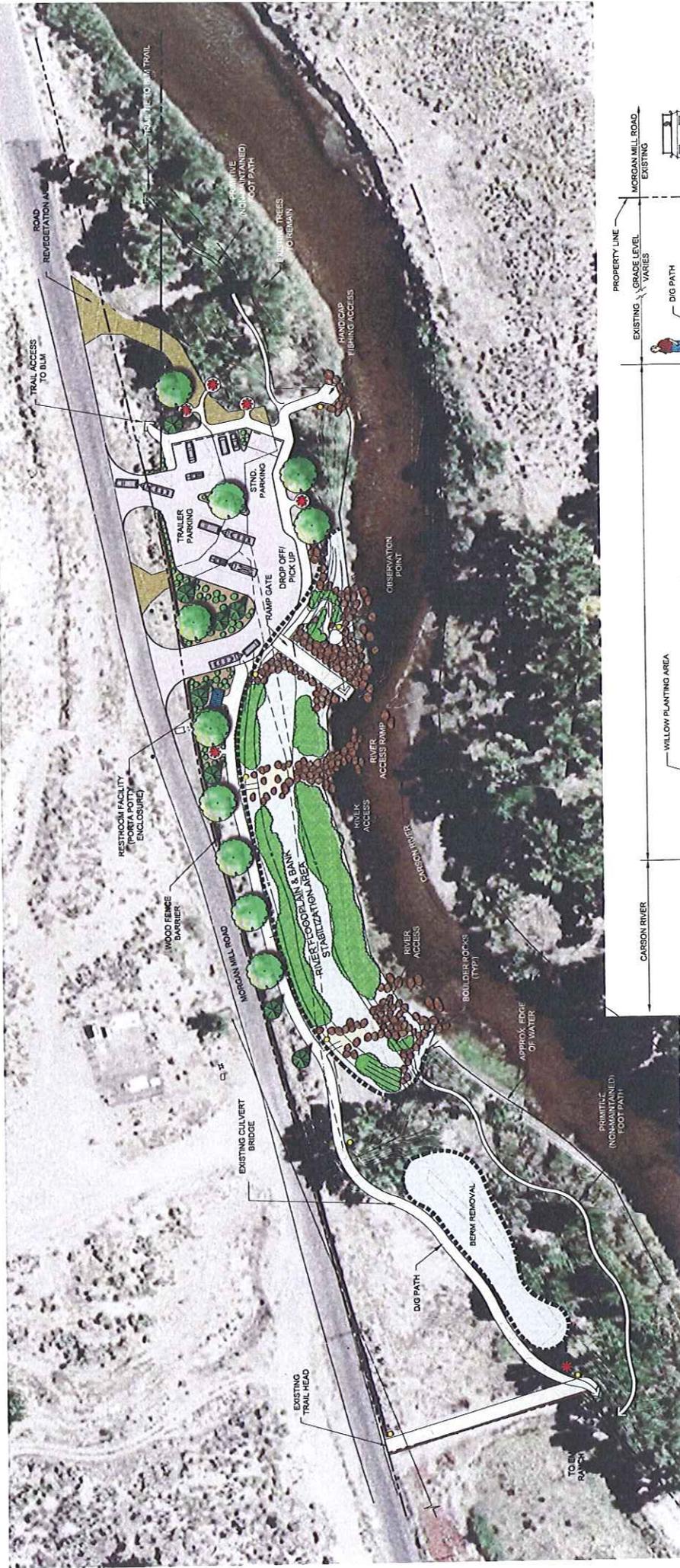
 **Date:** 5/27/08
 Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

 (Vote Recorded By)

Exhibit A



- LEGEND**
- DECIDUOUS SHADE TREE
 - EVERGREEN TREE
 - NATIVE LANDSCAPE AREA
 - REVEGETATION AREA
 - BANK STABILIZATION PLANTINGS
 - PICNIC TABLE
 - INTERPRETIVE SIGNAGE

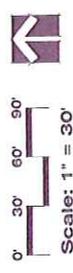
**TYPICAL CROSS SECTION
RIVER BANK STABILIZATION**
NOT TO SCALE

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MORGAN MILL ROAD RIVER ACCESS AREA CARSON CITY, NEVADA



PARKS AND RECREATION COMMISSION
STAFF REPORT

Exhibit B

MEETING DATE: April 1, 2008

AGENDA ITEM NUMBER: 5D

APPLICANT: Roger Moellendorf, Parks and Recreation Director
Vern L. Krahn, Park Planner

REQUEST: Action to recommend to the Planning Commission and Board of Supervisors adoption of the Morgan Mill Road River Access Area's Conceptual Site Development Plan.

GENERAL DISCUSSION:

The Morgan Mill Road River Access Area has been a part of the City's park system since the Carson River Advisory Committee sponsored a Carson River Work Day on Martin Luther King Day, January 15, 2001, to construct river recreational improvements to this area. More recently, this area was identified as a critical "take out and put in" location for the Carson River Aquatic Trail Master Plan. Using this Master Plan, Parks and Recreation Department staff applied for and received Carson Water Subconservancy District, Carson - Truckee Water Conservancy District, Question-1, and other funds for the design and construction of this recreation area.

Over the past three months, the Parks and Recreation Department has been working with the Morgan Mill Road River Access Area's technical advisory committee to develop the Morgan Mill Road River Access Area's Conceptual Site Development Plan (Refer to Exhibit A). The technical advisory committee members include the consultant team (Hansen Landscape Architects and Resource Concepts, Inc.), representatives from the Carson River Advisory Committee, Parks and Recreation Commission, Bureau of Land Management / Carson City Field Office, Carson Valley Conservation District, and Nevada Division of State Lands. The Parks and Recreation Department and the consultant team will present the site design concepts for the Morgan Mill Road River Access Area at this meeting. City staff will seek comments from the Commission and public regarding this conceptual plan and the project's construction implementation strategies.

RECOMMENDED ACTION: I move to recommend to the Planning Commission and Board of Supervisors adoption of the Morgan Mill Road River Access Area's Conceptual Site Development Plan.

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the April 1, 2008 Meeting
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5-D. ACTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS ADOPTION OF THE MORGAN MILL ROAD RIVER ACCESS AREA CONCEPTUAL SITE DEVELOPMENT PLAN (7:27:37) - Chairperson Curtis introduced this item. Mr. Krahn provided historic information on the site, and reviewed the staff report.

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(7:33:38) Ryan Hansen, of Hansen Landscape Architects, provided background information on the design process and reviewed details of the conceptual drawing which was displayed in the meeting room. (7:40:08) George Mahe, of Resource Concepts, Inc., reviewed additional detail of the conceptual drawing. At Mr. Moellendorf's request, Mr. Mahe explained placement of boulders near the boat ramp.

In response to a question regarding the Vidler Water Company well project, Mr. Krahn advised that the water line will be installed in the existing right-of-way. Vice Chairperson Livermore expressed concern over the condition of the roadway following installation of the water line. Mr. Krahn offered to follow up with Public Works Department staff. He advised that staff will continue working with the consultant team to refine the project costs, and reviewed the project time table.

Chairperson Curtis called for additional questions or comments from the commissioners and for public comments. When none were forthcoming, she entertained a motion. **Commissioner Westergard moved to recommend to the Planning Commission and the Board of Supervisors adoption of the Morgan Mill Road river access area's conceptual site development plan. Commissioner Lasco seconded the motion. Motion carried 7-0.** Chairperson Curtis thanked Mr. Krahn and the consultants.