

Item # 5-3c

**City of Carson City
Agenda Report**

Date Submitted: June 10, 2008

Agenda Date Requested: June 19, 2008
Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Playscapes Construction, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and to award Contract No. 0809-001 Mechanical Fuels / Vegetation Treatment to Playscapes Construction, Inc. at the rate of \$415 per acre for the treatment of full acre, \$150 per hour for treatment for mosaic fuels based on a minimum of four (4) hours of work per day, \$185 per equipment move-in, and \$185 per equipment move-out through June 30, 2013 with the option to renew for five (5) years subject to negotiation

Staff Summary: This contract will provide mechanical removal of brush, grasses, and trees for the purpose of constructing defensible space to protect various locations from the threat of a wildland fire. No funds have been budgeted for this service for FY 2008/2009, however, when funds do become available, this contract will be used on an as-needed basis.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to determine that Playscapes Construction, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and to award Contract No. 0809-001 Mechanical Fuels / Vegetation Treatment to Playscapes Construction, Inc. at the rate of \$415 per acre for the treatment of full acre, \$150 per hour for treatment for mosaic fuels based on a minimum of four (4) hours of work per day, \$185 per equipment move-in, and \$185 per equipment move-out through June 30, 2013 with the option to renew for five (5) years subject to negotiation

Explanation for Recommended Board Action: *NOTICE TO BIDDERS* were mailed on March 19, 2008 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on April 6, 2008.

The bid was opened at approximately 2:30 p.m. on May 21, 2008 at 201 North Carson Street, Carson City, Nevada 89701. Present during the bid opening were: Stacey Giomi, Fire Chief, and Cheryl Adams, Purchasing & Contracts Manager.

Proposal was received from Playscapes Construction, Inc., 1329 Highway 395, Suite 10-228, Gardnerville, NV 89410 775-782-5088 FAX #775-782-5039 and was reviewed for conformance to the bid document.

Staff recommends award to Playscapes Construction, Inc. as the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332.

Applicable Statue, Code, Policy, Rule or Regulation: N.R.S. Chapter 332 Purchasing: Local Governments.

Fiscal Impact: None at this time – service will be provided when funds are available on an as-needed basis

Explanation of Impact: None at this time – service will be provided when funds are available on an as-needed basis.

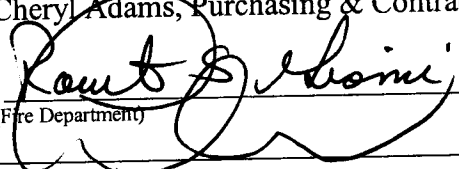
Funding Source: None at this time – service will be provided when funds are available on an as-needed basis.

Alternatives: Do not award contract.

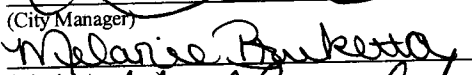
Supporting Material: Bid Response from Playscapes Construction, Inc.

Prepared By: Cheryl Adams, Purchasing & Contracts Manager

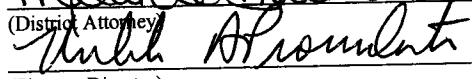
Reviewed By:


(Fire Department)

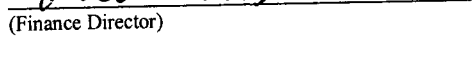
Date: 6-10-08


(City Manager)

Date: 6/10/08


(District Attorney)

Date: 6-10-08


(Finance Director)

Date: 6-10-08

Board Action Taken:

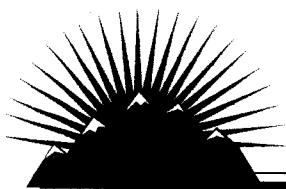
Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



Playscapes Construction, Inc.

ORIGINAL

**Bid Response For #0809-001:
Mechanical Fuels/Vegetation Treatment**

**From:
Playscapes Construction, Inc.
1329 Hwy 395, Suite 10-228
Gardnerville, NV 89410
Tel: 775-782-5088
Fax: 775-782-5039
Email: nathan@playrecsales.com**

Tel: 775-782-5088 Fax: 775-782-5039
1329 Hwy 395, Ste 10-228
Gardnerville, NV 89410

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date NM

5/21/08

BIDDER INFORMATION:

Company Name: Playscapes Construction, Inc.
Federal ID No.: 20-1616563
Mailing Address: 1329 Hwy 395, Suite 10-228
City, State, Zip Code: Gardnerville, NV 89410
Complete Telephone Number: 775-782-5088
Complete Fax Number: 775-782-5039

Contact Person/Title: Nathan Miller, General Manager
Mailing Address: 1329 Hwy 395, Suite 10-228
City, State, Zip Code: Gardnerville, NV 89410
Complete Telephone Number: 775-782-5088 / Cell: 775-901-3682
Complete Fax Number: 775-782-5039
E-mail Address: nathan@playrecsales.com

Carson City Municipal Code Section 4.04.010 requires that any business operating within Carson City is required to be in possession of a valid Carson City business license. Be advised that upon award of a contract by Carson City, you must either have a current business license or an exemption letter from the Carson City Development Services Department before commencing business. However, possession of said license is not a prerequisite for bidding.

If Bidder has a valid Carson City Business License, please provide number:

Bidder does not have a valid Carson City Business License. Bidder contacted a representative of the Carson City Development Services Department at 775-887-2105 and has been informed that Bidder does need a Carson City Business License for this **REQUEST FOR BID**. Bidder certifies that he will obtain a Carson City Business License if awarded this **REQUEST FOR BID**.

Signature Nathan Miller

Date 5/21/08

Bidder does not have a valid Carson City Business License. Bidder certifies that he has spoken to _____ a representative of the Carson City Development Services Department at 775-887-2105 and has been informed that Bidder does not need a Carson City Business License for this **REQUEST FOR BID**.

Signature _____

Date _____

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date VM
5/2/08

DISCLOSURE OF PRINCIPALS:

Individual and/or Partnership:

Owner 1) Name: _____
Address: _____
City, State, Zip Code: _____
Complete Telephone Number: _____

Owner 2) Name: _____
Address: _____
City, State, Zip Code: _____
Complete Telephone Number: _____

Other 1) Title: _____
Name: _____

Other 2) Title: _____
Name: _____

Corporation:

State in which Company is incorporated: Nevada
Date Incorporated: June 30, 2004
Name of Corporation: Playscapes Construction, Inc.
Address: 1329 Hwy 395, Suite 10-228
City, State, Zip Code: Gardnerville, NV 89410
Complete Telephone Number: 775-782-5088

President's Name: Kristi Pease

Vice-President's Name: Kristi Pease

Other 1) Name: Nathan Miller
Title: General Manager

Other 2) Name: _____
Title: _____

CARSON CITY PURCHASING & CONTRACTS

BID RESPONSE

Bidder's initials & date NA
5/21/08

1262 If Bidder responds NO to any of the following questions, Bidder must use the
1263 EXCEPTION SUMMARY document to record any deviations, modifications, and/or
1264 alternates proposed to this REQUEST FOR BID. Failure to do so may be justification
1265 for rejection of the BID RESPONSE. Bidder must indicate the title of document from
1266 the top of the page, the page number from the bottom of the page, the item number
1267 corresponding to the item, and a detailed description of the deviation, modification,
1268 and/or alternate. Failure to note deviations, modifications, and/or alternates on the
1269 EXCEPTION SUMMARY shall be interpreted to convey that Bidder will perform in the
1270 manner described and/or specified in this REQUEST FOR BID.

1271
1272 Bidder has read the SPECIFICATIONS and certifies that the product(s) and/or service(s)
1273 proposed meets or exceeds the requirements of this **REQUEST FOR BID**.

1274 ☒ Yes ☐ No

1275
1276 Bidder agrees that the **CONTRACT TERM** shall be from July 1, 2008 through June 30,
1277 2013.

1278 ☒ Yes ☐ No

1279
1280 Bidder agrees that Carson City shall have the right to renew this Contract, for five (5)
1281 additional years, subject to negotiation.

1282 ☒ Yes ☐ No

1283
1284 Bidder guarantees the pricing through June 30, 2009.

1285 ☒ Yes ☐ No

1286
1287 Bidder agrees the annual increase shall not exceed five percent (5%).

1288 ☒ Yes ☐ No

1289
1290 Bidder agrees that should he fail to deliver the product(s) and/or perform the service(s) bid
1291 in accordance with this **REQUEST FOR BID**, Carson City may declare Bidder in default
1292 of contract and recover all damages, costs and fees (including Attorney's fees) allowable by
1293 law.

1294 ☒ Yes ☐ No

1295
1296 Bidder agrees that in the event of default by Bidder, Carson City may, at its option, pursue
1297 one or all of the following alternatives including: procure the product(s) and/or service(s)
1298 from another source and hold the defaulting Bidder responsible for an excess cost
1299 occasioned thereby, assess a penalty of 5% of the total awarded bid amount, commence
1300 with Surety and/or Performance Bond proceedings, debar the defaulting Bidder for not less
1301 than one year, or pursue other applicable legal remedies.

1302 ☒ Yes ☐ No

1303

CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE

Bidder's initials & date MM
5/21/08

1304 Bidder has read and agrees to abide by the **TERMS AND CONDITIONS** of this
1305 **REQUEST FOR BID.**

1306 ☒Yes ☐No

1307
1308 Bidder has provided "**Exhibit A**" - All addenda must be signed and placed in date and time
1309 order.

1310 ☐Yes ☒No ☒Not Applicable

1311
1312 Bidder has provided "**Exhibit B**" - **BID RESPONSE** additional space on company
1313 letterhead.

1314 ☐Yes ☒No ☒Not Applicable

1315
1316 Bidder has provided "**Exhibit C**"- Supplemental materials.

1317 ☐Yes ☒No ☐Not Applicable

1318
1319 Bidder agrees that all billings for dates of service prior to July 1 must be submitted to
1320 Carson City no later than the first Friday in August of the same year; that a billing submitted
1321 after the first Friday in August will subject Bidder to an administrative fee not to exceed
1322 \$100.00; and that this amount will be deducted from the stale claim payment due to Bidder.

1323 ☒Yes ☐No

1324
1325 **CASH DISCOUNT** of _____ % may be taken in addition to the price(s) stated for the
1326 terms of _____ calendar days. Prompt payment discounts will be considered in award
1327 recommendation only if discount period is fifteen (15) or more calendar days. Discount
1328 period will be computed from the date Carson City acknowledges that the delivery and/or
1329 performance meets the requirements of this **REQUEST FOR BID** or from the date the
1330 correct invoice is received by the appropriate Carson City department/division accounts
1331 payable clerk, whichever is the latter date. Payment is deemed to be made on the date
1332 payment is mailed to Bidder.

1333
1334 Bidder has read and agrees to abide by the **INSURANCE REQUIREMENTS** for
1335 Commercial General Liability Insurance, Business Automobile Liability Insurance, and
1336 Workers' Compensation and Employer's Liability Insurance for this **REQUEST FOR**
1337 **BID.**

1338 ☒Yes ☐No

1339
1340 Bidder has provided "**Exhibit D**" - **EXCEPTION SUMMARY** additional space on company
1341 letterhead.

1342 ☐Yes ☒No ☒Not Applicable

1343
1344 **MASTERCARD ACCEPTANCE.** Bidder agrees to accept MasterCard as a form of
1345 payment under this Contract at no additional cost to Carson City.

1346 ☐Yes ☒No

1347

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date

MM
5/21/08

PRICING SUMMARY:

Treatment of full acre:

State cost per acre of treatment in figures:

\$ 415.00

State cost per acre of treatment in words:

Four hundred, fifteen dollars only

Treatment for mosaic fuels based on a minimum of four (4) hours of work per day:

State hourly rate in figures:

\$ 150.00

State hourly rate in words:

One hundred, fifty dollars only.

Equipment move-in:

State unit rate in figures:

\$ 185.00

State unit rate in words:

One hundred, eighty five dollars only.

Equipment move-out:

State unit rate in figures:

\$ 185.00

State unit rate in words:

One hundred, eighty five dollars only.

Please list any additional costs separately and clearly identify:

None

CARSON CITY PURCHASING & CONTRACTS

BID RESPONSE

Bidder's initials & date 1/M
5/2/08

References - A minimum of three (3) and a maximum of seven (7) references listing similar work shall be provided.

Reference #1

Agency name: H&H Construction

Agency representative: John Horn 925-551-3859

A brief description of the scope of work: Mechanical Treatment
of 38 acres. Site included many steep slopes.
Treatment included oak tree saps, manzanita brush
& poison oak.

General location that the work was performed: _____

Rancho Tehama near Red Bluff, CA.

Reference #2

Agency name: U.S. Forest Service

Agency representative: Scott Conway 530-994-3401

A brief description of the scope of work: Camino Grapple
Piling, Contract #AG-9A63-06-0118. Selective thinning
of seedling trees & competing vegetation on 92 acres.
Machine Piling of thinned material & existing downed
material.

General location that the work was performed: _____

Tahoe National Forest, Sierraville Ranger

District. Aprox. 10 miles north of Calpine, CA.

CARSON CITY PURCHASING & CONTRACTS

BID RESPONSE

Bidder's initials & date NA
5/21/08

Reference #3

Agency name: Central Valley Construction

Agency representative: Sara Nelson 209-221-6857

A brief description of the scope of work: Weed abatement of multiple unbuilt parcels
in various subdivisions.

General location that the work was performed: Various housing developments in Tracy,
Patterson & Modesto, CA.

Reference #4

Agency name: _____

Agency representative: _____

A brief description of the scope of work: _____

General location that the work was performed: _____

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date NA
5/2/08

Reference #5

Agency name: _____

Agency representative: _____

A brief description of the scope of work: _____

General location that the work was performed: _____

Reference #6

Agency name: _____

Agency representative: _____

A brief description of the scope of work: _____

General location that the work was performed: _____

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date NA
5/2/08

Reference #7

Agency name: _____

Agency representative: _____

A brief description of the scope of work: _____

General location that the work was performed: _____

**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date NA
5/21/08

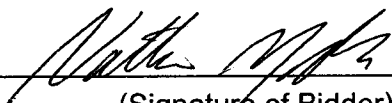
ACKNOWLEDGMENT AND EXECUTION:

STATE OF Nevada)
) **SS**
COUNTY OF Douglas)

I, Nathann Miller (Name of party signing this **BID RESPONSE**), do depose and say: That I am the Bidder or authorized agent of the Bidder; and that I have read and agree to abide by this **REQUEST FOR BID** which includes the following documents: **NOTICE TO BIDDERS**, **SPECIFICATIONS**, **TERMS AND CONDITIONS**, and **BID RESPONSE**.

BIDDER:

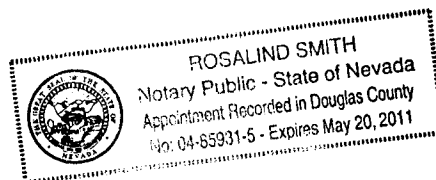
PRINTED NAME OF BIDDER: Nathan Miller
TITLE: General Manager
FIRM: Playscapes Construction, Inc.
Address: 1329 Hwy 395, Suite 10-228
City: Gardnerville
State / Zip Code: NV, 89410
Telephone Number: 775-782-5088
Fax Number: 775-782-5039
E-mail address: nathan@playrecsales.com


(Signature of Bidder)
DATED 5-20-08

Signed and sworn (or affirmed) before me on this 21st day of May, 2008,
by Nathan Miller


(Signature of Notary)

(Notary Stamp)



**CARSON CITY PURCHASING & CONTRACTS
BID RESPONSE**

Bidder's initials & date NM
5/21/08

EXCEPTION SUMMARY INSTRUCTIONS:

Use this document to record any deviations, modifications, and/or alternates proposed to this **REQUEST FOR BID**. Failure to do so may be justification for rejection of the **BID RESPONSE**. Bidder must indicate the line number corresponding to the item and a detailed description of the deviation, modification, and/or alternate. Failure to note deviations, modifications, and/or alternates on the **EXCEPTION SUMMARY** shall be interpreted to convey that Bidder will perform in the manner described and/or specified in this **REQUEST FOR BID**.

If additional space is required, use company letterhead and mark as "Exhibit D".

If there are no deviations, modifications, and/or alternates proposed to this **REQUEST FOR BID**, write "None".

None

* * * END OF BID RESPONSE * * *