

item # 7c

**City of Carson City
Agenda Report**

Date Submitted: June 10, 2008

Agenda Date Requested: June 19, 2008

Time Requested: 5 minutes

Labor Commissioner PWP # CC-2008-063

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to increase the contingency amount for the Carson City Fairgrounds/Fuji Park – Rodeo Arena Improvements, Phase IV, Part 2 Project, Contract # 2007-065 by \$100,000.00 from \$163,357.96 to a not to exceed contingency amount of \$263,357.96 from the Quality of Life Initiative – Park Capital Fund as provided for in FY2007/2008.

Staff Summary: On November 15, 2007, the Board of Supervisors awarded Contract No. 2007-065 for the above listed project in the amount of \$1,633,579.60 plus a contingency amount of \$163,357.96. A public address system for the arena, barn, and covered show arena was not included in the contract. City staff has been working “in-house” with the project’s electrical engineer to design a public address system for the fairgrounds complex. Based upon information from the various fairgrounds user groups, City staff has completed the design for the system and received a quote for the cost to install the system from the contractor, Horizon Construction, Inc. The public address system will be installed throughout the fairgrounds complex and will provide infrastructure for future system expansion to the south side of Clear Creek. The estimated cost to install the public address system is \$60,000.00.

Additionally to date there have been seven (7) Change Orders approved totaling \$51,068.22 and there are pending potential change orders totaling \$147,600.00. Available contingency is \$112,289.74 thus there is a shortfall of about \$35,310.00. In order to cover that additional change orders and to allow for any other claims an additional \$40,000.00 is needed.

The total requested adjustment to the Contingency Amount is \$100,000.00.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to increase the Contingency Amount for the Carson City Fairgrounds/Fuji Park – Rodeo Arena Improvements, Phase IV, Part 2 Project, Contract # 2007-065 by \$100,000.00 from \$163,357.96 to a not to exceed Contingency Amount of \$263,357.96 from the Quality of Life Initiative – Park Capital Fund as provided for in FY2007/2008.

Explanation for Recommended Board Action: In order to install the public address system in a timely manner to complete the project and not delay other related construction work the contingency amount needs to be increased to cover the system’s cost. Staff estimates that an increase of \$100,000.00 should suffice to complete the project.

Applicable Statue, Code, Policy, Rule or Regulation: Pursuant to the Requirements of N.R.S., Chapters 332, 338, 339 and 624.

Project Budget: \$2,180,000.00

Fiscal Impact: \$100,000.00.

Explanation of Impact: If approved, the referenced account could be decreased by an additional \$100,000.00.

Funding Source: Q18 Fund / 254-5046-452-7150 as Provided for in FY 2007/2008.

Alternatives: Provide other direction pursuant to Board Action.

Supporting Material: None

Prepared By: Sandy Scott, Management Assistant

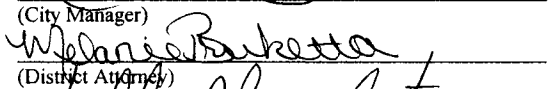
Reviewed By:


(Public Works)

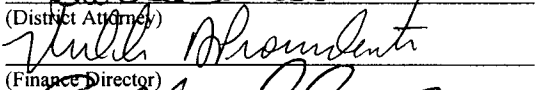
Date: 6-10-08

(City Manager)

Date: 6-10-08


(District Attorney)

Date: 6-10-08


(Finance Director)

Date: 6-10-08


(Parks & Recreation)

Date: 6/10/08

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)