

Item # 140

**City of Carson City
Agenda Report**

Date Submitted: August 12, 2008

Agenda Date Requested: August 21, 2008
Time Requested: 10 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action to approve the proposed Community Center/Bob Boldrick Theater fees for calendar year 2009.

Staff Summary: The fees for usage of the Community Center/ Bob Boldrick Theater were reviewed. The fees are being adjusted to meet cost increases in labor and equipment. Additionally, the following fee policies are being instituted.

- A minimum booking of 4 hrs per day will now be required.
- A minimum booking of 8 hrs will be required for staff operators requested from and provided by the City.
- A non-refundable deposit will be required of all new clients or existing clients that book and then cancel a booking.
- A "dark day" charge has been added for any days the theater is unavailable for other uses during the schedule of a multi day/week engagement.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☒ Yes ☐ No

Recommended Board Action: I move to approve the Carson City Community Center/Bob Boldrick Theater usage fees for calendar year 2009.

Explanation for Recommended Board Action: The proposed "Carson City Community Center/Bob Boldrick Theater 2009 usage fees" were recommended by the Parks and Recreation Commission during their August 20th Commission meeting for approval by the Board of Supervisors.

Applicable Statute, Code, Policy, Rule or Regulation: Resolution No. 2007-R-28 regarding review and setting of fees, N.R.S. 237 regarding business impact statements.

Fiscal Impact: We estimate an increase in revenue collected from facility users.

Explanation of Impact: Should booking trends remain as in the past, we anticipate an increase in revenue collected.

Funding Source: N/A

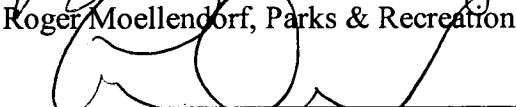
Alternatives: Make the finding that the Carson City Community Center/Bob Boldrick Theater fees and policies remain as is and increase general fund support.

Supporting Material:

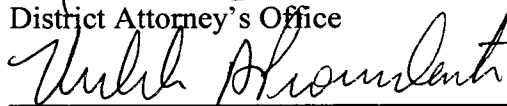
- Community Center/Bob Boldrick Theater fiscal 2009 usage fees
- Community Center/Bob Boldrick Theater 2009 usage fees business impact statement

Prepared By:  Date: 8/12/08
Mitch Ames Facility Operations Manager Community Center/Theater

Reviewed By:  Date: 8/12/08
Roger Moellendorf, Parks & Recreation Director

 Date: 8/12/08
Larry Werner, City Manager

 Date: 8/12/08
District Attorney's Office

 Date: 8/12/08
Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

2: _____

(Vote Recorded By)

**Carson City Community Center/Bob Boldrick Theater
2008-2009 Facility Usage Fees**

Facility	Non-Profit Resident	Non-Profit Non-Resident	Profit Resident	Profit Non-Resident
	*Base Rate			
Bonanza Room				
1-4Hrs	\$36	\$45	\$54	\$63
Each Additional Hour	\$9	\$11	\$14	\$16
Each Additional Hour After Midnight	\$22	\$28	\$33	\$39
Single use 1-4 Hrs	\$87	\$109	\$131	\$152
Single use Each Additional Hour	\$15	\$19	\$23	\$26
Single use Each Additional Hour After Midnight	\$37	\$46	\$56	\$65
Gymnasium Without kitchen				
Half Day 1-8 Hrs	\$241	\$301	\$362	\$422
Full Day 8 AM-Midnight	\$277	\$346	\$416	\$485
Each Additional Hour After Midnight	\$37	\$46	\$56	\$65
Gymnasium With Kitchen				
Half Day 1-8 Hrs With Kitchen	\$332	\$415	\$498	\$581
Full Day 8AM-Midnight With Kitchen	\$382	\$478	\$573	\$669
Each Additional Hour After Midnight	\$37	\$46	\$56	\$65
Lobby				
1-4Hrs	\$64	\$80	\$96	\$112
Each Additional Hour	\$16	\$20	\$24	\$28
Each Additional Hour After Midnight	\$22	\$28	\$33	\$39
Single use 1-4 Hrs	\$114	\$143	\$171	\$200
Single use Each Additional Hour	\$15	\$19	\$23	\$26
Single use Each Additional Hour After Midnight	\$37	\$46	\$56	\$65
Sierra Room				
1-4Hrs	\$51	\$64	\$77	\$89
Each Additional Hour	\$13	\$16	\$20	\$23
Each Additional Hour After Midnight	\$22	\$28	\$33	\$39
Single use 1-4 Hrs	\$116	\$145	\$174	\$203
Single use/Sunday Each Additional Hour	\$15	\$19	\$23	\$26
Single use/Sunday Each Additional Hour After Midnight	\$37	\$46	\$56	\$65
Bob Boldrick Theater				
Theater Base Rate includes 1 Tech Supervisor and 1 House Manager. All other labor is extra				
Base Rate per hour minimum 4hrs	\$97	\$121	\$146	\$170
Base Rate per hour over 8hrs	\$144	\$180	\$216	\$252
Performance Fee	\$131	\$164	\$197	\$229
Base Rate After Midnight before 8AM per hour	\$144	\$180	\$216	\$252
Dark Day Per Day (subject to management approval)	\$100	\$125	\$150	\$175
Operator/Technician Per Hour Minimum 8 Hrs	\$21	\$26	\$32	\$37
Operator/Technician over 8 Hours Per Hour	\$31	\$39	\$47	\$54
Non Refundable Booking Deposit: New clients, existing clients that book and cancel events after July 1, 2008	\$390	\$488	\$585	\$683
Unscheduled Technician call in and/or client provided operator training per hour	\$34	\$43	\$51	\$60
Custodial Assistance Per Hour	\$15	\$19	\$23	\$26
Extended Custodial Service	\$23	\$29	\$35	\$40
Non Profit Resident Groups will receive a 25% discount per the approved fees resolution.				
Note: Outsourced labor, equipment and materials are not subject to the discount.				

Facility Equipment Daily	Non-Profit Resident	Non-Profit Non-Resident	Profit Resident	Profit Non-Resident
Chairs "each"	\$0.75	\$1.00	\$1.25	\$1.25
Coffee Pot "each"	\$6.50	\$8.25	\$9.75	\$11.50
Drop Cords "each"	\$17.50	\$22.00	\$26.25	\$30.75
Easels "each"	\$3.00	\$3.75	\$4.50	\$5.25
Microphones "each"	\$6.50	\$8.25	\$9.75	\$11.50
Overhead Projector	\$9.25	\$11.50	\$14.00	\$16.25
Podium	\$6.75	\$8.50	\$10.25	\$11.75
Portable PA with microphone and CD player	\$55.00	\$68.75	\$82.50	\$96.25
Projection Screen 6'	\$6.50	\$8.25	\$9.75	\$11.50
Data Video Projector (Hitachi 1800 Lumen XGA)	\$80.50	\$100.75	\$120.75	\$141.00
Slide Projector Kodak Ektagraphic	\$7.50	\$9.50	\$11.25	\$13.25
4'X8' Stage Section "each"	\$16.00	\$20.00	\$24.00	\$28.00
Supplemental Power Drop Gymnasium (200 AMP)	\$106.25	\$132.75	\$159.50	\$186.00
Tables "each"	\$3.00	\$3.75	\$4.50	\$5.25
TV/DVD/VCR	\$20.75	\$26.00	\$31.25	\$36.25
Theater Specialized Equipment Daily				
Bubble Machine CITC Bubble Max	\$15.25	\$19.00	\$23.00	\$26.75
Fog Machine Chemical High End F100	\$21.00	\$26.25	\$31.50	\$36.75
Fog Dry Ice Aqua Fog 2 Machines In Fee (Typical Use)	\$20.25	\$25.25	\$30.50	\$35.50
Wireless Microphone per channel	\$14.00	\$17.50	\$21.00	\$24.50
Projector Sanyo Large Format 3600 SXGA Lumen Data Video /DVD/VHS 15' x 20' Screen	\$144.50	\$180.75	\$216.75	\$253.00
Snow Machine CITC Little blizzard W DMX remote and hurricane blower	\$20.25	\$25.25	\$30.50	\$35.50
Pipe and Drape	\$182.25	\$227.75	\$273.50	\$319.00
Piano Baby Grand	\$25.00	\$31.25	\$37.50	\$43.75
Spot lights (2) additional	\$34.00	\$31.25	\$37.50	\$43.75
Gobos	\$6.25	\$7.75	\$9.50	\$11.00
Theater Tier 2 Lighting (Quoted case by case due to varying client needs)	Quoted case by case	Quoted case by case	Quoted case by case	Quoted case by case
Theater Tier 2 Sound (Quoted case by case due to varying client needs)	Quoted case by case	Quoted case by case	Quoted case by case	Quoted case by case

BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of adoption of the Carson City Community Center/ Bob Boldrick Theater calendar year 2009 usage fees.

1. The following is a description of the manner in which comment was solicited from affected businesses and a summary of their comments:

NOTICE

A notice was mailed and posted notifying that interested persons could submit comments on or before August 5th, 2008 addressed to Mitch Ames Facility Operations Manager Carson City Community Center/Bob Boldrick Theater, 851 East William Street Carson City, NV 89701 Phone: (775) 887-2290 x30419 Fax: (775) 887-2256, and direct mailings were completed to the following businesses:

SPOTLIGHT EVENTS

DANCE WORKSHOP

ALL ABOUT DANCE

GARDNERVILLE GYMNASTICS TUMBLEWEEDS

CREATIVE CONCERT

FASCINATING RHYTHM

RYAN'S DAD INC

DR D'ASCOLI'S OFFICE

SIERRA NEVADA MEDIA GROUP

KINDERLAND NURSERY SCHOOL

EVERGREEN HEALTH & REHABILITATION

SUMMARY OF COMMENTS: One written comment was received.

A written comment submitted via email was received from one person representing a not-for-profit entity. In their communication they expressed that they:

Understand the City's need to raise funds as the City's financial situation is serious

Think keeping the Community Center's doors open is vital

Are concerned over inflation and declining attendance

Are concerned that reducing their bookings to match attendance will result in loss of future facility use opportunities

Are grateful for all the Board of supervisors has done to support the arts and trusts that the Board of Supervisors will spread the financial burden in a way that will allow the arts to thrive in Carson City.

Accordingly, pursuant to NRS 237.080

(2), a rebuttable presumption is created that the proposed policy will impose a direct economic burden upon a business or directly restrict the formation, operation of expansion of a business. Other interested parties may obtain a copy of the business impact statement including a summary of comments by contacting Mitch Ames Facility Operations Manager Carson City Community Center/Bob Boldrick Theater 851 East William Street Carson City, NV 89701 Phone: (775) 887-2290 x3019 Fax: (775) 887-2256

Adverse effects:

The action will increase fees to businesses using the Carson City Community Center /Bob Boldrick Theater. The action may cause such users to reduce or elect not to use the Carson City Community Center/ Bob Boldrick Theater.

Beneficial effects:

The action will simplify the fee structure and enhance revenue commensurate with costs for providing labor, equipment and materials.

Direct effects:

The application of the fees will affect the businesses utilizing the facility. The actual amount of increase will vary with each user dependent on services/equipment requested.

Indirect effects:

The application of the new fees should not affect other symbiotic business unless the impacted businesses reduce or eliminate their use of the facility.

OBJECTION PROCESS:

If a business believes it is aggrieved by a rule, which term includes the proposed policy, (as defined in NRS 237.060) adopted by Carson City, the business may object by filing a petition in writing with Carson City Parks and Recreation, to Mitch Ames Facility Operations Manager Carson City Community Center/Bob Boldrick Theater 851 East William Street Carson City, NV 89701 Phone: (775) 887-2290 x3019 Fax: (775) 887-2256

Carson City will accept such petitions for a period of thirty (30) days following approval of the fees for one of the following reasons:

- (a) The governing body failed to prepare a business impact statement as required pursuant to Chapter 237 of NRS; or
- (b) The business impact statement prepared for consideration by the governing body did not consider or significantly underestimated the economic effect of the fees on the business.