

Item # 3-4

**City of Carson City
Agenda Report**

Date Submitted: August 26, 2008

Agenda Date Requested: September 4, 2008

Time Requested: Consent

To: Mayor and Supervisors

From: Parks and Recreation Department/Open Space

Subject Title: Action to authorize the Open Space Manager to sign the United States Department of the Interior, Bureau of Land Management Financial Assistance Agreement in the amount of \$437,454 for Biological Control and Hazardous Fuels Reduction on lands adjacent to private property on the west side of Carson City.

Staff Summary: Staff has obtained a grant through the Southern Nevada Public Lands Management Act for the management of fuels in the Carson Range. The goals of the grant are to maintain the fuel breaks that were created after the Waterfall Fire and to create new fuel breaks at the Carson Range Wildland Urban Interface. The thinning of shrubs, management of riparian areas, reseeding with preferred wildland species, chemical application to cheatgrass, and the use of sheep are some of the tools to be used in achieving these goals. This agreement does not require a match.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to authorize the Open Space Manager to sign the United States Department of the Interior, Bureau of Land Management Financial Assistance Agreement for \$437,454 in grant funds for Biological Control and Hazardous Fuels Reduction on lands adjacent to private property on the west side of Carson City.

Explanation for Recommended Board Action: It is a requirement of the grant and the Board of Supervisors policy to obtain their approval prior to accepting the funding. Staff has worked with the Fire Chief and Resource Concepts, Inc., to develop this funding request and plan the implementation of projects.

Applicable Statute, Code, Policy, Rule or Regulation: Southern Nevada Public Lands Management Act, Bureau of Land Management Financial Assistance Agreement

Fiscal Impact: The City will be able to receive reimbursements for up to \$437,454 for fuels treatments on the Carson Range.

Explanation of Impact: This is a positive impact that will facilitate fuels reduction on the western wildland urban interface for a period of 5 years.

Funding Source: Southern Nevada Public Lands Management Act, Round 8 – Hazardous Fuels Reduction and Wildfire Prevention

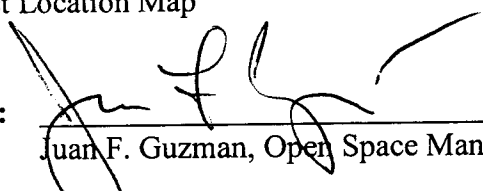
Alternatives:

1. Not to approve the United States Department of the Interior, Bureau of Land Management Financial Assistance Agreement
2. Request City staff to request changes to the United States Department of the Interior, Bureau of Land Management Financial Assistance Agreement

Supporting Material:

1. United States Department of the Interior, Bureau of Land Management Financial Assistance Agreement
2. Project Location Map

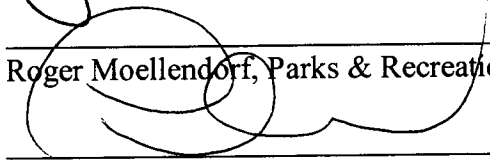
Prepared By:


Juan F. Guzman, Open Space Manager

Date:

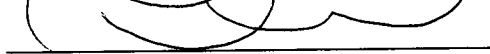
8/20/08

Reviewed By:


Roger Moellendorf, Parks & Recreation Director

Date:

1/1


Larry Werner, City Manager

Date:

8/26/08


District Attorney's Office


Date:

8/26/08


Finance Department

Date:

8/26/08


Stacey Giomi, Fire Chief

Date:

1/1

Board Action Taken:

Motion: _____

1: _____

Aye/Nay

2: _____

(Vote Recorded By)

United States Department of the Interior
Bureau of Land Management
FINANCIAL ASSISTANCE AGREEMENT

PAGE 1 OF 13 PAGES
1. AGREEMENT NO. FAA080090 Priority #8-9; Project # C001
2. REQUISITION NO. R-0806404
3. TYPE OF AGREEMENT (Check one) <input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT

NOTE: By signing this document, the recipient accepts this agreement and agrees to perform in accordance with all the enclosed terms, conditions, and documents attached hereto.

4. NAME, ADDRESS AND PHONE NO. OF BLM'S GRANTS MANAGEMENT OFFICER Alice Wilson, Grants and Agreements Specialist Bureau of Land Management - Las Vegas Field Office 4701 North Torrey Pines Drive Las Vegas, NV 89130-2301 Phone: 702-515-5124 Fax: 702-515-5155 Alice.Wilson@blm.gov	5. NAME, ADDRESS AND PHONE NO. OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Roger Mollendorf, Parks and Recreation Director Carson City Consolidated Municipality 3303 Butti Way Building #9 Carson City, NV 89701 Phone: (775) 887-2115 x1001 Fax: (775) 887-2145
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6. NAME, ADDRESS & PHONE NO. OF BLM'S PROGRAM OFFICER David Wood, Program Bureau of Land Management - Las Vegas Field Office 4701 North Torrey Pines Drive Las Vegas, NV 89130-2301 Phone: 702-515-5116 Fax: 702-515-5010 david_wood@blm.gov	7. NAME, ADDRESS & PHONE NO. OF RECIPIENT'S PROJECT DIRECTOR/PRINCIPAL INVESTIGATOR Juan Guzman, Open Space Manager Carson City Consolidated Municipality 3303 Butti Way Building #9 Carson City, NV 89701 Phone: (775) 887-2115 Fax: (775) 887-2145 Jguzman@ci.carson-city.nv.us
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8. PROGRAM STATUTORY AUTHORITY SNPLMA, as Amended P.L. 105-263	9. ACTION/OBLIGATION DATE Same date as in Block 26
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10. PROJECT STARTING DATE Same date as in Block 26	11. PROJECT ENDING DATE Five Years from Block No. 26
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12. TYPE OF RECIPIENT (Check one)

<input type="checkbox"/> STATE	<input type="checkbox"/> STATE CONTROLLED INST. OF HIGHER LEARNING
<input type="checkbox"/> COUNTY	<input type="checkbox"/> PRIVATE UNIVERSITY
<input checked="" type="checkbox"/> MUNICIPAL	<input type="checkbox"/> INDIAN TRIBE
<input type="checkbox"/> TOWNSHIP	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> INTERSTATE	<input type="checkbox"/> PROFIT ORGANIZATION
<input type="checkbox"/> INTERMUNICIPAL	<input type="checkbox"/> OTHER
<input type="checkbox"/> SPECIAL DISTRICT	<input type="checkbox"/> NOT FOR PROFIT ORGANIZATION
<input type="checkbox"/> INDEPENDENT SCHOOL DISTRICT	

13. FUNDING INFORMATION

	BLM	RECIPIENT	THIRD PARTY	TOTAL
This Obligation	\$437,454.00	\$0.00	\$0.00	\$437,454.00
All Previous Obligations	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligations	\$437,454.00	\$0.00	\$0.00	\$437,454.00
Share Ratio	100%	0%	0%	100%

14. Recipient is not subject to Agency Payment Review.

15. ACCOUNTING AND APPROPRIATION DATA
2008 - NV055 - 411C - 5869PN - C001 - OBLIGATE: \$437,454.00

16. DUNS No. 073787152	17. CFDA No. AND TITLE 15.228 - National Fire Plan - Wildland Urban Interface Community Fire Assistance	18. PRINCIPLE PLACE OF PERFORMANCE Carson City, Nevada
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19. PROJECT TITLE
Biological Control and Hazardous Fuels Reduction on Lands Adjacent to private property within the Carson City Coordinated Municipality - (Priority # 8-9, Project #C001)

20. BRIEF SUMMARY OF THE PURPOSE AND OBJECTIVES OF THIS ACTION:
Funding to implement the above-named project, in the amount of \$437,454.00 was approved by the Secretary of the Interior on 2/20/08. The goal of this project is to: 1) fund actions to vigorously maintain fuelbreaks that were created as a part of the post-wildfire rehab efforts, and 2) create new areas of fuelbreak where municipal and other public lands interface with developed properties. The three primary activities will cover: 1) management tools using targeted sheep grazing, 2) new greenstrip and fuelbreak construction, and 3) treatment completion on established fuelbreaks. Research has indicated that sheep grazing promotes healthy seedlings, controls invasive cheatgrass, and maintains greenstrips. Project will involve the seeding of fire resistant species, removal of shrubs, and cheatgrass mitigation measures. Various treatments will be applied to about 550 acres. SEE FOLLOWING PAGES FOR AGREEMENT TERMS & CONDITIONS.

21. NAME & TITLE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE Roger Mollendorf, Parks and Recreation Director	24. NAME & TITLE OF BLM GRANTS MANAGEMENT OFFICER Alice Wilson, Grants and Agreements Specialist
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22. RECIPIENT BY _____ (Signature of Recipient's Authorized Representative)	23. DATE SIGNED	25. UNITED STATES OF AMERICA BY _____ (Signature of BLM's Grants Management Officer)	26. DATE SIGNED
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I. Statement of Joint Objectives

A. Purpose. This Agreement is made and entered into by the Department of the Interior, Bureau of Land Management (BLM), Nevada State Office for the Las Vegas Field Office, and Carson City, through implementation of the Southern Nevada Public Lands Management Act, for the purpose of developing and implementing comprehensive, cost-effective, multijurisdictional hazardous fuels reduction and wildfire prevention plans.

B. Objective. Cooperation between the BLM and Carson City in order to facilitate the implementation of the Biological Control and Hazardous Fuels Reduction on Lands Adjacent to private property within the Carson City Coordinated Municipality as detailed in Section 20 on page one of this Agreement and in the nomination package approved by the Secretary of the Interior.

C. Authority. The basis for this Agreement is to support or stimulate the public purpose authorized by the Southern Nevada Public Lands Management Act, SNPLMA 1998 (PL105-263): as amended by:

1. Clark County Conservation of Public Land & National Resources Act of 2002, PL 107-282.
2. Department of the Interior and Related Agencies Appropriation Act, 2004, PL 108-108.
3. Lincoln County Conservation, Recreation, and Development Act of 2004, PL 108-424.
4. White Pine County Conservation, Recreation and Development Act of 2006, PL 109-432.

D. Benefits. The activities to be undertaken, through this Agreement will allow the BLM and Carson City to work for a common purpose and the following benefits.

1. This Agreement provides the benefit for the Carson City to enter into of a cooperative relationship for the purpose of developing and implementing comprehensive, cost-effective, multijurisdictional hazardous fuels reduction and wildfire prevention plans in Carson City, Nevada.
2. Additionally, this Agreement benefits the public by implementing the Biological Control and Hazardous Fuels Reduction on Lands Adjacent to private property within the Carson City Coordinated Municipality.
3. The BLM receives benefit through improvement of Public Lands through the cooperative relationship.

II. Definitions

A. Agreement: This grant or cooperative agreement. The term grant is defined as all Federal financial assistance that provides support or stimulation to accomplish a public purpose. Use of the term "grant" includes grants or cooperative agreements awarded by the Federal Government to eligible recipients.

B. Authorized Representative: The Authorized Representative is the recipient's individual who is authorized to act for the applicant and to assume the obligations imposed by the Federal laws, regulations, requirements, and conditions that apply to grant applications or grant awards.

C. Bureau of Land Management (BLM): The Federal Government agency responsible for this agreement. The BLM may also be referred to as Bureau.

D. Carson City: The entity in receipt of the federal financial assistance.

- E. Code of Federal Regulations (CFR): A Governmental codification of the permanent rules published in the Federal Register. The CFR is on-line at: <http://www.gpoaccess.gov/cfr/index.html>. 43 CFR Part 12, Subpart C, referred to in this agreement, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- F. Financial Status Report (FSR): The required reporting of all funds for all non-construction projects or programs.
- G. Fiscal Year (FY): The federal fiscal year begins on October 1 and extends through September 30 of the following calendar year.
- H. Grants Management Officer (GMO): The BLM Agreements Officer authorized to obligate funds, award, amend, terminate, and administer this Agreement.
- I. Nevada Revised Statutes (NRS): On-line at: <http://www.leg.state.nv.us/NRS/NRS-041.html#NRS041Sec010>.
- J. Not-to-Exceed (NTE) Amount: The maximum amount of federal funding available to the recipient for reimbursement. The amount (including amendments) appears on Page 1 in Block 13 of this Agreement.
- K. Office of Management and Budget (OMB): The OMB issues policy and guidelines to federal agencies to promote efficiency and uniformity in Government Activities. On-line OMB Circulars (and Standard Forms) are at: www.whitehouse.gov/omb/grants/index.html.
- L. Program Officer (PO): The PO is the BLM representative designated to administer the technical aspect of this Agreement. The PO works closely with the Project Director/Principal Investigator (PD/PI) and to clarify technical requirements, review and approve work within the scope of this Agreement. The PO reviews FSRs, payment request and performance reports, as well as, recommends approval for changes and payments to the GMO. The PO is NOT authorized to issue changes, modifications, or obligate funds on behalf of the BLM in any way.
- M. Project: The term Project refers to the Project title and description identified on Page 1 in Blocks 19 and 20 of this Agreement.
- N. Project Director/Principal Investigator (PD/PI): The PD/PI is the recipient's technical leader, designated by the recipient to oversee and direct the Project. The PD/PI is the point of contact for the PO for issues such as technical requirements and questions regarding work within the scope of the Agreement.
- O. Quarter or Quarterly: This refers to a three (3) month period of time, the first of which begins on the date that appears on Page 1 in Block 26 of this Agreement.
- P. The Southern Nevada Public Lands Management Act (SNPLMA): The Southern Nevada Public Lands Management Act of 1998, as amended, authorizes the Secretary of the Interior to expend funds from the SNPLMA Special Account for the purpose of developing and implementing comprehensive, cost-effective, multijurisdictional hazardous fuels reduction and wildfire prevention plans.
- Q. Implementation Agreement (IA): The SNPLMA Implementation Agreement (June 7, 2006, as amended), developed by federal agencies, in coordination with State and local governments, and interested parties, provides specific guidelines for implementing SNPLMA. SNPLMA IA is on line at: <http://www.blm.gov/snplma/html>.
- R. United States Code (U.S.C.): A consolidated codification of all general and permanent laws of the United States. On-line U.S.C. is at: <http://www.access.gpo.gov/uscode/index.html>.

III. Project Management Plan

A. Recipient's submitted documents as incorporated by reference: Project Proposal entitled "Biological Control and Hazardous Fuels Reduction on Lands Adjacent to private property within the Carson City Coordinated Municipality", as approved by the Secretary of the Interior on 2/20/08, SF 424, Application for Federal Assistance, SF 424A, Budget Information – Non-Construction Programs, SF 424B, Assurances – Non-Construction Programs, DI-2010 and Appendix B-9 Estimated Necessary Expenses & Key Milestone Dates.

B. The recipient agrees to:

1. Accomplish the stated objectives of the above-named project, as approved by the Secretary of the Interior, or as otherwise modified.
2. Adhere to the policies and procedures provided in the effective SNPLMA Implementation Agreement for executing this project per the authority of the Southern Nevada Public Land Management Act of 1998 (SNPLMA, P.L. 105-263), as amended.
3. Furnish qualified personnel who will coordinate, oversee, and conduct tasks to accomplish the objectives of the subject project. Provide supervision for the project and be responsible for all technical aspects of project development, implementation, scheduling, safety, coordination, etc.
4. Ensure any necessary permits or environmental clearances are obtained if required by the project.

C. The BLM agrees to:

1. Respond to questions regarding the nomination process.
2. Provide guidance regarding SNPLMA policies and procedures.
3. Facilitate processing of obligation of funds; coordinating the processing of modifications to this agreement; carrying out project inspections, as appropriate, to confirm project progress; and reviewing reimbursements requests in a timely manner.
4. Facilitate payments to the recipient in accordance with Section VII, Payments, of this Agreement and applicable Office of Management and Budget and Treasury Regulations.
5. Adhere to the policies and procedures provided in the effective SNPLMA Implementation Agreement for executing this project per the authority of the Southern Nevada Public Land Management Act of 1998 (SNPLMA, P.L. 105-263), as amended.

IV. Terms of Agreement

A. This Agreement remains in effect until the date specified on Page 1, Block 11, and will be effective, extensions included, no longer than five years from the effective date, unless extended in accordance with Section IV.B of this Agreement.

The BLM will consider continued funding during the term of the agreement for the project upon (a) the recipient showing progress satisfactory to the BLM toward program goals and the determination by the BLM that continuation of the program would be in the best interest of the Government or (b) the availability of funds.

B. A request to extend the project end date shall be requested by the recipient and submitted to the Las Vegas Field Office, SNPLMA Division at least 45 days prior to the project end. The recipient shall include in the request the

cause of the needed extension, a description of the remaining work to be completed, the proposed date of completion, the amount of funds remaining and a revised budget for the remaining funds. If all funds have been disbursed to the recipient, this must be indicated in the request. Requests to extend the end date for the project will adhere to the policies and procedures stated in the effective SNPLMA Implementation Agreement.

C. A request for an extension that is received by the Las Vegas Field Office, SNPLMA Division Program Manager after the expiration date will not be honored.

D. This Agreement is subject to enforcement if the recipient fails to comply with any terms of this Agreement and may be terminated in whole or in part as specified in 43 CFR Part 12, Subpart C, Section 12.83; Enforcement and 43 CFR 12, Subpart C, Section 12.84; Termination for Convenience.

V. Financial Support

A. Funding. Funds provided under this Agreement are 'no-year' funds and are not required to be expended within the same fiscal year appropriated. Therefore, the funds that are not expended within the fiscal year can be carried forward and expended in subsequent fiscal years during the term of this Agreement.

B. Maximum Obligations. The total obligation that is identified in Block 13 of page 1 of the original agreement, or as otherwise modified, establishes the NTE amount for which the BLM will be responsible under the terms of this agreement. The BLM shall not be responsible to pay for nor shall the recipient be responsible to perform any effort that will require the expenditure of Federal funds above the NTE amount.

C. Cost Sharing. Cost sharing shall be in accordance with 43 CFR Part 12, Subpart C, Section 12.64; Matching and Cost Sharing.

D. Program Income. Program income generated for this Agreement shall be in accordance with 43 CFR Part 12, Subpart C, Section 12.65; Program Income.

VI. CCR Registration

The recipient shall register and maintain their business information with Dun & Bradstreet and the Central Contractor Registration System.

1. Dun & Bradstreet Number (D&B) registration or maintenance can be done on line at: <http://www.dnb.com> or by calling 800-333-0505.
2. Central Contractor Registration (CCR) registration or maintenance can be done on line at: <http://www.ccr.gov>.

VII. Payments

A. Financial Management Service's (FMS), Automated Standard Application for Payment (ASAP) System

1. Payments under this agreement will be made by the United States Department of Treasury FMS ASAP System. ASAP is a recipient-initiated, on-line payment and information system for Financial Assistance Agreements. The recipient will request federal funds that are due directly from the Federal Reserve Bank.
2. Recipient enrollment in ASAP is accomplished in either of the following ways:

a. Recipients already participating with another Federal agency should complete the ASAP Participation Request form and fax or mail it to the number or address listed on the form.

b. Recipients not currently enrolled in the ASAP system should complete the ASAP Participation Request form and fax or mail it to the number or address listed on the form. The recipient will then receive a Department of Treasury enrollment handbook and enrollment form. The recipient will complete and return those forms to the Department of the Treasury and they will send the recipient the ASAP Passport software along with a CD-ROM tutorial. The Department of Treasury will establish an ASAP Requestor ID for the recipient as well as an Organization Access Code (OAC), User ID, and Password that will serve to segregate the recipient users and their access to certain functions of the on-line system. In addition, the data is encrypted in order to ensure the privacy of the data as it is sent from the user to ASAP.

3. Once the recipient has been assigned an ASAP Requestor ID by the Department of Treasury, the BLM Assistance Officer will create an ASAP Account ID unique to this Agreement. The first nine characters will be the agreement number, reference block 1 of agreement cover page; the remaining three characters will identify BLM funding line items.

4. Amounts of drawdown in the ASAP system will be made only in amounts necessary to meet current quarterly disbursement needs once all required documentation is submitted to the BLM SNPLMA Program Officer, the amount budgeted in the quarterly update will be made available in ASAP by the National Business Center and Treasury.

a. Funding will be available for drawdown beginning the first business day of each quarter (or as close to January 1, April 1, and July 1, as possible), with the exception of the first quarter of the fiscal year. Because the BLM's financial systems are unavailable at the start of the fiscal year while BLM completes "closeout" of the prior fiscal year, transfers to local and regional governments for the first quarter will be made after October 1, and no later than October 31. Entities may only drawdown funding that is required to meet the project's immediate need for the budgeted quarter. Instructions on the processing of drawdowns can be found at <http://www.fms.treas.gov/asap/index.html>.

b. Amounts for drawdown will be made available at an increment no more frequent than quarterly. Drawdowns may occur as frequently as needed within the subject quarter; however, not to exceed the budgeted amount. Funds available for drawdown should be expended by the end of the quarter in which the amount was budgeted. At the end of the quarter, entities will reconcile any over-expenditure or under-expenditure with the next quarterly update.

c. Once funding is available for drawdown, the amounts shall only be allocated to those projects for which the drawdown was budgeted.

B. Project Closeout: In addition to the items required for Reporting Requirements, see section VIII below, the following shall also be submitted to closeout the project.

1. Closeout Letter signed by the Authorized Representative confirming that the subject project has been completed within the context of the secretarially approved project and the SNPLMA Implementation Agreement. This letter should also detail any unexpended amounts, which are to be de-obligated by the Grant Management Officer.
2. Carson City Final Inspection/Acceptance Report.

3. Contractor and, if appropriate Subcontractor, notice of completion and release of claim.
4. Final SF-269a Financial Status Report.
5. A copy of project's final report or a summary of outcomes.

Prior to project closeout a SNPLMA Program Officer or Project Specialist will perform a final site inspection or project review meeting with designated Carson City staff.

C. Upon closeout, any remaining funds not expended will be de-obligated bilaterally by the GMO and the Authorized Representative.

VIII. Reporting Requirements

A. Annual Project Plan and Budget

All projects are required to submit an Annual Project Plan (APP), which will be submitted to the SNPLMA Division 15 days after the beginning of the new fiscal year that starts October 1. An APP will include the following, which will be consolidated into formatted electronic spreadsheets:

1. Deliverables: Anticipated project accomplishments and milestones for the fiscal year. Quarterly accomplishments will be reported against these deliverables.
2. Annual Quarterly Budget: Projection of quarterly funding needs for the fiscal year.
3. Quarterly Budget: Detail the funding needed for the first quarter of the fiscal year. This will generally be the same as the first quarter of the Annual Quarterly Budget Projection.
4. Project Cost Tracking Worksheet: This worksheet tracks costs incurred on the project over its lifecycle, categorized by expenditure activity (e.g. planning/engineering/design, construction/implementation, direct labor, other necessary costs, etc.). The intent of this form is to demonstrate how project funding is allocated over the project's life.
5. Cover letter, signed by an Authorized Representative, which certifies the following:
 - a. The amount, in total and per project, being requested for drawdown in the following quarter.
 - b. Project compliance with the policies procedures and guidelines in the current SNPLMA Implementation Agreement, project nomination package, and project cooperative agreement.

B. Quarterly Status Report

1. On the 15th of the month, following the end of the prior quarter, the recipient will submit an updated spreadsheet reporting progress on those deliverables detailed in the Annual Project Plan. This update will also allow the recipients the opportunity to revise their quarterly budget request if different from what was projected in the APP. This form will also detail amounts to be requested for reimbursement in the subject quarter. This quarterly update must be submitted for BLM to authorize the next quarterly drawdown.
2. The quarterly status report will include the following:
 - a. Quarterly Budget: details the amount needed for the next quarter.

- b. Quarterly Project Status Report detailing the progress on those deliverables identified in the annual project plan.
- c. Project/cost tracking worksheet detailing costs from the previous quarter.
- d. SF-269a Financial Status Report.
- e. Cover letter, signed by an Authorized Representative that certifies the following:
 - i. The amount, in total and per project, being requested for drawdown in the following quarter.
 - ii. Project compliance with the policies procedures and guidelines in the current SNPLMA Implementation Agreement, project nomination package, and project cooperative agreement.

C. The Las Vegas Field Office, SNPLMA Division and the GMO will review the report for patterns of cash expenditures, including accelerated or delayed drawdowns, and will assess whether performance or financial management problems exist. Before submitting FSRs to the Las Vegas Field Office, SNPLMA Division, grantees must ensure that the information submitted is accurate, complete, and consistent with the grantee's accounting system. The Authorized Representative signature on the FSR certifies that the information in the FSR is correct and complete and that all outlays and obligations are for the purposes set forth in agreement documents, and represents a claim to the federal government. Filing a false claim may result in the imposition of civil or criminal penalties.

D. Non-compliance: Failure to comply with reporting requirements contained in this Agreement can be considered a material non-compliance with the terms and conditions of the federal financial assistance. Such non-compliance can result in withholding of future payments, suspension, or termination of the Agreement, recovery of funds paid under the Agreement, and withholding of future federal financial assistance.

IX. Other Requirements

- A. Entities will notify BLM and schedule a consultation meeting with the SNPLMA Program Officer prior to finalization of conceptual design documents and prior to sending construction plans to bid for an implementation contract. During this consultation meeting, BLM will verify the projects compliance with the context of the approved project. BLM may also periodically perform site visits to verify that "on the ground" progress is consistent with that reported in Quarterly Status Reports.
- B. Costs that are determined to be unallowable after disbursement will be deducted from the next quarterly drawdown budget. The recipient will be notified of the discrepancy and may be placed on ASAP Agency Review. In addition, when a project is completed or terminated, any excess funds, which were drawn down by the recipient, shall be returned to the SNPLMA Special Account.
- C. Any materials developed for public planning documents or public scoping meetings must include the following conspicuously placed disclosure, "Funding for the subject project has been provided by the Bureau of Land Management through the sale of public lands as authorized by the Southern Nevada Public Land Management Act."
- D. If applicable, project sites must include conspicuously placed signage, which states, "Funding for the subject project has been provided by the Bureau of Land Management through the sale of public lands as authorized by the Southern Nevada Public Land Management Act."

X. Property Management and Disposition

A. Any BLM furnished property used or other property acquired in meeting the objectives for this Project, including intangible property, such as copyrights and patents, are governed by 43 CFR 12, Subpart C, Section 12.71; Real Property, Section 12.72; Equipment, Section 12.73; Supplies, and Section 12.74; Copyrights.

B. The Federal Government has the right to:

1. Obtain, reproduce, publish or otherwise use the data first produced under this Agreement, and
2. Authorize others to receive, reproduce, publish, or otherwise use such data for federal purposes.

XI. Key Officials

The individuals listed below are considered to be 'key officials'; essential to coordination and communication between the parties and the work being performed. Either party may designate an alternate to act in the place of the designated key official upon written notice to the GMO.

Bureau of Land Management

Grants Management Officer:

Name	Alice Wilson
Title	Agreements Specialist
Entity	BLM Nevada State Office
Address	4701 N. Torrey Pines Drive
City State Zip	Las Vegas, NV 89130
Phone	702-515-5124
Fax	702-515-5010
Email	Alice_Wilson@blm.gov

Program Officer:

Name	David Wood
Title	SNPLMA Program Manager
Entity	BLM SNPLMA Division
Address	4701 N. Torrey Pines Drive
City State Zip	Las Vegas, NV 89130
Phone	702-515-5116
Fax	702-515-5010
Email	david_wood@blm.gov

Project Specialist:

Name	David Wood
Title	SNPLMA Program Manager
Entity	BLM SNPLMA Division
Address	4701 N. Torrey Pines Drive
City State Zip	Las Vegas, NV 89130
Phone	702-515-5116
Fax	702-515-5010
Email	david_wood@blm.gov

ASAP Contact Information

Name	ASAP
Address	P.O. Box 24700 Oakland, CA 94623-1700
Phone	(510) 594-7182
Fax	(202) 874-6965.
Web-Site	http://www.fms.treas.gov/asap/

Recipient Contact Information

Authorized Representative

Name	Roger Mollendorf
Title	Parks and Recreation Director
Entity	Carson City Consolidated Municipality
Address	3303 Butti Way Building #9
City State Zip	Carson City, NV 89701
Phone	(775) 887-2115 x1001
Fax	(775) 887-2145

Program Manager

Name	Juan Guzman
Title	Open Space Manager
Entity	Carson City Consolidated Municipality
Address	3303 Butti Way Building #9
City State Zip	Carson City, NV 89701
Phone	(775) 887-2115
Fax	(775) 887-2145
Email	Jguzman@ci.carson-city.nv.us

Administrative Contact:

Name	Daria Petrenko
Title	Management Assistant
Entity	Carson City Consolidated Municipality
Address	3303 Butti Way Building #9
City State Zip	Carson City, NV 89701
Phone	(775) 887-2115 x1008
Fax	(775) 887-2145
Email	Dpetrenko@ci.carson-city.nv.us

Billing Contact

Name	Daria Petrenko
Title	Management Assistant
Entity	Carson City Consolidated Municipality
Address	3303 Butti Way Building #9
Phone	Carson City, NV 89701
Fax	(775) 887-2115 x1008
Email	(775) 887-2145
	Dpetrenko@ci.carson-city.nv.us

XII. Special Terms and Conditions

A. Order of Precedence. Any inconsistency in this Agreement shall be resolved by giving precedence in the following order: (1) 43 CFR Part 12 (2) OMB Circulars and Treasury regulations (3) Agreement sections, documents, exhibits, and attachments (4) the SNPLMA IA (5) and the recipient's project proposal.

B. Amendments. As allowed by 43 CFR Part 12, Subpart 12.70; Changes, this Agreement may be changed through a bilateral amendment prepared by the GMO and signed by the recipient's PD/PI and the GMO. Changes to the Agreement that are administrative in nature may be unilaterally signed by the GMO. An administrative change does not affect the substantive rights of the parties; for example, a change in the pay office. No oral statement made by any person, or written statement by any person other than the GMO, shall be considered to amend or otherwise effect the terms of this Agreement.

Any requests for amendment to the Agreement shall be made in writing. The request shall include a full description of the reason for the amendment. The request shall be sent to the address on Page 1, Block 6. Requests to amend the Project scope, extend the project end date or to provide follow-on funding for continuation of the Project will require advanced approval of the SNPLMA Executive Committee.

C. Budget and Program Plan Revision. The budget plan is the financial expression of the project or program as approved during the award process. Recipients are required to report deviations from budget and program plans and request prior approval for budget and program plan revisions. Recipients are not required to request prior approval for deviations among approved direct cost categories when the cumulative amount of the transfer is less than 10 percent of that cost category. However, the recipient must report any deviation to the GMO and PO.

D. Audit Requirements. As specified in 43 CFR 12, Subpart C, Section 12.66; Non-federal audit, recipients are responsible for obtaining audits. Audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Additional information on single audits is available from the Federal Audit Clearinghouse at: <http://harvester.census.gov/sac>.

E. Metric Conversion. All performance and final reports, other reports, or publications, produced under this Agreement, shall employ the metric system of measurements to the maximum extent practicable. Both metric and inch-pound units (dual units) may be used if necessary during any transition period(s). However, the recipient may use non-metric measurements to the extent the recipient has supporting documentation that the use of metric measurements is impracticable or is likely to cause significant inefficiencies or loss of markets to the recipient, such as when foreign competitors are producing competing products in non-metric units.

F. Officials Not to Benefit. No member of or delegate to Congress, or resident commissioner, shall be admitted to any share or part of this Agreement or to any benefit arising from it. However, this clause does not apply to this Agreement to the extent that this Agreement is made with a corporation for its general benefit.

G. Deposit of Publications. Two (2) copies of each applicable publication produced under this Agreement shall be sent to the Natural Resources Library with a transmittal that identifies the sender and the publication, and states that the publication is intended for deposit in the Natural Resources Library. Publications shall be sent to the following address:

U.S. Department of the Interior
Natural Resources Library
Interior Service Center
Gifts and Exchanges Section
1849 C Street, N.W.
Washington, D.C. 20240

XIII. Standard Award Terms and Conditions

A. Acceptance of a Federal Financial Assistance award from the Department of the Interior (DOI) carries with it the responsibility to be aware of and comply with the terms and conditions of the Agreement, referred to here as the 'award'.

Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. This Agreement incorporates by reference the 'Standard Award Terms and Conditions', Department of the Interior, with full force and effect as though set forth in full text.

These terms and conditions are located at: <http://www.doi.gov/pam/TermsandConditions.html>. The GMO will provide a full text copy to the recipient upon request.

B. The BLM assumes no liability for any actions or activities conducted under this Agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act [28 U.S.C. 1346(b), 2401(b), 2671 - 2680, as amended by P.L. 89-506, 80 Stat. 306].

C. The recipient shall maintain comprehensive liability coverage for bodily injury and property damage as provided for by NRS 41.038 and NRS 334.060. In addition, the recipient shall maintain coverage for its employees or volunteers in accordance with NRS Chapter 616 A. BLM acknowledges that recipient liability is limited by NRS 41.0305 through NRS 41.035.

D. The BLM has the right to inspect and evaluate the work performed or being performed under this Agreement, and the premises where the work is being performed, at all reasonable times and in a manner that will not unduly delay the work. If the BLM performs inspection or evaluation on the premises of the recipient or a sub-recipient, the recipient shall furnish and shall require sub-recipients to furnish all reasonable facilities and assistance for the safe and convenient performance of these duties.

E. Compliance with Buy American Act.

1. Pursuant to sec. 307 of the Omnibus Consolidated Appropriations Act of 1997, Public Law 104-208, 110 Stat. 3009, in the case of any equipment or product that may be authorized to be purchased with financial assistance provided using funds made available in this act, it is the sense of the Congress that entities receiving the assistance should, in expending the assistance, purchase only American-made equipment and products.

2. Recipient agrees to follow the requirements in 43 CFR Part 12, Subpart E, Buy American Requirements for Assistance Programs.

F. Opposition to Any Legislation. In accordance with the Department of the Interior, Environment, and Related Agencies Appropriations Act, 2006, Title IV, Section 402, no part of any appropriation contained in this Act shall be available for any activity or the publication or distribution of literature that in any way tends to promote public support or opposition to any legislative proposal on which Congressional action is not complete other than to communicate to Members of Congress as described in 18 U.S.C. 1913.

G. Endorsements. Recipient shall not publicize or otherwise circulate, promotional material (such as advertisements, sales brochures, press releases, speeches, still and motion pictures, articles, manuscripts or other publications) which states or implies Governmental, Departmental, Bureau, or government employee endorsement of a product, service, or position which the recipient represents. No release of information relating to this award may state or imply that the Government approves of the recipient's work products, or considers the recipient's work product to be superior to other products or services.

All information submitted for publication or other public releases of information regarding this project shall carry the following disclaimer:

“The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.”

Recipient must obtain prior Government approval for any public information releases concerning this award, which refer to the Department of the Interior or any Bureau or employee (by name or title). The specific text, layout photographs, or any other content of the proposed release must be submitted with the request for approval.

A recipient further agrees to include this provision in a sub-award to any sub-recipient, except for a sub-award to a State government, a Local government, or to a federally recognized Indian tribal government.

H. Retention and Access Requirements for Records. All recipient financial and programmatic records, supporting documents, statistical records, and other grants-related records shall be maintained and available for access in accordance with 43 CFR 12 Subpart C, Section 12.82; Retention and access requirements for records.

I. Increasing Seat Belt Use. Recipients of grants/cooperative Agreements and/or sub-awards are encouraged to adopt and enforce on-the-job seat belt use policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. These measures include, but are not limited to, conducting education, awareness, and other appropriate programs for their employees about the importance of wearing seat belts and the consequences of not wearing them.

END OF AGREEMENT

Project Location Figure
Carson City Consolidated Municipality
Division of Open Space - Fuels Management

Legend

- Developed Spring: Fenced Spring and Trough
- ☒ Trough
- Permanent Fence
- • Pipeline
- Targeted Grazing
- Drill Seeding
- Fourway Treatment
- Hand Fuels Treatment (100ft)
- Hand Fuels Treatment (200ft)
- Mastication and Seeding
- Mechanical Fuels Treatment and Seeding
- Riparian Treatment

0 0.25 0.5 1 Miles

