

Item # 5-1

**City of Carson City
Agenda Report**

Date Submitted: October 7, 2008 **Agenda Date Requested:** October 16, 2008
Time Requested: Consent

To: Mayor and the Board of Supervisors

From: Justice Court

Subject Title: Action to approve the appointment of Brooke Nielsen to the panel of substitute Justices of the Peace.

Staff Summary: NRS 4.032 allows for the Board of Supervisors to establish a panel of substitute Justices of the Peace (Justices of the Peace Pro-Tempore) for use whenever a Justice of the Peace is disqualified from acting in a case pending in the justices' court or is unable to perform his official duties because of his temporary sickness or absence, or other cause, he shall, if necessary, appoint a person from the panel of substitute justices of the peace.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the appointment of Brooke Nielsen to the panel of substitute Justices of the Peace.

Explanation for Recommended Board Action: The Justices of the Peace are updating the pool of Pro-Tempores.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 4.032

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: Budgeted for - existing funding is adequate.

Alternatives: N/A

Supporting Material: N/A

Prepared By: Wendy Sachs

Reviewed By:

Maxine Cortes
Maxine Cortes, Court Administrator

Date: 10-7-08

[Signature]
(City Manager)

Date: 10-7-08

Melanie Bubetta
(District Attorney)

Date: 10-7-08

[Signature]
(Finance Director)

Date: 10-7-08

Board Action Taken:

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)