

Item # 10-2

**City of Carson City  
Agenda Report**

**Date Submitted:** April 7, 2009

**Agenda Date Requested:** April 16, 2009  
**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Larry Werner, City Manager

**Subject Title:** Action to appoint Ray Saylo to the Airport Authority to fill the "City Official" position to a four year term to expire January 2013. *(Larry Werner)*

**Staff Summary:** There is one vacancy on the Airport Authority for the "City Official" position due to a members term expiring. The Airport Authority recommends Ray Saylo to fill this position.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint Ray Saylo to the Airport Authority to fill the "City Official" position for a four year term to expire January 2013.

**Explanation for Recommended Board Action:** Per NRS 844 Section 4 Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.


There is one vacant position for the "City Official" position to be filled due to a members term expiring. The Airport Authority recommends Ray Saylo to fill this position.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS Chapter 844, Section 4.

**Fiscal Impact:** None

**Supporting Material:** Letter of recommendation, membership roster, NRS Chapter 844, Section 4.

**Prepared By:** Rose Gardner, Management Assistant

Reviewed By:   
(City Manager)

Date: 4-7-09

Melanie Panketta  
(District Attorney)

Date: 4-7-09

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Bob & Larry,

1. As you know, the Airport Authority is missing one of its seven members. I believe the plan was to move Walt Sullivan over to the City position and open up the remaining 8 months of the citizen-at-large position. Now that the city has other plans for Walter, he has moved back to the citizen-at large position, which seat expires in October.

In an effort to fill the city's position on this board, a mutual friend and former member and chairman of the CCAA, Harlow Norvell, suggested Ray Saylo, Chief Deputy for the CCSO. As you may know, Ray has lived in Carson City for more than 40 years and has served on the CCSO for 31 years. I met with Ray today and explained the time requirements, etc. and seems to still be willing to take on the job.

I've spoken to Sheriff Furlong and he wholeheartedly supports Ray in this endeavor. Ray has clearly demonstrated a successful management style for years with the CCSO. Ray feels it's time to give back to the community and would like to throw his hat in the ring for this volunteer position.

As you both know, the CCAA is in the middle of a multi-million dollar overhaul and this board could really use another level head as we manage our way through the FAA funding maze as well as future construction projects at the airport.

I would greatly appreciate your consideration of Ray's desire to fill the City's seat on the CCAA as required by NRS 844.

Thanks in advance for your consideration of this request.

Steve, Chairman, CCAA

Steven W. Lewis  
President  
STERLING AIR, Ltd.  
2640 E. College Parkway  
Carson City, NV 89706  
1-800-770-5908  
(775) 885-6800  
FAX: 885-6842  
CELL: 720-5092  
e-mail: [steve@sterling-air.com](mailto:steve@sterling-air.com)  
web site: <http://www.sterling-air.com>

**CARSON CITY AIRPORT AUTHORITY MEMBERSHIP**

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<b><u>Industrial</u></b>		
Alexander Carter 1680 Pinoak Ln. Carson City NV 89703 885-8000 (w) 885-8119 (h) 230-5397(c) Alex@clickbond.com	Initial Term 10/08	10/2012
Don Peterson 612 Mary Street Carson City, NV 89703 883-2500 (w) 887-9415 (h) 230-1555 (c) DPeterson@UniversalAnalyzers.com	Partial Term 5/07	10/2009
<b><u>City Official</u></b>		
Board of Supervisors representative 201 N. Carson, Ste. 2 Carson City NV 89701 882-6888 (w)	Initial Term 01/09	01/2010
<b><u>Pilot</u></b>		
David McClelland 635 Kay Ct. Carson City, NV 89701+ 745-8191 (w) 882-3131 (h)745-8191 (c) mcclelland12@charter.net	Initial Term 10/07	10/2011
<b><u>Fixed Base Operators</u></b>		
John Kelly 2405 Severn Dr. Reno, NV 89503 883-1500 (w) 747-0191 (h) 848-8549 (c) Elaero@sbcglobal.net	Initial Term 10/08	10/2012
Steve Lewis (Chair) 3 Tesla Circle Carson City, NV 89706 885-6800 (w) 882-0633 (h)	Initial Term 10/05	10/2009
<b><u>Citizen at Large</u></b>		
Walt Sullivan 3433 Dartmouth Drive Carson City NV 89703 887-2180 (w) 882-9258 (h)	Initial Term 10/05	10/2009

**AUTHORITY:** N.R.S. Chapter 844, 1989 created Carson City Airport Authority. Seven members will be interviewed and appointed by the Board of Supervisors. Three members who represent the general public including at least one who must be a city official selected by the Board of Supervisors and one must be a pilot who at the time of his appointment owns and operates an aircraft based at the airport and one citizen at large. Two who are fixed base operators at the airport, and two who are manufacturers in the Carson City industrial airport. The City official who is appointed as a member of the board is eligible for reappointment to the board upon the expiration of his term. The other members are eligible for reappointment to the board 4 years after the expiration of his prior term.

**MEETINGS:** Meets 3<sup>rd</sup> Wednesday of every month at 6:00 in the Sierra Room.

**PURPOSE:** To maintain and guide the growth of the Carson City Airport.

**TYPICAL DUTIES:** To make all operational & planning decisions for the Airport.

**Coordinator:**

**Legal Assistance: Steve Tackes,**

**AIRPORT AUTHORITY OF CARSON CITY**  
**CHAPTER 844, STATUTES OF NEVADA 1989**

AN ACT relating to airports; creating the Airport Authority of Carson City; making legislative findings; defining certain words and terms; providing for the appointment, number, terms, compensation, duties and powers of a board of trustees; specifying the powers of the authority, including the power, subject to the approval of the board of supervisors, to set the rate for a tax ad valorem, borrow money and issue securities to evidence such borrowing; requiring the transfer of airport properties, functions and outstanding obligations of Carson City to the Authority; and providing other matters properly relating thereto.

[Approved July 5, 1989]

(Leadlines for sections have been supplied by the Legislative Counsel of the State of Nevada)

*The People of the State of Nevada, represented in Senate and Assembly, do enact as follows:*

**Section 1. Definitions.** As used in this act, unless the context otherwise requires:

1. "Airport" means any airport or heliport and related facilities and equipment.
  2. "Authority" means the Airport Authority of Carson City.
  3. "Board" means the Board of Trustees of the Authority.
  4. "Board of Supervisors" means the Board of Supervisors of Carson City.
- (Ch. 844, Stats. 1989 p. 2025)

**Sec. 2. Authority: Creation; exemption from taxation.**

1. The Airport Authority of Carson City is hereby created.
  2. The property and revenues of the Authority, any interest therein, and any possessory interest in or right to use that property which the Authority may grant, are exempt from all state and local taxation.
- (Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

**Sec. 3. Legislative findings.** The Legislature finds that:

1. The Airport Authority of Carson City is a body corporate and politic, the geographical boundaries of which are the boundaries of Carson City.
  2. The provisions of this act must be broadly construed to accomplish its purposes.
- (Ch. 844, Stats. 1989 p. 2025)

**Sec. 4. Board: Number, appointment, qualifications and terms of members.**

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.
  2. The Board of Supervisors shall appoint:
    - (a) Three members who represent the general public, but not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of his appointment, owns and operates an aircraft based at the airport.
    - (b) Two members who are manufacturers in the Carson City industrial airport, but not including any person described in paragraph (c).
    - (c) Two members who are fixed base operators at the airport.
  3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his prior term.
- (Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

**Sec. 5. Board: Oath and compensation of members.**

1. Each member of the Board shall file with the Clerk of Carson City his oath of office.
  2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by him for travel authorized by the Board.
- (Ch. 844, Stats. 1989 p. 2025)

**Sec. 6. Board: Election of officers; duties of secretary and treasurer.**

1. The Board shall elect a Chairman, Vice Chairman, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.
  2. The Secretary shall keep a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. The records must be open to the inspection of all interested persons, at a reasonable time and place.
  3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. He shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his duties.
- (Ch. 844, Stats. 1989 p. 2026)

**Sec. 7. Board: Meetings; quorum; seal.**

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.