

**City of Carson City
Request for Board Action**

9-30

Date Submitted: 5/12/09

Agenda Date Requested: 5/21/09

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$37,071.15 out of estimated billings through June 30, 2009 of approximately \$3,215,000.

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (Check One)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$37,071.15 out of estimated billings through June 30, 2009 of approximately \$3,215,000.

Explanation for Recommended Board Action: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Landfill division in the General Fund which are deemed to be uncollectible. These accounts were worked by members of the Public Works Department and it has been determined the accounts are either out of business or in bankruptcy court.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Landfill division of the General Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: \$37,071.15

Funding Source: General Fund

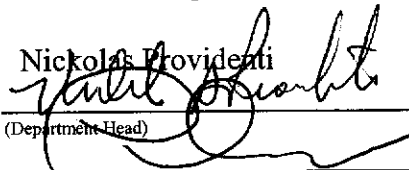
Explanation of Impact: Reduction of accounts receivable and increase in non cash bad debt expense off \$37,071.15.

Alternatives:

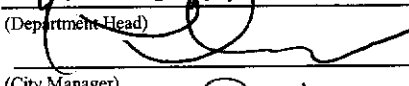
- 1) Reject Application
- 2) Modify Application

Supporting Material: Listing of accounts deemed uncollectible as of April 30, 2009 .

Prepared By: Nickolas Providenti

Reviewed By: 
(Department Head)

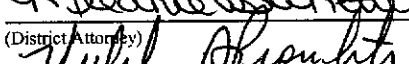
Date: 5/12/09

: 
(City Manager)

Date: 5/12/09

: 
(District Attorney)

Date: 5-12-09

: 
(Finance Director)

Date: 5/12/09

Board Action Taken:

Motion _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)

LANDFILL ACCOUNTS TO BE WRITTEN OFF

ACE CUSTOM INSTALLATION	\$93.74	Sent letter at 90 days informing customer would be going to cash only no response Mailed statement has been returned with no forward address known & telephone is disconnected
BIG SKY LANDSCAPING, INC.	\$2,458.13	Sent letter at 90 days informing customer would be going to cash only Customer did call and made a payment plan but never followed thru with it. Still mailing statements with no response to those statements no payments being made
CARMEN'S CLEANING	\$11,217.14	Sent letter at 90 days informing customer would be going to cash only Customer did call and made a payment plan but never followed thru with it. Still mailing statements with no response to those statements no payments being made Turned the account over to collection agency nothing came out of that
CITIZENS AGAINST POVERTY	\$56.12	Sent letter at 90 days informing customer would be going to cash only Mailed statement has been returned with no forward address known & telephone is disconnected
DECORATIVE CONCRETE	\$2,022.78	Sent letter at 90 days informing customer would be going to cash only Mailed statement has been returned with no forward address known & telephone is disconnected
DYNAMIC WOODWORKS, INC.	\$92.92	Sent letter at 120 days informing customer would be going to cash only Mailed statement came back so we asked the gatehouse to get a current address for them Sent to current address and statements are now coming back unable to forward
FOLSTAD CONSTRUCTION	\$504.80	Sent letter at 180 days informing customer would be going to cash only Letter came back as unable to forward Still mailing statements with no response to those statements no payments being made
GARCIA LAWN SERVICE	\$4,198.60	Sent letter at 120 days informing customer would be going to cash only Statements are still being mailed with no response or payments received
J.M. TRACTOR	\$35.30	Sent letter at 120 days informing customer would be going to cash only Mailed statement has been returned with no forward address known & telephone is disconnected
JACOBONI PLASTERING	\$216.72	Sent a letter regarding the account being past due they did send one payment Sent letter at 120 days informing customer would be going to cash only Statements are still being mailed with no response or payments received
KUHNER GENERAL CONTRACTOR	\$790.59	Sent letter at 120 days informing customer would be going to cash only Customer did call and made a payment plan but never followed thru with it. Statements are still being mailed with no response or payments received
LAKE TAHOE DEVELOPERS, INC.	\$1,834.21	Sent letter at 120 days informing customer would be going to cash only Certified letter was sent to customer letter was returned as unable to forward Turned the account over to collection agency nothing came out of that
TRI CITY HEATING	\$80.00	Sent letter at 120 days informing customer would be going to cash only Certified letter was sent to customer letter was returned as unclaimed
WEST RIDGE HOMES	\$13,434.88	Sent letter at 120 days informing customer would be going to cash only Customer did call and made a payment plan following thru with a few payments but nothing current
WESTERN CUT, LLC.	\$35.22	Sent letter at 120 days informing customer would be going to cash only Statements are still being mailed with no response or payments received
	\$37,071.15	