



**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010**

**Nevada Tahoe Conservation District
400 Dorla Court
PO Box 915
Zephyr Cove, NV 89448-0915
Phone: 775-586-1610x21
Fax: 775-586-1612**

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: Nevada Tahoe Conservation District **Phone:** 775-586-1610 x21
Fax: 775-586-1612

Mailing Address: P.O. Box 915
City: Zephyr Cove, NV **Zip:** 89448-0915

Contact Name: Mark Thorpe, Administrator **Phone:** 775-586-1610 x21
Fax: 775-586-1612

Physical Address: 400 Dorla Court
City: Zephyr Cove, NV **Zip:** 89448-0915

1. **Purpose of Organization:** The District's mission statement is "to promote the conservation and improvement of the Lake Tahoe Basin's natural resources by providing conservation leadership, education and technical assistance to all Basin users." NTCD fulfills its mission through implementation of conservation programs and projects. The District continues to develop and implement a comprehensive funding system to support its mandate of meeting local conservation needs.
2. **Total Annual Budget:** \$1,893,417 (FY 2008-2009)
3. **How long organized?** 32 years
4. **Tax I.D.#:** 33-1044148
5. **Please provide the following fiscal information about your organization:**

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year (Estimated)</u>
Income:	\$ 1,215,079	\$ 1,958,417	\$1,200,000
Expenses:	\$ 1,275,692	\$ 1,893,417	\$1,200,000
Reserves:	\$ -60,613	\$ 65,000	\$

Program/ Proposal

6. **Title of Proposal:** "Making a Difference through Conservation"
7. **Program Director:** Doug Martin, District Manager
8. **Phone:** 775-586-1610 x22 **Fax:** 775-586-1612
9. **Address:** P.O. Box 915, 400 Dorla Court
10. **City:** Zephyr Cove, NV **Zip:** 89448-0915
11. **Program/proposal objectives and brief description:**

The Nevada Tahoe Conservation District (NTCD) is a special district of the State of Nevada focused on conservation and natural resource management issues in the Nevada Lake Tahoe Basin. The District is managed by a Board of Supervisors made up of five elected and two appointed officials with 10 full time staff. As the local conservation implementation agency, NTCD provides a broad range of technical services and quality conservation programs to the residents of the Lake Tahoe Basin and surrounding areas. The conservation programs aimed at protecting Lake Tahoe water quality also provide a direct benefit to all Carson City residents, as a portion of the Carson City tax base relies on the overflow tourist economy at Lake Tahoe. In addition, the District is committed to assisting the City with implementation/education of portions of the City's storm water program. Establishing a comprehensive funding partnership with Carson City is crucial to NTCD's ability to provide technical conservation services to local governments, communities and residents. **The funds received from Carson City are a core resource the District uses to bring in over \$1 million annually in Federal and State grant funds.**

12. **Primary purpose of the grant:**

NTCD is requesting funds to provide, in part, for the District's operating expenses. Expenses covered by this grant request include salary for management and administrative staff; liability and property insurance; office equipment lease and maintenance, utilities, financial and single audit costs and payroll services. In order to attract and retain qualified, motivated employees the District also provides opportunities to staff for continuing education, which are supported by general fund monies. In addition, this grant plus similar grants from Washoe and Douglas County are used as matching funds for State & Federal grants.

13. **Dates of project or use of funds:** Fiscal Year 2009-2010
14. **Total amount of funds requested from Carson City:** \$ 3,000

15. **Total cost of project:** \$ 284,770 for General Fund District operations, administration, and management for FY 2007-2008
(Including Other Funding Sources): \$ NA
16. **Last year's project budget:** \$ 1,215,079 Attached: (FY 2007-2008 *Actual*)-
(District wide)
17. **This year's project budget:** \$ 1,893,417 (FY 2008-2009 *Budget Attached*)-
(District Wide)
18. **Percentage of funds to be utilized for administrative costs (i.e.: salaries):** The percentage of the requested funds from Carson City allocated to administrative/operational costs is 100%.
19. **Previous City sponsored grant funding received, if any:**

Year: 01/02	Amount: \$5,000
Year: 02/03	Amount: \$5,000
Year: 03/04	Amount: \$3,953
Year: 04/05	Amount: \$4,000
Year: 05/06	Amount: \$2,000
Year: 06/07	Amount: \$2,000
Year: 07/08	Amount: \$1,800
Year: 08/09	Amount: \$1,800
20. **Describe in detail how funds will be used, i.e., amount, purpose:**

NTCD is entirely grant funded, and the City funding requested in the amount of \$3,000 would provide operating funds for district administrative costs. Additionally, City funding provides critical "seed money" for the District to obtain other grants and funds through local, state, and federal agencies. A lack of matching funds will negatively impact NTCD's capacity to obtain grant funds from these agencies. A reduction in NTCD's general fund monies will also significantly impact the District's ability to deliver services and fulfill program commitments. In addition, this year we are implementing a two year program to support the Carson City Public Works Department, Stormwater Program, with a program to encourage homeowners to retrofit Best Management Practices into their landscapes and hazard fuel reduction programs. The funds will provide a portion of the match required for this \$85,000 two year grant.

21. Describe your efforts to obtain other sources of funding: (i.e., private sector, private non profit, other governmental sources):

NTCD is seeking funding for our conservation efforts from many sources including local, state, and federal agencies. Requests for assistance include grant proposals and donations. The District is also starting to seek funding from non profits and private entities.

LOCAL SOURCES: Washoe County, Douglas County, Carson City, Glenbrook HOA, and Cave Rock GID.

STATE SOURCES: The Nevada Division of State Lands, the Nevada Division of Environmental Protection, and the Nevada Division of Conservation Districts.

FEDERAL SOURCES: The United States Forest Service, the United States Environmental Protection Agency, the USDA Natural Resource Conservation Service, and the United States Bureau of Reclamation.

22. Is the funding intended to benefit the citizens of Carson City? How?

Yes! Our programs protect and enhance the Lake Tahoe Basin's natural resources along with adjacent land areas. This means that any and all citizens of Carson City who visit, recreate, own property in the Lake Tahoe Basin or enjoy knowing that the Lake is here, will benefit from our programs. The conservation programs are aimed at protecting Lake Tahoe's water quality and also provide a direct benefit to all Carson City residents, as a portion of the Carson City tax base relies on the overflow tourist economy at Lake Tahoe. In addition, this year we are commencing a two year program to support the Carson City Stormwater Program. This project has the support of the Public Works Department of Carson City as well as the Carson River Sub-Conservancy. The major elements of the project are designed to engage the community, provide a technology exchange between the City and the District, and there will be a training workshop that will benefit contractors, homeowners, public works officials as well as others along the Carson River Corridor. One aspect will include a contest where homeowners are to submit photos and a description of sediment loading from residential areas and there will be a prize of a BMP retrofit designed and installed for the winner(s).

23. Number of residents locally requested funding will benefit: Number is indeterminate

24. What percentage of individuals served by your agency are residents of other cities/counties? Approximately 60-70%

25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? Washoe County: \$25,000 Douglas County: \$10,000

26. Do you in turn charge the public for some type of service: Yes ___ No XX
If so, how much?

27. What would you expect to collect in service fees over the fiscal year: \$0.00

28. How does your organization anticipate to benefit from this funding?

The grant amount requested will provide funds for District operations necessary for NTCDD to continue its successful conservation programs, and needed seed money to obtain additional grant dollars. NTCDD provides coordination and technical oversight for the implementation of millions of dollars of water quality, stream environment zone restoration, and erosion control projects in the Nevada LakeTahoe Basin, which are identified in the Tahoe Regional Planning Agency's Environmental Improvement Program. The District also provides technical assistance to private landowners, including the design and installation of best management practices (BMP's) for erosion control, storm water runoff management, nutrient and irrigation water management, establishment of defensible space, development of wildlife habitat, source water protection, and other conservation practices.

In summation, the operational funding provided by Carson City has made a significant impact on the success of this District, our ability to obtain additional funding and most importantly our ability to make a difference at Lake Tahoe through conservation.

29. Does your program/proposal enhance Carson City's ability to provide for the health, safety and general welfare of this community?

Yes! Our programs provide for protection and enhancement of drinking water, water quality, air quality, and biological resources that citizens of Carson City come to Lake Tahoe to utilize. NTCDD is also involved in forest health projects that reduce fire risk such as establishment of defensible space thereby protecting residents of Carson City from fire damage to property and life. Our programs also seek to improve the quality of recreational opportunities for Carson City residents by protecting the natural resources through erosion control projects, storm water runoff management, nutrient and irrigation water management, development of wildlife habitat, and source water protection. These and other District programs help make the Lake Tahoe experience so unique! With our pending work within the borders of Urban Carson City, there will be the added benefit to the residents directly with outreach, education, technical design and technology exchange.

30. Does your program/proposal provide any in-kind service to Carson City?

Yes! Our programs provide free educational or technical support to Carson City residents interested in the Lake Tahoe Basin. NTCDD also represents Carson City interests at Lake Tahoe Basin agency, program, and project meetings. For example, NTCDD will coordinate with NDOT, the Nevada Division of State Parks, and the Forest Service to ensure that the best conservation decisions are made for the Carson City Rural Area. In addition, there is an outreach component to our joint project we are undertaking with the Carson City Public Works Department.

31. Does your program/proposal have matching funds, if so, please delineate?

Matching funds for the FY 2009-2010 will come from several sources listed in Question 21. We will seek funding from Washoe and Douglas Counties in the amount of \$35,000. Also the District seeks to obtain grant funding from the state of Nevada and the Federal Government in an estimated amount of \$2 million. These funds would all be geared towards providing conservation services and programs to Nevada Lake Tahoe residents and visitors (including Carson City residents). In addition, the District is working with the Carson City Stormwater Program in the areas of residential BMP's and outreach. The grant we just obtained is valued at \$160,000 total, making the return on investment from Carson City approximately 50:1.

32. How will your program/proposal enhance the image of the community?

Through the protection and enhancement of Lake Tahoe, Carson City will continue to be a gateway to one of America's greatest natural treasures. Protecting Lake Tahoe's natural resources and recreational opportunities only enhances Carson City's tourism industry.

Our project supporting the Carson City Public Works Department, Stormwater Program, will provide the community with additional tools connecting the residents with runoff and the Carson River.

33. Does your program/proposal have the potential to become self-supporting and, if so, describe how?

No, by Nevada Revised Statute, we are grant supported.

34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? (If yes, please explain how your project will compliment other existing programs?)

The Nevada Tahoe Conservation District is the only Nevada based non-regulatory conservation agency serving the owners and users of this resource in the Tahoe Basin. As to work in the Carson City Urban area, we have the support of the Carson Valley Conservation District to perform these tasks.

35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal:

NTCD promotes its programs and projects through a variety of Lake Tahoe and surrounding area media outlets including: television, radio, newspapers, newsletters, press releases, pamphlets, presentations, and personal interactions. NTCD will work diligently to include Carson City outlets as part of our media campaigns. At the completion of each fiscal year, NTCD will submit an annual report to Carson City which highlights the accomplishments of the District for that year. A representative of the District will report to the Carson City Commissioners on an on-going basis about the progress of NTCD's primary programs. Quarterly progress reports required for other grant programs are also available upon request.

Community Benefits:

1. Opportunity to be involved in Lake Tahoe restoration efforts and obtain technical conservation assistance through our Backyard Conservation Program.
2. Improved air and water quality through our Water Quality and Erosion Control Program and Environmental Monitoring Program.
3. Improved knowledge of Lake Tahoe conservation issues and efforts through our Nevada Tahoe Partnership and all of our program's outreach and education efforts.
4. Increased protection from Basin wildfires through our Forest Health and Vegetation Management Program.
5. Opportunity to become involved in a Carson City Urban Stormwater retrofit program.
6. Outreach to the community resources providing landscaping and natural resource issues.

36. Describe how the results of the program/proposal will be measured:

NTCD will measure the success of the grant by tracking EIP capital improvement projects implemented, the number of residential BMP site evaluations completed and implemented, education and outreach activities, and additional grant dollars obtained to further the mission and programs of the District. The Carson River Subconservancy will be tracking the progress of the new Program described above.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITIZEN OUTREACH/CDBG COORDINATOR'S OFFICE NO LATER THAN APRIL 10, 2009.

16. Last year's project budget

NEVADA TAHOE CONSERVATION DISTRICT

Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2008

Revenues:

Intergovernmental:

Local sources	\$ 135,172
State - NDSL	121,723
State other	55,669
Federal sources	812,467
Total Intergovernmental	<u>1,125,031</u>

Private grants	<u>71,132</u>
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Miscellaneous:

Other	18,865
Interest	51
Total Miscellaneous	<u>18,916</u>

Total Revenues	<u>1,215,079</u>
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Expenditures:

Current:

Salaries and employee benefits	828,236
Services and supplies	447,456
Total Expenditures	<u>1,275,692</u>

Net Change in Fund Balances	(60,613)
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Fund Balance, Beginning of Year	<u>179,302</u>
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Fund Balance, End of Year	<u>\$ 118,689</u>
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PROPOSED BUDGET

____ Nevada Tahoe ____ CONSERVATION DISTRICT

ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2009_

RECEIPT SOURCE AMOUNT

State Funds	250842.00
County Funds	116797.00
City Funds	0.00
Other Government Funds (specify) <i>Federal</i>	1472897.00
Administrative Income (specify)	0.00
Interest - CD, Savings and Checking	0.00
Grants for projects (specify)	0.00
Rental Income (equipment, etc.)	0.00
Contributions	0.00
Building/Property Rental Fees	0.00
Other Sources of Income <i>Private</i>	52881.00
TOTAL INCOME	1893417.00

(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)

SAMPLE FORMAT

SUBMIT BY JUNE 1ST TO: DIVISION OF CONSERVATION DISTRICTS,
901 S. STEWART STREET #5004, CARSON CITY, NV 89701
PHONE (775) 684-2760 FAX- (775) 684-2761

Nevada Tahoe CONSERVATION DISTRICT

ESTIMATE OF EXPENDITURES

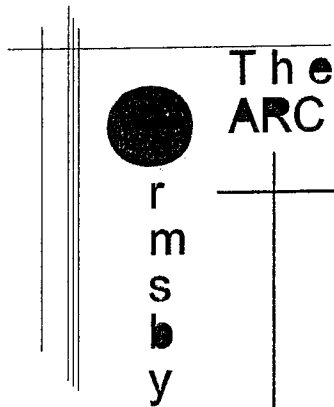
For the Fiscal Year Ending June 30, 2009

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	847953.00
Fringe Benefit Expense	90088.00
Travel	5000.00
Building Rent	45000.00
Telephone	7500.00
Insurance	
Postage	2158.00
Copying Expense	7000.00
Office Supplies	10500.00
Education & Information Expenses	6500.00
Equipment Purchase (specify) <i>vehicle + computers</i>	15000.00
Equipment Expenses (maintenance, repair, operation)	6500.00
Dues - NvACD	600.00
Dues - NACD	800.00
Dues - Other	1600.00
Mileage	5000.00
Investments (specify) <i>Professional fees</i>	13000.00
Internet	3000.00
Bond and Insurance Expenses	16000.00
Project Costs:	770218.00
Grant #1	
Grant #2	
Grant #3	
Other Expenses (specify)	
<i>General / other expenses</i>	40000.00
TOTAL EXPENSES	1893417.00

(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)

SAMPLE FORMAT

SUBMIT BY JUNE 1ST TO: DIVISION OF CONSERVATION DISTRICTS,
 901 S. STEWART STREET #5004, CARSON CITY, NV 89701
 PHONE (775) 684-2760 FAX- (775) 684-2761



Advocacy
Thrift Store
Transportation
Ormsby Industries
Independent Living
Supported Employment

A NON-PROFIT CORPORATION

April 8, 2009

1802 N. Carson St. Ste 262
PO Box 491
Carson City NV 89702- 0491

VOICE (775) 882-8520
FAX (775) 882-7202
EMAIL: info@ormsbyarc.org

Tax ID: 88-0106559

Paul Ferrin
President

Mary C. Winkler
Executive Director

Mr. Larry Werner
City Manager's Office
201 North Carson Street, Suite #2
Carson City, NV. 89701

Dear Mr. Werner:

Once again, enclosed is our application for a Community Support Services Grant. There are not many changes, as the goals of our Association remain much the same, to provide programs for people with developmental disabilities. Although, like everyone else, our needs are greater than ever before, we are requesting the same as last year - \$13,950. We have revised our budget and are struggling to continue to provide the same quality programs as we have been providing for forty years.

As usual also enclosed is our Accounting of Funds for the first eight months of the current fiscal year.

If you have any questions or if I can provide additional information, please let me know. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Mary C. Winkler".

Mary C. Winkler
Executive Director

Encl. Application for 2009-2010
Accounting of Funds for 2008-2009

Carson City Community Support Services
 APPLICATION FOR GRANT FUNDS
 FISCAL YEAR – 2009-2010
 GENERAL INFORMATION

Name: Ormsby ARC Phone: 882-8520 Fax: 882-7202

Mailing Address: PO Box 491

City: Carson City, Nevada Zip: 89702

Contact Name: Mary C. Winkler Phone: 882-8520

Address: 1802 N. Carson Street, Suite 157

City: Carson City, Nevada Zip: 89703

1. Purpose of Organization: Committed to securing for people with mental retardation and other disabilities the opportunities to choose and realize their goals of where and how they learn, live, work and play. This Commitment may be extended to other persons with special needs. It is the vision of Ormsby ARC to enrich the lives and choices of persons with disabilities by providing quality programs. The ARC works to improve the quality of life for people with mental retardation and their families.
2. Total annual budget: 464,465
3. How long organized: 1969
4. Tax I.D. #: 88-0106559
5. Please provide the following fiscal information about your organization:

	Last Year	Present Year*	Next Year
Income:	505,600	516,998	464,465
Expenses:	542,860	502,200	464,465
Reserves:	(37,260)	(14,798)	-0-

*Revised from original budget.

Program/Proposal

6. Title of proposal: Ormsby ARC – Improving Quality of Life for People with Disabilities
7. Program Director: Mary Winkler
8. Phone: 882-8520 Fax: 882-7202
9. Address: 1802 N. Carson Street, Suite 157
10. City: Carson City Zip: 89703

11. Program/Proposal objectives and brief description: To provide training and continued staff support to enable people to make informed choices about their lives and to become a part of the community. Provide training and other assistance on an individual basis to enable people with disabilities to succeed in jobs in the community and live in their own homes. Long-term goals are to increase self-sufficiency and self-support.
12. Primary purpose of the grant: To assist Ormsby ARC in the continuation of programs proven to help people with disabilities in Carson City become more self-sufficient, more self-supporting and more mobile, and to allow choice.
13. Dates of project or use of funds: July 1, 2009 – June 30, 2010 (ongoing).
14. Total amount of funds requested from Carson City: \$13,950.
15. Total cost of project: 464,465 (Including Other Funding Sources):
16. Last year's project budget: \$ 531,950.
*Note: Please Attach a Copy of Your Budget from Last Year.
17. This year's project budget: \$ 464,465.
18. *Note: Please Attach a Copy of Your Budget.
19. Percentage of funds to be utilized for administrative costs (i.e.: salaries): -0-
20. Previous City sponsored grant funding received, if any:

Year: 2005	Amount: \$14,000	Year: 2007	Amount: \$13,950
Year: 2006	Amount: \$14,000	Year: 2008	Amount: \$13,950
20. Describe in detail how funds will be used, i.e., amount, purpose: To help with occupancy costs of operating programs – one of the un-funded portions of program costs. Includes utilities, insurance, rent, maintenance, etc.
21. Describe your efforts to obtain other sources of funding: (i.e., private sector, private non profit, other governmental sources) Ormsby ARC receives funding from United Way direct designations, Vocational Rehabilitation, Rural Nevada MR Services for Community Training Center and for Residential Placement, private grants, and cooperative work projects with Western Nevada College, Calculated Industries, and other private businesses: e.g.: Bently, Carlisle, Sonda Foods. Also, Ormsby ARC requests bequests and donations from individuals and businesses. **Currently writing two grants to expand services. Received certification to conduct Situational Assessments for Vocational Rehabilitation.**
22. Is the funding intended to benefit the citizens of Carson City? How? Yes. Increasing the ability of people to become more self-supporting and contribute to Carson City by being an integral part of the community, not dependent on the community.
23. Number of residents locally requested funding will benefit: 75 - More depending on State opening cases now on waiting lists.
24. What percentage of individuals served by your agency are residents of other cities/counties? 0

25. If your agency does serve individuals from other cities/counties, what amount of funding does that city/county provide? NA
26. Do you in turn charge the public for some type of service: Yes No
If so, how much? We don't exactly charge, but consumers pay for unfunded services, transportation costs when not funded, and a share of living expenses according to their income.
27. What would you expect to collect in service fees over the fiscal year: \$1,000
28. How does your organization anticipate to benefit from this funding? It will help us continue existing programs and allow people to live in their own apartments and receive job training and placement.
- Does your program/proposal enhance Carson City's ability to provide for the health, safety & General welfare of this community? Yes. Our continuum of services allows individuals with mental retardation and other disabilities to increase economic and social self-sufficiency. It provides them with safety, supports with integration and enables them to become productive Citizens.
29. Does your program provide any in-kind service to Carson City? No
30. Does your program/proposal have matching funds; if so, please delineate.
Our request is for about three percent of costs for programs. The balance is provided through Ormsby ARC efforts and projects.
31. How will your program/proposal enhance the image of the community?
People with mental retardation are viewed much better when interacting as tax-paying citizens. It will also keep them from joining the ranks of the homeless and unemployed.
32. Does your program/proposal have the potential to become self-supporting and, if so, describe how? No. We are a service organization. As some individuals become self-supporting, there will be others to train. The Ormsby ARC is continually attempting to expand resources and develop methods of obtaining additional support. Our Thrift Store, our expanded Situational Assessment Program, and our attempt to start a Yogurt shop are examples. Our Thrift Store provides about nine percent of our revenue. Even this revenue is being threatened by the increasing number of such stores in our area.
33. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? (If yes, explain how your project will compliment other existing programs?) Ormsby ARC is the only agency providing a continuum of services; three others provide residential services, two private individuals and one agency provide employment placement. All services are coordinated through the same funding source and have cooperative groups. Consumer choice is an important option.
34. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: Video presentations to service clubs, agencies, churches, businesses, etc.; advertisements and announcements through television, radio, and newspapers; information in medical offices; fundraising; Chamber of Commerce; community committee participation, and distribution of brochures.

35. Describe how the results of the program/proposal will be measured: Data will measure service provided, type of service, number of consumers, length of employment placement, and amount of funding consumers contribute. Measurable outcome goals are written for each individual. These goals are reviewed, evaluated and modified. The Council on Accreditation and the Nevada Rural Regional Center monitor supports available and outcomes achieved.

Additional Pages May Be Used, with the Specific Number and Question Heading

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGERS OFFICE NO LATER THAN APRIL 10, 2009.

ORMSBY ARC BUDGET 2008-2009 cc1	
using 2007-08 actual as basis	
	2008-09
MEMBERSHIP	200
DONATIONS	8,000
FUND RAISING	10,000
TRANSPORTATON	
CARSON CITY	13,950
COMMUNITY TRAINING CENTER	170,000
STATE TO RESIDENTIAL CLIENT	
RESIDENTIAL - SLA	195,000
CLIENT REIMBURSEMENT/EARNINGS	
INDUSTRIES CONTRACT	32,000
THRIFT STORE	54,000
INTEREST	
SI/SSSA	
SVC TO OTHER AGENCIES	500
ENCLAVES	48,300
PRODUCT ASSEMBLY	
TOTAL INCOME	531,950

ORMSBY ARC BUDGET 2008-2009 cc1	
using 2007-08 actual as basis	
	2008-09
STAFF SALARIES	290,000
FICA	20,700
MILEAGE	4,800
UNEMPLOYMENT (SUTA)	1,100
WORKMAN'S COMP (pro group)	4,300
SALARIES-CLIENTS	90,000
HEALTH INSURANCE	11,000
INSURANCE INCL VEH	18,000
FUEL/OIL	3,000
REPAIRS-VEHICLES	300
HEAT	4,000
POWER	3,000
TELEPHONE	8,000
WATER	600
RENT/LEASE	13,000
OFFICE SUPPLIES	5,000
POSTAGE	400
BLDG MAINT	600
HOUSEKEEPING SUPPLIES	400
SANITATION	3,900
PRINTING	
ADVERTISING	
TV CABLE (SEE PERSONAL NEEDS)	
FOOD	
PERSONAL NEEDS/CLIENT EXPENSES	
BOARD	
EQUIPMENT MAINT	3,600
TRAVEL/TRAINING	
STORAGE	800
CONSULTANTS	44,000
FUND RAISING	700
RETIREMENT PLAN	750
BACKGROUND CHECKS	
CONF/MEETINGS	
ARC	
TOTAL EXPENSES	531,950
PROFIT/LOSS	0

ORMSBY ARC BUDGET 2009-2010 ccl				
using 2008-09 actual as basis				
	2009-2010			
MEMBERSHIP	400			
DONATIONS	6,465			
FUND RAISING	1,000			
TRANSPORTATON	11,250			
CARSON CITY	13,950			
COMMUNITY TRAINING CENTER	160,000			
RESIDENTIAL - SLA	155,000			
INDUSTRIES CONTRACT	18,000			
THRIFT STORE	55,000			
VOC REHAB	5,400			
ENCLAVES	38,000			
TOTAL INCOME	464,465			

ORMSBY ARC BUDGET 2009-2010 cc1				
using 2008-09 actual as basis				
		2009-2010		
STAFF SALARIES	260,000			
FICA	19,890			
MILEAGE	5,000			
UNEMPLOYMENT (SUTA)	2,000			
WORKMAN'S COMP (pro group)	5,025			
SALARIES-CLIENTS	72,000			
HEALTH INSURANCE	5,800			
INSURANCE INCL VEH	10,800			
FUEL/OIL	400			
REPAIRS-VEHICLES	200			
HEAT	2,800			
POWER	2,700			
TELEPHONE	7,800			
WATER	665			
RENT/LEASE	11,400			
OFFICE SUPPLIES	4,500			
POSTAGE	275			
BLDG MAINT	900			
HOUSEKEEPING SUPPLIES	400			
SANITATION	3,050			
PRINTING	500			
ADVERTISING	600			
JAC TICKETS	11,250			
DEBIT CARD CHARGES	850			
BOARD	80			
EQUIPMENT MAINT	3,000			
TRAVEL/TRAINING				
STORAGE	1,080			
CONSULTANTS	30,000			
FUND RAISING				
RETIREMENT PLAN	900			
BACKGROUND CHECKS	600			
CONF/MEETINGS				
ARC				
TOTAL EXPENSES	464,465			
PROFIT/LOSS	-			

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: RSVP Phone: 687-4680 Fax: 687-4494

Mailing Address: 3303 Butti Way, Building 1

City: Carson City Zip: 89701

Contact Name: Janice Ayres Phone: 687-4680 Fax: 687-4494

Address: 3303 Butti Way, Building 1

City: Carson City Zip: 89701

1. Purpose of Organization: The RSVP volunteer mission is to provide meaningful volunteer opportunities in Carson City for people aged 55 and older with a lifetime of experience, to serve in a variety of volunteer settings in the community to improve the quality of life for all citizens. The mission of the RSVP Independent Living Programs is to provide the needed services to enable low-income seniors to remain independent and in their own homes as long as possible to avoid premature institutionalization which is both unwanted and costly for the city.

2. Total annual budget: 1,302,000

3. How long organized: 36 Years

4. Tax I.D. #: 94-3164032

5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 1,301,800	\$ 1,249,762	\$ 1,302,000
Expenses:	\$ 1,301,800	\$ 1,249,762	\$ 1,302,000
Reserves:	\$ 0	\$ 0	\$ 0

Program/ Proposal

6. Title of proposal: Nevada Rural Counties RSVP Program

7. Program Director: Janice Ayres

8. Phone: 687-4680 Fax: 687-4494
9. Address: 3303 Butti Way, Building 1
10. City: Carson City Zip: 89701
11. Program/proposal objectives and brief description: RSVP's objective is to continue to aggressively recruit and train volunteers to serve at various Carson City venues to meet the increasing need for community services, including assistance for the low-income senior population. There are currently 311 dedicated RSVP volunteers in Carson City helping all in need.

RSVP's main focus will be on the two signature Independent Living Programs that assist the elderly citizens of Carson City. The first is the Home Companion Program, which helps to keep the "at risk" elderly at home rather than be prematurely institutionalized at great cost to government for long-term care for the low-income and indigent. RSVP Home Companion volunteers helped 214 local seniors remain independent and in their own homes by assisting them with basic needs such as transportation to local Doctor and Dentist appointments, grocery shopping, picking-up prescriptions, help with correspondence, friendly visits and telephone check-ups. The second is the Lifeline program which installs emergency telephone units (92 in Carson City) in the homes of local seniors that live alone to give them and their families peace-of-mind. Each person wears a bracelet or necklace with a response button. If they fall or become ill they press the button and are immediately in contact with Lifeline dispatchers who contact a pre-chosen RSVP volunteer or relative to go to the home and assist them. If it is a life-threatening situation or the senior is unable to speak, Lifeline dispatches 911 personnel. Many Lifeline clients tell RSVP that without the security of their Lifeline they would not be able to live alone and would probably enter a nursing home just to feel safe. A recent study by the Robert Wood Johnson Foundation of persons 60 years of age and older who were discovered helpless at home, found that 67% died within 2 weeks if they had been helpless for over 24 hours. Their obvious conclusion: "For elderly people who live alone, becoming incapacitated and unable to summon help is a common event, which usually marks the end of their ability to live independently". Early assistance means early recovery and continued independence.

RSVP also operates a Transportation Program with RSVP owned vans which take senior clients to and from Reno 2 days per week for medical, dental and vision appointments as well as trips within the city. There are few physicians in Carson City that accept Medicare and Medicaid insurance, so these seniors must go to Reno or they will not be able to access the care they need. There is no charge for these services, but donations are accepted from senior clients if they are able. No senior is denied this transportation because of their inability to pay.

RSVP also offers a free Resistance Exercise Training Program which teaches seniors very gentle exercises with light weights that help them build strength and increase balance. This assists them in remaining at home rather than in a care facility, as the institutionalization of many seniors occurs as the result of a fall. There is no charge for this program and classes are held twice a week at the Senior Center, Comstock Mobile Village, Carson Plaza and other local venues. In 2008, 270 seniors received Resistance Exercise Training from 12 RSVP volunteers.

The CARE Law Program is an RSVP program which assists low-income seniors in Carson City who cannot afford the high cost of private attorney fees with legal matters such as wills, guardianships, powers of attorney, and Social Security, Medicare and Medicaid problems. Last year 308 Carson City seniors were helped by the pro bono attorney and her paralegal who provided 1,388 hours of service to clients. Seniors must be 60 years of age or older to qualify, and be low-income (poverty level or below).

The RSVP Home Companion Respite Care Program volunteers provided many hours of respite care for Carson City caregivers who must have time-off for themselves if they are to continue to give care to a loved one and to keep him or her out of a care facility. Research has shown that 24/7 caregivers are at increased risk for depression and anxiety, and that 40% of them die before their loved one, thus putting that person at risk of institutionalization, which they fear more than death.

For the sixth year RSVP was again the sub-contractor for the State of Nevada Food Distribution Program to provide fresh produce to low income seniors through the Senior Farmer's Market Nutrition Program. Last year \$30 worth of free coupons were distributed to over 1,000 Carson City seniors who could then redeem them at the Carson City Farmer's Market in the Pony Express Pavilion. For 29 years RSVP has also administered and provided volunteers for the USDA Commodity Foods Distribution at the Community Center which distributes non-perishable food items to poverty level families in Carson City bi-monthly not just to seniors, but all low-income residents of Carson City.

12. Primary purpose of the grant: This grant is critically necessary in order for RSVP to maintain its volunteer projects in Carson City, especially the Home Companion and Lifeline Programs, which make it possible for the City to save an average of \$87,500* per year per senior (for the low-income & indigent) by maintaining these homebound seniors in their homes rather than in a long term-care facility. *(From a survey of the average cost, by State, for nursing home care by GE Financial's Long Term Care Division published by AARP) The funding also helps pay out-of-pocket expenses, supplemental accident and automobile liability insurance for volunteers, and to help support the only 'no charge' medical transportation for seniors to Reno for care they cannot access in Carson City. This grant will also support the Home Companion Respite Care Program which helps Carson City families by providing respite care for household caregivers who must have time-off if they are to continue to give care to a loved one so as to keep their loved one and themselves out of a rest home.

13. Dates of project or use of funds: July 1, 2009 to June 30, 2010
14. Total amount of funds and/or other forms of considerations requested from Carson City: \$35,000
15. Total cost of project: \$ 393,575
(Including Other Funding Sources): \$
16. Last year's project budget: \$ 393,575
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 467,100
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 18%
19. Previous City sponsored grant funding received, if any:

Year: 2005	Amount: \$ 32,500	Year:2007	Amount: \$ 31,500
		(Less \$19,200 Rent - Leaving \$12,300 Issued)	
Year: 2006	Amount: \$ 35,000	Year:2008	Amount: \$ 31,500
		(Less \$19,200 Rent- Leaving \$12,300 Issued)	
20. Describe in detail how funds will be used, i.e., amount, purpose: The funds will be used to help pay for direct Carson City volunteer expenses such as on-the-job injury, excess automobile liability, personal liability insurance, accidental death benefit while volunteering, plus mileage/meal reimbursement (\$20 maximum per month) and awards and recognition events to thank volunteers. The funds will also be used to help subsidize the monthly Lifeline monitoring costs for low-income seniors, the Carson City to Reno and the local Transportation programs; light weight sets for the Resistance Exercise Training Program, limited monthly stipends for Respite Care volunteers, and to help provide pro bono legal services.
21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): RSVP receives approximately 24% of its funding from the Corporation for National and Community Service (federal), 51% from the State of Nevada Division for Aging Services, 8% from counties (including Carson City), 6% from the United Way, and the balance (11%) from its many fundraising events as well as private foundation and corporation grants for which RSVP applies on an annual basis.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). Yes. All the funds are used exclusively for services to Carson City residents. In addition to the benefits of keeping seniors secure and in their own homes with the help of the Home Companion, Lifeline, Transportation, Resistance Exercise Training and CARE Law programs as noted in question #11, RSVP volunteers also benefit the citizens of Carson City by serving at City venues such as the Carson City Sheriff's Department, Library, District Attorney's Office, Animal Services Facility, Aquatic Center, Recorder's Office, etc. Additionally, all Carson City residents and visitors benefit from RSVP volunteer service at locations such as FISH, Ron Wood Family Resource Center, Carson-Tahoe Regional Medical Center, Carson High School, Brewery Arts Center, Computer Learning Center (Senior Center), Computer Corps, Children's Museum, Carson City Literacy Project, Nevada Department of Public Safety, Nevada State Museum, Railroad Museum, Northern Nevada Railway Foundation, Legislative Complex, Western Nevada College, and many more.
23. Number of residents locally requested funding will benefit: Home Companion clients in Carson City currently number 214, Lifeline 92, Resistance Exercise 270, Reno and local Transportation 480, CARE Law, 308, Senior Farmer's Market Nutrition Program 1,050, for a total of 2,414. Easily 10 times that number benefit from RSVP volunteer's service at the locations noted in question #22, which can only be an estimated figure of approximately 15,000. In addition, the USDA Commodity Food program serves on average 225 local families bi-monthly.
24. What percentage of individuals served by your agency are residents of other cities/counties? Other counties have their own RSVP Programs. See #25.
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? Funding is solicited annually from other cities and counties on a fair share basis where RSVP has programs, and those cities/counties provide funding assistance for their own programs. This RSVP grant request only covers Carson City residents.
26. Do you in turn charge the public for some type of service: Yes No
If so, how much? RSVP does not charge for its services except for a small fee for the Lifeline Program monthly monitoring costs, which are based on a sliding fee scale using total monthly income. RSVP is charged a monitoring costs of \$35.00/Mo. per unit by Lifeline. Most clients can pay only \$7.50/Mo. so RSVP must pay Lifeline the remainder. For Carson City Lifeline users (92), RSVP pays Lifeline over \$3,220/Mo., or \$38,640 per year. RSVP can expect to collect about \$6,000 of this amount from clients.

27. What would you expect to collect in service fees over the fiscal year: \$ 6,000
(Lifeline)
28. How does your organization anticipate benefiting from this funding? This funding will assist RSVP in continuing and expanding our programs through the recruitment of additional volunteers, especially for the Home Companion and Lifeline Programs. It will also help to meet the increasing demands from Carson City venues such as those noted in question #22, for more RSVP volunteers.
29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? Yes. In Carson City, RSVP volunteers currently assist the City venues as well as other community service organizations as noted in question #22 to enhance the quality of life for all citizens, as well as the direct service programs listed in question #11 which help seniors remain independent and in their own homes, preventing premature institutionalization which saves the City millions of dollars.
30. Does your program/proposal provide any in-kind service to Carson City? Yes. As noted in question #22, in-kind services are provided by RSVP volunteers to the Carson City Sheriff's Department, Library, District Attorney's Office, Animal Services Facility, Aquatic Center and Recorder's Office and Juvenile Detention.
31. Does your program/proposal have matching funds, if so, please delineate. Yes. Matching funds come from several sources: The Corporation for National and Community Service, State of Nevada Division for Aging Services, United Way of Northern Nevada and the Sierra and RSVP fundraising events in Carson City.
32. How will your program/proposal enhance the image of the community? Our program has provided a multitude of services to Carson City for 36 years, providing thousands of volunteers to help people in the community realize a better quality of life, thus providing the City with an image of taking care of its residents, especially its low-income seniors, and by encouraging volunteerism and civic engagement from all citizens.

33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? RSVP has been a self-supporting 501 (c) (3) organization since 1992. This application is only asking Carson City to partner for a very small amount of the cost of delivering RSVP program services to its residents. The Corporation for National and Community Service calculates the cost of placing volunteers into service at \$1,100 per year per volunteer. In 2008 Carson City had 311 RSVP volunteers for a total cost to RSVP of \$342,100. This request of \$35,000 covers only 10% of that total cost.
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? No agency currently provides the same services as RSVP; however, we do complement many State Aging Services programs such as the CHIP program, (home-based services) and other non-profit agencies such as FISH. Also, many agencies have very strict criteria for persons to receive services such as CHIP, Nevada Legal Services and others, so many needy citizens fall through the cracks. RSVP has no rigid income criteria for senior services such as the Division for Aging Services and others do, nor do we charge, except for the Lifeline program as detailed in question #26. RSVP is the only program transporting (door to door) the elderly or handicapped to Reno and in Carson City at no charge, and making house calls to the homebound which the Home Companion and CARE Law programs provide.
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: RSVP actively provides all media with public information on its programs on a regular basis, and in conjunction with its fundraisers and RSVP staff, aggressively seek out speaking engagements to service clubs and various organizations. RSVP also distributes an overall program brochure in addition to the Home Companion and Lifeline brochures describing services that can be provided, and First Lady Dawn Gibbons has generously donated her time to produce a 30 second Public Service Announcement for our programs, as has Senator John Ensign. The spots run monthly on Carson Cable Access TV channels and 'News Carson City' Channel 18. RSVP is also represented in the statewide 211 program where citizens can find any service program information they need, as well as on the Elder Care Connection website. RSVP maintains its own interactive web site with information regarding services provided as well as volunteer opportunities in Carson City and how to volunteer. (Web address: www.nevadaruralrsvp.org). The Carson City Chamber of Commerce has for twenty years selected RSVP to be a presenter in its Leadership Carson City Program to acquaint our future leaders with the multitude of community services we provide. We are included in the Carson City Convention & Visitor's Guide calendar of events and Chamber of Commerce literature. We know that all of these activities combined will not only raise the awareness of citizens to the program services that RSVP provides in the community, but also inspire the passion for volunteerism that the city needs to enhance the quality of life for all of us.

36. Describe how the results of the program/proposal will be measured: Results will be measured in the numbers of new volunteers recruited, new volunteer work places added, expansion of services, requests for assistance from individuals and other social service agencies, and the total number of clients served. We evaluate the programs on a quarterly, as well as a year-end basis to ascertain if goals are being met and to advise the RSVP Board of Directors of any unmet needs that should be addressed. RSVP programs are also evaluated and audited annually by the Corporation for National Service, United Way of Northern Nevada and the Sierra, the State Division for Aging Services and a certified annual audit by an independent CPA firm to ascertain if goals are being met and funds are being utilized as budgeted.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.

**RSVP PROJECT BUDGET FOR CARSON CITY
2008-09 ACTUAL**

<u>Revenues</u>	<u>Revenue Amount</u>
Carson City Grant	\$ 12,300
Spring Fun Fair (May 2008)	\$ 29,600
July 4th Fair (July 2008)	\$ 44,100
Nevada Day Celebration (October 2008)	\$ 11,400
Corporation for National Service (federal) Proportionate percentage based on # of volunteers in Carson County - 38% of 1055	\$ 68,100
Aging Services (Based on # of volunteers)	\$ 130,340
United Way (Based on # of volunteers)	\$ 3,800
Transportation donations	\$ 1,786
Lifeline Revenue	\$ 26,000
CARE Law Donations	\$ 5,445
Total Revenues	\$ 332,871

EXPENSES	<u>Expense Amount</u>
Volunteer Expenses: Overall cost per volunteer to place in a social service is \$1100/year. This includes Awards/Recognition, out-of-pocket reimbursement & insurance 311 volunteers @ \$1100*	\$ 342,100
Fair expenses (staff, advertising, fireworks, etc.)	\$ 46,900
Fees paid back to Carson City for permits, licenses & fees for Mills Park Fairs	\$ 4,575
Lifeline costs	\$ 36,825
Total Expenses	\$ 393,575

Total Loss (Revenue - Expenses)	\$ (60,704)
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**311 Volunteers served in Carson City
40563 hours @ \$18.77 = \$761,368**

*Cost per volunteer to be put in service is calculated by the Corporation for National & Community Service based on budget and number of volunteers supported by the program.

**RSVP PROJECT BUDGET FOR CARSON CITY
2009-2010 PROJECTED**

Revenues	Revenue Amount
Carson City Grant	\$ 35,000
Spring Fun Fair (May 2009)	\$ 26,000
July 4th Fair (July 2009)	\$ 43,000
Nevada Day Celebration (October 2009)	\$ 22,000
Administration on Aging (# of volunteers in Carson)	\$ 36,214
Corporation for National Service (federal) Proportionate percentage based on # of volunteers in Carson County	\$ 68,100
Aging Services (Based on # of volunteers/clients involved)	\$ 125,708
United Way (Based on # of volunteers/clients involved)	\$ 3,000
Transportation donations	\$ 3,000
Lifeline Revenues	\$ 35,880
CARE Law Donations	\$ 4,500
Total Revenues	\$ 402,402
EXPENSES	
	Expense Amount
Volunteer Expenses:	
Overall cost per volunteer to place in a social service is \$1100/year. This includes Awards/Recognition, out-of-pocket reimbursement & insurance 350 volunteers @ \$1100*	\$ 385,000
Fair expenses (staff, advertising, fireworks, etc.)	\$ 40,000
Fees paid back to Carson City for permits, licenses & fees for Mills Park Fairs	\$ 5,600
Lifeline Expenses	\$ 36,500
Total Expenses	\$ 467,100
Total Loss (Revenue - Expenses)	\$ (64,698)

*Cost per volunteer to be put in service is calculated by the Corporation for National and Community Service based on budget and number of volunteers in the program.

SUMMARY OF THE SAVINGS TO CARSON CITY THESE PROGRAMS MADE FOR 2008

HOME COMPANION PROGRAM

RSVP Home Companion volunteers maintained 214 indigent seniors in their own homes.
(Minimum of \$87,000 each for nursing home)

COST TO CITY IF INSTITUTIONALIZED

\$18,618,000

LIFELINE PROGRAM

RSVP installed 92 Lifeline emergency telephone systems for indigent seniors.
(\$30.00 each per month plus \$30 installation)

COST IF CITY INSTALLED

\$35,880

RESISTANCE EXERCISE PROGRAM

RSVP volunteers provided 270 seniors with resistance exercise training. Each senior attends about 4 hours of training per month.
This equals approximately 12,960 hours of training.

COST IF PROVIDED BY CITY

\$129,600
(\$10.00 hr. @ a gym)

RSVP RESPITE CARE PROGRAM

31 trained RSVP respite volunteers provided 6,000 hours of care to 228 caregivers.

COST TO THE CITY

The City would need to pay at least \$18.50 per hour for caregivers, therefore this would have cost the City \$111,000.

RSVP TRANSPORTATION PROGRAM

RSVP volunteer drivers utilizing company vans and their personal vehicles drove 35,530 miles to transport low income seniors to critical appointments.

COST IF PROVIDED BY THE CITY

If the City had paid \$.585 cents a mile (State rate) in 2008, the 35,530 miles would have cost the City \$20,785.

RSVP CARE LAW PROGRAM

The pro bono attorney and paralegal provided 1388 hours of legal aid to 308 low income seniors for Social Security issues, DPA's, Medicare/Medicaid issues, guardianships, wills, etc.

COST TO THE CITY

If the City paid an attorney at a minimum of \$300 an hour, the cost would have been \$416,400.

USDA COMMODITY FOODS DISTRIBUTION

Distributed 43,000 pounds of food to 4,938 needy people of all ages.

FOOD VALUE

\$22,757

SENIOR FARMER'S MARKET NUTRITION PROGRAM

544 low income seniors received \$30 worth of coupons for fresh produce valid from April through October. RSVP administers this program, plus \$5,600 value of bulk food provided by farmers and given to food banks.

VALUE

\$21,920 Food value
\$ 6,000 Admin Grant
\$27,920

TOTAL COST IF CITY PROVIDED

\$19,382,342.

2008 DAS STATE FUNDS TO RSVP for Carson City

Independent Living Grants:

1. Home Companion -	\$40,500
2. Transportation –	\$ 7,800
3. Lifeline -	\$23,352
4. Resistance Training -	\$ 5,558
Recruiting Volunteers – Title III B -	\$15,000
Senior Farmer’s Market -	<u>\$ 5,600</u>
	\$97,810

CONCLUSION

For every dollar RSVP received from Carson City, the City got back \$198 in services.

This Carson City money would have paid for only 1.1 seniors in a rest home for one year as opposed to RSVP keeping 214 seniors at home and happy.

COST TO RSVP

It costs RSVP – direct and indirect costs - \$1,100 to place a single volunteer in service for one year. Carson City had 311 volunteers serving one year, for a total cost of \$342,100 to RSVP.

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: **Capital City Circles Initiative**

Phone: **775-887-2190**
Fax: **775-887-2539**

Mailing Address: **900 East Long Street**

City: **Carson City, Nevada**

Zip: **89706**

Contact Name: **Dina Phippen**

Phone: **775-887-2190**
Fax: **775-887-2539**

Address: **900 East Long Street**

City: **Carson City, Nevada**

Zip: **89706**

1. Purpose of Organization: **Capital City Circles Initiative provides highly motivated families (Circle Leaders), living in poverty in Carson City, with the necessary support and resources to become self-sufficient and contributing members of our community.**
2. Total annual budget: **\$168,050**
3. How long organized: **Two years as Capital City Circles, prior years as Health Smart.**
4. Tax I.D. #: **94-3328209**
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 28,000	\$ 85,192	\$ 149,900
Expenses:	\$ 28,000	\$ 85,192	\$ 149,900
Reserves:	\$ 0	\$ 0	\$ 0

Program/ Proposal

6. Title of proposal: **Capital City Circles Initiative**
7. Program Director: **Dina Phippen**

8. Phone: **775-887-2190** Fax: **775-887-2539**
9. Address: **900 East Long Street**
10. City: **Carson City, Nevada** Zip: **89706**
11. Program/proposal objectives and brief description:
- A) **Education - Our families go through an intensive 15 to 20 week workgroup entitled "Getting Ahead," in which they are invited to "investigate" their lives and identify barriers that keep them from being self-sufficient. Once these barriers have been identified, our participants with the support of the facilitators and the group, establish their individual plane to achieve their goals while learning to become financially responsible.**
- B) **Support - With a plan in hand, our family participants are then matched with three to five allies from the community who are not in poverty, to form a "Circle of support" around the family as they continue to pursue their goals. On the average, it takes a hard working family eighteen to twenty-four months to become self-sufficient.**
- C) **Reciprocity - Reciprocity is a key objective in the Circles program, our families are expected to practice reciprocity in the form of service to their community. It is also our hope that these same participants would eventually become facilitators or allies to the next generation of Circle Leaders, thus completing the Circle.**
12. Primary purpose of the grant:
- A) **Getting Ahead Workgroup – Purchase participant/facilitators curriculum and training materials, calculators, notebooks, easels, markers, pens and pencils.**
- B) **Childcare – Salary for our childcare coordinator, arts & craft supplies, snacks, disinfectant wipes and baby wipes.**
- C) **Coordinator – Provide a portion of the salary for one full time Circles Coordinator.**
13. Dates of project or use of funds: **July 1, 2009 - June 30, 2010**
14. Total amount of funds and/or other forms of considerations requested from Carson City: **\$ 7,500.00**
15. Total cost of project: **\$ 85,192**
(Including Other Funding Sources): **\$ 0**
16. Last year's project budget: **\$ 28,000 (please see attached budget)**
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: **\$ 85,192 (please see attached budget)**
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): **30%**

19. Previous City sponsored grant funding received, if any:

Year: 2008/2009 Amount: \$ 6,750 Year:0 Amount: \$ 0

Year: 0 Amount: \$ 0 Year: 0 Amount: \$ 0

20. Describe in detail how funds will be used, i.e., amount, purpose:

A) Childcare Coordinator Salary (\$150 per month x 12 months)	= \$1,800
Necessary to provide safe, quality childcare for the Circle Leaders.	
B) Childcare Supplies	= \$ 700
Necessary to provide a safe, entertaining, clean environment for the children during Circles meetings.	
C) Circles Coordinator Salary	= \$2,250
Necessary to coordinate and facilitate all Circles meetings, all recruiting, training, and to perform all administrative duties.	
D) Workgroup and Training Materials	= \$2,750
Required material for completion of workgroup assignments and group facilitator trainings.	
TOTAL	<u>\$7,500</u>

21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): **We have applied for and received Funding from various foundations such as ; The Charis Foundation, St. Peter's Episcopal Church, St. Teresa's Catholic Community, as well as a grant from Carson City Rotary Club. We have also received several onetime donations from City National Bank, Beta Sigma Phi, Dharma Zephyr Sangha and many individuals from the community. We have recently applied for a Catholic Campaign for Human Development Grant and the Community Service Block Grant. We will continue to identify, evaluate and pursue all other funding opportunities**

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). **Yes. The Capital City Circles Initiative is designed to assist families in generational or situational poverty who are living in Carson City, Nevada. Our goal is to break the cycle of poverty to ensure that the next generation lives a life of self-sufficiency. Circles not only benefits our participants, but the entire community of Carson City. As we provide the necessary resources and support to our Circle Leaders, they become less and less dependent on social services and other assistance programs, thus alleviating the burden of support from all citizens and government. (Please see attached testimonials and letters of support).**
23. Number of residents locally requested funding will benefit: **We are currently serving 28 Carson City residents. Our goal is to double that amount this year, once funding is available.**
24. What percentage of individuals served by your agency are residents of other cities/counties? **0%**
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? **N/A**
26. Do you in turn charge the public for some type of service: Yes No
If so, how much? **We do not charge our participants, however we do strongly encourage them to reciprocate by giving back to our community.**
27. What would you expect to collect in service fees over the fiscal year: **\$ 0**
28. How does your organization anticipate benefiting from this funding? **This funding will enable us to expand the number of families we are assisting through the Capital City Circles Initiative, by purchasing needed training materials, secure a childcare coordinator and purchase needed childcare supplies. This funding will also help us to maintain the position of our full time coordinator.**

29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? **Yes. As a result of increased self-sufficiency and financial stability, our families will experience improved health for themselves and their children. They will also be able to secure safe housing and an overall improvement in the quality of their lives.**
30. Does your program/proposal provide any in-kind service to Carson City? **No.**
31. Does your program/proposal have matching funds, if so, please delineate. **No.**
32. How will your program/proposal enhance the image of the community? **By enhancing the lives of those living in poverty one family at a time, their success will be reflected in the overall image of our community. In addition, Capital City Circles Initiative places a strong emphasis on our participants "giving back" to their community. This means that our graduates will take their places among the many local organizations and individuals whose volunteer efforts do so much to enhance Carson City.**
33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? **No. We will continue to rely on various community, government and foundation grants, as well as on private fundraising activities.**
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? **No.**
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: **We have recently designed and developed Circles brochures and literature that are being distributed in the community. We have also established a community action team that makes Circle presentations throughout the community, seeking support, participation and referrals. We also take advantage of many networking opportunities and are joint venturing a series of newspaper articles with the Nevada Appeal.**
36. Describe how the results of the program/proposal will be measured: **All of our Circles Leaders progress is tracked through regular appointments and through our workgroup. We also participate in a national data collection program with Move the Mountain and Wilder Research Institute. Our families and group facilitators are also documenting our progress. These outcomes will assist us in identifying any opportunities for improvement.**

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.

**Capital City Circles Budget '08-'09
Profit & Loss Budget
FYE 06/30**

	Actual 6/30/2008	Budget 6/30/2008	Actual 6/30/2008	Budget 6/30/2009
Income				
Foundation Grants				
Foundation - Restricted				\$ 30,000
Foundation - Unrestricted				
St Peters	\$ 15,500	\$ 15,500		
Health Smart	\$ 10,000	\$ 10,000		
Corporate Grants				
Corporate - Restricted				\$ 5,000
Corporate - Unrestricted	\$ 2,500	\$ 2,500		\$ 10,000
Government Grants				
Government				
Rent (in kind)				
Individual Gifts				
Individual - Restricted				\$ 5,000
Individual - Unrestricted				
Special Event Income				
Fund Raiser				\$ 10,000
Total Income	\$ 28,000	\$ 28,000	-	\$ 60,000
Expense				
Facility Expense				
Rent (in kind)				
General & Admin				
Advertising & Mktg				
Advertising (in kind)				
Dues & Subscriptions				
Meals				
Meals (in kind)				
Office Equipment - laptop		\$ 1,500		
Office Supplies				

Office Supplies (in kind)								
Postage								
Telephone								
Personnel Expense								
Coordinator Salary	\$	12,000	\$	32,760			Assume \$15 per hour with 5% inci	
Health & Human Svcs (in kind)								
Payroll Taxes & Expenses	\$	1,278	\$	3,489			Assume 7.65% for FICA/Medicare	
Program Expenses								
Education & Training	\$	375	\$	12,500			Assume \$25 x 25 families x 20 se;	
Stipend							Assume \$25x5 familiesx3 mos. Ar	
Travel								
Total Expense	\$	-	\$	15,153	\$	-	\$	54,749
Net Income/Loss	\$	28,000	\$	12,847	\$	-	\$	5,251
								Extra \$5000 is to fund Revolving L

Capital City Circles Initiative

	Actual	Budget	Actual to Budget %	Projected Budget
	<i>07/01/08 to 02/28/09</i>	<i>FYE 6/30/2009</i>	<i>07/01/08 to 02/28/09</i>	<i>FYE 6/30/2010</i>
Income				
<i>Foundation Grants</i>				
Foundation - Restricted	\$ 4,000	\$ 4,000	100%	\$ -
Foundation - Unrestricted	\$ -	\$ -	0%	\$ 50,000
St Peters	\$ 13,000	\$ 13,000	100%	\$ 10,000
Health Smart	\$ 39,401	\$ 39,401	100%	\$ -
<i>Corporate Grants</i>				
Corporate - Restricted	\$ 5,000	\$ 5,000	100%	\$ 5,000
Corporate - Unrestricted	\$ 3,500	\$ 7,500	47%	\$ 32,900
<i>Government Grants</i>				
Government CSBG	\$ -	\$ -	0%	\$ 30,000
Other Government Grants	\$ -	\$ 7,500	0%	\$ 7,500
Rent (in kind)	\$ 4,800	\$ 7,200	67%	\$ 7,200
<i>Individual Gifts</i>				
Individual - Restricted				
Individual - Unrestricted	\$ 2,592	\$ 1,591	163%	\$ 7,300
<i>Special Event Income</i>				
Fund Raiser	\$ -	\$ -	0%	
Revolving Loan Repay	\$ 75	\$ -	0%	\$ -
Total Income	\$ 72,293	\$ 85,192	85%	\$ 149,900
Expense				
<i>Facility Expense</i>				
Rent (in kind)	\$ 4,800	\$ 7,200	67%	\$ 7,200
<i>General & Admin</i>				
Audit	\$ -	\$ -	0%	\$ 500
Insurance	\$ -	\$ -	0%	\$ 1,000
Internet	\$ -	\$ -	0%	\$ 250
Meeting Expenses	\$ 334	\$ 2,830	12%	\$ 3,000
Move the Mountain Contract	\$ 7,200	\$ 8,460	85%	\$ 7,500
Office Equipment - laptop etc	\$ -	\$ 5,000	0%	\$ -
Office Supplies	\$ 556	\$ 500	111%	\$ 500
Postage	\$ -	\$ 200	0%	\$ 200
Printing	\$ 47	\$ 900	5%	\$ 1,200
Telephone	\$ -	\$ 1,000	0%	\$ 1,000
Training	\$ 1,711	\$ -	0%	\$ -
Website Domain	\$ 125	\$ -	0%	\$ -
<i>Personnel Expense</i>				
Coordinator Salary	\$ 22,244	\$ 37,802	59%	\$ 45,000
Circles Coach Salary	\$ -	\$ -	0%	\$ 30,000
Payroll Taxes & Expenses	\$ -	\$ -	0%	\$ 26,250
<i>Program Expenses</i>				
Car Repair & Donation Funds	\$ -	\$ -	0%	\$ 5,000
Education & Training	\$ -	\$ 2,900	0%	\$ 2,900
Child care	\$ -	\$ 2,500	0%	\$ 2,500
Revolving Loan Funds	\$ 2,215	\$ 5,000	44%	\$ 5,000
Stipend	\$ -	\$ 6,000	0%	\$ 6,000
Supplies	\$ -	\$ 600	0%	\$ 600
Travel	\$ 2,579	\$ 4,300	60%	\$ 4,300
Total Expense	\$ 41,811	\$ 85,192	49%	\$ 149,900
Net Income/Loss	\$ 30,482	\$ -		\$ -



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

April 2, 2009

To Whom It May Concern:

I'm writing you this letter in hopes to express the importance of the Capital City Circles Initiative. As Case Manager of Carson City Health & Human Services, I see up to 25 people per week who are asking for emergency assistance.

Many of these families have lost hope by the time they come to see me. Often times the families just need to be treated respectfully, given some support, and to be encouraged to plan for and reach for their goals. This is exactly what this initiative does, it is like no other.

Once out of crisis, these highly motivated families are ready to move into the next level of transition into Capital City Circles Initiative to complete not only self-sufficiency, but to transform their lives. Another dynamic attribute is that Circles encompasses churches and incredibly giving people who come forward from the community as allies.

This is an initiative, not a program that has been implemented in Carson City along with 40 other cities across the United States to provide "a hand up, not a hand out". The initiative is not just giving them a fish, but teaching them how to fish. The goal is to provide them the tools needed to improve their individual lives and to ultimately end poverty one person at a time.

I have personally seen these families change their lives completely. If this initiative is not supported then we will continue to watch families struggle and never get anywhere. To most programs, they are just a number, who become a hindrance that constantly drains from city and state resources. With Capital City Circles Initiative, the families learn how to hold their heads high and to provide for their children with the certainty that all good comes to those who believe.

I am very grateful for the opportunity to share my support for this original life altering movement.

Sincerely,

Frances Ashley, Case Manager

Carson City Health & Human Services
900 E. Long Street • Carson City, Nevada 89706

Community Health
(775) 887-2190
Fax: (775) 887-2248

Preventative Health
(775) 887-2195
Fax: (775) 887-2192

Human Services
(775) 887-2110
Fax: (775) 887-2248

Code Enforcement
(775) 887-2190
Fax: (775) 887-2248

Animal Services
(775) 887-2171
Fax: (775) 887-2128

Dina,

I can't begin to explain how excited and enthused I remain in regards to Circles. This program is not only teaching me how to think for the future, but also showing me where my mind was and where it can be with the right mind set. Since I came to Carson City, back in September of 2008, it's been a constant struggle to make it. I was 7 months pregnant; I already had 3 other children, and just relocated for an opportunity with the State of Nevada. I didn't realize however, that it was going to take almost a month to get pay. Well, all of this did not happen by coincidence, a neighbor of mine that lived in the weekly's we where staying in, told me to go down to a fair that would give the kids some cloths and snacks and things. I was pretty down and out, because I had no idea how I was going to pay that weeks rent (which was \$306 per week.), but thought it would be nice to let the kids have some fun. Once there they explained to me why they where holding this event, one thing led to another, and before you know it I was introduced to Dina and Frances. Two people that I couldn't thank God for enough, who went to work immediately to ensure myself and my children had a place to lay our head that night. Never would I have thought that I would not only develop knowledge, but friendships with people I desire to know for the rest of my life.

Since becoming a member of the Cireles team, I've reunited with my husband, got a car donated to my family, and even began credit repair to take the make the steps to own our own home. My mind is no long in the "I will need a hand out" for the rest of my life, I now can see the "Big Picture." With the assistance of the Circle leaders, myself and my husband REMAIN motivated to succeed in this coalition and then pass the blessing on to other. Circles helped us pay for the emergency trip to Las Vegas, in order for my son to be able to attend his father's funeral when he was struck by a vehicle and killed. This was just in February, we where able to borrow from the revolving loan, that gains NO INTEREST!

To Whom It May Concern:

Circles is the relief that we have needed since our life started here in Carson City, we want to thank God for this help. I William C. Huggins and my wife Taniesha L. Huggins would like to thank Dina, with out her this would not be possible, she is a woman that is extremely concerned about people. She goes out of her way, she explains what's going on, answers questions, and is extremely nice. She is a great soulful person. Her and her staff has taken the word poverty and made it into a family support, helping us to understand that there are people that want to make a difference and not just to use the system. We want to thank all those who have helped to sponsor circles, the Pastor of the church that lets us meet there, we are grateful to all of you. Circles has shown us how not to live poor anymore, but to come out into the light and stop making wrong decisions. How making the right decisions and helping ourselves to be empowered through our lives struggles. To pass on this experience so when we meet others we can show that there is hope and that somebody does believe in people. That there is someone who will take the time to understand that people like us don't want to live like this, and that we do want a way out. This is what Circles has taught me, and if I have to talk about it, this is what I would tell people that this is about. For people who think that there is no way out of poverty, that it is. God bless

William C. Huggins

Taniesha L. Huggins

To: Dina Phippen
Capital City Circles Initiative

April 1, 2009

From: Jon Rogers

Dear Dina,

I just want to tell you how much I appreciate and support the work that the Capital City Circles Initiative is doing to help families in Carson City lift themselves permanently out of poverty.

When I first heard about Circles in The Appeal, I was immediately struck with how well designed the program is. Families in poverty are given the skills necessary to interact in a productive way with middle class and wealth class people, and then surrounded with Allies that give them emotional support and access to resources they might not otherwise have. With this training and support, the families can follow through on a plan they write to lift themselves out of poverty.

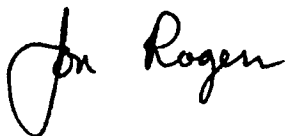
I was attracted to the self-help aspect of this approach – this was clearly not a program of handouts. I was also attracted by the numerous opportunities Circles makes for people to connect with other people across socio-economic lines.

Now that I have been closely involved in the Circles Initiative, the power of the approach is even more striking. The families that are participating in the initial “Getting Ahead” training are very highly motivated to change their lives, and the program is generating a real sense of community for the volunteers who are supporting the families.

I believe that in several years the Initiative will have proven itself to be highly successful, and will be used as a model of the “best” approach to attacking poverty in a community.

Thank you so much for your leadership of the Initiative. Your dedication and tireless efforts give Circles the foundation it needs to achieve its potential.

With Fond Regards,

A handwritten signature in black ink that reads "Jon Rogers". The signature is written in a cursive style with a large, looped initial "J".

9. Address:1545 E. 5th St.

10. City:Carson City

Zip:89701

11. Program/proposal objectives and brief description:

This grant is for one half the annual budget of CASA of Carson City. Our goal is to maintain a consistent, quality child court advocacy program for Carson City children. We have made and will continue to make efforts to obtain other sources of funding. We are asking Carson City to committ to one half of our budget--\$25,000 being half of \$50,000. Our total, roughly \$50,000 reflects a cost of about \$660 per child per year (75 children during a year). This compares to about \$789 in Washoe Co. and \$1123 in Douglas Co. We are asking Carson City to fund roughly \$330 per child--50% compared to these counties that fund 100%.

12. Primary purpose of the grant:

To provide a footing for CASA of Carson City's efforts. CASA of Carson City's primary focus is on providing guardian ad litem advocacy to children in child welfare cases as mandated for all such children by NRS 432b.500. Secondly, in a few cases, CASA of Carson City provides volunteers to assist the District Court with independent information during high conflict divorce/post divorce custody disputes.

13. Dates of project or use of funds:

Fiscal year 2009-2010

14. Total amount of funds and/or other forms of considerations requested from Carson City:

\$25,000 requested.

Carson City provides CASA of Carson City with office space in the Juvenile Court building. This is much appreciated!

15. Total cost of project: \$ 25,000
(Including Other Funding Sources): \$ 54,520

16. Last year's project budget: \$ 47,407
**Note: Please attach a copy of your budget from last year.*

17. This year's project budget: \$ 54,000
**Note: Please attach a copy of your budget.*

18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 70%

19. Previous City sponsored grant funding received, if any:

Year:

Years ago, CASA of Carson City applied for funding through the Community Support Services Grant process. Three years ago, the City put CASA of Carson City in as a line item with funding of \$16,000 per year that was then reduced during the last two years to \$14,500. This year CASA of Carson City has been asked to return to the grant process. Amount: \$

Year: 2004 Amount: \$ 14,000 Year: Amount: \$

20. Describe in detail how funds will be used, i.e., amount, purpose:

The primary expense is salary. This includes the Director (28 hrs/wk), an Assistant Case Manager (10 hours/wk) and a Marketing Coordinator (5 hrs/wk.)

Funds are used to recruit, train and supervise CASA volunteers. CASA of Carson City holds three 30 hour trainings per year. A training of 6 new CASA volunteers completed during April. With roughly 30 child welfare cases at any one time, CASA volunteers and staff produce 120 reports to the Juv. Court per year--every 90 days for each case. Staff attends all court hearings with CASA volunteers. Staff assists volunteers with meetings and resources. Staff provides administrative management and networks with community organizations, the National CASA Assoc. and the Nevada State CASA.

Guardian ad litem best interest advocacy was created by CAPTA (The Child Abuse Prevention and Treatment Act) during 1976. CASA of Carson City's program was organized by Judge Willis with help by the Soroptimist Club during 1987. The current Director organized CASA of Carson City as a non-profit during 1997.

Best interest advocacy means that someone independent of the parties--the state, the parents--speak up for what a child needs during the child welfare court case. This helps keep children from "falling between the cracks" in "the system." CASA is network of 900 organizations affiliated with the the National CASA Assoc. in Seattle which, in turn, is funded by Congress. This provides standards and training for best interest advocacy.

The CASA model for best interest advocacy is based on a belief that only volunteers bring sufficient time and passion to the need. Currently a bill in the Legislature is challenging the volunteer model, suggesting that some counties might hire attorneys. It would still allow the volunteer model. Were attorneys to spend the time that community volunteers spend it would be overly expensive and there are questions about whether they would bring the element of community input.

21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources):

The general expectation among people involved in child welfare is that the economic downturn will result in a marked increase in child abuse and neglect but not right away--within the next fiscal year. Across Nevada, the early (tentative) evidence is an increase of about 100 children per month in care. The evidence of families under stress currently

appears as the increased number of family murder/suicides across the nation as well as an increase in teen suicides locally.

CASA of Carson City's expectation is that, as it has for several years, the organization's budget will need to increase. Increased City funding plus increased fund raising will enable CASA of Carson City to meet this need. Effort has been underway for some months to increase fund raising.

CASA of Carson City meets the difference between income and expense in its budget by spend a reserve created when the Employer's Compensation shares were sold. This is not a long-term solution to lack of adequate income.

CASA of Carson City is holding its annual Put Your Best Foot Forward 5k walk/run May 2.

CASA of Carson City presented three ideas to legislative representatives during the current session that would create small funding streams--a CASA license plate, change in jury fee rules, change in filing fee description. The license plater effort did not succeed and it remains to be seen if these others will be submitted. CASA of Carson City continues to encourage the Nevada State CASA organization to develop a legislative agenda and broadly seek some state assistance for rural CASA programs. There may be opposition to some of these efforts. If they are successful, they will yield minimal funds--helping but not meeting the overall budget need.

CASA of Carson City has hired a part-time marketing coordinator to assist with donations and events. Additionally, this year CASA of Carson City has been performing contract work for Partnership Carson City in the creation of community teams and substance abuse trainings. This income plus donations and fund raising efforts may mean that CASA of Carson City comes close to meeting its budget need this year.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support).

CASA of Carson City has the support of Carson City's Courts.

23. Number of residents locally requested funding will benefit:

75 children and their families (either natural or other.)

24. What percentage of individuals served by your agency are residents of other cities/counties?

CASA of Carson City serves the First Judicial District. This includes Storey County.

Once in a while, a child from Storey County is served.

25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county?

CASA of Carson City welcomes discussion of what the Counties should contribute. The Carson City funding amounts and mechanism have changed over time. Creating a consistent approach would help in then going to Storey Co. for funding.

26. Do you in turn charge the public for some type of service: Yes No
If so, how much?

Not currently. The District Court has introduced some changes in Bar regulations that may make it possible to charge a nominal fee when CASA volunteers are appointed during divorce/post divorce custody disputes. This may or may not happen. It is a possible additional source of small funds.

27. What would you expect to collect in service fees over the fiscal year: \$ 325. That is based on serving 5 divorce cases where parents can afford to pay.

28. How does your organization anticipate benefiting from this funding?

City funding is vital to the stability and operation of CASA of Carson City.

Unfortunately, there can be no expectation that the need for independent court advocacy on behalf of children will cease. Carson City and Carson City children need a stable, consistent, ongoing volunteer advocacy program that maintains quality over time. With children, consistency and stability matter a great deal.

29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community?

By law and by national standards, CASA volunteer advocacy focuses strongly on health and safety. In child welfare cases, as mandated by NRS 432b, CASA volunteers monitor the safety of abused and neglect children who have been taken into care. In divorce/custody disputes, CASA volunteers independently raise concerns for children and these can focus on safety and/or health. CASA of Carson City has facilitated the creation of a local Drug Endangered Children team with DCFS, the DA, Sheriff's Dept, Partnership Carson City and health representatives and has participated in discussion this model approach at the state level. CASA of Carson City participates in the local Multi-disciplinary Team at DCFS. CASA of Carson City participates with DCFS and SAFF in the local Foster and Adoptive Parent Recruitment and Support Coalition. The Director is a member of the state Citizen

Review Board for child welfare and helps Partnership Carson City with substance abuse prevention efforts.

The situation for children in child abuse and neglect cases is growing increasingly complex as we approach the third generation of methamphetamine use in Carson City. Babies may be born drug exposed to parents who are using and who were raised by the first generation of methamphetamine users. This is often compounded by mental health issues and alcohol abuse. For children during child welfare cases, an inadequate number of local foster homes for children and lack of transitional housing associated with drug treatment result in the scattering of families and trauma for children. During child welfare cases, the rebuilding of healthy parenting and social interaction memories or templates within individuals and families is a constant challenge.

CASA of Carson City works as a member of the community in efforts that will help the children for whom it specifically advocates and Carson City families in general. In the smaller number of divorce/post divorce custody disputes where CASA of Carson City is asked to assist the District Court, CASA volunteers do not make recommendations but provide the Court with independent information, independent concerns and suggestions for resources and possible courses of action. In these cases, children are sometimes more immediately at risk than in child welfare cases.

This is a very important time to maintain community input for children in child welfare cases. The legislative session, the economic downturn and the impending second federal site review of child welfare in Nevada have combined to increase pressure for measureable outcomes by the agency--particularly in the direction of removing fewer children and reuniting families sooner. The extra eyes and ears of the CASA volunteer are important to child safety and health.

30. Does your program/proposal provide any in-kind service to Carson City?

All services provided by CASA of Carson City are done at no cost to children and families.

31. Does your program/proposal have matching funds, if so, please delineate.

CASA of Carson City's Board of Directors and Staff actively solicit donation and event funding. The program's budget anticipates a need for 50% funding from the City and 50% funding from these other sources. The City's funding is the basis for these efforts.

32. How will your program/proposal enhance the image of the community?

Carson City has a long-running and well established CASA program. Other portions of the state are only just now attempting to form CASA programs, with help from the newly formed Nevada State CASA Association. CASA is part of Carson City's model efforts to create a proactive focus on the health and safety of children and families. Carson City's efforts are a model for other rural counties seeking to create non-profit CASA programs.

33. Does your program/proposal have the potential to become self-supporting and, if so, describe how?

CASA does not charge direct service fees to families or agencies.. .

34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

No other agency provides volunteer advocacy for children in Carson City courts.

35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal:

Carson City's funding has always been recognized at the top of CASA of Carson City's list of sponsors. The fiscal and moral support of the City and the community are appreciated!

As part of National Child Abuse Prevention Month, CASA of Carson City coordinated a state-wide abuse and neglect vigil at the State Capitol April 2. City and state officials participated. Children sang songs. Everyone held candles. The theme was hope.

36. Describe how the results of the program/proposal will be measured:

CASA of Carson City's primary measure of success has been the ability to meet the need. Meeting the need has meant constant recruitment and training over the last 20 years. Carson City's program has met the need for CASA volunteers for every child needing a CASA volunteer since 1987--over 250 children, 75 last year, generally

around 50 at any given time in roughly 30 cases. There are 24 CASA volunteers currently assigned in Carson City. Lyon County does not have a CASA program. Douglas County has far fewer abuse and neglect cases. Washoe County and Clark County CASA programs--county agencies--do not meet their need and many children in care in those counties go without a CASA volunteer. This success is due to the support of the City and the community. Carson City can be proud of this effort

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.



2009

REG shares FP LIBRARY GRANT CD Money Market CHECKING

CASA OF CARSON CITY APRIL 3559.68 \$6,707 \$62,610 \$10,156 \$34,874.00

not a casa budget item

BOARD APPROVED BUDGET FISCAL YEAR 2001-2009

EXPENSES

CATEGORY	INCOME	BUDGET	SPENT	REMAINS IN BUDGET
DIRECTOR, staff		25920	\$21,191	\$4,729
28 hrs/wk x 18/yr x 50 wks				
ASSISTANT CASE MAN		8000	4337	3663
10hrs/wk x \$16/hr x 50 wks				
FRINGE, staff x18%	\$3,500		\$3,319	\$181
MARKETING	\$4,000		\$1,630	\$2,370
SUPPLIES	\$4,000		1069	\$2,931
EQUIPMENT	\$2,500		\$2,082	\$418
PHONE/WEB	\$3,300		2400	900
PUBLIC INFO	\$800		\$938.00	-138
INSURANCE	\$2,500		0	2500
TOTALS TO DATE	\$33,878	54520	\$36,966	\$17,554

Comparison Years	SPENT INCOME	
2005-2006	\$32,715	26 705
2006-2007	\$44,401	32,718
2007-2008	\$47,407	42,024
2008-2009 budgeted	\$54,520	\$33,878 to date

INCOME

	EXPECT	RECEIVED TO DATE	sm Events
SOURCES			
INTEREST		2154	2/9/2009
CARSON CITY	16000	14,400	
Mail Campaign March	6000		
VOL REC DINNER		600	1723 spent 2130 income 300
ARTS FOR CASA	6000		
WALK RUN	6000		5/2/2009
CARSON STATION T-SHIRT SALES	1000		
Sept		468	
DVINE WINE EVENTS	2000		
divine july		\$276	276
dvine aug		\$457	457
firkin oct		\$146	146
SALEM DAUGHTER		\$500 est	500
WELLS FARGO BANK		\$500	
SOUTHWEST GAS	1000	1000	adopt a year
Waters		1000	adopt a year
Anon donor		1000	adopt a year
HARLEY DAVID FINANCIAL DEC 08		2000	
UNITEDMETH WOMEN	1000	800	
Mike Pavlakis DEC 08		\$100	
CCOY WORK	10000		
june		\$2,167	
Oct		\$3,282	
9-Jan		\$3,282	
Feb		\$1,900	
TOTAL	\$49,000	\$33,878	1679



Fost Parent Lib CD Money Market CURRENTLY IN GNCU FOSTER LIBRARY

CASA OF CARSON CITY **8-Jul** FINAL BUDGET **\$8,652** **\$60,826** **\$10,063** **\$36,718.00** 6,500
2007-2008

EXPENSES

DONATIONS

CATEGORY	Budget Approved	SPENT	REMAINS	RECEIVED TO DATE
DIRECTOR, staff lean 120 hours/month, x \$18hr best 138 hours/month, x \$18/hr	25920	\$26,221	(\$301)	
VOL SUP COORDINATOR best 27hrs/ mo, staff 8hrs/wk x 50 x \$15/hr	6000	4904	1096	
FRINGE, staff x18%	\$4,666	\$1,817	\$2,849	
PROMOTION COORDINATOR contract	\$2,800	\$2,782	\$18	
lean 20 hrs/mo \$12/hr best 40 hrs/mo \$14/hr contract			0	
SUPPLIES	\$4,000	3622	\$378	
EQUIPMENT	\$2,500	\$2,067	\$433	
PHONE/WEB	\$4,300	3014	1286	
PUBLIC INFO	\$800	558	242	
INSURANCE	\$1,541	2422	-881	
TOTALS	\$0	52526.6	\$47,407	\$5,120 42024

COMPARISON

2005-2006	\$32,715	26 705
2006-2007	\$44,401	32,718
2007-2008		42,024



FIRST JUDICIAL DISTRICT COURT
CARSON CITY & STOREY COUNTY
STATE OF NEVADA

JAMES T. RUSSELL
District Judge
Department One

885 East Musser Street, Room 3061
Carson City, Nevada 89701
(775) 882-1996
Fax: (775) 887-2272

April 9, 2009

Carson City Board of Supervisors
201 North Carson Street #2
Carson City NV 89701

RE: CASA Grant

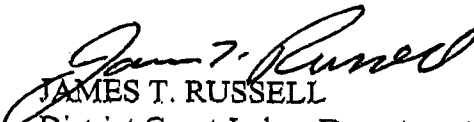
Dear Supervisors:

This letter is being submitted to you in support of the Support Service Grant being sought by CASA of Carson City.

The impact of this program is often not fully appreciated or known. I cannot stress enough how much the courts rely on the CASA Volunteers and their input into cases that concern children at risk. The CASA Volunteers are truly the eyes and ears for the Court on what is truthfully happening in the lives of many children.

I would strongly request that you give your support to the requested grant, so that at risk children continue to receive the valuable services of the CASA Program.

Sincerely,


JAMES T. RUSSELL
District Court Judge, Department One

JTR:cme

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name:AARP Tax-Aide Foundation
Fax:202-434-6026

Phone:202-434-6027

Mailing Address:PO Box 96863

City:Washington, DC

Zip:20077-7029

Contact Name:Gilbert Yanuck
Fax:775-841-6547

Phone:775-841-3675

Address:4100 Lakeview Road

City:Carson City

Zip:89703

1. Purpose of Organization:To provide free income tax assistance to low and moderate income taxpayers with special attention to those 60 and older.
2. Total annual budget:\$10,350.00
3. How long organized:Nationally 41 years, locally 18 years
4. Tax I.D. #:Fed EIN: 52-0794300, Nevada Sales tax exemption RCE-004-544
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 00.00	\$ 00.00	\$ 00.00
Expenses:	\$ 9670.00	\$ 10,350	\$ 10,990
Reserves:	\$ 00.00	\$ 00.00	\$ 00.00

Program/ Proposal

6. Title of proposal:Acquisition of Equipment for Preparing and Electronic Filing of Tax Returns for Low to Moderate income Taxpayers (A detailed proposal is attached)
7. Program Director:Gilbert Yanuck, Senior District Coordinator for Nevada

8. Phone:775-841-3675 Fax:775-841-6547
9. Address:4100 Lakeview Road
10. City:Carson City Zip:89703
11. Program/proposal objectives and brief description:The funding will advance AARP Tax-Aide's goal of increasing volunteer capacity to assists taxpayers and expand the capability of electronic filing of tax returns for low and moderate income taxpayers.
12. Primary purpose of the grant:The primary purpose of the grant will be used to acquire additional portable computers and printers.
13. Dates of project or use of funds:Fall 2009 and early 2010.
14. Total amount of funds and/or other forms of considerations requested from Carson City:\$3,800.00
15. Total cost of project: \$ \$3,800.00
(Including Other Funding Sources): \$ 00.00
16. Last year's project budget: \$ 9,670.00 There was no "Project Budget" last year. The Tax-Aide Program Budget last year consisted of the following expense items: Mileage reimbursement for volunteers \$ 8,720.00, Materials and supplies: \$ 780.00, Training supplies: \$ 170.00, Total \$ 9.670
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 3,800.00 This year's Project budgets consists of the purchase of 4 laptop computers @ \$850.00 each and 2 printers @ \$ 200.00 each for a total of \$ 3,800.00.
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 0.0%
19. Previous City sponsored grant funding received, if any:
- | | | | |
|-------|------------|-------|------------|
| Year: | Amount: \$ | Year: | Amount: \$ |
| Year: | Amount: \$ | Year: | Amount: \$ |
20. Describe in detail how funds will be used, i.e., amount, purpose:The funds will be used to purchase the following equipment: 4 latop computers @ \$ 850.00 each and 2 printers @ \$ 200.00 each.
21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources):We have approached the private sector and the private non-profit for donations but they can only provide used desktop computers with CRT monitors that are too heavy for our volunteers to carry. Used printers are unreliable and the cartridges are not available.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). The funding will be used to purchase equipment for the volunteers in Carson City to prepare and electronically file tax returns for the local residents. The best testimonial that the residents of Carson City can provide for the program is the fact that more than 97% of all taxpayers that take advantage of the free tax preparation service return the following year.
23. Number of residents locally requested funding will benefit: The Tax-Aide site at the Carson City Senior Center assists in excess of 800 local taxpayers while the site at the Friends in Service Helping (FISH) location assists approximately 250 local taxpayers.
24. What percentage of individuals served by your agency are residents of other cities/counties? Less than two percent of our clients reside in other cities or counties.
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? We have not solicited funding from other counties to support the activities in Carson City as these other counties already support the Tax-Aide sites in those counties. Generally taxpayers only travel outside their local area to obtain tax assistance due to scheduling issues.
26. Do you in turn charge the public for some type of service: Yes No
If so, how much?
27. What would you expect to collect in service fees over the fiscal year: \$ zero
28. How does your organization anticipate benefiting from this funding? The funding will provide equipment that will increase our ability to prepare and electronically file tax returns.
29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? The Tax-Aide program

improves the general health and welfare of the residents of Carson City by saving the residents in excess of \$69,000.00 in tax preparation fees a year that they can better spend on needed items such as food, medicines, utility bills and other life necessities.

30. Does your program/proposal provide any in-kind service to Carson City? The program provides in excess of 1500 manhours of service to the taxpayers in Carson City each year.
31. Does your program/proposal have matching funds, if so, please delineate. None
32. How will your program/proposal enhance the image of the community? Carson City can add to its brochures and website the fact that there are several AARP Tax-Aide sites in the city that provide free income tax preparation assistance to its residents. Taxpayers taking advantage of this service do not have to be AARP members or be any minimum age.
33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? The tax preparation service is offered on a "Totally Free" basis. As such, the program does not generate any income and relies solely on donations and grant funds to pay for its expenses.
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? There are no other private, non-profit or governmental agencies providing the same or similar service in Carson City.
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: The Nevada Appeal, the City's local newspaper has been kind enough to run weekly advertisements describing the free tax preparation service provided by the AARP Tax-Aide program along with the address, phone number and operating hours of the sites in Carson City several times a week during the tax filing season.
36. Describe how the results of the program/proposal will be measured: The number of taxpayers assisted, along with the number of tax returns filed with the Internal Revenue Service will be collected and compared to the numbers collected from prior years.

Additional Pages May Be Used, with the Specific Number and Question Heading.

**NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY
MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.**

Question No. 6, Detailed Proposal

Acquisition of Equipment for Preparing and Electronic Filing of Income Tax Returns for Low and Moderate Income Taxpayers in Carson City, Nevada

The AARP Foundation, AARP's affiliated charity, and AARP Tax-Aide respectfully request **\$3,800.00** from the Carson City Support Services to support tax-preparation service for low- to moderate-income taxpayers, with special attention to those 60 and older in Carson City County. This funding will advance AARP Tax-Aide's goal of increasing volunteer capacity and AARP Tax-Aide assistance and expanding the electronic filing of tax returns to meet the needs of low- and moderate-income residents in Carson City County.

Section 1: Organization Information

AARP Tax-Aide is one of the many programs of the AARP Foundation and is often considered the Foundation's flagship program. AARP Tax-Aide is the nation's largest free, volunteer-run tax assistance and preparation service. AARP Tax-Aide has had 40 years of unparalleled service to taxpayers. AARP Tax-Aide serves low- and moderate-income taxpayers, with special attention to those 60 and older.

In 2008, AARP Tax-Aide volunteers, trained in cooperation with the Internal Revenue Service, helped 2.9 million taxpayers file their federal, state, and local tax returns at nearly 6,700 community-based sites nationwide. More than 86 percent of taxpayers assisted by AARP Tax-Aide had their tax return electronically filed, making refunds available to clients in a shorter period of time and eliminating mathematical errors that inherently occur with "pen and paper" prepared returns. Due to the speedier availability of tax refunds via e-filing, this can help older adults avoid taking out costly loans against their tax refunds, which generally carry high interest rates and fees. AARP Tax-Aide also provides free year-round tax assistance on the Internet. Trained, online counselors are available throughout the year to answer tax questions specific to low- and moderate-income taxpayers.

While this is a national program, it is run by volunteers at the local level. Nationally, AARP Tax-Aide is able to recruit or retain over 33,000 volunteers annually; 96% of whom report that they are "very satisfied" or "satisfied" with their volunteer experience. Many AARP Tax-Aide volunteers have been with the program for 15 years or longer. AARP Tax-Aide provides immediate, tangible benefits to the people it serves; clients receive a tax return prepared by trained and IRS-certified individuals which is electronically filed so that those due a refund can receive it quickly and the risk of mistakes is reduced.

Since its inception in Carson City eighteen years ago, Carson City's local AARP Tax-Aide program has been active and strong, with a high-level of volunteer involvement. This local program, like other AARP Tax-Aide programs nationwide, are run entirely by volunteers. The local volunteers, not only assist with preparing taxes, but also with volunteer recruitment, promotion and acquiring local AARP Tax-Aide sites. AARP Tax-Aide has a highly organized volunteer structure. Locally, the volunteer structure and roles are:

- A **District Coordinator (DC)**, who implements AARP Tax-Aide program, plans in the assigned geographic district within a state. The DC recruits, appoints, trains, supervises and evaluates Local Coordinators, Instructors, Communications Coordinators and Technology Coordinators. The DC monitors all activities in the district.
- A **Local Coordinator (LC)**, who implements the AARP Tax-Aide program, plans in one or more assigned sites. The LC recruits, appoints, ensures adequate training, supervises and evaluates Counselors (tax preparers).
- **Tax Counselors**, who assist individuals with the preparation of their tax returns in accordance with the guidelines established between the IRS and the AARP Foundation. Training is provided.

In 2008, 17 volunteers participated in Carson City's AARP Tax-Aide program. These volunteers in 2008 provided 927 people in Carson City with free tax preparation assistance through the AARP Tax-Aide program. It is estimated this assistance saved clients more than \$ 69,525.00 in tax preparation fees. Taxpayers save not only in tax preparation fees, which can be used to cover necessities such as food and medicine, but also AARP Tax-Aide volunteers help people apply for the Earned Income Tax Credit (EITC). The EITC is a refundable federal income tax credit for low-income working individuals and families. Through AARP Tax-Aide, taxpayers in Carson City were able to take advantage of the EITC credit for a savings of \$ 117,000.00.

Section 2: Proposed Project Information

The AARP Foundation and AARP Tax-Aide in Carson City request \$ 3,800.00 to address challenges faced by the local AARP Tax-Aide program, which include the challenges of volunteer recruitment, development of new sites and the need for technology equipment for electronic filing of tax returns. AARP Tax-Aide in Carson City is a unique program in the community, providing free tax assistance to low- and moderate-income taxpayers, with special attention to those 60 and older.

Many low- and moderate-income individuals face several challenges with filing their income taxes: unfamiliarity with and difficulty understanding tax laws and forms especially changes in tax law; few resources to pay tax preparers; unfamiliarity with e-filing or no opportunity to file returns electronically for quicker refunds; and high interest rates charged on refund anticipation loans. They also face the challenge of learning how to use computers and the Internet to prepare their own taxes. The National Adult Literacy Survey found that 46 to 51 percent of the nation's adult population lacks the most basic skills to prepare a tax return.

The months of September through November are a time of volunteer recruitment. Training for AARP Tax-Aide volunteers occur in the months of December and January. The more volunteers engaged and trained, the more clients can be served. Between February and April, AARP Tax-Aide volunteers will provide tax assistance, preparation of returns, and e-filing of returns for low- and moderate-income seniors in Carson City. AARP Tax-Aide counselors who provide assistance to taxpayers do so in a variety of settings. The "standard" AARP Tax-Aide site operates from one to six days a week at the same location during the tax season. Other sites are more transient, such as when counselors serve the needs of an assisted living facility, a nursing home, or a VA hospital, and move from one location to another. The Carson City Senior Center site operates two days a week while the site at the facilities of Friends in Service Helping (FISH) operates on Saturdays to assist those taxpayers that work during the week.

Volunteer AARP Tax-Aide counselors meet with clients to gather information that will assist them in tax preparation. The volunteers then enter that information into the IRS supplied software on their computers, check the tax return for accuracy and, after getting client approval, files the return electronically with the IRS.

Throughout the AARP Tax-Aide program, there is also an urgent, ongoing need for computer equipment, especially portable computers to prepare taxes and for electronic-filing. The burden of locating computers in large part has been borne by local AARP Tax-Aide coordinators, who solicit local businesses for donated equipment. To relieve volunteers of this responsibility so that they can focus on other critical business functions of AARP Tax-Aide, a primary need is technology equipment. AARP Tax-Aide in Carson City is in need of four laptop computers and two printers.

Section 3: Goals and Evaluation

The AARP Tax-Aide project in Carson City has several goals:

1. To increase service provided to the residents of Carson City.
2. To increase the number of tax returns processed by AARP Tax-Aide volunteers in Carson City.
3. To increase the capability of AARP Tax-Aide volunteers to file tax returns electronically, thus reducing the waiting period for low- and moderate-income and senior taxpayers receiving tax refunds.
4. To increase the number of AARP Tax-Aide volunteers in order to maximize service to residents in Carson City.

AARP Tax-Aide has both new and returning clients every year, and we anticipate that we will be able to serve an additional number of clients in 2009. This project will be evaluated several ways. The success of the project will be measured by an increase in the number of clients served in the Carson City area and the number of returns that are filed electronically.

There are several outcomes expected for the AARP Tax-Aide project in 2009:

1. The number of tax returns filed in Carson City will increase by 18 %.
2. The percentage of tax returns filed electronically by AARP Tax-Aide volunteers will increase to 95 %.
3. A goal of six new volunteers will be recruited.

The AARP Tax-Aide program is extensively evaluated each year. The volunteer leaders of the program track the number of active sites and service locations, persons served, the number of returns filed, and the number of returns Quality Reviewed.

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: The "I AM" Workshop Tour-"Pure Compassion"

Phone:
775 443-8197
Fax:

Mailing Address: 1111 E. 5th Street, # 34

City: Carson City

Zip: 89701

Contact Name: Alan CK Sweet-Founder

Phone: 775-443-8197

Fax:

Address: 1111 E. 5th Street, # 34

City: Carson City

Zip: 89701

1. Purpose of Organization: The purpose of the organization is to proclaim the Gospel to all willing to receive it and to help break meth, cocaine and alcohol addictions in our community and the State
2. Total annual budget: \$700,000 dollars per yr. projection via SAMSHA Grant, plus others.
3. How long organized: It has been Chartered by Secretary of State Ross Miller, since Oct. 2007.
4. Tax I.D. #: 45-0580273
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 18,500.00	\$ See Projections	\$
Expenses:	\$ 18,500.00	\$ See Rolling budget	\$
Reserves:	\$	\$	\$

Program/ Proposal

6. Title of proposal: Fighting the Devil's Drug-Meth!
7. Program Director: Alan Sweet & Jim Webster
8. Phone:775-379-4787 Fax:
9. Address: See Officer list
10. City:Carson City Zip:89701
11. Program/proposal objectives and brief description: We are on the Gate List now to go in and help up to (1500) inmates throughout the NDOC here and the State inmates with families, we help break addictions to methamphetamine, cocaine and alcohol using a proven 87% success rate in treatment protocol. This has helped 1000's in other states and now it's Carson City's and Nevada's turn to get help with this insidious drug destroying our families and communities.
12. Primary purpose of the grant:To help us program, operate and bridge us as we transform into a full drug recovery center vs just a treatment program that treats these drugs on location throughout our community and State. We are looking to have a recovery center built here in Carson City for all to fully utilize. (SAMSHA)
13. Dates of project or use of funds:April 21st-December 31st 2009 as already scheduled events and discussion groups are being conducted at the NDOC facilities now. Special events will be scheduled here in the intrim. We have music celebrities available to help us as we get up and rolling.
14. Total amount of funds and/or other forms of considerations requested from Carson City:\$100,000.00 or more. City permits will be sought out as well for our Special Events.
15. Total cost of project: \$ 700,000.00 per year avg. x 5 yrs. * Does not include future Medicaid funding request or additional donations/grants or founding sponsorships etc.. Note: Any and all funding/revenue that exceeds our projected yearly budget will be placed in another foundation fund that will enable the public access for treatment dollars that cannot otherwise afford the treatment program. (Including Other Funding Sources): \$ Corporate and Foundation Grants/donations.
16. Last year's project budget: \$ 18,500.00 to secure support letters, new Articles of Inc.,Conflict of Interest policies and By-Laws with full filing of 501-(C) (3) and attorney/R.A fees.
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 700,000.00, as per estimated projections
**Note: Please attach a copy of your budget.*

18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 80% to cover salaries x 3 and new grant writing services contracted for Federal funding with 20% programming/operational expenses to be covered.

19. Previous City sponsored grant funding received, if any:

Year:	Amount: \$	Year:	Amount: \$
Year:	Amount: \$	Year:	Amount: \$

20. Describe in detail how funds will be used, i.e., amount, purpose: The funds will be used for scheduled dates and travel expenses from the northern part of the State to the southern part making presentations in the NDOC and registering those targeted on our list of new patients to help spiritually, diagnostically, through our substance abuse counselors to our medical doctors and scheduled follow-up visits. Many office supplies, computers, phone expenses and a general operating budget to bridge us until major funding arrives that is necessary. * See attached SAMSHA application for our next grant application/proposal.

21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): \$5,000.00 dollars was used of my own money the first part of this year to finalize our 501-(C) (3) filing and to cover office expenses and phone expenses with some travel. We are currently in the process of writing many different grants now and have many pending corporations interested in making a tax deductible donation to us. As the Executive Director, I will be writing many of the smaller grants myself to provide revenue for our NPO as we move further into this program and the fiscal year. We contracted a professional grant firm called Resource Associates to write the larger, more complicated Federal Grants for us.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). Yes! One of our doctors made contact with our new Mayor to testify to the fact that in the last year and a half that he has been treating his patients using this treatment protocol, he has been very pleased with the results. He is now interested in getting licensed here in Carson City to help us and be one of our primary doctors on our large team. We get to help local inmates in Carson City that have families and that fall into relapse to drugs upon their release. We are also using local internal medicine doctors that are interested in getting licensed with us as well as all local substance abuse counselors already confirmed and interested in working with us. We just received a 74% sign of support from the NDOC inmates in wishing to use our treatment program and they are receptive to our ministry. The "I AM" WST is a part of the new Statewide Coalition called the "Prisoners Reentry Coalition" with many other top government agencies and nonprofits coming together to make these folks become productive citizens of society again. These are all inmates that have been charged with meth and other drug charges worthy of a second chance at life too. We get our local high schools next, and we can help them break these

addictions. DEA stats say this drug is the highest addictive drug in the country and there are over 200,000 unmet needs in this State alone to break addictions.

23. Number of residents locally requested funding will benefit: Undetermined-Many!
24. What percentage of individuals served by your agency are residents of other cities/counties? According to the Department of Public Safety and other agencies, for each of the 21.3 new patients we get to help now per week, approx. 4-5 are right here in our immediate area and around 16-18 avg. are in the southern part of our State.

We have been active in Carson City and in fund-raisers to find out that many are just volunteering to approach us with needs of breaking addictions now. People are reaching out for help in this area and are not receiving it. The NDOC is collecting for us even higher numbers of those suffering from addictions here and around this State.

25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? We are in the process now of obtaining (CBG) funding through the Nevada Commission on Economic Development that only covers rural areas such as Clark County and Pershing County etc..

26. Do you in turn charge the public for some type of service: Yes No
If so, how much? The "I AM" WST charges the public zero dollars. * Our treatment program cost \$6,500.00 dollars to break these addictions, however, as a "Faith Based" nonprofit organization, we charge nothing for our ministry, mentoring, diagnosis, or spiritual demension as we lead them to the professional help of the services we provide and are integral part of. We in all cases qualify those individuals and families of low income to see if we can assist in government funding through Medicaid to help those without insurance. The Governor's office has us connected and talking with the top people there now in administration to see how we can help them even more. Our Federal funding and some grants now will provide enough salary and hourly wages to create many new jobs in our local community as we would like to try and rely on private donations too to keep us going.

27. What would you expect to collect in service fees over the fiscal year: \$ 0

28. How does your organization anticipate benefiting from this funding? The reward of creating new jobs locally, helping to heal destroyed lives and bridging us to the next set of grant funds is how we would expect to and hope to benefit.
29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? We love Sheriff Furlong and the Prevention programs already in place now, we will just compliment the over-all efforts by helping to break the addictions which in turn will help bring the crime rate down and get these teens and adults help in becoming more productive again.
30. Does your program/proposal provide any in-kind service to Carson City? Yes, a job creation service and web-site with online "Mentoring" services up and running. Studies are showing that for every treatment dollar that goes into this type of treatment program it will net back to our community eighteen dollars and fifty two cents. We will be very good for the local economy, and all funding that comes in from all resources will be directly benefiting Carson City as a whole and this entire State. Many donations are not yet determined as packages are out out and pending with returns in funding revenue, but will also serve as "In Kind" matching funds to Carson City.
31. Does your program/proposal have matching funds, if so, please delineate. There are many grants, gifts and dollar donation amounts still out and pending because of us just receiving our letter of determination from the Department of Treasury that most all have been waiting on. (Enclosed)
32. How will your program/proposal enhance the image of the community? Businesses and the public will see less crime and more people working again, being productive vs doing these drugs and missing work as a result. We found out that it cost the tax payers over \$14,000.00 per year to house one inmate arrested on these drug charges. 90% of all incarcerations are drug related, our prisons are at 120% capacity now and there are 13,900 inmates in them now. We get to help clean them up and they all want a second chance to be a good productive member of society again. Same goes for our local youth.

33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? We have already watched it mature and take on a life of its own. Through all the funding resources being created and our boards input with advisors too, we will find this NPO self supporting over the next five years. We are getting top business counseling from the SCORE program and Corporate Services of Nevada right here in Carson City, AKA The Growth Coach.
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? It will just compliment what Partnership Carson City already has had in place for years. The "Prisoners Rentry Coalition" has many NPO's and top agencies working in harmony now. We are just placing our emphasis on the actual treatment as others are focusing on awareness and prevention.
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: We will be running radio ads and free PSA's on local radio as well as cable TV and billboards. Our special events and concerts will always be free at creating awareness of who we are and what we do. Local businesses will win when with the economy is a little bit better and everybody seems to like free anything these days. We found out that the Betty Ford type clinics in California charge five times as much money for the same services as we will provide and do not work nearly as well. Our program is an intensive 3-5 day out-patient service with follow-ups, using I.V injections which are in two hour sessions. We need a better solution here and we are certain that we are it.
36. Describe how the results of the program/proposal will be measured: Case management, studies, and tracking sheets of the results of our success will be conducted and completed all year long.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.



1111 East 5th Street, Suite 34
Carson City, Nevada 89701
775.443.8197 or 775.291.0932

www.iamworkshoptour.com

Carson City, Nevada

March 1st 2009

After a year and a half of stalls by CPA's and hired grant writers and just some that showed how little they care about our drug epidemic, or bringing a solution in part to it, **The "I AM" Workshop Tour** receives it's Letter of Determination from the Department of Treasury.

What does this mean you ask? **It's time to go to work!**

We are now federally recognized as an official: **"Faith Based" 501-(C) (3) Nonprofit Organization**. This simply means we can accept tax deductible donations from those that do care what happens to our youth and adults and those suffering from meth, cocaine and alcohol addictions as well as other dangerous drugs. **The "I AM" Workshop Tour** is here now to help them break these extremely dangerous addictions that can literally put your love one in a body bag. Medicaid & DHHS will also help us. New indicators show that Heroin and Cocaine are on the rise. We can no longer play with these drugs or those it captures. **(Do not be fooled!)**

Meth and these other drugs catch everyone at one point or another in their young lives and is said to be the highest addictive drug in America. It is an epidemic and the **DEA** backs these stats up! It cost our tax payers over 14,000.00 dollars per year to house one inmate arrested on these types of drug charges. Our prisons are at 120% capacity with over 13,000 inmates housed now and 90% of those locked up are drug related charges. Studies have proved that for every dollar placed into treatment, it nets back to the community eighteen dollars and fifty two cents. We wish to help them break these addictions with an 87% success rate in treatment and make these inmates that are paroled and have served their time, well again, and to help them become productive citizens again in society. We wish to do all the same outreach help to our youth as it has been fully determined they are heading down the **WRONG** road now. This comes straight from the top people in our school districts. From age 17 and a half to just over four years ago, I too had a bad addiction to various drugs with a fifteen year addiction to morphine alone that was broken by Dr. Carlos Montano MD. He is the same doctor that connected us to this new innovative treatment protocol we hold the exclusive on in this state to fight meth, cocaine and alcohol.

On March 2nd- Alan CK Sweet-Founder & Executive Director of "I AM" WST

Joined the Prisoners Reentry Coalition that is statewide, comprising of a (24) member team of other nonprofits and state agencies to provide an array of professional programs and new services in substance abuse, halfway housing and job training services for these inmates we get to help. We will succeed at helping them become productive sound members of our communities again. We at the "I AM" WST are very pleased to be on this coalition! Will you help us with a donation too?

A "faith based" 501-(C)(3) Nonprofit Organization: We help our youth break addictions to meth, cocaine, and alcohol.

PROMETA[®]

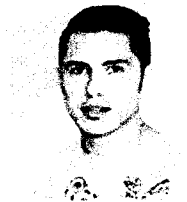
The PROMETA Treatment Program for Alcohol, Cocaine and Methamphetamine Dependence

Patient Success Stories

To date, the PROMETA[®] Treatment Program has helped thousands of people gain or re-gain their sobriety and their life. Each has a unique story, maybe some are like yours. All of them share a common theme – hope, a willingness and PROMETA.

To understand how the PROMETA Treatment Program helped one individual you can read [Q & A with a Real PROMETA Patient](#)

To learn what some healthcare professionals have to say about the PROMETA Treatment Program visit [Professional Perspectives](#).



For Adrian, drugs started out as a way to relax on weekends. But soon, experimentation gave way to dependence. Although he says he knew he needed it, he initially refused help from his family. He tried to quit on his own, with only short term success. Adrian admits he was afraid of the discomfort and challenges associated with recovery.

[VIDEO: Adrian discusses his experience with the PROMETA Treatment Program.](#)



Brad is a successful executive at a major corporation. He'd never had issues with excessive use of drugs or alcohol, so he never imagined that he'd become addicted to meth. By the time he sought help, he'd lost nearly everything he cared about. Brad says the PROMETA Treatment didn't erase his reasons for using, but he does say helped him to understand that he had issues that he could deal with, and a life beyond his dependence.



Chance had been using a variety of drugs since before he was in his teens. When his girlfriend became aware of his dependence on crack cocaine, she tried everything she could to help him, but nothing worked. Eventually, Chance became homeless and sleeping under a bridge for two weeks. After completing the PROMETA program, Chance now feels like he can really focus on the causes of his addiction. After overcoming 35 years of addiction, Chance says he feels like a new man, and his relationship with his girlfriend is now better than he could ever have imagined.



When Christa met Chance, she didn't know about his cocaine addiction. When she found out, she wasn't sure what to do. She didn't want to leave him, but she didn't know how to help him either. Christa discovered the PROMETA Treatment Program online. After researching everything she could find, she and Chance decided that PROMETA was their best option.



Greg was in alcohol recovery for 16 years, but still found himself struggling with the anxiety, cravings and an inability to stay focused. Even though he had stopped drinking, he was still suffering. After being treated in the PROMETA program, Greg feels better than ever. He still attends a 12-step program, but feels that PROMETA enabled him to get much more out of it.



For Holly, smoking meth became to be a means of survival. She was in and out of rehab and treatment centers, but the withdrawal and anxiety were more than she could bear. All of the significant relationships in her life were nearly destroyed. With the support of her family, her doctor, and PROMETA she's found the foundation to leave meth behind and rebuild her life with family and her son.



Kevin had reached the heights of his professional success, but the crystal meth that kept him going began to destroy his work, his friendships and his health. He tried many treatment programs to stop, but despite the support of his employers and friends, the cravings were always an obstacle he fought. Whenever he tried to stop, his cravings by the third day were so strong that he would relapse. The PROMETA program gave him the relief from the cravings that had always crippled his recovery.



Lena's crystal meth use was destroying her life. She wanted to stop, but despite her heartfelt vows, legal ramifications and her family's pleading, she found herself feeling helpless and hopeless to stop. With the help of the PROMETA Center she found a way to get treated without having a prolonged separation from her family. Today Lena is working, she's back in school, and she's filled with hope for herself and for her family.



Meth turned Robert's life into a series of painful and dangerous experiences. He felt as though there was no way to escape from the way his life had become. His addiction led desperation and with no other way to meet his needs, he resorted to robbery. Even a 3 year stint in state prison couldn't break meth's hold on him. Recognizing that he didn't want to die as a result of his addiction, he asked his parents for help.



Sabrina's drug use began in the aftermath of a childhood trauma. By the time she was 17, she was a single mother and by the age of 18, she was a daily crystal meth smoker. She had no success with five different treatment programs before entering the PROMETA program. Sabrina is now attending business school and has her son back in her life.

Her mother Lisa never gave up on her.



Steven is a professional businessman who is a founding partner in a real estate firm. He'd never been addicted to alcohol or drugs until he found crystal meth. He was smoking meth daily until he received his treatment in the PROMETA program. Now, he says that the cost of the PROMETA program was pennies in exchange for getting his life back.



Terrence started getting drunk when he was 12 years old. As an adult, drinking cost him his marriage, and nearly his life. Now in recovery, Terrence is back in touch with his adult children and feeling much better about his health.

VIDEO: Terrence discusses his experience with the PROMETA Treatment Program.

The information above is from real patients who have had experience with the PROMETA Treatment Program. Their stories are unique and you should not expect your experience to be the same as that of any other individual. Any treatment decision should be made in conjunction with a physician who can help you understand the risks and benefits of any particular approach. Actual results may vary.

[Flag this message](#)

RE: Dear Mr. Stokes,

Thursday, February 19, 2009 1:29 PM

From:

"Richard Stokes" <RStokes@carson.k12.nv.us>

[View contact details](#)

To:

alansweetproject@yahoo.com

Dear Mr. Sweet,

Thanks for contacting me and updating me on your activities. I also want to thank you for your assistance in helping to stop a fight near the high school and for assisting one of the young men.

Regarding your suggestion of contracting with an outside security force, I'm sure you are aware of the financial woes of local and state governments and must realize that in many cases (including ours) we are more likely to eliminate positions this year than encumber new expenditures. So while your suggestion is appreciated, I am unable to consider it further at the present time.

Regarding the "I AM" Workshop Tour and its associated treatments, I am currently working with Partnership Carson City on several substance abuse programs. Given the costs for treatment associated with your program and the potential impact that your program may have on available grant dollars for local governments also dealing with treatment issues, I am unable to endorse your program at this point in time. I would like to observe the results and data associated with your treatment program with the Department of Corrections for a year before giving further consideration.

I wish you all the best in your endeavors,

Sincerely,

Richard Stokes

Carson City School District

SAMHSA Grants for Primary and Behavioral Health Care Integration

Tuesday, March 31, 2009 12:47 PM

From:

"Pauline Garn" <grantspecialist@qwestoffice.net>

[View contact details](#)

To:

iamworkshoptour@live.com, alansweetproject@yahoo.com

Message contains attachments

SERVICE AGREEMENT FORM.doc (375KB), sm_09_011.doc (300KB)

Grants for Primary and Behavioral Health Care Integration

http://samhsa.gov/Grants/2009/sm_09_011.pdf

Department of Health & Human Services/SAMHSA

Resource Associates and its expert team of grant writers would love the opportunity to write this grant for the "I AM" Workshop Tour nonprofit organization. It's as simple as filling out a contract and faxing it (505-326-1698) to our office. Once that's done, forward us your payment and we'll start the grant writing process right away.

There is \$5,500,000 in funding available with 11 anticipated awards. Anticipated award amounts will be \$500,000 per year for up to 4 years. There is no match requirement. This competition is limited to publicly funded community mental health or community based behavioral health agencies. The focus of this program is to provide funding to help improve the overall wellness and physical health of people with serious mental illness. Funds may be used for routine health promotion activities, primary care screening, monitoring, treatment and care management strategies and/or other outreach programs at home or community sites.

The full application is due May 27, 2009.

We look forward to hearing from you and, please, keep us in mind for all your grant writing needs.



"I AM" Workshop Tour

To Live In Peace and Harmony

[PROGRAMS](#)
[MENTORS](#)
[NEWSROOM](#)
[ABOUT US](#)
[TRAINING](#)
[CONTACT US](#)


NEWSROOM

Corporate Charter - Secretary of State

Thank you letter from Dawn Gibbons First Lady of Nevada

Lead Vocalist for ASP - Philip Bardowell

Producer Dwayne Russell

Photo Gallery

August 17th 2005- Alan Sweet (Founder) of: The "I AM" Workshop Tour and formerly of "Bad JuJu" on MTV makes a surprise appearance in front of the entire group of teens in Los Angeles, CA. to present the: "I AM" Workshop Tour with Newland Media on the scene.

Alan was well received by all and according to all that were interviewed as to what they had to say about this program, a very enthusiastic three thumbs up by all!!!

NM- "So what did you think about what Alan had to say?:"

JK- "I think the guy cares and he is so willing to be open and honest with everyone as to what directions they should take in life"

NM- "And you"....

Mike Jr.- "Blown away!, first he did it real and then he told me my life and what pit falls to watch out for".

NM- "Does that mean you enjoyed him and the message?"

Mike Jr.-" Common! I did!"

NM- "O.K" Your up!"

SS- "Well to be honest, I kind of have a problem with drugs"

NM-"Can you talk about that on tape?"

SS- Starts to sob. weeps.....pause.....approx. (15) years old.

SS-"I Guess so".....long pause.....,

SS-"I have been high for the last two days and really did not think much of this program I was told about by the director: "but, that I needed to go."

NM- "The Director of Teen Challenge?"

SS-"Yep!"

SS- Continues to sob and looking down....."I was thinking about ending it."

NM-"Why?"

SS-" Until I heard that someone else has had just as many struggles in this stupid life as me and that they can overcome them, I did not have much hope."

AS- " You got hope now brother!" Woe! You need to know that the Lord is working now!"

Others in the crowd.....Amen! "Tell it!" etc.....

AS-"That made my night, thank you!!!" I choked at that point.

AS-Sobs..."sorry guys"

AS-Walks away and NM continues on with more interviewing and good reports...
Testimonies & praises for the "I AM" Workshop Tour.

—

Press Release: July 10th 2006 "Summer Beach Fest '06" with four Christian Rock Groups and Pastors w/Alan Sweet & The "I AM" Workshop Tour.

After band number three Alan Sweet was up to bat and it is a live drum solo to bring him out! Alan starts drumming against an electric guitar track he prerecorded with his friend, producer & keyboardist, Dwayne Russell. Hey Christian artists, check this out too! www.russellrecording.com "That is if you want to make a real good recording."

Over (2,000) Teens watched Alan from the HB pier to the full beach crowd give an electrifying drum solo and powerful speaking engagement presentation! A local radio station, KWave, at 107.9 fm picked up the whole thing!

Alan received a very healthy applause even though he says: "The glory is the Lords!"

It is certain that many went away from that one rethinking things. Mainly how they are destroying themselves with drugs! Many came up to Alan with compliments and questions.

Again, Alan credits the Lord totally for the work in his life. Even when he was on MTV, the Lord still had His hand on Alan's life. Alan is on the right path now and say's: "It's not about me!" "It's all about Him and then them!"

August 31st, 2007 -Alan Sweet got the rare chance of a life time with the opportunity to present his "I AM" Workshop Tour to the First Lady of Nevada, Dawn Gibbons, through her Executive Assistant's help. Alan met her too when he introduced his program to the State Legislation. "She is a very nice person and just as passionate about combating this meth problem/epidemic as I am."

NEWS FLASH!

September 2007..... Grammy Award Winning Guitarist, Frank Gambale & via his manager just stated that

SECRETARY OF STATE




CORPORATE CHARTER

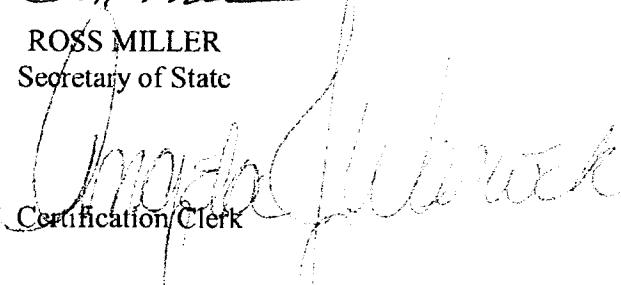
I, ROSS MILLER, the duly elected and qualified Nevada Secretary of State, do hereby certify that **THE "I AM" WORKSHOP TOUR**, did on October 1, 2007, file in this office the original Articles of Incorporation; that said Articles of Incorporation are now on file and of record in the office of the Secretary of State of the State of Nevada, and further, that said Articles contain all the provisions required by the law of said State of Nevada.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on October 9, 2007.




ROSS MILLER
Secretary of State

By


Certification Clerk



DAWN GIBBONS
FIRST LADY OF NEVADA

August 29, 2007

Dear Alan and Michelle,

Thank you for the beautiful historic gift you have so generously created and given to The Governor's Mansion for Nevada's citizens to enjoy.

The thought and time that you and Michelle put into this, by selecting documents relating to Nevada's various industries, plus the one in reference to perfume (for me) mean so much to The Governor and me. Knowing that these rare and precious documents have been in your family for generations, make this gift even more precious

Thank you again for your kindness and thoughtfulness in this very generous gift from your family. It will be enjoyed by all Nevadans and Guests of The Governor's Mansion for many years to come.

Warmest Nevada Regards,

Dawn

*Dawn Gibbons
First Lady of Nevada*

*I want you
to know how much
I appreciate such
a wonderful gift.
Dawn*



Office of the Governor

JIM GIBBONS
GOVERNOR

July 21, 2008

To Whom It May Concern:

Please accept this letter as a sign of my support for Mr. Alan Sweet's efforts to combat methamphetamine use in Nevada.

The mission of Mr. Sweet's "I AM" Workshop Tour is consistent with the goals of the Governor's Working Group on Methamphetamine Use, established by my executive order from January 2007. Preventative education and mentoring, retention of proven treatment methods and studies into more innovative treatments are only a few examples of the visions that Mr. Sweet shares with the working group.

Methamphetamine use and its collateral evils need continued attention from state and local officials, as well as parents and educators, to effectively reach the children of our state.

Mr. Sweet is demonstrating a concerted and sincere effort to bring his services to this State, and his commitment to education and treatment can only compliment the policies currently in place.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jim Gibbons".

JIM GIBBONS
Governor

101 N. CARSON STREET • CARSON CITY, NEVADA 89701 • TELEPHONE: (775) 684-3670 • FAX: (775) 684-5683
555 E. WASHINGTON AVENUE, SUITE 5100 • LAS VEGAS, NEVADA 89101 • TELEPHONE: (702) 486-2500 • FAX: (702) 486-2505

Board of Commissioner
Jim Gibbons
Governor
Catherine Cortez Masto
Attorney General
Ross Miller
Secretary of State



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



Northern Administration
P O Box 7011, Carson City, NV 89702
Phone: (775) 897-3216 • Fax: (775) 897-3136

Howard Skolnik
Director

January 15, 2009

RE: "I AM" Workshop

To Whom It May Concern:

The Nevada Department of Corrections (NDOC) has a history of successful partnerships with non-profit organizations designed to specifically meet the needs of inmates transitioning back into the community. Re-entry services provided by local non-profit organizations have been and will continue to be instrumental to NDOC's rehabilitative success and supported

Any program that can assist inmates in making better decisions once released will benefit not only the inmates, but the community at large. Therefore, NDOC will continue to support programs to reduce the recidivism of offender in Nevada.

A handwritten signature in black ink, appearing to read "H. Skolnik".

Howard Skolnik, Director

RE: Thanks again and I duplicated a DVD for you & our First Lady.

Wednesday, August 1, 2007 9:56 AM

From:

"Bonnie Bowlen" <bbowlen@gov.nv.gov>

[View contact details](#)

To:

"Alan CK Sweet" alansweetproject@yahoo.com

Hi Alan,

I enjoyed our meeting yesterday and you seem to have a lot to offer to help combat this drug problem that affects us all.

I left your material for the First Lady to look at last night and she left me a note this morning to have you contact Kevin Quint of Join Together Nevada. His phone number is 775-324-7557. Let me know how that works out and we'll go from there.

Best Regards,

*Bonnie Bowlen
Executive Assistant to Dawn Gibbons,
First Lady of Nevada
775-687-3000
bbowlen@gov.nv.gov*

To whom it may concern,

My name is Philip Bardowell. I am a believer in Christ who has worked as a professional in the music industry for over 20 years. I have been blessed with the experience of touring the world with secular bands such as The Beach Boys, America and Peter Criss and Ace Frehley, to name a few. Since becoming a Christian, I have worked with many talented, followers of God and have appeared as a vocalist on many Christian albums for Frontline Records, Word, Maranatha, Promise Keepers and Lilliness-Church Of The Nazarene. During this time, I was fortunate and blessed to meet and work with Alan Sweet by appearing on some albums he has written and produced. Alan is a very gifted musician and producer. What strikes me most is his heart to serve God with his gifts. It is my prayer that his I Am workshop flourishes so that through this innovative program, many young people can learn the purpose of life on this earth-just as I have: It's not about money, success or material things. It's about serving God with what He's given us and therein lies our purpose and fulfillment.

I wish Alan all the best with his passion.

Sincerely,

Philip Bardowell
www.myspace.com/philipbardowell
www.philipbardowell.com

To whom it may concern,

My Name is Dwayne Russell. I am the president of Russell Recording who's history in digital recording goes back many years. In partnership with Winsonic Inc. my company has provided various consulting, producing, programming, audio consulting, state-of-the-art engineering, and digital services, for film, television and recording clients such as:

Capitol Records, SBK, Motown Records, Sony, MCA Records, PolyGram, Warner Bros., EMI, Arista, A&M Records, Disney, FOX, Qwest Records, Columbia Records, Stevie Wonder, Quincy Jones, James Ingram, Maurice Starr Boston International,, Marlon Jackson, Lionel Richie, Janet Jackson, Tina Turner, Michael Jackson, Norman Connors, Pink Floyd, Gerald Levert, Brenda Russell, Bell Biv DeVoe, Vanessa Williams, Barbara Streisand, New Kids on the Block, Jack Haley Jr., The Grammy Awards Show, The Stellar Awards Show, The MTV Awards Show, "Dionne and Friends" (tv show), "Karate Kid III" (feature film), "00-SOUL" (feature film)", "The Five Heartbeats" (feature film), Harlem Boys Choir (Mohammed Ali Special), The Jackson's Story (tv show), and Janet Jackson's Escapade World Tour.

I have personally known Alan for 10 years and have known him to be a diligent worker and of high integrity. His commitment to the I AM Workshop has been steadfast and true.

Alan has been working with youth for as many years as I have known him and his idea deserves a firm commitment from those who can offer expansion into his endeavor.

I have been fully behind this program as it has and would continue to benefit the youth of today, guiding them in a diverse technological world with bad influences all around like never before.

I will also continue my support as I have in the past. I am looking forward to more goals met and lives being transformed through the I Am Workshop.

I invite all those capable to get on board.

Sincerely,

Dwayne Russell
Russell Recording

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 21 2009

THE I AM WORKSHOP TOUR
C/O ALAN CK SWEET
1111 E FIFTH ST STE 34
CARSON CITY, NV 89701

Employer Identification Number:
48-0580273
EIN:
17052034335019
Contact Person:
JOAN C KISER ID# 31217
Contact Telephone Number:
18771 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 01, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

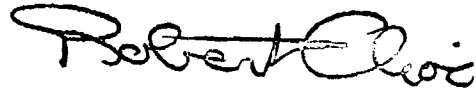
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

THE I AM WORKSHOP TOUR

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Private Grants

Tuesday, November 25, 2008 12:46 PM

From:

"Reffett, Trey (Reid)" <Trey_Reffett@reid.senate.gov>

[View contact details](#)

To:

alansweetproject@yahoo.com

Message contains attachments

[Substance Abuse Services.pdf \(491KB\)](#)

Mr. Sweet,

In addition to our conversation yesterday, I wanted to pass along a list of private grant sources that may be helpful.

Trey

Trey Reffett | U.S. Senator Harry Reid | Grant Specialist | 202-224-3542 | trey_reffett@reid.senate.gov

Dear Carson City, The reason we are applying for this \$100,000.00 grant from Carson City, is because we noticed that Senator Reid placed 100 million into Nevada and \$ 400,000.00 of that into Carson City to fight meth and we are a solution to the problem! Former mayor Marv Teixeria sent us to our new mayor, Bob Crowell and at one point Sheriff Furlong suggested we get on the Partnership Carson City Coalition that our former mayor created. We tried to follow-up with this but had our former executive director prospect; John Shields, talk me out of making a meeting with one of the main people on this Partnership Coalition. I was all dressed up and ready to go to that meeting to help us plug into Carson City's program when I got the e-mail stating: "Do not go!" "This person is not a supporter of mine and she will sabotage you!" It turned out to be Mr. Shields that had stolen all my material that Senator Reid's office sent us and I will be filing a police report on him very soon if he does not return this material from Mr. Reffett and all the material I paid \$1,000,000 dollars for in addition that was placed in trust with him based on his so called former interest in helping us. We have 51K invested in this NPO since its inception and all we run into are politics and people trying to sabotage us from succeeding. Mr. Shields called my wife, Michelle & our Secretary/VP and told her he is not interested and will not be able to return all my things, and then he told me over the phone after that, "I am starting my own recovery ranch". I have alerted Hythiam Inc./PROMETA on him too. I do not like or play politics and all we are here to do is having a ministry and to break meth addictions and help heal many destroyed lives because we care about the problem. **Most Respectfully, Alan Sweet-Founder/ED** www.iamworkshoptour.com

Delete			
Reply	Reply All	Forward	▼
Spam			
Move...	▼	Move...	

[Flag this message](#)

[No Subject]

Monday, March 30, 2009 3:48 PM

From:

"Rex Reed" <rrreed@doc.nv.gov>

[View contact details](#)

To:

"Help Desk" <mis@doc.nv.gov>, "Scott Howard" <showard@doc.nv.gov>

Cc:

alansweetproject@yahoo.com

Message contains attachments

[Rex Reed.vcf \(167b\)](#)

Scott and MIS:

The iamworkshoptour program helps inmates that are released with their substance abuse problems. Can you identify the number of inmates in our system that have a drug or alcohol problem. For right now, provide me with the total number of inmates with alcohol or drug use more than occasional use. Hold the list of names and ID numbers for later use. Please sort the total numbers by gender and location. If you have any questions, please contact me.

Rex

Rex Reed, PhD
Administrator
Offender Management Division
Nevada Dept of Corrections
PO Box 7011
Carson City, NV 89702-7011
775-887-3279
775-887-3243 fax

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name:ESL IN-HOME PROGRAM OF NORTHERN NEVADA

Phone:
775-888-2021

Fax:

Mailing Address:702 SEAN DRIVE

City:CARSON CITY

Zip:89701

Contact Name:FLORENCE G. PHILLIPS

Phone:775-888-2021

Fax:

Address:702 SEAN DRIVE

City:CARSON CITY

Zip:89701

1. Purpose of Organization:MISSION STATEMENT: ESL In-Home Program of Northern Nevada provides trained community volunteer tutors skilled in English language instruction at no cost to any non-English speaking person or to anyone who needs to improve their English skills, who requests our services regardless of Sex, Race, Creed, Age, or Country of National origin.. This learning process empowers these individuals to become more productive members of their communities and enriches the cultural diversification within their communities.
2. Total annual budget:\$7,500.00
3. How long organized:Five years
4. Tax I.D. #:26-1921147
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 6,461	\$ 6,500	\$ 8,013
Expenses:	\$ 5,374	\$ 7,048	\$ 7,929
Reserves:	\$ 3,464	\$ 2,916	\$ 3,000

Program/ Proposal

6. Title of proposal:Expansion of ESL In-Home Program of Northern Nevada
7. Program Director:Florence G. Phillips
8. Phone:775-888-2021 Fax:
9. Address:702 Sean Drive
10. City:Carson City Zip:89701
11. Program/proposal objectives and brief description: ESL In-Home Program of Northern Nevada provides trained community volunteer tutors skilled in English language instruction at no cost to any non-English speaking person or to anyone who needs to improve their English skills, who requests our services regardless of Sex, Race, Creed, Age, or Country of National origin.. Trained tutors using the Laubach Way to English/Reading who are trained by the Director at no charge, instruct a student at no cost in the student's home.
12. Primary purpose of the grant:To purchase books to start 70 new students to speak, read, write English.
13. Dates of project or use of funds:2009-2010
14. Total amount of funds and/or other forms of considerations requested from Carson City:\$3,500
15. Total cost of project: \$ \$3,500
(Including Other Funding Sources): \$ 0
16. Last year's project budget: \$ 0
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 3,500
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 0
19. Previous City sponsored grant funding received, if any:

Year:	Amount: \$	Year:	Amount: \$
Year:	Amount: \$	Year:	Amount: \$
20. Describe in detail how funds will be used, i.e., amount, purpose:\$3,500 will be used to purchase books to start 70 new Carson City students from our waiting list.

21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): Besides personal presentations, requests in writing and by telephone have been made to local businesses, service organizations and individuals.
22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). Yes, by empowering these adult students to become more productive members of their communities and enriches the cultural diversification within their communities when they have acquired English language skills. Attached are letters of support.,
23. Number of residents locally requested funding will benefit: 210. The program not only benefits the student but other members of the student's family.
24. What percentage of individuals served by your agency are residents of other cities/counties? 10%
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? In 2008 we received \$1,374 from other counties outside of Carson City.
26. Do you in turn charge the public for some type of service: Yes No
If so, how much?
27. What would you expect to collect in service fees over the fiscal year: \$ 0
28. How does your organization anticipate benefiting from this funding? To purchase the instructional books to start 70 new Carson City potential students to learn to speak, read, write English on a one-to-one basis at no charge to the student.
29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? Our students become able to communicate in English to the medical personnel, schools, shop in more stores, read road and emergency signs.
30. Does your program/proposal provide any in-kind service to Carson City? No

31. Does your program/proposal have matching funds, if so, please delineate. No
32. How will your program/proposal enhance the image of the community? More people will be speaking the English language throughout Carson City.
33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? Through fund-raising events we will be able to become self-supporting.
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? There is no other program serving communities in the State of Nevada that provides one-on-one instruction at no charge. We also compliment Western Nevada College's ESL program when they have a student that needs one-on-one instruction and are referred to us.
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: We post flyers, publish free ads in newspapers and magazines, have had TV shows of our program, and are on the Carson City Community Bulletin Board of Public Access Channels; all giving details of our program..
36. Describe how the results of the program/proposal will be measured: By monthly reports from all tutors to the Director who maintains statistical records of each student.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.

EXPANSION OF ESL IN-HOME PROGRAM OF NORTHERN NEVADA

Line 17: BUDGET:

Books for 70 new Carson City students (on waiting list) at \$50 = \$3,500



Servicios Hispanos de Nevada

□
3905 Neil Road, Suite 2
Reno, NV 89502
(775) 826-1818
Fax (775) 826-1819

□
637 S. Stewart Street, #B
Carson City, NV 89701
(775) 885-1055
Fax (775) 885-7039

Leading . Helping . Caring

Florence Phillips-Director
ESL In-home Program
702 Sean Drive
Carson City, NV 89701

Tax I.D. #88-0137317

Dear Ms. Phillips,

Nevada Hispanic Services is pleased to inform you that we fully support your program. You have been helping many of our clients who are anxious to learn English. Unfortunately, we do not have funds to assist you. We hope you can appeal to the community for the necessary funds to help keep your program running.

Sincerely,

Raquel Knecht- Director
Nevada Hispanic Services Carson
637 S. Stewart Street
Carson City, NV 89701
(775) 885-1055

NEVADA RURAL COUNTIES RSVP PROGRAM, INC.

BOARD OF DIRECTORS

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Board President
President Insured Financial
Services

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Public Policy Consultant

HELAINÉ JESSE,
Board Director
Vice President, WNCC
Western Nevada Community College

EXECUTIVE DIRECTOR

JANICE R. AYRES

Program of: The Corporation For National And Community Service

Mailing Address: P. O. Box 1708
Carson City, NV 89702
Location: 501 East Caroline Street
(775) 687-4680
Fax (775) 687-4490
Toll Free: 1-800-992-0900 Ext: 4680
E-mail: branded@rsvp.carson-city.nv.us
www.nevadaruralrsvp.org

September 8, 2004

Western Nevada Community College
Attn: Wendy Gephardt
Carson City, Nevada

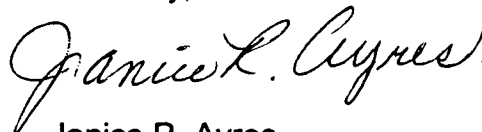
The Nevada Rural Counties RSVP Program, Inc. whole heartedly supports the RSVP ESL Program which Florence Phillips is coordinating. We welcome the partnership between WNCC and RSVP in helping the non-English speaking residents gain the communication skills that expands their quality of life.

Nevada Rural Counties RSVP Program's Mission Statement is to enable people 55 and over to contribute meaningful, significant and on-going volunteer service to others in a wide variety of community agencies (designated as volunteer stations) such as schools, hospitals, museums, nursing homes, day care center, volunteer agencies and senior centers, etc. and by so doing, to help solve community problems.

Volunteers give their time, knowledge and abilities to help others. The goal of the RSVP Home Companion Program—of which the RSVP ESL Program is an important part—is to help seniors remain in their own homes. Besides assuring transportation needs to medical care and for shopping, RSVP feels that it's important to add to the seniors' quality of life. The ESL Program is creating a quality-of-life bond between non-English speaking seniors and others in their community.

We appreciate the partnership between WNCC and RSVP in supporting this valuable ESL program.

Sincerely,



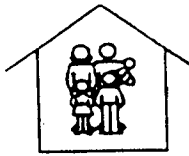
Janice R. Ayres
Executive Director

cc: Florence Phillips

Named Outstanding Non-Profit Agency in Nevada for 2001 - Governor Kenny Guinn's "Points of Light Award."

Carson City Co. - Churchill Co. - Douglas Co. - Elko Co. - Esmeralda Co. - Eureka Co. - Humboldt Co. - Lander Co. - Lincoln Co. - Lyon Co. - Mineral Co. - Nye Co. - Pershing Co. - Storey Co. - White Pine Co.

RSVP's MISSION: To stimulate voluntary citizen participation in addressing the needs of Nevada's Rural communities particularly those of the poor, the disadvantaged and the elderly, through the work of the Retired and Senior Volunteer Program (RSVP).



Ron Wood Family Resource Center

212 E. Winnie Lane
Carson City, Nevada 89706
775-884-2269

September 8, 2004

Dear

This is a letter of support to develop, sustain the ESL In-Home Program and to integrate this program with the Western Nevada Community College ESL program.

The Ron Wood Family Resource Center provides a wide range of services for many low income and "at risk" families in Carson City. A significant percentage of these families have family members in need of ESL services. Limited or complete lack of English Language proficiency often results in these families being unable to effectively access needed services and limits employment, training and educational opportunities. In addition many children and youth living in homes where English is rarely spoken and understood are often less likely to develop strong English proficiency skills and to most optimally benefit from school based ESL programs. An ESL In-Home program will promote in-home English fluency and will increase the achievement levels and social skills of children and youth in these families.

The inter-generational benefits of this program are of significant interest to the Ron Wood Family Resource Center. This program will assist us with meeting our organization's primary objectives. The Ron Wood Family Resource Center will also commit to participating in an advisory board for this program to assist with project development

Sincerely,

Sharlea Payne
Executive Director
Ron Wood Family Resource Center



July 19, 2006

To Whom It May Concern:

This is a letter of support for the In-Home ESL tutoring program and its Coordinator, Florence Phillips. I have known of and applauded this program from its inception.

The English as a Second Language population faces a variety of barriers to obtaining literacy skills. The in-home program removes one major barrier. Students who are unable to leave their home, or will not leave their home, can avail themselves to this opportunity to learn English.

Some of these students are elderly, others disabled, others lack transportation and some have large families that require students to remain in their home to attend to childcare and other responsibilities limiting their options for learning. The in-home program provides these students a mechanism to learn some English speaking, listening, reading and writing skills.

Learning English is an asset that people need to be successful in this country. This program is an opportunity for many who may otherwise miss the boat.

Good luck to Ms. Phillips, many thanks to the tutors who volunteer their time and congratulations to the students taking advantage of this opportunity.

Sincerely,

Teri Zutter
Director, Adult Basic Education
(775) 445-4451

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: The Chorus of the Comstock Phone: (775) 885-1480
Fax: n/a

Mailing Address: 1075 Shenandoah Dr.

City: Carson City Zip: 89706

Contact Name: Orval R. "Rook" Wetzel Phone: (775) 885-1480
Fax: n/a

Address: 1075 Shenandoah Dr.

City: Carson City Zip: 89706

1. Purpose of Organization: Encourage the art of Barbershop Quartet singing in the community and support music education in our local schools.
2. Total annual budget: \$21,500
3. How long organized: Since 1967
4. Tax I.D. #: 886006813
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ \$13,600	\$ \$21,545	\$ \$25,000 (est.)
Expenses:	\$ \$13,700	\$ \$21,545	\$ \$25,000 (est)
Reserves:	\$ \$756	\$ \$300	\$ \$500

Program/ Proposal

6. Title of proposal: "Educate the Educators"
7. Program Director: Rook Wetzel
8. Phone: 885-1480 Fax: n/a

9. Address:1075 Shenandoah Dr.
10. City:Carson City Zip:89706
11. Program/proposal objectives and brief description:
 The Chorus of the Comstock would like to send the communities music educators to Harmony University 2009, an intense week long training program for the purpose of learning the nuances of the Barbershop style of singing. The objective is to introduce Barbershop Singing in each and every school in our community including middle and elementary levels.
 (Please see enclosed copy of course catalog from Harmony Univ. 2008).
12. Primary purpose of the grant:
 To provide funding necessary to send up to four music educators to Harmony University 2009 with the understanding they will utilize the acquired skills to teach A Cappella singing in the Barbershop stlye to the youth in our community.
13. Dates of project or use of funds: July 26th through August 1st.
14. Total amount of funds and/or other forms of considerations requested from Carson City:\$2,000
15. Total cost of project: \$ \$2,500
 (Including Other Funding Sources): \$ 500
16. Last year's project budget: \$ n/a This is a new project
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 2,500
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 0%
19. Previous City sponsored grant funding received, if any:

Year: n/a	Amount: \$ 0	Year:n/a	Amount: \$ 0
Year: n/a	Amount: \$ 0	Year:n/a	Amount: \$ 0
20. Describe in detail how funds will be used, i.e., amount, purpose:
 All inclusive tuition to Harmony University '09 will be approximately \$565 per person.
21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): We received a scholarship for one music educator from the Barbershop Harmony Foundation and we will be seeking additional assistance from local service organizations who have supported us in the past.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support).
The funding is intended to improving the quality of our schools music education programs and provid the youth in our communitiy with a wholesome fun activity in which to participate.

23. Number of residents locally requested funding will benefit:
The best estimate would include the total number of students currently enrolled in our schools music programs K through 12. This number could be as high as 500 students. (Carson High alone has nearly 100 students in their choir.)

24. What percentage of individuals served by your agency are residents of other cities/counties? 2% (est).

25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county?

No funding has been requested from outside communities.

26. Do you in turn charge the public for some type of service: Yes No
If so, how much?

Performances for civic, senior citizen and some other non-profit organizations are typically free. Paid performances are typically in the range of \$100 to \$200. Singing Valentines are approximately \$35 -\$40.

27. What would you expect to collect in service fees over the fiscal year: \$ \$3,500.

28. How does your organization anticipate benefiting from this funding?

We have very little opportunity to educate the youth ourselves on a one-on-one basis. However if we "Educate the Educators", they in turn will educate their students enmass for years to come. The long term benefit to our singing organization and the community will be enormous. Three of our Barbershop students are already in college studying music education.

29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community?

Absolutely. Our youth are confronted daily with activities which can negatively impact their lives, their families and the community as a whole; ie drugs and gang activity. We offer a possitive alternative to those activities.

30. Does your program/proposal provide any in-kind service to Carson City?

Yes. We sing for civic events and senior citizens.

31. Does your program/proposal have matching funds, if so, please delineate.

Yes. We have onetuition scholarship and additional funds in our checking account from fund raising events and ticket sales.

32. How will your program/proposal enhance the image of the community?

Carson High School already has a stellar reputation in the field of choral music. Our goal is to continue to support that program and to introduce Barbershop Harmony into every school in our community within the next three years by "Educating the Educators".

33. Does your program/proposal have the potential to become self-supporting and, if so, describe how?

Experience has shown that most music educators who have attended Harmony University in the past will return year after year on their own. Our objective is to get them to attend the first time.

34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

No. There is a similar chorus in Reno however their focus is on competition rather than youth education.

35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal:

We recently assisted with the formation of a 40 member youth chorus in Carson High School. Additionally there are now eight quartets in the area from middle school to WNC. Some of these groups may be performing in the community individually and as part of our annual show.

36. Describe how the results of the program/proposal will be measured:

By the formation of Barbershop Harmony programs in the choirs of every music educator who attends Harmony University '09.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.

Chorus of the Comstock

Budget for fy '08

Balance from fy '07 \$856

Income (est)	Singing Valentines	\$3,200
	Annual show	\$9,800
	Annual Dues	\$300
	Misc. Performances	\$300
		Total \$13,600

Expenses (est.)	Singing Valentines	\$900
	(Advertising and Roses)	
	Annual Show	\$6,000
	** COTS '09	\$2,500
	Music	\$800
	Director	\$1,000
	Web site & phone	\$500
	Scholarships	\$2,000
		Total \$13,700

Bal. 12-31-08 (est) \$756

** COTS Chapter Officers Training School

Chorus of the Comstock

Budget for FY 2009

Balance from FY 2008 \$300

Income (est)	Singing Valentines	\$3,200
	Ticket Sales	\$15,700
	Annual Dues	\$245
	Misc. Performances	\$1,200
	Program ad Revenue	\$1,200

	Total	\$21,545
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Expenses (est.)	Marketing	\$2,120
	Show expenses	\$7,830
	Music and Licenses	\$3,100
	Music Directors Training	\$975
	Board members Training	\$700
	Presbyterian Conf. Center	\$4,320
	"Educate the Educators"	\$2,500

	Total	\$21,545
--	-------	----------

Estimated Balance 12-31-2009 \$300

KEIT 17 - Harmony University was one of the Best experiences of my LIFE! It was AMAZING! I am definatley looking forward to going next year. The staff and all of the Barbershoppers were all amazing people. It went by so quick! And not to mention all of the Ice Cream. I learned a ton while I was there. Can't wait til next year!!!
PILK

I try very hard to avoid cliché, and come up with something original. However, this trip was nothing short of your stereotypical "best vacation" ever.

It was everything a man could ask for: Singing, Classes, Singing, learning and freedom — ~~and~~ for ~~at~~ a barbershop school, you couldn't have gotten better teachers, ~~at~~ ~~role~~ nor role models in this ~~of~~ spectacular educational experience.

I can't wait to adventure back to the Hot ~~and~~ State. Thanks for the experience.



Re: Harmony U.

Thursday, August 14, 2008 10:12 PM

From: "songmau@aol.com" <songmau@aol.com>

To: rookwetzal@yahoo.com

This was one of the most amazing experiences I have ever had. I much more in one week than I ever thought possible. Everyone from the staff to the other students were extremely friendly and helpful. For anyone serious about becoming a better barbershopper, I highly recommend attending Harmony University.

-----Original Message-----

From: Rook Wetzel <rookwetzal@yahoo.com>

To: songmau@aol.com

Sent: Thu, 7 Aug 2008 10:33 am

Subject: Harmony U.

Hi Jake:

The HU folks would like to know what you thought about your experiences at Directors College. They would like you to compose a brief (one paragraph) statement. They want to be able to use your statement for PR purposes.

This is not to be confused with the on-line survey; that is totally different. If you'll send it to me, I will forward it to them and I'd like to use it in my "thank you letters" which I'll be writing to our benefactors.

Thanks a lot and we really appreciated having you with us.

Rook

It's time to go back to school! Get the latest trends and gadgets that make the grade on

**CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION**

Name: Ron Wood Family Resource Center

Phone: 884-2269
Fax: 884-2730

Mailing Address: 212 East Winnie Lane

City: Carson City, Nevada

Zip: 89706

Contact Name: Joyce Buckingham

Phone: 884-2269
Fax: 884-2730

Address: 212 East Winnie Lane

City: Carson City, Nevada

Zip: 89706

1. Purpose of Organization: Our Mission Statement: Create a lasting community-wide effort between private sector and governmental agencies to promote healthy family relationships through education and support services. Ron Wood works diligently to identify the gaps in services in the community. Our extended mission is to supplement services in the community while avoiding duplicating services.

2. Total annual budget: \$713,300.00

3. How long organized: 14 years (since 1995)

4. Tax I.D. #: 86-0865470

5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 427,063	\$ 588,903*	\$ 849,248***
Expenses:	\$ 562,723	\$ 594,286	\$ UNKNOWN
Reserves:	\$ 32,417	\$ -5383**	\$ UNKNOWN

* Common stock was liquidated totally - \$88,609.92 to supplement operating expenses
figures represent year-to-date totals

** Reimbursements from grants pending not included in amount shown (year-to-date)

*** Income is projected - pending 2009 Legislative session

Program/ Proposal

6. Title of proposal: Community Essentials Food Bank
7. Program Director: Joyce Buckingham
8. Phone: 884-2269 Fax: 884-2730
9. Address: 212 East Winnie Lane
10. City: Carson City, Nevada Zip: 89706
11. Program/proposal objectives and brief description:

Program:

Community Essentials Food Bank
Offers emergency food to children/families in need.

Proposal Objectives/Description:

1. To provide emergency food to Carson City families experiencing hardship with our current economy and high unemployment rate.
 2. To offer families the benefit of supplemental food while working with these families through ongoing case management, developing attainable household budgets, offering information and referrals for associated services; housing, utility assistance, reducing the ongoing need for services and supporting each family toward their path back to self-sufficiency.
 3. Hire a Contract Food Bank Volunteer Coordinator (15 hours per week) to manage food bank activities, load and unload product, complete food baskets for families, coordinate volunteer recruitment, scheduling and reconciling volunteer hours toward inkind/match for grantee.
 4. Offset Food Bank operating costs; rent for extended Food Bank operations
12. Primary purpose of the grant:
To continue offering supplemental food to children and families in the Carson City community that represent the most-in-need.
 13. Dates of project or use of funds: July 1, 2009 to June 30, 2010
 14. Total amount of funds and/or other forms of considerations requested from Carson City: \$31,800.00 - See Attachment
Ron Wood will be expanding the Food Bank in July -September 2009. The additional projected need for the project includes funding for the extra square footage rent as well as a paid contract Food Bank volunteer coordinator

(15 hours per week) to manage and coordinate Food Bank activities and volunteers.

15. Total cost of project: \$ 37,200.00
(Including Other Funding Sources): \$ 5400.00
16. Last year's project budget: \$ 6495.74 - See Attachment
This total was for food purchases only.
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 20,000.00 projected
\$ 12099.02 - Amounts reflected on attached sheet are year-to-date expenses
excluding the 4 months remaining in the current fiscal year.
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 21%
19. Previous City sponsored grant funding received, if any:

Year:	Amount: \$ -0-	Year:	Amount: \$ -0-
Year:	Amount: \$ -0-	Year:	Amount: \$ -0-
20. Describe in detail how funds will be used, i.e., amount, purpose:
Food for distribution - 18,000.00 (actual food costs are estimated at 24,700.00 but
6700.00 will be covered by grant funding secured by DHHS, CCOY & FEMA)
Food Bank Space Rent - 6,000.00
(includes additional space to be acquired in August 2009)
Contracted Food Bank Volunteer Coordinator - 7800.00
(15 hrs per week x 52 weeks x \$10.00 per hour)
REQUESTED AMOUNT - \$31,800.00
21. Describe your efforts to obtain other sources of funding (i.e., private sector, private
non profit, and other governmental sources):
Food Bank of Northern Nevada Equipment Grant - \$17,000.00 refrigeration
equipment (secured)
Community Council on Youth Grant - \$1,200.00 (secured)
State of Nevada - Family Resource Center Grant - \$2,500.00 (secured)
Save Mart Stores - \$5,000.00 donation (pending)
Smith's Groceries Stores - Weekly donated product
Turkey Drop - 150 Turkeys for the holidays
Fund raising efforts - 2000.00 - 5000.00 estimated funds designated for Food Bank
FEMA - \$3,000.00 (secured)
Farmer's Markets - \$5,000.00 of donated produce
22. Is the funding intended to benefit the citizens of Carson City? How? (Please
provide evidence that your program/organization is of value to the recipients of
your service(s) by submitting testimonials or other expressions of support).

YES - Funding will directly support ONLY Carson City residents
Letters of support are attached - Both from recipients of the Food Bank and from agencies that refer individuals to Ron Wood Family Resource Center for emergency food and services.

23. Number of residents locally requested funding will benefit: 13,000 - 18,000 year
24. What percentage of individuals served by your agency are residents of other cities/counties? 5% - 10%
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county? The funding received from Family Resource Center grant, CCOY, FEMA, Ron Wood Family Resource Center general fund and private donations are utilized to fund food and food bank expenditures for families in Lyon, Storey and Douglas counties. (\$5,500.00 - \$10,000.00)
26. Do you in turn charge the public for some type of service: Yes No
If so, how much? Ron Wood Family Resource Center charges a sliding fee for car seats, parenting classes and toddler time classes. The fee is often waived. Ron Wood Family Resource Center will NOT refuse services to any family that cannot afford to pay.
27. What would you expect to collect in service fees over the fiscal year: \$ 4015.00*
* Based on the 2007 -2008 fiscal year
28. How does your organization anticipate benefiting from this funding? Ron Wood Family Resource Center receives grant funding from 16 grants. Each grant is specific to a particular program. The center is proud to offer "wrap-around" services to our community. The funding from this grant will enable RWFRC the opportunity to provide food to individuals and families that have a very low to low household family income. The focus is not to "enable" the families of our community. Ron Wood Family Resource Center is focused on short-term assistance coupled with long-term family planning, goal setting and eventual self-sufficiency. Over the last twelve months, the Center has experienced a 100% increase in families requesting food bank assistance. In March 2008, Ron Wood

served 887 individuals in the Food Bank. In March of 2009, our Food Bank served 1628 individuals. The additional funding will support the needed food, offset some of the rent and pay a contract employee 15 hours per week to streamline Food Bank operations. In August 2009, Ron Wood Family Resource Center plans to expand the Food Bank storage and operations to maximize efficiency.

29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? YES
The increased funding will allow us to serve the anticipated need for nutritious food in the community resulting in children and families maintaining a healthful existence and better quality of life while going through depressed economic times.
30. Does your program/proposal provide any in-kind service to Carson City? YES
Ron Wood Family Resource Center frequently offers outreach and services to Carson City Health and Human Services in the way of assistance with the Point In Time Homeless Count and Homeless Connect events. RWFRC provides food, sundries, information and referrals to homeless individuals at these events. Ron Wood also provides food and drinks to various charitable organizations in their quest to foster awareness to environmental and community projects; Parks 4 Paws - Coalition to fund dog parks to Carson City through CC Parks and Recreation, Carson Wellness Association - RWFRC Provided 150 pedometers through a donation to our Food Bank for the President's Challenge. WE CAN - Ways to Enhance Children's Activity and Nutrition (RWFRC Program) provides food and drink to a variety of special events; Bike Rodeo and Muscle-Powered activities. Ron Wood Family Resource Center also provided food and drinks to Carson City Toys For Tots programs and special events.
31. Does your program/proposal have matching funds, if so, please delineate. YES
Ron Wood Family Resource Center will provide inkind for the additional cost of rent for the Food Bank, the cost of the expansion of the Food Bank, utilities, liability insurance, paid staff that handles phone calls, clerical duties to gather the data from the families that the need food, staff that drives the Center's van for pick-

ups and deliveries of food, staff that orders the weekly food needed, gas, vehicle insurance/maintenance and accounting tasks.

32. How will your program/proposal enhance the image of the community? Through emergency food assistance coupled with information and referrals, car seat safety program, infant and toddler workshops, WIC services, car seat safety program, case management, nutritional counseling, truancy programs, parent and youth education programs, socio-educational counseling, substance abuse prevention programs, foster youth programs, child obesity prevention programs and partnering support of mentees with parents in prison, Ron Wood Family Resource Center's mission is to enhance self-sufficiency and improve the quality of life for children, families and our community. A community that supports and advocates for those most in need will certainly create a more caring and responsible community.
33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? YES - Ron Wood Family Resource Center is working toward self-sufficiency in the following manner:
1. Amending upcoming grant requests to include a component to charge Food Bank costs to individual grants whenever the grant supports this expenditure.
 2. Conducting more food drives to supplement inventory for the Food Bank.
 3. Outreach to food retailers to donate surplus food.
 4. Increase fund raising efforts to compensate for food bank budget shortfall.
 5. Add more fee-for-service programming by offering mental health services for Medicaid recipients (proposed start date 2010 -2011)
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs? YES - Similar services
1. Food Bank of Northern Nevada will be utilizing Ron Wood Family Resource Center as a "Food Bank Hub" by offering a mobile food bank unit that will be in Carson City on a monthly basis. Details, location and scheduling is currently in the planning stage.
 2. F.I.S.H. (Friends In Service Helping) - FISH offers food assistance on a limited basis. Individuals in the community are given assistance "once per lifetime" Ron Wood and FISH collaborate and coordinate activities frequently. Ron Wood receives bulk meats, dairy and extra produce. Donations are made from RWFRRC to the FISH Dining Room to support the meals. Ron Wood has donated a variety of meats, milk, bread, salad and produce when the Food Bank

is overstocked with perishables or receives bulk items that aren't appropriate for individuals or families.

3. Eagles' Wing Christian Fellowship will be opening a Food Bank for distribution one day per week.
4. Food For Thought is a back pack program that sends food home with each child in-need for nourishment over the weekend.

Ron Wood Family Resource Center provides emergency food bank services to low income families with a demonstrated need for assistance on a limited ongoing basis. Each family has an opportunity to work toward self-sufficiency with a case manager. The Center also provides home delivery for disabled or homebound individuals. Ron Wood Family Resource Center also has a "drop-in" policy. There is no waiting list or pre-registration required to be able to utilize Food Bank services.

35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: Ron Wood Family Resource Center works with over 5000 individuals each month. Every person that comes to the Center or calls in for information is made aware of the services that are available. Outreach to community agencies and partners is done on a regular basis as well as through community special events.
36. Describe how the results of the program/proposal will be measured: Ron Wood Family Resource Center has systems in place that collect, reconcile and report all Food Bank activities including, ID verification, number of individuals in family, race/ethnicity, ages, residency, income, family name, family phone number and information regarding other programs/services that the family is utilizing. Information is also gathered through the State of Nevada Family Resource Center grant. Each individual that receives case management services has a case file with family and personal information documented. All individuals seeking assistance are asked to complete an "inventory of needs" to further assess and address service needs. A Family Goal Worksheet is completed by the individual seeking services as well as the case manager. Goal setting, timelines and processes are discussed and evaluated.

Additional Pages May Be Used, with the Specific Number and Question Heading.

ATTACHMENTS

Food Bank Proposal

Food	18000
Volunteer Coordinator Salary 15 hrs per week @10	7800
Occupancy 12 month @ \$500	6000
Total	31800

Food Bank Proposal

Food	18,000.00
Volunteer Coordinator Salary 15 hrs per week @10	7,800.00
Occupancy 12 month @ \$500	6,000.00
Requested from Carson City	31,800.00
Thanksgiving Baskets	1,800.00
Christmas Baskets	1,800.00
Easter baskets	1,800.00
	5,400.00
Total projected Food Bank	37,200.00

Ron Wood Family Resource Center

Vendor QuickReport

July 2007 through June 2008

Type	Date	Num	Source Name	Amount
Food Bank of Northern Nevada				
Check	8/24/2007	7958	Food Bank of Northern Nevada	-51.50
Check	9/20/2007	8032	Food Bank of Northern Nevada	-582.69
Check	10/19/2007	8127	Food Bank of Northern Nevada	-316.86
Check	11/9/2007	8137	Food Bank of Northern Nevada	-858.44
Check	1/11/2008	8261	Food Bank of Northern Nevada	-745.96
Check	1/11/2008	8274	Food Bank of Northern Nevada	-909.26
Check	3/21/2008	8396	Food Bank of Northern Nevada	-824.18
Check	5/16/2008	8539	Food Bank of Northern Nevada	-1,431.78
Check	6/12/2008	8596	Food Bank of Northern Nevada	-775.07

6495.74 ✓

0.00

51.50

582.69

316.86

858.44

745.96

909.26

824.18

1,431.78

775.07

6,495.74

Ron Wood Family Resource Center

Vendor QuickReport

July 1, 2008 through April 10, 2009

Type	Date	Num	Source Name	Amount
Food Bank of Northern Nevada				
Check	9/19/2008	8842	Food Bank of Northern Nevada	-2,569.52
Check	10/17/2008	8901	Food Bank of Northern Nevada	-523.43
Check	11/17/2008	9004	Food Bank of Northern Nevada	-1,508.90
Check	1/23/2009	9167	Food Bank of Northern Nevada	-4,742.72
Check	2/24/2009	9272	Food Bank of Northern Nevada	-1,133.71
Check	3/6/2009	9320	Food Bank of Northern Nevada	-1,620.74

12099.02 ✓

0.00

0.00

2,569.52

523.43

1,508.90

4,742.72

1,133.71

1,620.74

12,099.02

4-9-09

City of Carson

Recently I was laid off and then received a letter stating our rental property was going in foreclosure my land lord lost the house, we need every dime to find somewhere to live for us and our children. Ron Wood food bank is our only help we have always been self sufficient and this has been most humbling for us these people have treated us great

Sincerely

Rita Roberson

My Family and I are very Thankful
to the Ron Wood Family Center, They
helped us get through some difficult
times. We were able to obtain food for
our family. We will always remember
the kindness they showed us. God
Bless Ron Wood Family Resource Center.

Sincerely

Robert [Signature]
& Family

To whom it may concern,
 Rom Wood Family Resource
 Center,

~~Today~~ ^{Totally} out of there way
 to help Families who are
 in need for help.

great Staff that work
 here.

I have went a bit of
 there way to help me
 Jaye And the Staff
 ARE SWEET FAMILY
 THAT WORKES
 HERE.

Sincerely
 yours
 Marie Fuller

Happy Easter
 to all.
 Marie Fuller

04/09/09

QUESTION 22

Agradecemos al Ron Wood Family
Resource Center por ayudarnos con
alimentos.

9 Apr 09

QUESTION 22

To Whom it May Concern:

My family has used the Ron Woods Center for food and other services provided by them and everyone there always takes extra steps to help out my family during these tough times and would like to see them get any kind of help from the city because they really deserve help because they do so much for our community services they provide.

Sincerely,

Ray Lyle

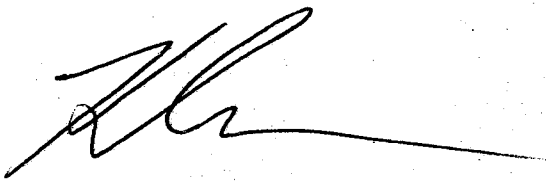
RAY LYLE

4-9-08

QUESTION 22

To Carson City,

keeping it short & to the point - Ron Wood is a blessing & you could say I owe them my life. Without them & there services & there compacion I wouldn't have made it

A handwritten signature in black ink, consisting of a stylized, cursive name followed by a horizontal line extending to the right.

4/10/04.

QUESTION 22

To who it may Concern.

The Ron Wood Family Resource Center has helped my family so much as we don't have much money for food.

Dr Greer.

WE NEED THE SERVICES
OF THE CENTER IN THESE
HARD TIMES.

Thank you
Dwight

7/25/07

Some may say that
your just keeping it
work, I sup your
keeping it real.

Thank you
Very much
and God Bless
you!

W Kim

Thank you for helping ⁹⁻²⁴⁻⁰⁸
~~me~~ me with copy my
Time sheets and Faxing
them also other things
to, also helping me with
Food some time & I
talk a lot But Im
Just Learning about
things. I enjoy my Job
Home watch care giving
my Boss said Im doing
good also Im starting
my house Cleaning Business
had to renew my Lic
with the city also I have
to get new Business cards.

PARTNERSHIP CARSON CITY
1711 NORTH ROOP STREET
CARSON CITY, NEVADA 89701
(775) 841-4730
"YOUR COMMUNITY, WORKING TOGETHER"

April 9, 2009

To whom it may concern:

Re: Community Essentials Food Bank

Ron Wood Family Resource Center

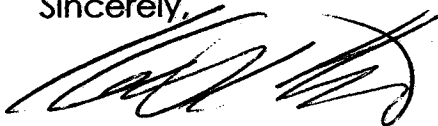
212 East Winnie Lane, Carson City, Nevada 89706

We are pleased to provide our Letter of Support to the Ron Wood Family Resource Center concerning their daily delivery of critical food items to thousands of Carson City families and individuals.

Since 2006, we have made hundreds of referrals to their Essential Food Bank Services; not only because this is one of our primary concerns, but in view of the Resource Center's consistent and timely response. Confirmation of their prompt delivery of essential community services is evidenced by the highest level of user-satisfaction, and our many years of inter-agency collaboration with the Ron Wood Family Resource Center.

It is our opinion that there will be increasing numbers of both families and individuals who will require the year-round services of their Community Essentials Food Bank and therefore we kindly request your funding support for the Ron Wood Family Resource Center.

Sincerely,



Kathy Bartosz, Executive Director



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

April 10, 2009

Joyce Buckingham
Executive Director
Ron Woods Family Resource Center
212 E. Winnie Ln.
Carson City, NV 89706

Dear Joyce Buckingham:

I am writing to express Carson City Human Services support for your agency. Our agency refers clients to Ron Woods Family Resource Center on a daily basis for basic necessities, such as food along with a variety of other fundamental needs, information and services. Your agency continues to assist families to improve their lives every day with the programs that you offer. Ron Woods Family Resource Center is a key supportive agency in our community that we collaborate with and have a strong partnership with.

If you have any questions, please don't hesitate to contact me at 887-2190.

Sincerely,

Kathy Wolfe
Human Services Manager
Carson City Health & Human Services

Carson City Health & Human Services
900 E. Long Street • Carson City, Nevada 89706

Community Health
(775) 887-2190
Fax: (775) 887-2248

Preventative Health
(775) 887-2195
Fax: (775) 887-2192

Human Services
(775) 887-2110
Fax: (775) 887-2248

Code Enforcement
(775) 887-2190
Fax: (775) 887-2248

Animal Services
(775) 887-2171
Fax: (775) 887-2128

CARSON CITY COMMUNITY SUPPORT SERVICES
APPLICATION FOR GRANT FUNDS
FISCAL YEAR 2009-2010
GENERAL INFORMATION

Name:Rural Center for Independent Living and Do Drop In
Phone:775-841-2580 Fax: 775-841-2580

Mailing Address:1895 E. Long Street

City:Carson City, Nevada Zip:89406

Contact Name:Dee Dee Foremaster Phone:775-841-2580
Fax:775-841-2580

Address:1895 E. Long Street

City:Carson City, Nevada Zip:89706

1. Purpose of Organization:To provide services to enhance the ability of people of all ages and all disabilities to live independently in our community.
2. Total annual budget:\$20,000
3. How long organized:Since 1998
4. Tax I.D. #:88-0389130
5. Please provide the following fiscal information about your organization:

	<u>Last Year</u>	<u>Present Year</u>	<u>Next Year</u>
Income:	\$ 19,500	\$ 20,000	\$ \$20,000
Expenses:	\$ 18,000	\$ 19,500	\$ 19,500
Reserves:	\$ 1,500	\$ 500	\$ 500

Program/ Proposal

6. Title of proposal:Do Drop In Support Services
7. Program Director:Dee Dee Foremaster
8. Phone:775-841-2580 Fax:775-841-2580
9. Address:1895 E. Long Street
10. City:Carson City Zip:89706

11. Program/proposal objectives and brief description:
 - I. Increase resources to meet the expanded need for services to the disabled homeless.
 - II. Provide the support services necessary to assist with client follow through to ensure success in obtaining housing, benefits, jobs, mental health and medical treatment.

In the last four months we have seen a 30% increase in the number of clients needing services. The group showing the most rapid increase has been the number of families seeking services. We work with other community agencies to meet the needs of our clients.
12. Primary purpose of the grant: Increase resources to meet the expanded need for services to the disabled homeless and their families.
13. Dates of project or use of funds: July 1, 2009 to June 30, 2010.
14. Total amount of funds and/or other forms of considerations requested from Carson City: \$2,400
15. Total cost of project: \$ \$4,800
(Including Other Funding Sources): \$ \$2,400
16. Last year's project budget: \$ 0
**Note: Please attach a copy of your budget from last year.*
17. This year's project budget: \$ 0
**Note: Please attach a copy of your budget.*
18. Percentage of funds to be utilized for administrative costs (i.e.: salaries): 0
19. Previous City sponsored grant funding received, if any:

Year: 2000	Amount: \$ \$1,000	Year:	Amount: \$
Year:	Amount: \$	Year:	Amount: \$
20. Describe in detail how funds will be used, i.e., amount, purpose: \$1,200, \$100 per month, will be used to provide gasoline and bus passes for clients seeking work and during the first weeks of employment (until they get their first check). \$1,200, \$100 per month will be used to provide fees for background checks, birth certificates and identification cards, to get into housing and obtain services such as Rural Housing, Social Security, city welfare deposit program, state food stamps and TANF.
21. Describe your efforts to obtain other sources of funding (i.e., private sector, private non profit, and other governmental sources): We receive approximately \$12,000 in donations from the businesses and citizens of Carson City. Another \$4,000 are in grants from federal and state entities. \$4,000 comes from fees received from our representative payee program. We are always applying for grant funds during the year.

22. Is the funding intended to benefit the citizens of Carson City? How? (Please provide evidence that your program/organization is of value to the recipients of your service(s) by submitting testimonials or other expressions of support). Yes. Please see attached letters.
23. Number of residents locally requested funding will benefit: 80
24. What percentage of individuals served by your agency are residents of other cities/counties? None.
25. If your agency does serve residents from other cities/counties, what amount of funding does that city/county provide? If none, has your agency solicited funding from that city/county?
26. Do you in turn charge the public for some type of service: Yes No
If so, how much? \$30 per client per month from social security for representative payee program.
27. What would you expect to collect in service fees over the fiscal year: \$ 4,000
28. How does your organization anticipate benefiting from this funding? We will be able to meet the increased need.
29. Does your program/proposal enhance Carson City's ability to provide for the health, safety & general welfare of this community? Yes.
30. Does your program/proposal provide any in-kind service to Carson City? Yes, we are staffed by dedicated Carson City volunteers who provide over 4,000 hours per year in services.
31. Does your program/proposal have matching funds, if so, please delineate. Yes. Our matching funds will come from the donations we receive from citizens of Carson City.

32. How will your program/proposal enhance the image of the community? Our services, in conjunction with other community providers, provide the support services necessary to ensure success in obtaining housing, benefits, jobs, mental health and medical treatment. These services keep the homeless disabled off the streets and in stable housing. The individuals' continued success is supported through work or benefit assistance, such as social security.
33. Does your program/proposal have the potential to become self-supporting and, if so, describe how? In the last few years we have managed to diversify our income, so we are not relying solely on grants. We hope to receive permanent funding through federal programs.
34. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will complement other existing programs? Although no one provides the intensive wrap-around services we provide for the homeless disabled and their families, we have cooperative relationships with many of the local city, state and federal agencies serving the homeless and the disabled.
35. Describe in detail how the community will be made aware and in turn, benefit from the proposed program/proposal: Outreach will be through local, state and federal agencies working with the disabled, public speaking to service clubs and agencies and through the newspapers.
36. Describe how the results of the program/proposal will be measured:
 - I. Quantitative Measurement will be done by tracking the number of clients served and the services provided and will be reported quarterly to our Board of Directors and yearly to the city.
 - II. Qualitative Measurement will be done by providing a client survey to the individuals involved in the program and reporting the outcome of the surveys to our Board quarterly and the city yearly.

Additional Pages May Be Used, with the Specific Number and Question Heading.

NOTE: THE ORIGINAL, PLUS AN ELECTRONIC COPY MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN APRIL 10, 2009.

4-10-09

To whom it may concern:

RCFL and Do Drop Inn has helped me in ways no other agency has helped me. We first came here after relocating from California due to financial hardships. After ~~arriving~~ ^{arriving} here we became homeless. I am currently going through the 551 process for an injury incurred at work and has left me disabled. RCFL and The Do Drop Inn has free of charge offered to help me through my paperwork process, and be an advocate for me free of charge. Along with my 551 process, Dee Dee is currently helping myself and my family find a residence of our own as we are currently residing in a family shelter.

Very Respectfully,
Rodrick Brooks

4-10-09

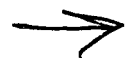
To Whom it May Concern,

I would like to write
a letter to say that the

RCIL, Do-Dropin Center has helped
me in so many ways, I was on the
street, homeless, hungry, tired and
felt like I had no hope at all,
everywhere I turned for help had
told me "no" or "sorry we cant help
you".

Since I met DEE-DEE
Foremaster and the Staff at
RCIL & Do Dropin I was able to find
hope, a hot cup of coffee, and a snack.

RCIL & Do Dropin has
helped me find housing, employment,
and has basically helped me to find
my direction again, when I needed
a leg up I found it,



②

So my thanks go to Rick &
Do-Drop in and Dee Dee Forrester
for giving me hope, help with housing,
and a new start in life, when
I couldn't find hope or help anywhere
else

Sincerely,

Robert A. Baker

APRIL 10, 2009

To Whom it may concern :

My name is Tony Wicker age 56, I came upon hard times in the beginning of 2008 and myself needing to find some help and assistance in pulling myself up from the streets as home and unemployed. Until I found, the Rural Center of Independent Living Do Drop In, headed by Dee Foemaster and her volunteers I was unable to get the helping hand up I needed. Through Dee Dee's help I've come to have a home now a job w/ the feeling I'm once again moving forward.

In this regard I'm fully grateful for what the Rural Center Do Drop In came to be for me.

Sincerely
Tony Wicker