

City of Carson City  
Agenda Report

Item # 9-1

**Date Submitted:** 05/26/09

**Agenda Date Requested:** 06/04/09

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Carson City Sheriff's Office and Partnership Carson City

**Subject Title:** Action to accept the Department of Public Safety, Office of Criminal Justice Assistance, Community Oriented Policing Services Northern Nevada Meth Initiative grant (project number 08-METH-02) in the amount of \$100,000.

**Staff Summary:** The Carson City Sheriff's Office was selected to participate in the 2008 Northern Nevada Anti-Meth Initiative grant program. Funds awarded through this program will be used to support current issues identified by the Partnership Carson City Steering Committee Task Forces as representing the greatest unmet needs:

- Special Enforcement Team – overtime for drug suppression operations
- Consultants/Contract Services – substance abuse assessments conducted through Community Counseling Center, and immediate response services conducted through CASA and Carson City Child Protective Services
- Supplies – protective garments, (disposable outerwear to insulate children and case works against meth related toxins), and drug testing kits to be used by the high school.
- Equipment – data pilot, mobile video recorders and laptops for use by the Drug Suppression Task Force and Special Enforcement Team

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the Department of Public Safety, Office of Criminal Justice Assistance, Community Oriented Policing Services Northern Nevada Meth Initiative grant (project number 08-METH-02) in the amount of \$100,000.

**Explanation for Recommended Board Action:** This grant award does not require a fiscal match. Although the city is the grantee, the PCC Steering Committee will oversee the expenditures, ensuring they maintain fidelity to the approved grant budget, and report to Kathie Heath, representing the Carson City Sheriff's Office as the fiscal agent. Programmatic reports will be processed through Partnership Carson City, while financial reporting will be processed by the Carson City Sheriff's Office. Both agencies will participate, should the program require a State audit.

The funds in the grant budget to Community Counseling Center (CCC) and Court Appointed Special Advocates (CASA) will be committed in a contract between the City and those entities.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** There is no financial impact to the city as this is a no-match grant and includes the costs of all associated expenditures.

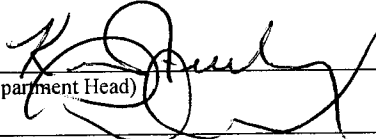

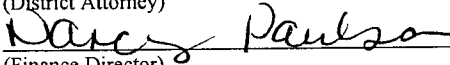
**Explanation of Impact:** See Above

**Funding Source:** The funds for this project have been obtained through the Department of Public Safety, Office of Criminal Justice Assistance, Community Oriented Policing Services

**Alternatives:** No participation in the grant.

**Supporting Material:** Project agreement, and full description of project.

**Prepared By:** Kathie Heath, Business Manager

<b>Reviewed By:</b>		Date: <u>5/26/09</u>
	(Department Head)	Date: <u>5/26/09</u>
	(City Manager)	
		Date: <u>5-26-09</u>
	(District Attorney)	
		Date: <u>5/26/09</u>
	(Finance Director)	

**Board Action Taken:**

Motion: \_\_\_\_\_

1) _____	Aye/Nay
2) _____	_____
	_____
	_____
	_____

\_\_\_\_\_  
(Vote Recorded By)

STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY

**OFFICE OF CRIMINAL JUSTICE ASSISTANCE**

Community Oriented Policing Services (COPS)

**Grant Award**

<b>SUBGRANTEE:</b>	Carson City Sheriff's Office	<b>PROJECT NUMBER:</b>	08-METH-02
<b>ADDRESS:</b>	911 East Musser Street Carson City, NV 89701	<b>FEDERAL GRANT FUNDS:</b>	\$100,000.00
<b>PROJECT TITLE:</b>	Northern Nevada Meth Initiative	<b>MATCHING FUNDS:</b>	\$00.00
<b>GRANT PERIOD</b>	April 1, 2009 - Sept. 30, 2010	<b>TOTAL:</b>	\$100,000.00

**APPROVED BUDGET FOR PROJECT**

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$00.00
Consultant/Contractual Services	\$28,000.00
Travel/Training	\$00.00
Supplies/Operating	\$ 10,226.00
Equipment	\$ 31,861.00
Other	\$ 29,913.00
<b>Total</b>	<b>\$100,000.00</b>

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

XX SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

**AGENCY APPROVAL**

**SUB-GRANTEE ACCEPTANCE**

Michelle Hamilton, Administrator  
Office of Criminal Justice Assistance

Ken Furlong, Sheriff  
Carson City Sheriff's Office

*Michelle Hamilton* 4/4/09  
Signature of Approving Official      Date

*Ken Furlong* 5/11/09  
Signature of Approving Official      Date

OFFICE OF CRIMINAL JUSTICE ASSISTANCE  
COMMUNITY ORIENTED POLICING SERVICE (COPS)

*Title Page (4 points)*

- A. Applicant Agency: Carson City Sheriff's Office  
B. Address: 911 East Musser Street; Carson City, Nevada 89701  
C. Project Title: Northern Nevada Meth Initiative  
D. Project Period: From: Approx. March 1, 2009 To: To be determined (eighteen months)  
E. If your County received a direct award, did you apply?  
F. If yes, enter amount \$100,000<sup>00</sup>

**G. Project Director:**

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Name:	<u>Ken Furlong</u>	Title:	<u>Sheriff</u> <u>Carson City, Nevada</u>
Address:	<u>911 East Musser St.</u>	City/Zip:	<u>89701</u>
Telephone:	<u>(775) 887-2020</u>	Fax:	<u>(775) 887-2026</u>
E-mail:	<u>kfurlong@ci.carson-city.nv.us</u>		

**H. Fiscal Officer:**

Name:	<u>Kathy Heath</u>	Title:	<u>Fiscal Manager</u>
Address:	<u>911 East Musser Street</u>	City/Zip:	<u>Carson City, Nevada 89701</u>
Telephone:	<u>(775) 887-2020</u>	Fax:	<u>(775) 887-2026</u>
E-mail:	<u>kheath@ci.carson-city.nv.us</u>		

**I. Project Contact Person :**

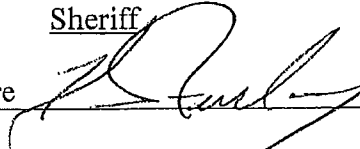
Name:	<u>Kathy Bartosz</u>	Title:	<u>PCC Coordinator</u>
Address:	<u>911 East Musser St</u>	City/Zip:	<u>Carson City, Nevada 89701</u>
Telephone:	<u>(775) 887-2020 x44722</u>	Fax:	<u>(775) 887-2026</u>
E-mail:	<u>kbartosz@ci.carson-city.nv.us</u>		

**Budget Summary:**

Budget Category	Category Total
Equipment/Technology	\$31,861.00
Other Costs (including overtime)	\$29,913.00
Supplies	\$10,226.00
Travel/Training	0
Contracts/Consultants	\$28,000.00
TOTAL FEDERAL \$ REQUESTED:	\$100,000.00

## Certification:

The signature of the authorized official of the agency making application hereby certifies the accuracy of the information in this application and agrees to comply with all provisions of the applicable grant program.

Name: Ken FurlongTelephone (775) 887-2020Title: SheriffFax (775) 887-2026Signature 

Date January 8, 2009

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## Part 2: GENERAL OVERVIEW AND INTRODUCTION

In 2005, in direct response to the methamphetamine related problems in Carson City, the Mayor, Sheriff, District Court Judge, and District Attorney initiated an "ad hoc" committee to the Mayor called Partnership Carson City (PCC). Led by a Steering Committee of 12 community-based professionals representing criminal justice, social services, treatment, education, the media, and businesses, the PCC dealt with the methamphetamine problems head on with enhanced and coordinated enforcement, additional treatment services, and an aggressive community wide education and media campaign. This was supported by \$100,000 contributed to PCC from the City General Fund, demonstrating a strong commitment by city officials to combating methamphetamine in their community. A Meth Hotline was set up, and citizens were encouraged to call in suspected meth related incidents. The PCC is currently implementing Neighborhood Watch, as well as a community based and school based Secret Witness phone line. The funding available through the Northern Nevada COPS Anti-Meth Initiative will be used to compliment current projects. Meth prevention, intervention and suppression strategies are researched and selected by the six, PCC community volunteer Task Forces : Community Quality of Life, Drug Prevention, Gang Intervention, Drug Treatment, Gang Suppression and Drug Suppression. Recommendations are sent to the PCC Steering Committee for acceptance.

For this Northern Nevada COPS Anti-Meth Initiative, the PCC is targeting issues that the Task Forces have identified as representing the greatest unmet needs:

1. The Special Enforcement Team (SET) responsible for drug suppression operations needs additional overtime hours to keep up with the increase in drug trafficking through Carson City. According to the Tri Net Task Force, drug and gang related crime in Carson City was relatively minimal until the Mexican Nationale Drug Trafficking organizations turned the community into a "trans shipment hub" for methamphetamine distribution, with connections to Stockton, Sacramento and San Francisco, California. The Tri Net Task Force is comprised of law enforcement from three, connecting areas: Carson City, Douglas County, and Lyon County. These three areas together equal less than 8% of the population of Nevada. Tri Net made 159 drug arrests last year, 80% in Carson City, compared to 199 arrests by the Drug Enforcement Administration for the entire state, including Tri Net's area. Unfortunately, the time available for suppression operations does not allow for an adequate response to this degree of trafficking. This Anti-Meth Initiative would allow for 15 monthly additional drug suppression operations within this grant period.
2. When the Special Enforcement Team was created, the vehicles available to them were not in step with new technology due to budgetary restrictions thereby hindering immediate intelligence sharing, and securing evidence on site. Therefore, this grant will allow for the purchase of one Data Pilot, two "ruggedized" lap tops, and four mobile video recorders and training in their use for the nine SET officers and four vehicles.
3. The Carson City Sheriff's Department understands they can not "arrest" their way out of the meth problem in Carson City. Substance abuse assessment and treatment services ready to meet the demand must be available. Therefore, this proposal includes funding for the local non profit treatment program to expand their counseling staff hours to accommodate the completion of substance abuse assessments within 24 hours of arrest for all first time meth use/possession

offenders. Assessment results will then be ready when the offender goes to court to accommodate immediate referrals for treatment and/or Drug Court by the judge.

4. Within the next two months, the PCC Drug Prevention Task Force's goal is to have the city adopt a model Drug Endangered Children protocol, that includes immediate response services for these unfortunate children. The concern for Drug Endangered Children (DEC) has grown with evidence of insufficient services for children removed from environments where family members are engaged in methamphetamine use. Approximately ten to twelve children per year are removed from environments considered extremely detrimental to the child. The risk of serious neglect and physical/sexual abuse in these home environments along with contamination from toxic materials used in the manufacturing of methamphetamine is high. This proposal includes the ability to purchase protective outwear for case workers and children, and funding to the Carson City Court Appointed Advocates (CASA) to provide physical, mental health and developmental evaluations and follow up services for ten to twelve children during the grant period.

5. Carson City high school athletes are a target population to reduce introductory drug use risk factors due to drug experimentation and prolific house parties initiated by athletes. The high school has a new principal and a new Athletic Administrator that come to the school with extensive administrative experience. They support the implementation of a pilot, random drug testing program for all athletes based on the national research, and the positive experiences of other Nevada high schools using drug testing in their sports programs. This proposal includes testing equipment for 500 tests for the 2009-2010 school year, beginning in August, 2009.

Carson City Sheriff's Department is the fiscal agent and lead agency for the Northern Nevada Anti-Meth Initiative. The Partnership Carson City Steering Committee will monitor the progress outcomes through reports presented at their monthly meetings, and provide assistance as needed. The PCC Coordinator will be responsible for completing all required reports, as well as oversee the evaluation process for this project.

### **Part 3: PROBLEM IDENTIFICATION AND JUSTIFICATION**

Carson City, the capital of Nevada, is located 20 miles east of Lake Tahoe, and 20 miles south of Reno. Carson City is home to approximately 55,000 people. The residents of Carson City include 68% Caucasian, 19% Latino, 2% Native American, and 11% "other". Over 15% report Spanish is the primary language in the home.

Highway 395 running North and South, and Highway 50 going east and west, intersect within the city limits, facilitating significant interstate and intrastate traffic through town. Over the last 20 years Carson City has experienced significant growth which leveled off in the last five years. The period of growth brought changes in housing conditions; 50% of residents do not own their own homes.

The Carson City Alternative Sentencing Department (CCASD) indicates approximately 80% of their caseload involves drug crimes. Of those, 70% are methamphetamine related. Random urine tests are routinely administered by the CCASD. Last year, marijuana was the number one cause of a positive test. Methamphetamine was second, and a combination of marijuana and methamphetamine was third.

According to the Tri Net Task Force, drug and gang related crime in Carson City was relatively minimal until the Mexican Nationale Drug Trafficking organizations turned the community into a "trans shipment hub" for methamphetamine distribution, with connections to Stockton, Sacramento and San Francisco, California. The Tri Net Task Force is comprised of law enforcement from three, connecting areas: Carson City, Douglas County, and Lyon County. These three areas together equal less than 8% of the population of Nevada. Tri Net made 159 drug arrests last year, 80% in Carson City, compared to 199 arrests by the Drug Enforcement Administration for the entire state, including Tri Net's area. Unfortunately, the time available for drug suppression operations is not adequate to meet this demand. Additionally, vehicles used by the Carson City Sheriff's Special Enforcement Team (SET) lack some of the intelligence collection and sharing technology to assist in operations for the identification and evidentiary requirements for the conviction of drug traffickers and street dealers so prolific in their jurisdiction.

Since their creation over 23 years ago, the Community Counseling Center (CCC), the only non-profit treatment program in the area, is seeing a high demand for methamphetamine-specific counseling services. The Carson City Sheriff has requested all offenders arrested for the first time for meth use or possession receive a substance abuse assessment within 24 hours of arrest. This request comes as a result of a survey conducted at Detention Intake that revealed 67% of arrestees admitted to using meth within six months prior to arrest. This would expedite admission to Drug Court if the judge deems this appropriate. Unfortunately, the CCC does not have the funding to staff additional assessment counselors necessary to accommodate a 24 hour response for these offenders.

Although the student population in Carson City has experienced a small decline, the only public high school continues to be overcrowded with approximately 2,400 students. The large school population creates challenges for the administration including alcohol and other drug use during the school day. Although our data shows that methamphetamine use is not the most prevalent drug in the high school age group, the number of middle school students reporting on the Youth Risk Behavior Survey that they have ever tried meth has doubled since 2003 to 12.4% in 2007.



According to youth seen through the Carson Juvenile Probation Department and data obtained through the Youth Risk Behavior Survey, most youth parties where alcohol is present also provide access to marijuana, prescription drugs, and most recently – heroin. Disturbingly, these parties are often initiated by athletic team members that draw in other members of the student body. Student athletes are subject to the governing Nevada Interscholastic Activities Association (NIAA) rules of zero tolerance for use of alcohol, tobacco and other drugs, yet coaches are at a loss to prove a violation and impose sanctions to disrupt this behavior without concrete evidence. It is logical to assume that deterring student athletes from alcohol and other drug use may result in reduction in use in the greater student body. The principal of McQueen High School in Reno, Nevada, reported that after random drug testing of student athletes was imposed, the number of positive test results seen at the beginning of the year dropped dramatically by the end of the season. Additionally, he noted a change for the better in the entire climate of the school including attendance, reduced truancies, and incidence of alcohol and drug use on campus. And, their football team won the state championship.

The concern for Drug Endangered Children (DEC) has grown with evidence of insufficient services for children removed from environments where family members are engaged in methamphetamine use. Approximately ten to twelve children per year are removed from environments considered extremely detrimental to the child. The risk of serious neglect and physical/sexual abuse in these home environments along with contamination from toxic materials used in the manufacturing of methamphetamine is high. Carson City is in the process Protective Services receive immediate decontamination, along with physical, mental health, and developmental assessments and referrals, but resources to support these assessments and related services are lacking.

In 2005 in direct response to the methamphetamine related problems, the Carson City Mayor, Sheriff, and District Attorney initiated Partnership Carson City (PCC). Led by a Steering Committee of 12 community-based professionals representing criminal justice, social services, treatment, education, the media, and businesses, the PCC dealt with the methamphetamine problems head on with enhanced and coordinated enforcement, additional treatment services, and an aggressive community wide education and media campaign. A Meth Hotline was set up, and citizens were encouraged to call in suspected meth related incidents. The PCC is currently implementing Neighborhood Watch, as well as a community based and school based Secret Witness phone line.

This application will compliment and expand PCC's current efforts by directing the focus on two, primary goals: 1) enhance law enforcement capability to engage in meth enforcement operations through additional overtime hours, and collect and share information at the street-level during time of arrest through improved technological capacity; and, 2) focus prevention/intervention strategies on three, at risk populations that are currently inadequately addressed: high school athletes by initiating a pilot mandatory, random drug testing program; providing immediate response and assessment services for drug endangered children removed from environments where methamphetamine is detected, and substance abuse assessment services for first-time methamphetamine use/possession offenders within 24 hours of arrest..

#### **Part 4: GOALS AND OBJECTIVES**

The vision of the Carson City, Northern Nevada Anti Meth Initiative is to improve law enforcement capability to arrest and convict methamphetamine traffickers and sellers, prevent the on set of meth use among youth, improve treatment availability for meth users, and serve the victims of meth use. The vision will be achieved through the following main goals and objectives.

**Goal One: The Carson City Northern Nevada Anti Meth Initiative will increase the number of methamphetamine production, distribution and use arrests in Carson City.**

Objective 1: The Drug Suppression Task Force will facilitate communication between representatives from Carson City Sheriff's Office, State Narcotics Officers, Tribal Police, Parole and Probation, Juvenile Probation, and the Department of Alternative Sentencing by convening a minimum of 15 monthly to coordinate aggressive, multi-agency meth "sweeps" in the Carson area targeting known meth producers, traffickers, and users from previous law enforcement contacts. All meeting minutes will be recorded, and meth operation outcomes documented.

Objective 2: The Carson City Sheriff's Office, employing the Special Enforcement Team will use overtime to conduct a minimum of 15 monthly, targeted "sweeps" on locations known for methamphetamine transactions and measure arrest and resulting conviction rates attributable to these operations funded through this grant to determine the percent of increase in arrests.

Objective 3: The Carson City Sheriff's Department will improve the use of technology in methamphetamine suppression operations by purchasing: 4 mobile video recorders, 2 "ruggedized" lap tops for vehicles, and one data pilot; and training the members of the Special Enforcement Team as demonstrated by passing a use proficiency test at the completion of training. Use of purchased equipment will be recorded for grant reporting and internal tracking purposes measuring the effectiveness of this technology in increased arrest and conviction rates attributable to this equipment.

**Goal Two: The Carson City Northern Nevada Anti Meth Initiative will improve prevention and intervention strategies targeting three, at risk population currently unaddressed.**

Objective 1: The Community Counseling Center (CCC) will provide substance abuse evaluations for 260 offenders arrested for first time meth use and/or possession charges within 24 hours of their arrest by increasing time for evaluation staff. Assessment requests from the Carson City Sheriff's Department, beginning within two months of the initiation of this project as measured by law enforcement reports, and coinciding assessment reports to the courts by CCC.

Objective 2: The Carson High School Athletic program will reduce the drug use among all athletes and cheerleaders by 50% by implementing a pilot random drug testing beginning with the August 2009 athletic training season. The number of negative and positive test results will be tracked and pre and post season results compared to determine the percentage of change. The Nevada Interscholastic Activities Association mandatory drug and alcohol use policy will be followed for all athletes/cheerleaders with positive drug test results.

Objective 3: The Carson City Court Appointed Special Advocates (CASA) in cooperation with Carson City Child Protective Services will provide immediate response services, including decontamination, mental health, physical and developmental evaluations, to a minimum of 10 children retrieved from homes during law enforcement and/or Child Protective Services operations where meth is potentially present , beginning the first month of this project period.

## Part 5: METHODS OF ACCOMPLISHMENT

### Goal One: Suppression

Problem Addressed: *(Objectives 1 and 2) "Tri Net made 159 drug arrests last year, 80% in Carson City, compared to 199 arrests by the DEA for the entire state, including Tri Net's area. Unfortunately, the time available is inadequate to address the extent of the problem..."*

Objective 1: *"The Drug Suppression Task Force will facilitate communication between representatives..."*

Method: The Drug Suppression Task Force includes representatives from Carson City Sheriff's Office, State Narcotics Officers, Tribal Police, Parole and Probation, Juvenile Probation, and the Department of Alternative Sentencing. Since the inception of this task force, they have met at least ten times each year. During these meetings the agencies share information on drug arrest related factors, areas of concern, trafficking, sales and possession trends and impact areas. This collaborative effort resulted in the first Memorandum of Agreement between a local law enforcement agency Tribal law enforcement to allow for the arrest of meth dealers hiding on reservation land. Although the continued meeting of this task force does not require financial support from this initiative, this task force will be responsible for oversight of equipment purchases, officer training, and overtime operation strategies funded through this initiative. All meeting are recorded and minutes kept.

Objective 2: *"The Special Enforcement Team will use overtime to conduct a minimum of 15 monthly, targeted "sweeps" ...."*

Method: The Drug Suppression Task Force will be responsible for coordinating aggressive, multi-agency meth "sweeps" in the Carson and surrounding area targeting known meth producers, traffickers, and users from previous law enforcement contacts. All meth operation outcomes will be documented according to standard procedure, and the Special Enforcement Team will measure arrest and resulting conviction rates attributable to these operations

Problem Addressed: *"...vehicles used by the Carson City Sheriff's Special Enforcement Team (SET) lack some of the intelligence collection and sharing technology..."*

Objective 3: *"The Carson City Sheriff's Department will improve the use of technology..."*

Method: Methamphetamine suppression operations will be supported by purchasing the following items for the Special Enforcement Team use specifically, that employ the identified functions. At the times the vehicles were purchased for the drug suppression operations, the budget did not allow for the procurement of these necessary items. All members of the SET will be trained in the use of this equipment as demonstrated by a use proficiency test at the completion of training. Usefulness of the equipment in the arrests and court cases will be recorded for grant reporting and internal tracking purposes:

- **Mobile Video Recorders:** These are in-vehicle video camera which enhance legal evidence of practices and events in court for prosecution of offenders. Four will be purchased – one for each vehicle.
- **"Ruggedized" Lap Top:** Two of the four vehicles will be equipped. This lap top allows mobile data communication from road to dispatch. It facilitates "hack" free communication, a problem currently experienced with radio use.
- **Data Pilot:** The Mexican Nationales, along with most sophisticated drug trafficking organizations, rely on cel phones to communicate. The Data Pilot can be hooked to a cel

phone and immediately download all activity for use in identifying members of the drug trafficking network.

## **Goal Two: Prevention/Intervention**

### Problem Addressed:

Objective 1: *"The Community Counseling Center (CCC) will provide assessment services for first time meth use/possession offenders within 24 hours of arrest..."*

Method: The CCC will expand the hours of their licensed Substance Abuse Evaluators to provide substance abuse assessments to 260 first time meth use/possession offenders within 24 hours of arrest beginning within two months of the initiation of this project. Requests for services will originate with the Carson City Sheriff's Department for arrests occurring as a result of the sweeps conducted as part of this initiative, as measured by law enforcement reports, and coinciding assessment reports to the courts by CCC.

Problem Addressed: *"(underage drug/alcohol) parties are frequently initiated by athletic team members that draw in other members of the student body..."*

Objective 2: *The Carson High School Athletic program will reduce substance abuse use by 50% through a pilot random drug testing program..."*

Method: Beginning with the August 2009 athletic training season, The Carson High administration will contract with a local drug testing company to conduct random drug tests – a minimum of every two weeks effecting approximately 500 students per year. The number of negative and positive test results will be tracked and pre and post season results compared. The Nevada Interscholastic Activities Association mandatory drug and alcohol use policy will be followed for all athletes/cheerleaders with positive drug test results.

Problem Addressed: *"Approximately ten to twelve children per year are removed from (meth) environments considered extremely damaging."*

Objective 3: *"... provide immediate response services, including decontamination, mental health, physical and developmental assessments, to a minimum of 10 children..."*

Method: Children retrieved from homes during law enforcement and/or Child Protective Services operations where meth is potentially present will be given protective garb to wear that is purchased by this grant, and taken to for immediate decontamination. The Carson City Sheriff will enter into a Memorandum of Understanding with the Carson City Court Appointed Special Advocates to guarantee provision of physical, mental health and developmental evaluations over the course of ten days from time of removal from the home to allow case workers time to create a follow up plan for the children that is comprehensive in addressing each child's needs. This grant will pay for the protective clothing, and evaluation services for a minimum of ten children.

## Part 6: PROJECT EVALUATION/INTERNAL ASSESSMENT

Under the direction of the PCC Coordinator, Kathlyn Bartosz, the Steering Committee members will assist with the collection of necessary data to measure the outcomes of this project. Ms. Bartosz has over 20 years experience in Social Methodology at the community level evaluating drug prevention programs. The following table outlines the criteria that will be used to measure the level of achievement for each objective.

**EVALUATION TABLE**

<p><b>Goal 1, Obj. 1:</b> The Drug Suppression Task Force will facilitate communication between representatives from Carson City Sheriff's Office, State Narcotics Officers, Tribal Police, Parole and Probation, Juvenile Probation, and the Department of Alternative Sentencing by convening a minimum of 15 monthly to coordinate aggressive, multi-agency meth "sweeps" in the Carson area targeting known meth producers, traffickers, and users from previous law enforcement contacts. All meeting minutes will be recorded, and meth operation outcomes documented.</p>	<p>The meeting minutes will be reviewed to determine frequency of meetings, and patterns in the outcome of meeting information. For example, the meetings may focus consistently on the need for the inclusion of heroin investigations as part of meth operations due to the transition in distribution by motorcycle gangs between the two. This information will support on going strategic law enforcement planning to apprehend meth traffickers.</p>
<p><b>Goal 1, Obj. 2:</b> The Carson City Sheriff's Office, employing the Special Enforcement Team will use overtime to conduct a minimum of 15 monthly, targeted "sweeps" on locations known for methamphetamine transactions and measure arrest and resulting conviction rates attributable to these operations.</p>	<p>The number of meth related arrests occurring during each month related to the overtime "sweeps" will be documented and compared to the monthly prior to overtime being implemented. Numbers will be compared to determine the impact of this project.</p>
<p><b>Goal 1, Obj. 3:</b> The Carson City Sheriff's Department will improve the use of technology in methamphetamine suppression operations by purchasing: mobile video recorders, "ruggedized" lap tops for vehicles, and data pilots; and training all members of the Special Enforcement Team as demonstrated by a use proficiency test at the completion of training. Use of purchased equipment will be re corded for grant reporting and internal tracking purposes.</p>	<p>Each officer trained in the use of the new equipment will be tested to assure accuracy and proficiency in use. Every time the equipment is used in the arrest and/or conviction of a meth related crime, it will be recorded to determine how often the use resulted in a positive outcome (for justice, not the meth offender, that is).</p>
<p><b>Goal 2, Obj. 1:</b> The Community Counseling Center (CCC) will increase evening intake services by provide after hours immediate treatment/detox intake services for all requests beginning within two months of the initiation of this project from the Carson City Sheriff's Department occurring as a result of the sweeps conducted as part of this initiative, as measured by law enforcement reports, and coinciding intake reports by CCC.</p>	<p>The evaluator will be identified within the first two months of the grant period. Calls from law enforcement for immediate intake will be recorded, to determine the extent of need, and the results of evaluations used to create a clearer depiction of the myriad of treatment related issues evident in the meth users.</p>
<p><b>Goal 2, Obj. 2:</b> The Carson High School Athletic program will reduce the drug use among all athletes and cheerleaders by implementing a pilot random drug testing beginning with the August 2009 athletic training season. The number of negative and positive test results will be tracked and pre and post season results compared. The Nevada Interscholastic Activities Association mandatory drug and alcohol use policy will be followed for all athletes/cheerleaders with positive drug test results.</p>	<p>The drug testing results will be recorded according to the percent of positives, and the type of drugs detected during August, 2009. Tests for every month that follows will be graphed accordingly to see what pattern develops in reduction of positive tests, and type of drugs detected to evaluate the effectiveness of these random tests. Additionally, law enforcement will compare the number of calls for juvenile parties before the tests were initiated, and the number of calls occurring during this project period by month, as compared to the previous year's month.</p>

**Goal 2, Obj. 3:** The Court Appointed Special Advocates will provide immediate response services, including decontamination, mental health, physical and developmental assessments, to a minimum of 10 children retrieved from homes during law enforcement and/or Child Protective Services operations where meth is potentially present, beginning the first month of this project period.

Ten children will be evaluated through the course of this grant period. The results of the physical, mental health and developmental screenings will be recorded and studied to evaluate any emerging similarities between the children to enhance research of DEC cases, and the impact of meth use on children.

## **Part 7: STATEMENT OF COORDINATION**

Coordination will occur through the Partnership Carson City Steering Committee. The committee meets monthly, and a progress report for this grant program will be presented, along with requests for assistance from committee members to ensure the success of this project. Information shared will be used to guide the strategies of the six task forces. For example, if the street arrests show that more females are using, then the Drug Prevention Task Force can target their media to young women, and the treatment task force can prepare by researching the latest "best practices" in treating female addicts. This collaboration between the Anti Meth Initiative operatives and the PCC Task Forces will maximize the positive outcomes of this initiative.

The membership of the Steering Committee currently includes:

1. Bob Crowell, Mayor
2. John Tatro, Municipal Court Judge
3. Neil Rombardo, District Attorney
4. Ken Furlong, Sheriff
5. Rory Planeta, Director of Alternative Sentencing
6. Ronni Hannaman, Director of the Chamber of Commerce
7. Barry Smith, Director, Nevada Press Association
8. Mary Bryan, Director, Community Counseling Center
9. Richard Stokes, Superintendent, Carson Schools
10. Duane Runyan, Psychologist, Carson Tahoe Behavioral Health Services
11. John Simms, Chief, Juvenile Probation Dept.

The PCC Drug Suppression Task Force will assist in this initiative, and they represent a number of local law enforcement agencies including:

1. Carson City Sheriff's Office Sergeants
2. State Narcotics Officers
3. Tribal Police,
4. Parole and Probation
5. Juvenile Probation
6. Department of Alternative Sentencing
7. Lyon County Sheriff
8. Washoe County Sheriff
9. Reno Police Department

A Memorandum of Understanding will be developed with the Community Counseling Center to provide the on call evaluator to fulfill the need for assessments within 24 hours at the request of the Sheriff's Department. Additionally, a Memorandum of Understanding with the Court appointed special Advocates will be developed to outline the agreement to serve ten, drug endangered children with decontamination, physical, mental health and developmental assessments.



## BUDGET NARRATIVE

**“OTHER”                    \$29,913.00**

This category was dedicated to the overtime hours for Special Enforcement Team deputies and their Sergeant.

The amounts calculated for overtime pay, \$40/hour for deputies and \$57/hour for the Sergeant do not include fringe/benefits as those will be absorbed in the General Fund.

Each operation hour includes the hourly rate for the sergeant (\$57) and three deputies (3 x \$40 = \$120) on the average. This comes to a total of \$177 per operation hour. To accommodate meeting the objective of 15 sweeps, a total of 169 operational hours will allow for an average of approximately eleven overtime hours per month. (Goal 1, Objective 2 )

**“CONSULTANTS/CONTRACT SERVICES”                    \$28,000.00**

Community Counseling Center (CCC): The CCC will oversee the provision of 260 Substance Abuse Assessments by expanding the hours of their existing staff, or identifying other qualified Evaluators within the community.

Each assessment takes on the average of 1.5 hours per inmate to determine treatment need. This grant pays for 400 hours, which allows for slightly over 1.53 hours per inmate, at \$50 per hour, for a total request of \$20,000.00 (Goal 2, Objective 1)

Court Appointed Special Advocates (CASA): CASA has extensive experience in working with local health and mental health providers in the community to provide services to disadvantaged youth. We are unable to predict specifically what services each child will need, as the range may include decontamination from toxic meth materials, a physical, including possible dental, vision and/or hearing exams, mental health assessments for potential trauma, and developmental concerns. Based on past experiences, CASA felt that a budget average of \$800 per child for ten children may suffice by using health professionals willing to donate or greatly reduce the cost of their services, for a total of \$8,000.00. (Goal 2, Objective 3)

**“TRAVEL COSTS”                    0**

None.

**“SUPPLIES” \$10,226.00**

Protective Garments: Protective garments are disposable outerwear to insulate children and case workers against meth related toxins, and to keep the toxins from spreading for those already exposed in transport, such as children taken from meth homes.

The garments are least expense when purchased by the box: \$110 for 25 garments for adults and \$116 for 25 garments for children. (Goal 2, Objective 3)

Drug Testing Kits: The drug test kits that will be used by the high school are provided by the drug testing company for \$20 each which includes the kit and testing. This grant will pay for 500 of the 1000 estimated athletes participating in sports at the high school, and another grant source will cover the cost of the remaining 500 athletes. \$10,000.00 (Goal 2, Objective 2)

**“EQUIPMENT” \$31,861.00**

The Drug Suppression Task Force and the Special Enforcement team researched the equipment needed to improve their ability to apprehend meth traffickers, sellers and users, and ensure their cases held up in court:

Data Pilot - \$1,969.00 price may be reduced. Only one is needed to go out on special investigations.

Highway Interdiction Mobile “ruggedized” lap tops; the two main vehicles will be equipped with the lap tops, the remaining two vehicles The K-9 Units for the drug dogs will not receive them. \$5,000.00 (was an estimate given the Sergeant, and more exact amount from the company will be negotiated down) x 2 = \$10,000.00

Mobile Video Recorders: Each of the four vehicles used in drug suppression will receive one of these: \$4,973.00 x 4 = \$19,892.00  
(Goal 1, Objective 3)

**Total Grant award: \$100,000.00**

# Budget Summary

TOTAL GRANT REQUEST

BUDGET SUMMARY	
Category	Request
Total Other	\$29,913.00
Total Consultants/Contract Services	\$28,000.00
Total Travel / Training Costs	\$0.00
Total Supplies / Operating Costs	\$10,226.00
Total Equipment/Technology	\$31,861.00
<b>TOTAL FEDERAL FUNDS REQUESTED</b>	<b>\$100,000.00</b>

MATCH (not required) \*

\$0.00

TOTAL OF PROJECT

**\$100,000.00**

[Return to Application Guidelines Word Document](#)



STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY  
Office of Criminal Justice Assistance

Community Oriented Policing Services (COPS)

SPECIAL CONDITION

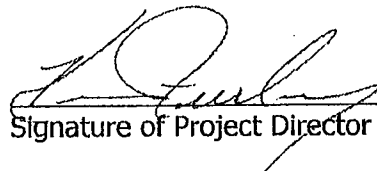
*SPECIAL CONDITION FOR THE PURCHASE OF EQUIPMENT*

AGENCY: Carson City Sheriff's Office

PROJECT TITLE: Meth Initiative

PROJECT NO.: 08-METH-02

**Prior to the purchase of any equipment funded through the Community Oriented Policing Services grant, the applicant agency will contact the State Coordinator's for the 1033 and 1122 Programs administered by the Office of Criminal Justice Assistance to determine if the equipment can be obtained through one of these programs.**

  
\_\_\_\_\_  
Signature of Project Director

5/11/09  
\_\_\_\_\_  
Date


**Office of Criminal Justice Assistance  
Financial Assurances**

The sub-grantee hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period. Financial reports (claims) must be submitted on the approved form available on the OCJA web page <http://www.ocj.nv.gov>.
2. The **final** financial claim form must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Grantee/Sub-grantee understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award **will not be approved**. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award **will not be approved**.
5. Grant revenue and expenditure records must be maintained and made available to OCJA for audit.
6. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subgrantee has failed to comply with the conditions of the grant award.
7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
8. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.

9. Grantee/sub-grantee shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.

10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: LAWRENCE A. WERNER Title: CITY MANAGER  
Signature:  Date: 5/12/09

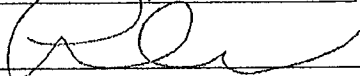
*This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.*

*All OMB circulars referenced above are available on the OCJA web page at <http://www.ocj.nv.gov>*

**Office of Criminal Justice Assistance  
Program Assurances**

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A quarterly program report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form no later than 30 days following the close of each quarter of the grant period. Late reports, unless approved by OCJA, will delay reimbursement. Forms are available at <http://www.ocj.nv.gov/ocj/Forms.htm>.
2. The final program report must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when it has determined the grantee has failed to comply with the conditions of the grant award.
4. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**.
5. The grantee/sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by grantee/sub-grantee or its agents or employees.

Name: Lawrence A. Weimer Title: City Manager  
Signature:  Date: 5/12/09

**This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.**

STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Statement of Subgrant Audit Arrangements

Project Number:	<u>08 Meth 02</u>	CFDA # <u>16710</u>
Name of Agency:	<u>Carson City Sheriff's Office</u>	
Address:	<u>911 E Musser St. Carson City, NV 89701</u>	
Telephone:	<u>775 8872500</u>	Fax Number: <u>775 8872026</u>
Financial Manager:	<u>Kathie Heath, Business Manager</u>	
Does your government entity expect to spend an aggregate total of \$300,000 in federal funds in this fiscal year? (Government entity is the entire city, county, state or tribal government)		
YES <input checked="" type="checkbox"/> (continue with form)      NO <input type="checkbox"/> (stop here & sign at bottom)		
Name of Auditor/Firm:	<u>Katjoury, Armstrong and Co.</u>	
Auditor or Firm Address:	<u>6140 Plumas St. Reno, NV 89519</u>	
Contact Person	<u>Kristen Burgess</u>	Telephone: <u>689-9100</u>
<u>Indicate anticipated date audit reports will be sent to OCJA</u>		
Provide date for copy of audited financial statement:	<u>1/15/10</u>	
Signed by:	<u>Nancy Paulson</u> (authorized official)	
Title:	<u>Dep. Finance Director</u>	Date: <u>5/14/09</u>
Form No. NCA-009 Revised 2/99		

**RETURN THIS FORM TO**  
DPS Office of Criminal Justice Assistance  
1535 Old Hot Springs Road Ste 10  
Carson City, NV 89706