

Item # 26

**City of Carson City
Agenda Report**

Date Submitted: June 9, 2009

Agenda Date Requested: June 18, 2009

Time Requested: 45 minutes

To: Board of Supervisors

From: Larry Werner, City Manager

Subject Title: Action to appoint two members to the Library Board of Trustees for four year terms expiring June 2013.

Staff Summary: Carson City Resolution 2000-R-42 and NRS 379.020 provide for the Board of Supervisors to appoint five competent persons who are residents of the county to serve as county library trustees. There are two vacancies for four year terms due to existing members terms expiring.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ and _____ to the Carson City Library Board of Trustees for four year terms ending June 2013.

Explanation for Recommended Board Action: There are two openings on the Library Board of Trustees due to existing members terms expiring. There are three applicants:

Jeffery Cherpeski
Caren Jenkins (requesting reappointment)
Maxine Nietz (requesting reappointment)

Applicable Statute, Code, Policy, Rule or Regulation: Resolution 2000-R-42, N.R.S 379.020

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: n/a

Supporting Material: Letter requesting reappointment, applications, roster, recruitment announcement, Resolution 2000-R-42 and NRS 379.020


Prepared By: Rose Gardner, Management Assistant

Reviewed By:



(City Manager)

Date: 6/8/09



(District Attorney)

Date: 6-10-09

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Rose Gardner - Re-appointment to Library Board?

From: Caren Jenkins <carenjenkins@rocketmail.com>
To: Rose Gardner <RGardner@ci.carson-city.nv.us>
Date: 5/30/2009 6:57 AM
Subject: Re-appointment to Library Board?

Ms. Gardner,

Please accept this e-mail as a request that my name be placed before the Board of Supervisors for re-appointment to the Carson City Board of Library Trustees.

Thank you,
Caren Jenkins

Rose Gardner - Library Board of Trustees

From: "Maxine Nietz" <ccnv@sbcglobal.net>
To: <rgardner@ci.carson-city.nv.us>
Date: 6/4/2009 9:37 AM
Subject: Library Board of Trustees
CC: <phylpat@att.net>

Rose,

would like to continue my seat on the Library Board of Trustees. We are just gearing up for the push to create a new library for Carson City and I am involved in this effort. I would like to continue to contribute to this great work in progress.

Please let me know of any further requirements.

Regards,
Maxine Nietz
Capital City Computing
ccnv@sbcglobal.net
775.887.1294

Carson City Application for Appointive/Volunteer Position

JUN 05 2009

*President
Active Voter*

Please print or type

Title of Board or Commission: Carson City Library Board of Trustees			
Title of Position: Committee Member			
Name: Last	Cherpeski	First	Jeffrey
		Middle Initial	P
Address: Street	1121 Jewell Ave	City	Carson City
		State	NV
		Zip	89701
Occupation/Business: Network Engineer - State of Nevada			
Telephone: Work-	775-684-5803	Home-	775-887-1043
		Cell-	775-443-7652
E-mail-	jeffrey.cherpeski@gmail.com		
How long have you lived in Carson City:	35 years	Are you an active Carson City Registered Voter:	Yes

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

List any professional license(s) and or certification(s):

License/Certification	License/Certification #

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

My background in technology would give me a unique perspective in how the technology available could be better used to serve the patrons of the library.

2. List the community organizations in which you have participated and describe participation.

I worked with the Boy Scouts of America as a Venture Scout leader for 2 years.

Beyond that, I have lived in Carson City almost my entire life, and feel the need to give back.

3. List your affiliation with professional or technical societies. (if required for the Position)

[Empty box for listing affiliations]

4. Do you anticipate any potential conflicts of interest? No If yes, please explain.

[Empty box for explaining conflicts of interest]


Business in Carson City Service Area: [Empty box]

Length of time in Business: [Empty box]

Personal/Professional References:

Name	Address	Telephone #
Matthew Baker	2394 Harvest, Carson City	775-885-7369
Steve Woodbury	2355 Grandville Dr., Carson City	775-887-9196
Todd Myler	226 N Harbin, Carson City	775-883-4951

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

June 5, 2009
Date

You may attach more information.

All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

CARSON CITY LIBRARY BOARD OF TRUSTEES

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Maxine Nietz 1005 W. Long Street Carson City NV 89703 887-1294(w & h) 691-6355 (c) cccnv@sbcglobal.net	Initial Term 8/06	6/2009
Caren Jenkins 412 Tahoe Drive Carson City, NV 89703 786-2222 (w) 884-0117 (h) 720-1181(c) caren@jenkinslawoffice	Initial partial Term 12/06	6/2009
Sandy Foley 4455 Combs Canyon Road Carson City NV 89706 283-2816 (w) 882-1394 (h) ccsandyf@sbcglobal.net	Initial partial Term 7/04 Reappt 6/08	6/2012
Phyllis Patton 10 Combs Circle Carson City, NV 89703 885-9807 (h)	Initial Term 8/03 Reappt 06/07	6/2011
Robert Kennedy 2193 Shadow Brook Ct. Carson City, NV 89703 883-0317 (w& h)	Initial partial term 1/06 Reappt. 6/06	6/2010

AUTHORITY: N.R.S. 379.020 five members, 4 year terms, can serve two consecutive terms. No trustee shall serve more than two full consecutive terms. The Board of Supervisors approve the appointment. The Chairman is elected by the Trustees and serves a term of one year and may be reelected in subsequent years.

MEETINGS: The Board meets every fourth Tuesday of the month at 5:30 p.m. in the Library, with the exception of August and December unless there are important issues pending.

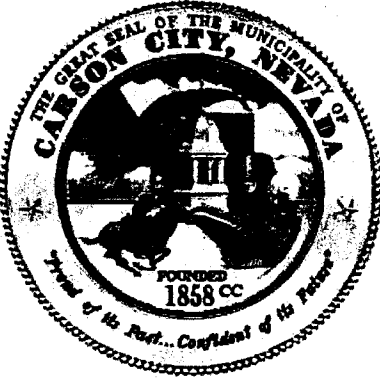
PURPOSE: To govern all library policy and to hold property and effects of the library in trust for the public.

TYPICAL DUTIES:

- Establish, supervise and maintain the library.
- Appoint, evaluate, and if necessary, dismiss the library director.
- Hold property and effects of library in trust for the public.
- Submit annual budgets to Carson City Board of Supervisors.
- Establish by-laws and regulations for management of library and board.

Coordinator: Sara Jones, Carson City Library.

Attorney Assignment: Melanie Bruketta
District Attorney's Office
887-2070



CARSON CITY LIBRARY BOARD OF TRUSTEES

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Library Board of Trustees. This Committee oversees all Library policy and budgets. They meet the 4th Thursday of every month at 5:30 p.m. at the Community Center, in the Sierra Room. Applicants must be willing to serve approximately six to eight hours a month. There are two openings for four year terms, expiring June 2013.

The Board of Supervisors shall appoint a qualified person who is a resident and registered voter of Carson City to the board for four years. **Applications will be accepted until June 5, 2009.**

Let it be known that all applications submitted to this office for this position will be considered public information.

Volunteer applications may be obtained on our website or by contacting:

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail Rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

RESOLUTION NO. 2000-R-42

**A RESOLUTION AMENDING RESOLUTION 1999-R-18 BY
ADDING THE CARSON CITY LIBRARY BOARD OF
TRUSTEES TO THE CARSON CITY BOARD OF
SUPERVISORS ESTABLISHED LIST OF BOARDS AND
COMMISSIONS AND THEIR ESTABLISHED METHODS
FOR APPOINTMENT OF MEMBERS TO CERTAIN
BOARDS AND COMMISSIONS.**

WHEREAS, the Carson City Board of Supervisors has the authority pursuant to the Carson City Municipal Code and the Nevada Revised Statutes to appoint members to certain boards and commissions; and

WHEREAS, NRS 379.020 specifically states that vacant positions on the Carson City Library Board of Trustees must be filled by the Carson City Board of Supervisors; and

WHEREAS, Carson City Charter Section 2.320 provides that the Board of Supervisors may, by resolution or ordinance, create advisory boards to advise the board in specific areas of local government including public safety, public employees, finance, human resources, public property and facilities; and

WHEREAS, the voluntary contribution of time and effort of the citizens who serve on Carson City's boards and commissions is a valuable asset which should be managed in the most efficient and effective way; and

WHEREAS, the Board passed Resolution 1992-R-11 at its February 20, 1992 meeting and amended that Resolution by passing Resolution 1993-R-58 at its June 3, 1993 meeting and amended that Resolution by passing Resolution 1994-R-18 at its February 17, 1994 meeting and amended that Resolution by passing Resolution 1999-R-18 at its February 18, 1999 meeting; and

WHEREAS, the Board desires to amend Resolution 1999-R-18 by adding the Carson City Library Board of Trustees to the list of boards and commissions that are exempt from the appointment process referred to in the following paragraph (3).

NOW THEREFORE, the Board of Supervisors resolves as follows:

1. The Carson City Personnel Manager shall publicize vacancies on the City's boards and commissions and solicit and review applications for membership for interested citizens.

2. When a board or commission is first created, the members shall be appointed by the Board of Supervisors after review of the applications and interviews.
3. After the initial formation of a board or commission, any vacancy occurring for any reason shall be filled by the following method:
 - a. The remaining members of the public body, if the number constitutes a quorum, shall review the applications submitted to the Personnel Manager and shall by majority vote select a number of people equal to the number of vacancies occurring and shall submit those names to the Board of Supervisors for approval.
 - b. Upon receipt of the recommendations of a public body for the appointment or reappointment of a member, the Board of Supervisors may confirm or reject the recommendation or the Board of Supervisors may interview the applicants.
 - c. Any member of a board or commission whose term is near expiration may apply for reappointment by sending a letter seeking reappointment to the Personnel Manager on or before the date of the expiration of his or her term. An application and an interview are not necessary. Reappointment shall be in the manner provided in paragraph a.
4. The provisions of paragraph 3 above do not apply to the following Carson City boards and commissions: Parks and Recreation Commission, Planning Commission, Carson City Convention and Visitor's Bureau, Charter Review Committee, Open Space Advisory Committee, Storm Drainage Advisory Committee, Carson River Advisory Committee, Carson City Public Transit Advisory Committee, Redevelopment Citizen's Committee, Building and Fire Appeals Board, Capital Projects Advisory Committee, Airport Authority, the Regional Transportation Commission and the Carson City Library Board of Trustees. For the boards and commissions mentioned in this paragraph (4) the screening of applicants, interview of prospective members and appointment shall be conducted by the Board of Supervisors unless otherwise provided by statute.
 - a. Any member of a board or commission referred to in paragraph (4) whose term is near expiration may apply for reappointment by sending a letter seeking reappointment to the Personnel Manager on or before the date of the expiration of his or her term. The applicant will not be required to fill out a new application; however, he or she must participate in the interview process with the other prospective members, if any, conducted by the Board of Supervisors.

5. Any provisions of Resolutions 1992-R-11, 1993-R-58, 1994-R-18 or 1999-R-18 which are inconsistent with this resolution are hereby rescinded.

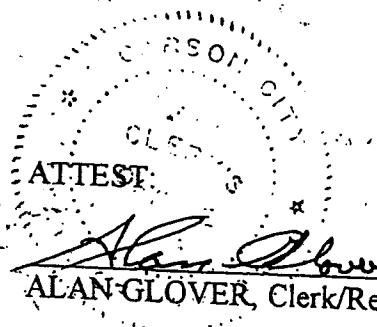
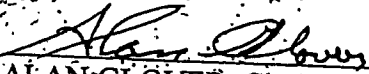
ADOPTED this 7th day of September, 2000.

AYES: Supervisors Robin Williamson
Jon Plank
Pete Livermore
Kay Bennett
Ray Masayko, Mayor

NAYES: Supervisors None

ABSENT Supervisors None


RAY MASAYKO, MAYOR


ATTEST:

ALAN GLOVER, Clerk/Recorder

COUNTY, DISTRICT, CONSOLIDATED AND TOWN LIBRARIES

NRS 379.010 County library: Establishment and maintenance; county library fund.

1. The board of county commissioners of each county may set apart a sum of money to be used in the establishment and maintenance of a public library in the county. Each year thereafter the board of county commissioners may set apart an amount of money for the purpose of operating and maintaining the library.

2. The fund so created is the county library fund.

[1:187:1925; A 1927, 84; 1943, 53; 1949, 110; 1955, 333]—(NRS A 1957, 20; 1967, 1060; 1981, 997)

NRS 379.020 Trustees of county library: Appointment; terms; vacancies; compensation; expenses; removal.

1. The board of county commissioners shall appoint five competent persons who are residents of the county to serve as county library trustees. Three trustees shall hold office for the terms of 1, 2 and 3 years respectively, and two trustees shall hold office for terms of 4 years. Annually thereafter, the board of county commissioners shall appoint one trustee who shall hold office for a term of 4 years, except that in those years in which the terms of two trustees expire, the board of county commissioners shall appoint two trustees for terms of 4 years. County library trustees shall hold office until their successors are appointed and qualified.

2. No trustee may be appointed to hold office for more than two consecutive 4-year terms.

3. All vacancies which may occur at any time in the office of county library trustee must be filled by appointment by the board of county commissioners.

4. County library trustees serve without compensation, except that the board of county commissioners may provide for compensation in an amount of not more than \$40 per meeting, with a total of not more than \$80 per month, and may provide travel expenses and subsistence allowance for the members in the same amounts as are allowed for employees of the county library.

5. The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

[2:187:1925; A 1956, 214]—(NRS A 1959, 329; 1967, 1060; 1971, 133; 1981, 997; 1989, 612)

NRS 379.021 County library district: Procedure for formation; levy of tax for maintenance; library fund; separate account for gift fund and library fund.

1. Whenever in any county a petition or petitions praying for the formation of a county library district and the establishment of a public library therein setting forth the boundaries of the proposed library district, certified by the district judge of any judicial district as being signed by 10 percent of the taxpayers or by taxpayers representing 10 percent of the taxable property in the proposed county library district, as shown by the last preceding assessment roll of the county, is presented to the board of county commissioners of the county in which the territory of the proposed county library district is situated, accompanied by an affidavit or affidavits of one or more of the signers thereof that the signatures thereto are genuine, the board of county commissioners shall, at its next regular meeting after the petition or petitions are so presented: