

City of Carson City
Agenda Report

Item # 8-5

Date Submitted: October 27, 2009

Agenda Date Requested: November 5, 2009
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action to adopt and approve a resolution approving a Recreational Trails Program (RTP) Project Agreement between Carson City Board of Supervisors and State of Nevada – Department of Conservation and Natural Resources, Division of State Parks for the Urban Fishing Pond Project located at the Carson City Fairgrounds / Fuji Park. (Vern L. Krahn)

Staff Summary: Carson City has been awarded a \$100,000 Recreational Trails Program (RTP) grant from the State of Nevada - Division of State Parks to assist with the design and construction of the Urban Fishing Pond Project.

Type of Action Requested: (check one)

- Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to adopt and approve a resolution approving a Recreational Trails Program (RTP) Project Agreement between Carson City Board of Supervisors and State of Nevada – Department of Conservation and Natural Resources, Division of State Parks for the Urban Fishing Pond Project located at the Carson City Fairgrounds / Fuji Park.

Explanation for Recommended Board Action: The Parks and Recreation Department has been seeking a variety of funding and donation opportunities, including grants, to complete the Urban Fishing Pond. This project is one of many phased improvements planned for and identified on the adopted Carson City Fairgrounds / Fuji Park Conceptual Plan (Refer to Exhibit A). Even though the project is currently under construction, acceptance of this grant will provide funds to pay for specific pond-related trails, trailhead construction, and various site improvements. These items are as follows:

- 1) Project's design costs (plan revision, permits, construction administration)
- 2) Project's mobilization and demobilization
- 3) Parking area grading and construction, including a parking bench area directly south of the pond
- 4) Concrete handicapped parking area (2 stalls)
- 5) Concrete sidewalk (10' wide) for handicapped access to pond's edge or floating fishing pier
- 6) Decomposed granite paths (10' and 2' wide) near the pond's edge for walking/hiking and fisherman access.

As a result of this grant, the City will be able to shift currently committed project funds toward a second phase of the project. The RTP project agreement has been reviewed and approved by the City District Attorney's Office. As a result, the funding agreement is ready for the Mayor's signature and is attached as Exhibit B.

Applicable Statute, Code, Policy, Rule or Regulation:

Carson City Fairgrounds / Fuji Park Conceptual Site Plan
Carson City Parks and Recreation Master Plan
N.R.S. 244.195

Fiscal Impact: The project's available budget will increase by \$100,000

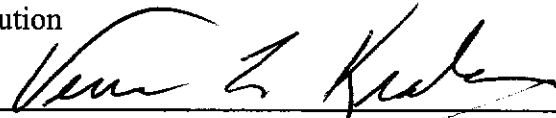
Explanation of Impact: There will be a positive impact to project's design and construction budget. The \$53,850 required matching funds will be provide by other project grants. **No City general funds will be necessary for the project's required matching funds.**


Funding Source: Not applicable at this time

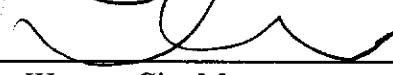
- Alternatives:** 1) Reject the Recreational Trails Program grant
2) Request modifications to the project agreement


Supporting Material:

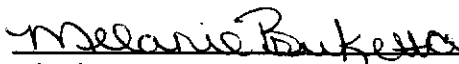
- ✓ 1) Exhibit A - Carson City Fairgrounds / Fuji Park Conceptual Plan
- ✓ 2) Exhibit B - RTP Project Agreement
- ✓ 3) Exhibit C - General Provisions
- ✓ 4) Exhibit D - Project Proposal
- ✓ 5) Exhibit E - Approved Budget
- ✓ 6) Exhibit F - Resolution

Prepared By:  Date: 10/27/09
Vern L. Krahn, Park Planner

Reviewed By:  Date: 10/27/09
Roger Moellendorf, Parks & Recreation Director

 Date: 10/27/09
Larry Werner, City Manager

 Date: 10/27/09
Andy Burnham, Public Works Director

 Date: 10/27/09
District Attorney's Office

 Date: 10/27/09
Finance Department

Board Action Taken:

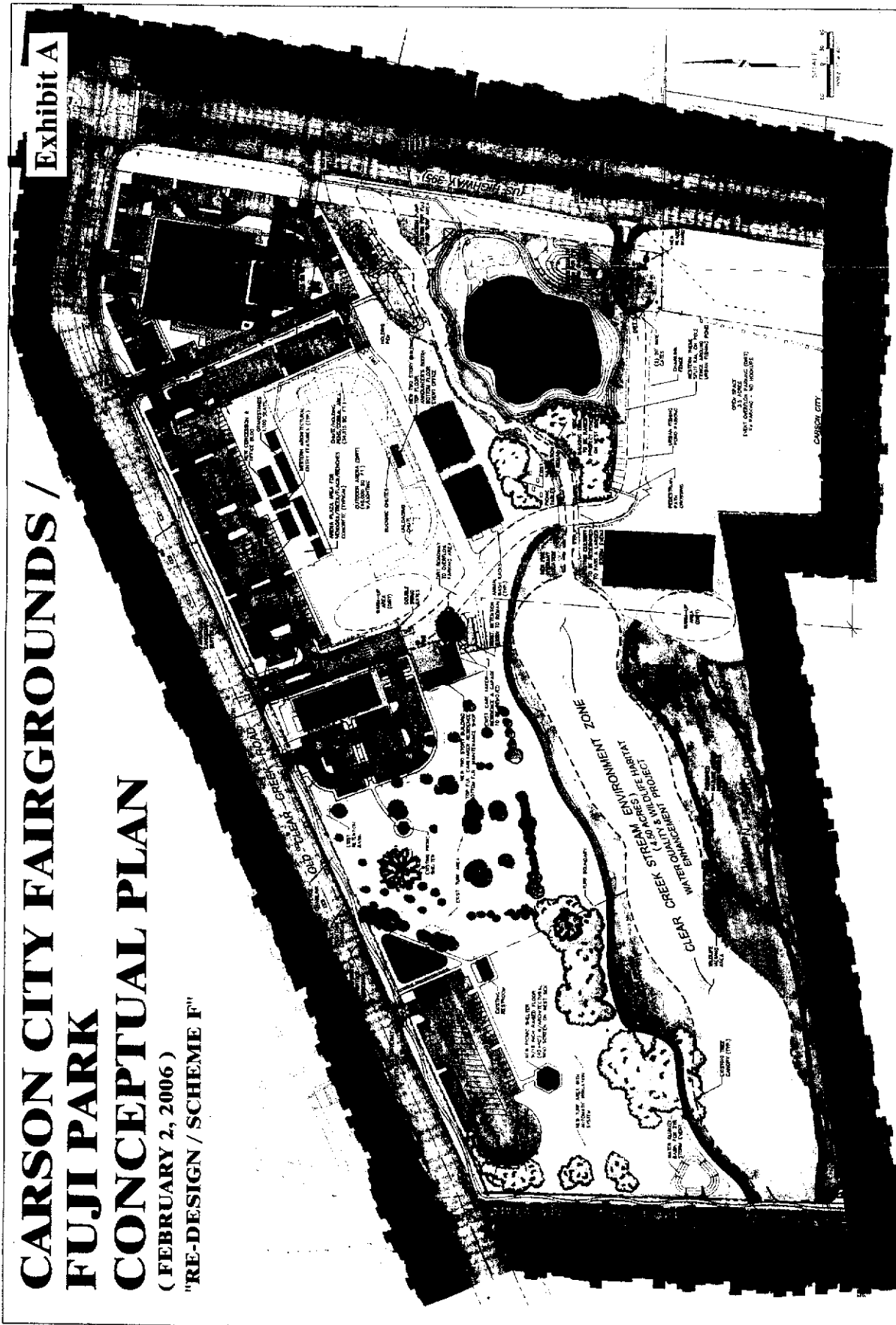
Motion: _____ 1: _____ Aye/Nay
2: _____

(Vote Recorded By)

CARSON CITY FAIRGROUNDS / FUJI PARK CONCEPTUAL PLAN

(FEBRUARY 2, 2006)
 "RE-DESIGN / SCHEME F"

Exhibit A



*Carson City Fairgrounds / Fuji Park User Coalition approved Conceptual Plan on February 2, 2006

STATE OF NEVADA Division of State Parks Recreational Trails Program Project Agreement

Project Sponsor: Carson City	Project Number: 2009-13												
Project Name: Urban Fishing Pond – Access and Trails													
Period Covered by Agreement:													
From: 6/1/2009													
To: 12/31/2011													
<p>Scope of Work:</p> <p>1. Pond-related trails and trailhead construction, including various site improvements. These items are as follows: 1) Project's design costs (plan revision, permits, construction administration), 2) Project's mobilization and demobilization, 3) Parking area grading and construction, including a parking bench area directly south of the pond, 4) Concrete handicapped parking area (2 stalls), 5) Concrete sidewalk (10' wide) for handicapped access to pond's edge or floating fishing pier, and 6) Decomposed granite paths (10' and 2' wide) near the pond's edge for walking/hiking and fisherman access.</p> <p>Standards applied to this project: ADA, CCMC</p>													
Total Project Cost:	Federal Grant Share: \$ 100,000 <u>65</u> %												
\$ 153,850	Matching Share: \$ 53,850 <u>35</u> %												
<p>The following attachments are hereby incorporated into this agreement:</p> <p style="text-align: center;"> <input checked="" type="checkbox"/> General Provisions <input checked="" type="checkbox"/> Project Proposal <input checked="" type="checkbox"/> Approved Budget </p>													
<p>The project sponsor agrees to submit quarterly progress reports and quarterly requests for reimbursement. Reports must be submitted to the Nevada Division of State Parks on the forms provided by the Division on the dates listed below, in accordance with Nevada's FY2002 Recreational Trails Program Manual. Quarterly progress reports must be in narrative format and contain detailed information about work accomplished during the previous quarter, as it pertains to the scope of work in this Project Agreement.</p> <p>Quarters and due dates:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">1st quarter</td> <td style="width: 33%;">January 1 through March 31</td> <td style="width: 33%;">Report due: April 10</td> </tr> <tr> <td>2nd quarter</td> <td>April 1 through June 30</td> <td>Report due: July 10</td> </tr> <tr> <td>3rd quarter</td> <td>July 1 through September 30</td> <td>Report due: October 10</td> </tr> <tr> <td>4th quarter</td> <td>October 1 through December 30</td> <td>Report due: January 10</td> </tr> </table>		1 st quarter	January 1 through March 31	Report due: April 10	2 nd quarter	April 1 through June 30	Report due: July 10	3 rd quarter	July 1 through September 30	Report due: October 10	4 th quarter	October 1 through December 30	Report due: January 10
1 st quarter	January 1 through March 31	Report due: April 10											
2 nd quarter	April 1 through June 30	Report due: July 10											
3 rd quarter	July 1 through September 30	Report due: October 10											
4 th quarter	October 1 through December 30	Report due: January 10											

Requests for reimbursement must be accompanied by copies of receipts, copies of cancelled checks or payment vouchers. 25% of the total grant amount will be retained by the Nevada Division of State Parks until a representative from the Recreational Trails Program has completed the final inspection and has verified the scope of work is complete and the project meets the applicable standards and specifications, as noted above.

The State of Nevada hereby promises, in consideration of the promises made by the Project Sponsor herein, to take the necessary steps and action and to attempt to enter into an agreement with the Federal Highway Administration to obtain Federal Money for that portion of the project referred to as Federal Assistance, to accept such funds from the United States and to tender to the Project Sponsor that portion of the obligation which is required as the Federal Grant.

The Project Sponsor hereby promises, in consideration of the promises made by the State of Nevada herein, to execute the project described above in accordance with the terms of this agreement and as described in the Nevada Recreational Trails Program Grants Manual.

In witness whereof, the parties hereto have executed this agreement as of the date below:

STATE OF NEVADA

PROJECT SPONSOR

By:

By:

Signature

Signature of Representative

Jenifer Scanland

Robert Crowell

Typed Name

Typed Name

State Trails Coordinator

Carson City Board of Supervisors

Title

Name of Board/Commission/Agency

Date

November 5, 2009

Date

Reimbursement checks should be made payable to:

Name of Agency/Individual: _____

Address: _____

City, State, Zip: _____

Tax Identification #: _____

Title 23: Highways

PART 630—PRECONSTRUCTION PROCEDURES

Subpart A—Project Authorization and Agreements

§ 630.112 Agreement provisions.

[↑ top](#)

(a) The State, through its transportation department, accepts and agrees to comply with the applicable terms and conditions set forth in title 23, U.S.C., the regulations issued pursuant thereto, the policies and procedures promulgated by the FHWA relative to the designated project covered by the agreement, and all other applicable Federal laws and regulations.

(b) Federal funds obligated for the project must not exceed the amount agreed to on the project agreement, the balance of the estimated total cost being an obligation of the State. Such obligation of Federal funds extends only to project costs incurred by the State after the execution of a formal project agreement with the FHWA.

(c) The State must stipulate that as a condition to payment of the Federal funds obligated, it accepts and will comply with the following applicable provisions:

(1) *Project for acquisition of rights-of-way.* In the event that actual construction of a road on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is authorized, the STD will repay to the FHWA the sum or sums of Federal funds paid to the transportation department under the terms of the agreement. The State may request a time extension beyond the 20-year limit with no repayment of Federal funds, and the FHWA may approve this request if it is considered reasonable.

(2) *Preliminary engineering project.* In the event that right-of-way acquisition for, or actual construction of, the road for which this preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which the project is authorized, the STD will repay to the FHWA the sum or sums of Federal funds paid to the transportation department under the terms of the agreement. The State may request a time extension for any preliminary engineering project beyond the 10-year limit with no repayment of Federal funds, and the FHWA may approve this request if it is considered reasonable.

(3) *Drug-free workplace certification.* By signing the project agreement, the STD agrees to provide a drug-free workplace as required by 49 CFR part 29, subpart F. In signing the project agreement, the State is providing the certification required in appendix C to 49 CFR part 29, unless the State provides an annual certification.

(4) *Suspension and debarment certification.* By signing the project agreement, the STD agrees to fulfill the responsibility imposed by 49 CFR 29.510 regarding debarment, suspension, and other responsibility matters. In signing the project agreement, the State is providing the certification for its principals required in appendix A to 49 CFR part 29.

(5) *Lobbying certification.* By signing the project agreement, the STD agrees to abide by the lobbying restrictions set forth in 49 CFR part 20. In signing the project agreement, the State is providing the certification required in appendix A to 49 CFR part 20.

Application for Recreational Trails Program Grant Funding

**Urban Fishing Pond Project –
Fisherman access and multi-purpose trailhead**



Carson City Parks and Recreation Department

December 1, 2008



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

December 1, 2008

Randy Moore
Recreational Trails Program Manager
Nevada Division of State Parks
901 S. Stewart Street, Suite 5005
Carson City, NV 89701

Dear Mr. Moore:

Enclosed please find a Recreation Trail Program grant application to fund the Urban Fishing Pond Project – Fisherman access and multi-purpose trailhead, located at the southern gateway to Carson City. This exciting project will provide trail access for fishermen to the urban fishing pond and provide connectivity for pedestrian, mountain bicyclists, and equestrians to the Carson City and Douglas County path system, including the trail system along Clear Creek. In addition, ADA-accessible components include a concrete sidewalk to the pond's edge or floating fishing pier and two concrete parking stalls. The proposed parking area will also provide overflow parking for events at the Fairgrounds and Fuji Park.

To date, Carson City has expended approximately \$19,937 on planning, designing, and engineering costs. Also, the City is able to provide an additional \$20,063, for a total of \$40,000 in match funding. All these matching funds have already been acquired through either the Carson City Residential Construction Tax or Nevada Department of Wildlife (NDOW), Question 1.

Consistent with Section 1302 (e)(2)(c) of the National Recreational Trails Act, this project will not accommodate motorized use on a trail that has previously been non-motorized. This project is located on lands owned by Carson City and managed by the Parks and Recreation Department. In addition, the project is consistent with the Carson City Fairgrounds / Fuji Park Conceptual Plan, Carson City Unified Pathways Master Plan, the Carson City Parks and Recreation Master Plan, and the Carson City Comprehensive Master Plan.

We look forward to your favorable consideration of this project. If there are any additional questions relating to this project, please do not hesitate to call Vern L. Krahn, Park Planner, at (775) 887-2363 (ext 1006). Thank you again for considering this proposal.

Sincerely,

Roger Moellendorf
Parks and Recreation Director

Nevada Recreational Trails Grant Application FY2009

Project Summary

1. Project Number: _____ (for Nevada State Parks use only)
2. Project Score: _____ (for Nevada State Parks use only)
3. Name of Project: Urban Fishing Pond Project – Fisherman access and multi-purpose trailhead
4. Grant Applicant:
 - A. Name or Organization: Carson City Parks and Recreation Department
 - B. Contact Person/Project Mgr. Vern L. Krahn
 - C. Contact Address and phone 3303 Butti Way, Bldg #9
Carson City, NV 89701
(775) 887-2263 ext. 1006
 - D. Mailing address for reimbursements 3303 Butti Way, Bldg #9
Carson City, NV 89701
5. Project Costs:

Grant Request	<u>\$100,000</u>	<u>65.00 %</u>
Match Amount and Source	<u>\$53,850</u>	<u>35.00 %</u>
Total Project Amount	<u>\$153,850</u>	<u>100.00 %</u>
6. Project Location:
 - A. Congressional District(s): 2nd
 - B. County: Carson
 - C. Municipality/Rural Location: Carson City, NV
 - D. Project Location: *(describe how to get to project site)* From S. Carson Street (Hwy 395/50), drive south past the Hwy 50 west turn off towards Lake Tahoe, and continue to the next traffic signal on Clear Creek Road. Turn right, then turn left at the second driveway entrance into the Carson City Fairgrounds. Drive through the Fairgrounds and across Clear Creek to the parking area and Urban Fishing Pond.
7. Classification of Land: Public Land (See page 3, #6E)
8. Project Category: Non-motorized for diverse use (See Section 1, #7)
9. Trail Use: Pedestrian, Equestrian, ADA accessible, Interpretive/Environmental Education (See Section 1, #8)
10. Type of Project: Development of trailside and trailhead facilities, Construction of new recreational trails (See Section 1, #9)
11. Project Description: *(See Scope of Work Section 1, # 4)* The Carson City Parks and Recreation Department is seeking funds for pond-related trails and trailhead construction, including various site improvements. These items are as follows: 1) Project's design costs (plan revision, permits, construction administration), 2) Project's mobilization and demobilization, 3) Parking area grading and construction, including a parking bench area directly south of the pond, 4) Concrete handicapped parking area (2 stalls), 5) Concrete sidewalk (10' wide) for handicapped access to pond's edge or floating fishing pier, and 6) Decomposed granite paths (10' and 2' wide) near the pond's edge for walking/hiking and fisherman access.

12. Estimated Project Dates: *Start: Summer 2009, depending on funding Completion: Fall 2009*
13. NEPA Compliance: What is completed for this project? Our department submitted an application in January 2008 for federal funding through the National Park Service / Land and Water Conservation Fund. One component, the Environmental Screening Form, provided descriptive and environmental information to the National Park Service (NPS) for review and decision. The project has been approved, and our department anticipates receipt of the funding agreement soon. In addition, the Washoe Tribe of Nevada and California has provided comment on the project.
14. Permits Required: Carson City Building Permit

**Nevada Recreational Trails Grant Application
FY2009**

Project # _____
Project Category # _____
(for Nevada State Parks use only)

Section I - Applicant/Project Information

1. Applicant Carson City Parks and Recreation Department
Address 3303 Butti Way, Bldg #9
City, State, Zip Carson City, NV 89701

2. **Project Name** Urban Fishing Pond Project – Fisherman access and multi-purpose trailhead

3. **Classification of Applicant:**

Government: Federal State County Local/Municipal
Organization: Partnership Nonprofit For Profit Individual Other

4. **Scope of Work** (100 words maximum – describe exactly what the grant funds will pay for and what work will be completed)
The Carson City Parks and Recreation Department is seeking funds for pond-related trails and trailhead construction, including various site improvements. These items are as follows:

- 1) Project's design costs
- 2) Project's mobilization and demobilization costs
- 3) Parking area grading and construction, including a parking bench area directly south of the pond
- 4) Concrete handicapped parking area (2 stalls)
- 5) Concrete sidewalk (10' wide) for handicapped access to pond's edge or floating fishing pier
- 6) Decomposed granite paths (10' and 2' wide) near the pond's edge for walking/hiking and fisherman access

5. **Budget Summary:**

Total Project Cost \$153,850 Grant Share \$100,000 (65.00%) Matching Share \$53,850 (35.00%)

6. **Project Location:**

- A. Congressional District(s) number (circle all that apply) 1 2 3
- B. County Carson
- C. Municipality/Rural Location Carson City, NV
- D. Project Location: (describe exactly how to get to the project site) From S. Carson Street (Hwy 395/50), drive south past the Hwy 50 west turn off towards Lake Tahoe, and continue to the next traffic signal on Clear Creek Road. Turn right, then turn left at the second driveway entrance into the Carson City Fairgrounds. Drive through the Fairgrounds and across Clear Creek to the parking area and Urban Fishing Pond.
- E. Classification of Land: (check all that apply)
 Public Land Private Land Combination

7. **Project Category:**

- Non-motorized for single use

A project primarily intended to benefit only one mode of non-motorized recreational trail use, such as pedestrian only, or equestrian only. Projects serving various pedestrian uses (such as walking, hiking, wheelchair use, running, bird-watching, interpretation, backpacking, etc.) constitute a single use for the purposes of this category. Note: wheelchair use by mobility-impaired people, whether operated manually or powered, constitutes pedestrian use, not motorized trail use. Projects serving various non-motorized human-powered snow uses (such as skiing, snow shoeing, etc.) constitute a single use for this category.

- Non-motorized for diverse use

A project primarily intended to benefit more than one mode of non-motorized recreational trail use such as: walking, bicycling, and skating; both pedestrian and equestrian use; or pedestrian use in summer and cross-country ski use in winter.

- Diverse use (motorized and non-motorized)

A project intended to benefit both non-motorized recreational trail use and motorized recreational trail use. This category includes projects where motorized use is permitted, but is not the predominant beneficiary. This category includes projects where motorized and non-motorized uses are separated by season, such as equestrian use in summer and snowmobile use in winter. Other examples: a common trailhead project serving separate ATV and bicycle trails; purchasing a machine to groom both snowmobile and cross-country ski trails.

- Motorized for single use

A project primarily intended to benefit only one mode of motorized recreational use, such as snowmobile trail grooming. A project may be classified in this category if the project also benefits some non-motorized uses (it is not necessary to exclude non-motorized uses), but the primary intent must be for the benefit of motorized use.

- Motorized for diverse use

A project primarily intended to benefit more than one mode of motorized recreational use, such as: motorcycle and ATV use; or ATV use in summer and snowmobile use in winter. A project may be classified in this category if the project also benefits some non-motorized uses (it is not necessary to exclude non-motorized uses), but the primary intent must be for the benefit of motorized use.

8. **Trail Use:**

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Pedestrian (urban) | <input type="checkbox"/> Mountain Biking | <input type="checkbox"/> Hiking/Backpacking (rural) |
| <input checked="" type="checkbox"/> Equestrian | <input type="checkbox"/> ATV (quads, motorcycle) | <input type="checkbox"/> Snowshoe/cross country ski |
| <input type="checkbox"/> Snowmobiling | <input checked="" type="checkbox"/> ADA accessible (trail must meet ADA guidelines) | |
| <input checked="" type="checkbox"/> Interpretive/Environmental Education | | |
| <input type="checkbox"/> Bicycling (must be in local and State Bicycle Plans) | | |
| <input type="checkbox"/> OHV (jeep, bronco, & similar vehicles) | | |

9. **Type of Project:**

- Maintenance & restoration of existing trails
- Development & rehabilitation of trailside and trailhead facilities
- Purchase and lease of recreational trail construction & maintenance equipment
- Construction of new recreational trails
- Acquisition of right of way or easements and fee simple title to property
- Operation of educational programs to promote safety & environmental protection (see Educational Application).

10. **Standards/Guidelines Applied to Project:**

- Universal Access to Outdoor Recreation - A Design Guide
- Designing Sidewalks & Trails for Access
- AASHTO's Guide for the Development of Bicycle Facilities
- USFS Standard Specifications for Construction & Maintenance of Trails
- BLM Handbook 9114-1 Trails
- Manual on Uniform Traffic Control Devices
- Standard Highway Signs
- Other Americans with Disabilities Act Accessibility Guideline Manual
- Other Carson City Municipal Code

11. Does this project comply with NEPA requirements or meet the definition of a categorical exclusion (CE)? Please explain. (See p.vi of application packet to refer to Title 23, CFR 771.117, categorical exclusions) Attach CE to application. Our department submitted an application in January 2008 for federal funding through the National Park Service / Land and Water Conservation Fund. One component, the Environmental Screening Form, provided descriptive and environmental information to the National Park Service (NPS) for review and decision. The project has been approved, and our department anticipates receipt of the funding agreement soon. In addition, the Washoe Tribe of Nevada and California has provided comment on the project.

12. List all permits required to complete project: Carson City Building Permit

13. If the project includes a bicycle path, is the project included in both local and state bicycle plans?
 Yes No Not Applicable

14. Has the applicant's organization authorized and appropriated the financial resources to pay the project costs as they are incurred and submit for reimbursement at a later date? Yes No

15. Has the applicant received funding from the Recreational Trails Program in the past?

No Yes List project names, project number, amount received, initial project deadline and date completed.

<u>Fulstone Wetlands Trail Project</u>	<u>2008-20, \$100,000</u>	<u>Dec 31, 2010, N/A</u>
<u>Mexican Ditch Trail Bridges</u>	<u>FY 2007-23, \$40,000,</u>	<u>Aug 15, 2009, N/A</u>
<u>Linear Park Bike/Hike Trail Project</u>	<u>FY 2007-21, \$100,000,</u>	<u>Aug 15, 2009, N/A</u>
<u>Linear Park Bicycle/ Hiking Trail Project (Phase IIIB)</u>	<u>FY 2001-21, \$77,360,</u>	<u>Sept 2002, May 2002</u>
<u>Linear Park Bicycle/ Hiking Trail Project (Phase IIIA)</u>	<u>FY 2000-09, \$63,735,</u>	<u>Sept 2001, Sept 2001</u>
<u>Linear Park Mountain Bike/ Hiking Trail (Phase II)</u>	<u>B-98-03, \$69,500,</u>	<u>Oct 2000, April 2000</u>
<u>Mexican Ditch Trail</u>	<u>B-98-02, \$25,000,</u>	<u>July 2001, Nov 2000</u>
<u>Linear Bike Path Improvements</u>	<u>A-96-06, \$16,375,</u>	<u>May 1998, June 1998</u>

(Time extension allowed for final inspection by Nevada State Parks and State Bicycle Coordinator.)

Section II - Contact Information/Authorized Signature

Contact Person

Name Vern L. Krahn, Park Planner
Address 3303 Butti Way, Bldg #9
City, State, Zip Carson City, NV 89701
Phone (775) 887-2263 ext. 1006
Fax: (775) 887-2145
E-mail VKrahn@ci.carson-city.nv.us

Authorized Signature

The signature below indicates approval of this project and authorizes this request for funding from the Nevada Recreational Trails Program.



Signature of authorized official

Roger Moellendorf
Printed or typed name of authorized official

Parks and Recreation Director
Title

Carson City Parks and Recreation Department
Agency/Organization

November 28, 2008
Date

Section III - Proposed Budget

Applicant: Carson City Parks and Recreation Department

Project Name: Urban Fishing Pond - Fisherman access and multi-purpose trailhead

Item Description	Grant	+	Match	=	Total
A. Design and Engineering Costs					
Prior planning, designing, and engineering costs			\$ 19,937		\$ 19,937
Plan revision / permits / construction admin (budget)	\$ 4,200		\$ 7,800		\$ 12,000
B. Direct labor costs					
none					
C. Special Service Purchase Contract:					
none					
D. Purchase or rental of equipment					
none					
E. Construction Contract					
Mobilization/Demobilization	\$ 18,000				\$ 18,000
Construction - see attached engineer's estimate	\$ 77,800		\$ 26,113		\$ 103,913
F. Purchase of Materials					
included in construction contract estimates					
G. Other (be specific)					
TOTAL	\$ 100,000		\$ 53,850		\$ 153,850

Section IV - Project Narrative

On attached sheets of paper, address the following eleven (11) questions or statements, in the order listed below, and include them with the grant application packet. This section is limited to five double-sided pages. Be specific and concise with your answers. You may use less than five pages, but **please submit only five double-sided pages.**

Project Demand

- 1. How will this project benefit the public? Explain how the project provides public access where public access did not previously exist, or how the project improves public access. Identify how the project meets needs of the users, including identification of this project in a local, regional, state or agency plan.**

The Urban Fishing Pond Project is located in a community park and special events facility in Carson City and is adjacent to Clear Creek. Carson City went through an extensive public workshop process with the Carson City Fairgrounds/Fuji Park Users Coalition and the public to develop a master plan for this facility. The pond project was first approved by the Carson City Fairgrounds/Fuji Park Users Coalition on April 28, 2003 and again, on February 2, 2006 as a component of the facility's master plan. In addition, this master plan was approved by the City's Parks and Recreation Commission, Planning Commission, and Board of Supervisors.

Several elements of the Carson City Fairgrounds/Fuji Park Master Plan have already been completed. On the north side of Clear Creek, the fairground improvements include a new rodeo arena, new barn, new announcer's booth, new lighting system, and a new announcement system. Grand opening of the fairgrounds is anticipated in early 2009. Along the Clear Creek Stream Environment Zone, approximately 4½ acres have been modified to improve the stream channel and increase the floodplain. In preparation for the Urban Fishing Pond, ground excavation of the prior go-cart racing track has been completed, the power poles have been moved, a conduit for future service by NV Energy (Sierra Pacific Power) has been buried, and a diversion structure and dewatering wells have been installed.

As proposed, recreational trails program funding will provide additional and improved public parking areas for several user groups. Parking area grading and construction will provide additional parking areas for rodeo users, equestrians, fishermen, and other recreational users who enjoy the pond and Clear Creek environment. The parking surface will primarily remain a native material – a preferred surface of rodeo users and equestrians. Near the Urban Fishing Pond, two concrete parking stalls and a concrete sidewalk to the pond's edge or floating fishing pier will provide handicapped access. Additionally, recreational trails program funding will construct decomposed granite paths near the pond's edge for walking/hiking and fisherman access.

The Carson City Fairgrounds/Fuji Park area is identified in several local and state documents. The Carson City Parks and Recreation Master Plan, adopted April 6, 2006, states:

"The Carson City Fairgrounds/Fuji Park serves as a regional facility for a variety of activities related to agricultural technology and heritage. It also provides a venue for other types of shows that require large display areas and accessibility. A small natural area along Clear Creek and dog-permissive policies attract Carson City residents to Fuji Park throughout the year. Its location at the south end of Carson City near the intersection of Highway 395 and 50 provides a high level of regional access that will continue after the construction of the Carson City Freeway."

The Park and Recreation Master Plan also provides the statistic that 33.6% of Nevada's population participated in lake fishing during 2000 (Source: James A. DeLoney, Nov 2002, Nevadans Outdoors – Nevada (unpublished research), Planning and Development Section). In 2008, the Nevada Department of Wildlife (NDOW) included the "Fuji Park Pond" in their fishing regulations.

The Carson City Fairgrounds/Fuji Park Conceptual Plan clearly identifies nature trails, multi-use (non-equestrian) trails, and equestrian trails within the project area. The Carson City Unified Pathways Master Plan (UPMP) identifies an existing on-street bike lane along a short section of Clear Creek Road. Several other pathway types are proposed within this vicinity including shared street, on-street bike lanes, and off-street paved and unpaved trails. While these trails are identified in UPMP, they are actually located across the county line in Douglas County and thus, also identified in the Douglas County Adopted Trails Plan. The trail network would also connect with Douglas County's Indian Hill General Improvement District residential area and commercial center. Additional access to the Urban Fishing Pond is provided by public transit on the "Jump Around Carson" bus service.

The Urban Fishing Pond Project is a high priority project for Carson City. It has been in the planning stage for several years and went to bid in Fall 2006. Unfortunately, the quotes were substantially over the available project funding. Since that time, Carson City and NDOW have provided increased funding. In addition, the Carson Fly Fishing Club has actively promoted the project and generated several community sponsorships. However, much funding is still needed.

- 2. Explain how the project will address and/or further the specific goal of each of the thirteen recreational issues described in Nevada's 2005 State Recreational Trails Plan. If not applicable, please use "N/A".**
NOTE: 2005 State Recreational Trails Plan issues can be found on page 28 of the 2007 Application Packet.

Issue #1: Loss of public access to trails

The Urban Fishing Pond Project will maintain and improve existing access to public lands. The site is owned and managed as a part of the Carson City Parks system and connects with the Carson City Fairgrounds and Fuji Park special events facility. Except for a fishing license as required by NDOW, all recreational opportunities are provided free to the public.

Issue #2: Lack of funding for trails

Carson City historically provided funding through Residential Construction Tax (RCT) and more recently through the Carson City Quality of Life Initiative (Question 18) to support construction of a connected trails system in the community's urban and rural areas, including trails along the Carson River. RCT funds are tied directly to residential construction and Question 18 funds come from a ¼ cent sales tax – both of which are decreasing in the current economy. Due to the high cost to complete the entire Urban Fishing Pond Project, recreational trails program funding will assist in completing a critical component – parking and trail access.

Issue #3: Closure of trails and roads

No trails or roads will be closed. Rather, the project will increase trail opportunities. Decomposed granite paths near the pond's edge will provide for walking/hiking and fisherman access, and a concrete sidewalk to the pond's edge or floating fishing pier will provide handicapped access.

Issue #4: Not enough trails

On April 6, 2006, the Carson City Board of Supervisors adopted the Unified Pathways Master Plan. In this plan, the Carson City Fairgrounds/Fuji Park complex is identified as a destination facility connecting Carson City to Douglas County's Indian Hills General Improvement District's residential community and commercial center. By constructing the pond project, including the associated trailhead parking area, this project will provide trail access for fishermen to the urban fishing pond and provide connectivity for pedestrian, mountain bicyclists, and equestrians to the Carson City and Douglas County path system. In addition, the project will provide access to the Fairground's trail system along Clear Creek and into Fuji Park.

Issue #5: Not enough support facilities near trails

As mentioned above, this project site is located at the Carson City Fairgrounds and Fuji Park complex. The project's construction of the urban fishing pond's parking area (path system trailhead) will support the planned trail system improvements in Carson City and Douglas County. In addition, the City's complex has several public restrooms and water fountains available for trail users and watering troughs for horses, including a "Jump Around Carson" transit stop.

Issue #6: Erosion and deterioration of trails

Our department is fortunate to have capital project funding towards parks, recreation, and open space from Question 18. This funding allows regular maintenance of trails as well as site amenities. The trail system as planned will alleviate erosion and deterioration of the pond banks by discouraging informal social paths.

Issue #7: Not enough good information material about Nevada Trails

While this project does not specifically address any issues associated with providing the public with good information material about trails in either Carson City or Douglas County, the Fairgrounds and Fuji Park as well as existing and proposed trails are currently highlighted on various maps including the UPMP, Carson City Bicycle Route Map, and Douglas County Adopted Trails Plan.

Issue #8: Lack of trail etiquette / ethics

Recreational trails program funding will construct decomposed granite paths and a concrete sidewalk to the pond's edge or floating fishing pier for pedestrian-use only. All other trails within the Urban Fishing Pond vicinity are identified for non-motorized use, with equestrians limited to specific areas. Fuji Park has signage and mutt-mitts to encourage dog-owners to clean up after their pet.

Issue #9: Inadequate trail maintenance

The Carson City Parks and Recreation Master Plan identifies maintenance levels and levels of service for turf and non-turf areas. The Urban Fishing Pond is located at the City's southern gateway and at the City's premier special event center. As a result, City staff will be expected to provide a high service level of maintenance. Additional service may be required for safety, in the event of natural disasters or increased vandalism.

Issue #10: Too much litter and trash along trails

In addition to providing mutt-mitts and encouraging dog owners to clean up after their pet, the Carson City Parks and Recreation Department removes litter on a regular schedule. Also, the Clear Creek Watershed Council hosts at least one work day / year in which the nonprofit organization assists in collecting litter as well as restoration work.

Issue #11: Lack of directional signs along trails and trailheads

Currently, this project does not address directional signs. The proposed trail construction (decomposed granite paths and concrete sidewalk) will lead toward a single destination and be self-explanatory. Through a different grant opportunity (not yet awarded), the Clear Creek Watershed Council has proposed interpretive signage for the watershed and immediate area.

Issue #12: Lack of trails close to home

The proposed parking area will provide a trail facility for walkers, hikers, mountain bicyclists, and equestrians to drive and park for any non-motorized trip on either the Carson City or Douglas County path system. Also, Carson City residents can travel by public transit on the "Jump Around Carson" bus service to the Urban Fishing Pond.

Issue #13: Too many different types of users on trails

Recreational trails program funding will construct decomposed granite paths and a concrete sidewalk to the pond's edge or floating fishing pier for pedestrian-use only. All other trails within the Urban Fishing Pond vicinity are identified for non-motorized use, with equestrians limited to specific areas.

3. Identify and explain how the project will tie into, or provide linkages with, other trails, greenways, scenic corridors, natural, historical, cultural, or park/recreational areas.

The Urban Fishing Pond Project is located in an urban setting at the City's special event venue and is replacing an old go-cart track, associated grandstands, and antiquated lighting. In addition, it will enhance Carson City's southern trail system and provide diversity to the Clear Creek stream environment zone with an acre of open water surface for fishing, including pond vegetation and wetlands. The proposed project will be a "put and take" facility open year-round for fishing (per NDOW - State Fishing Regulations). Carson City and northern Douglas County do not have a one acre stillwater fishery with ADA accessible facilities. While the Carson River is used for fishing, it cannot support a year-round fishing environment. In addition, the project will provide trail access for fishermen to the urban fishing pond and provide connectivity for pedestrian, mountain bicyclists, and equestrians to the Carson City and Douglas County existing and future path system. Also, the project will provide access to the trail system along Clear Creek and overflow parking for events at the Fairgrounds and Fuji Park.

This project site provides outstanding views of the Sierra Mountain Range and vistas along the Clear Creek riparian corridor. There are several natural resource aspects to the Urban Fishing Pond Project, including water quality aspects and wildlife habitat. The project includes water quality basins for the entire area south of the creek's riparian corridor as well as rehabilitation and widening of the Clear Creek floodplain, allowing for natural water movement during high water flows. In addition, the project preserves the natural vegetation to the west and along the creek. The plan proposes pond and wetland vegetation to assist in the control of land and aquatic invasive vegetation. Through another grant award, Carson City was able to allocate funding to the Washoe Tribe who will collect water samples at two new monitoring sites. The pond will provide a cold-water fishery, while the Clear Creek riparian corridor will continue to provide wildlife habitat for avian and mammal species.

This area also provides historical and cultural values. In the 19th Century, this was the site of Carson City's "poor farm," where the poor were housed and worked in farming and gardening. Two former resident and civil war veterans are buried just to the west in a protected grave site. The Washoe Tribe of Nevada and California has and continues to use the Clear Creek corridor for cultural uses and ceremonies.

4. Describe how the project has received, and will continue to receive, community support, support from adjoining jurisdictions and land management agencies including labor, services, materials, donations or dedications of land, monetary contributions, etc. Attach a maximum of 3 letters of support.

The pond project was first approved by the Carson City Fairgrounds/Fuji Park Users Coalition on April 28, 2003 and again, on February 2, 2006 as a component of the facility's master plan. In addition, this master plan was approved by the City's Parks and Recreation Commission, Planning Commission, and Board of Supervisors. Carson City went through an extensive public workshop process with the Carson City Fairgrounds/Fuji Park Users Coalition and the public to develop a master plan for this special event facility. In addition, the City held public hearings to identify and update potential Question 1 projects. The Urban Fishing Pond Project received tremendous public support. Both processes were conducted before four citizen advisory boards/commissions, Planning Commission, and Carson City Board of Supervisors. There was no opposition at any of the public hearings regarding Carson City's Question 1 opportunities, and the updated list was adopted by the Board of Supervisors in September 2006.

Carson City and NDOW have joined together to fund, develop, and maintain an urban fishing pond at the Carson City Fairgrounds. In conjunction with this partnership, NDOW has committed significant funds for the planning, design, and construction of the project and its associated pond amenities. Also, NDOW will provide trout to stock the pond and provide technical assistance to Carson City to manage the pond as an urban stillwater fishery. Carson City's commitment to this partnership is to provide land for the project (pond and trailhead parking area) and commit to maintaining the project as a part of the City's on-going maintenance activities at the Fairgrounds and Fuji Park complex. In addition, the Washoe Tribe is cooperating with the City to design the pond and address Clear Creek water quality issues associated with the project. The pond project is a favorite with local sporting groups and clubs in the area, including the Carson Fly Fishing Club and Ormsby Sportsman Association. These groups continue to support this opportunity for an outdoor and year-round recreational facility in Carson City with funding outreach efforts to the community. The following includes all project partners and organizations which have provided project funding and/or project support.

Major Funding Partners (greater than \$20,000):

Nevada Department of Wildlife / Question 1

NDOW has been (through project funding) and will continue to be (by selecting fish species and stocking the pond) a project partner throughout the lifetime of the Urban Fishing Pond.

Nevada Division of State Parks, Land and Water Conservation Fund Grant

Sierra Pacific Resource Foundation

Minor Funding Partners (less than \$20,000):

Nevada Bighorns Limited, Inc.

Private Individual Donations

Raglan Systems Balance

United Electrical Services

Western Nevada Supply

Community Partners:

Carson City Advisory Board to Manage Wildlife

Carson City Parks and Recreation Commission

Carson City's Fuji Park Users Coalition

Carson Fly Fishing Club (65 members)

Carson Valley Conservation District

Clear Creek Watershed Council

High Sierra Flycasters (100 members)

Ormsby Sportsman Association (400 members)

Truckee River Flyfishers (100 members)

USDA, Natural Resource Conservation Service

Washoe Tribe of Nevada and California

Western Nevada RC&D Inc.

Project Use and Accessibility

- 5. Explain how the project provides or contributes to a multiple-use trail (pedestrian, equestrian, ATV, winter/summer use, bicycling, mountain biking, etc.) and multi-season trail use.**

The Urban Fishing Pond's parking area (trailhead) will provide a facility for many recreational opportunities. These include walking/hiking, mountain biking, horse riding, and bird-watching on the Fairgrounds and Fuji Park trails, and access to the fishing pond. In addition, the Urban Fishing Pond Project not only offers water-based activities for year-round enjoyment (per NDOW – State Fishing Regulations) but provides for walking trail

opportunities around the pond. These opportunities can be found in the pond's decomposed granite trails which provide access to the pond's edge for fishermen and provide access to Clear Creek's stream environment zone for hikers and bird watchers in the spring and summer. Also, the pond's parking area will provide access to Douglas County's existing and future path system.

- 6. Define the level of ADA access provided on this trail (percentage ADA accessible). Define the trail surface, grade, cross slope; trail width, minimum clearance width, and obstacles. NOTE: All trailheads and trailhead facilities must be ADA accessible.**

Carson City has adopted policies that require all City projects, including park and trail projects, to consider ADA regulations. This project will provide two concrete ADA parking stalls and a concrete sidewalk to an ADA accessible fishing pier. Other pond amenities, budget permitting, will be ADA accessible picnic tables and benches. The project area is relatively flat and therefore, the proposed sidewalk and decomposed granite trails will be constructed with minimal grade and cross slope.

Project Planning and Design

- 7. Explain how the project is compatible with adjacent land uses and the physical setting of the area.**

The Urban Fishing Pond Project will enhance the natural habitat resources along Clear Creek's stream environment zone. It includes a one acre open water surface area with pond margin vegetation to stabilize the pond's edge, a wetlands area, and a water quality detention basin. In addition, this project is located in an urban "Big Box" commercial area at the City's southern gateway and serves as a parking area for events at fairgrounds. This project will be a gateway feature for the City and visually enhance the community's southern gateway. Its very existence will draw people to its beautiful shoreline and will be an oasis in an area that has been surrounded by commercial development.

- 8. Explain how the project aids in the restoration, enhancement, conservation, education and/or maintenance of natural resources.**

The Urban Fishing Pond project is located near Clear Creek and includes a significant amount of conservation and natural resource aspects, including water quality basins for the entire area south of the creek's riparian corridor. The project includes rehabilitation of entire area south of the creek and widening of the Clear Creek floodplain, allowing for natural water movement during high water flows. In addition, the project preserves the natural vegetation to the west and along the creek. The plan proposes pond and wetland vegetation to assist in the control of land and aquatic invasive vegetation. This proposed project site provides outstanding views of the Sierra Mountain Range and vistas along the Clear Creek riparian corridor. Off-trail hiking use is discouraged to protect the pond and Clear Creek habitat and to avoid pond edge erosion.

It is anticipated the Carson City School District's "Trout in the Classroom" (TIC) program will be using this pond as a release site for trout raised by students in this program. TIC (a Board of Education authorized curriculum) allows children to learn and raise trout from eggs that are then released as fry. This will dovetail with elementary school children performing water quality experiments and testing, entomology, and botanical study. In addition, the Carson Fly Fishing Club will be using this facility to teach fly fishing and teach environmental education classes. Through a different grant opportunity (not yet awarded), the Clear Creek Watershed Council has proposed interpretive signage for the watershed and immediate area.

9. Describe any innovative design or maintenance techniques that will be applied to the project.

The parking surface will primarily remain a native material – a preferred surface of rodeo users and equestrians. It has been designed to sheet flow towards the detention basins during high water flows, in order to deposit sediments before entering Clear Creek. The pond was designed by a Mainstream Restoration, a Montana-based a firm whose focus is stream and river restoration, and takes advantage of the City's water rights on Clear Creek to provide water circulation and to refill the pond. In addition, the high ground water table provides interaction with the surface water to maintain a cold water fishery for trout throughout the summer. Along with great water quality, the pond has aquatic vegetation at the shoreline to assist in water purifying and maintaining water quality. The pond's improvements, including the site amenities will be low maintenance and will provide a great atmosphere for the outdoor recreating public.

Project Development and Maintenance:

10. Explain how the matching funds will be acquired and the percentage of matching funds contributed to this project. (20% minimum matching required)

The total project cost is approximately \$802,731, plus \$15,000 towards water quality monitoring. To maximize funding opportunities, the City has divided the project into related components. For example, the City recently submitted a grant application (\$92,665 request and \$92,665 City match) to fund water-quality elements such as the drainage swale at the toe of the parking area, construction of the detention basins, spillway, rip-rap and straw wattles, and terrestrial and aquatic vegetation. The City has already been awarded another 50/50 grant opportunity (\$130,960 request and \$130,960 City match) for the pond construction. Due to these past allocations as well as the need to keep our options open for additional funding opportunities, this grant application is requesting funds towards the trails-related components.

It is our understanding that the Recreational Trails Program allows the grant applicant to use planning expenses within the past 18 months to be used as matching funds. The consultant team finished assessing the dewatering information collected in January 2008 and has almost completed the pond's design. The City will apply \$19,937 in already expended funds as well as an additional \$33,913 in future expenses for a total of \$53,850 to be used as matching funds. As proposed, the total project cost is \$153,850 with Carson City providing 35.00% of the match. All matching funds have already been acquired through either the Carson City Residential Construction Tax or NDOW. While past project construction elements and expenses cannot be applied towards matching funds, the City and its partners have completed four smaller projects to facilitate future bidding and construction of the pond project.

Also to note - On September 25, 2008, NDOW committed up to an additional \$100,000 if Carson City could increase its percentage towards the project.

11. Explain how agency cooperation will contribute to the completion of this project. List the agencies. Explain how the project involves qualified youth conservation or service corp. groups.

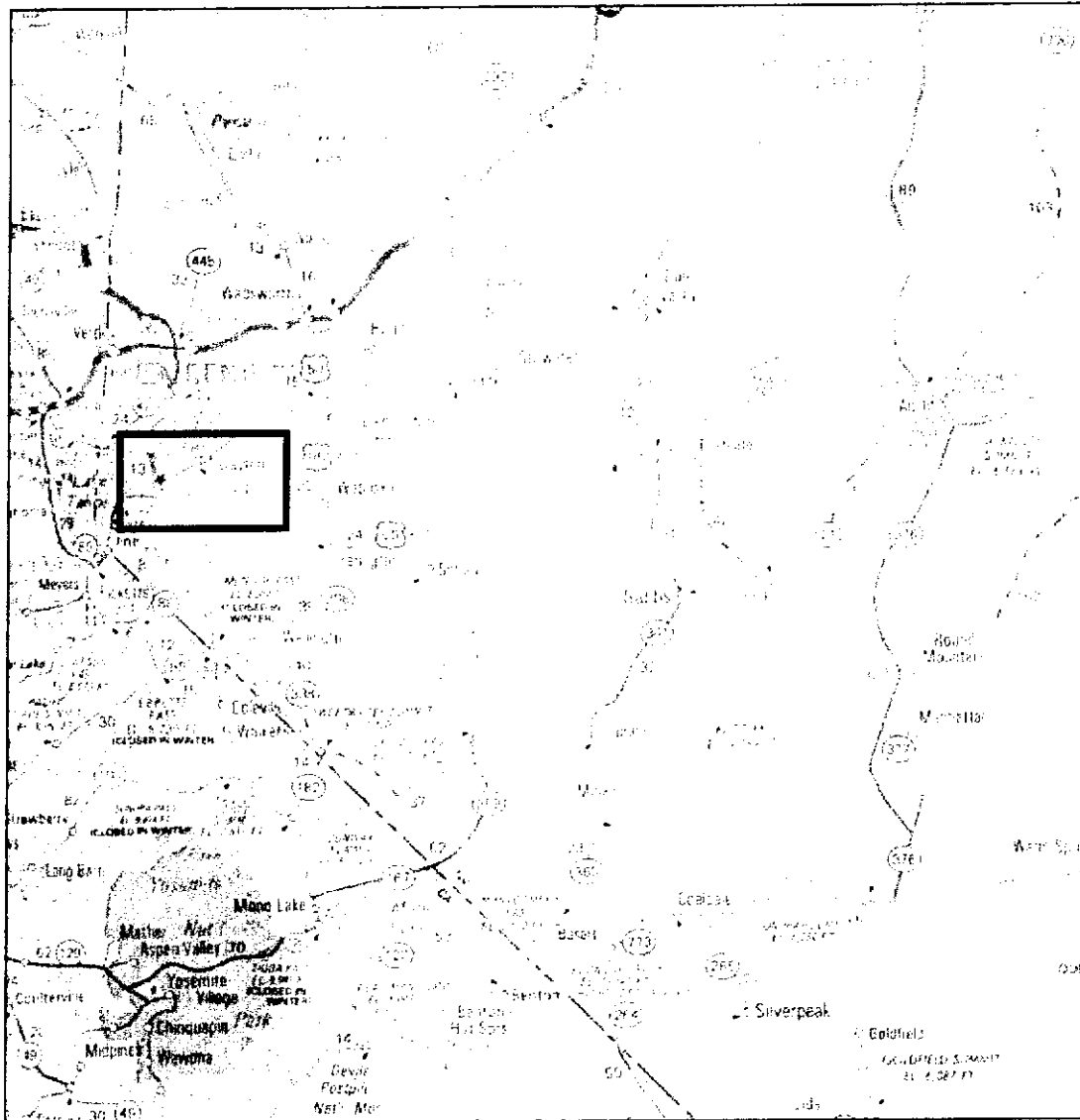
This project is truly a "grassroots" community effort and a public / private partnership. NDOW (through Question 1 funds) and the Sierra Resources Foundation has thus far provided the majority of financial backing for this project. NDOW will be a project partner throughout the lifetime of the Urban Fishing Pond by selecting fish species and stocking the pond. The City continues its efforts to seek additional project funds from various public agencies, non-profit organizations and private donations. In addition, this project has significant number of community partners, including many local businesses and the Washoe Tribe. See Question #4 above for a complete list of funding and community partners.

If the project involves any of the situations listed below, applicants must provide the following documentation:

- a. **The *crossing of any public highway* - Project applicants must include a statement or copies of letters certifying that the appropriate officials (having jurisdiction over the public road at the point where the trail crosses the road) have reviewed this project and approved of the proposed crossing.**
The project does NOT cross any public highway.
- b. **The *crossing of any railroad, gas line, power line, or other utility rights-of-way* - Project applicants must include documentation certifying that appropriate officials from the railroad company and/or utility company have reviewed this project and that the proposed crossing meets their approval.**
The project does NOT cross any railroad, gas line, power line, or other utility rights-of-way. In fact, as the City has prepared for this project, several power poles and power lines have already be re-located to accommodate for the pond's construction.
- c. **The *crossing of any stream or encroachment on any wetlands* - Project applicants planning to construct, operate, maintain, enlarge or abandon any obstruction that will affect a watercourse, its 100-year floodway or any lake, pond reservoir, marsh or wetland, must obtain an appropriate USACE 404 or other applicable permits. Any state or local government agency or public utility working in a 100-year flood plain which has been identified by the National Flood Insurance Program, must also obtain a permit. In addition, project applicants may be required to prepare an erosion and sedimentation control plan for stream crossings or general construction activities.**
The project does not cross any stream or encroachment on any wetlands. In fact, the City has already installed (in a previous project) the pond's concrete water diversion on Clear Creek and has made significant improvements to Clear Creek stream environment zone in preparation for this project. In addition, the City will require the successful bidding contractor to prepare an erosion and sediment control plan for the project area to protect Clear Creek.
- d. ***Building structure or providing a water supply* - Local agency project applicants must secure a copy of any building permits that may be required by the local township code enforcement officer or a statement indicating that a permit is not necessary in this case. Federal and State agency applicants are to follow their normal procedures.**
Once Carson City has acquired all the necessary funding and the design for the project has been completed, the Parks and Recreation Department will apply for the necessary City building permits for the project.
- e. **Project applicants must include a copy of the sewage disposal permit issued by a certified municipal sewage enforcement officer or the local township if a comfort station is to be constructed. Project applicants providing water systems with their own source of supply serving any non-residential use must provide the appropriate permit from the county or state health official with jurisdiction.**
No comfort station will be constructed as a part of this project.

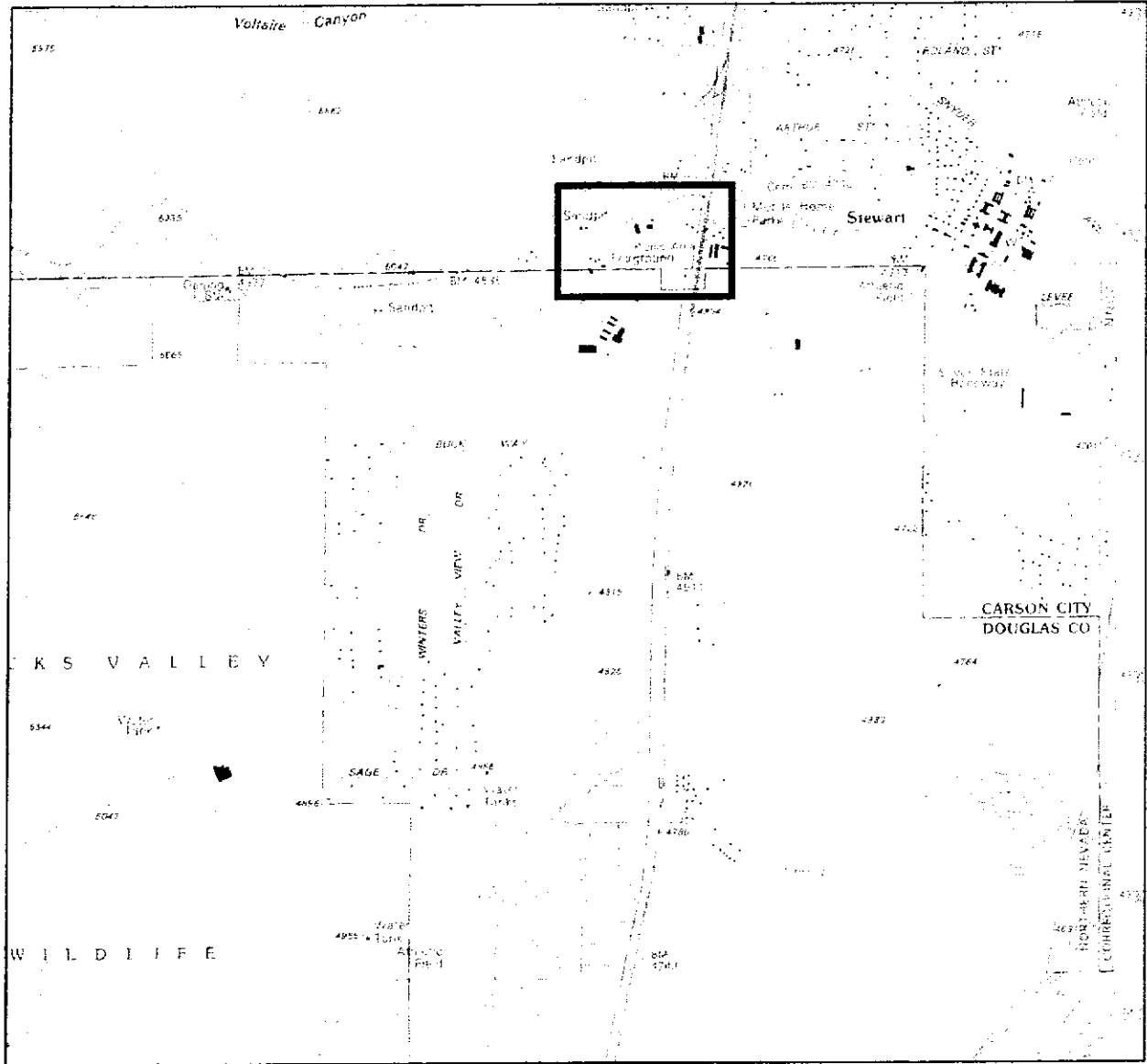
**Carson City Parks and Recreation Department
Urban Fishing Pond Project – Fisherman access and multi-purpose trailhead**

General location: Carson City, Nevada



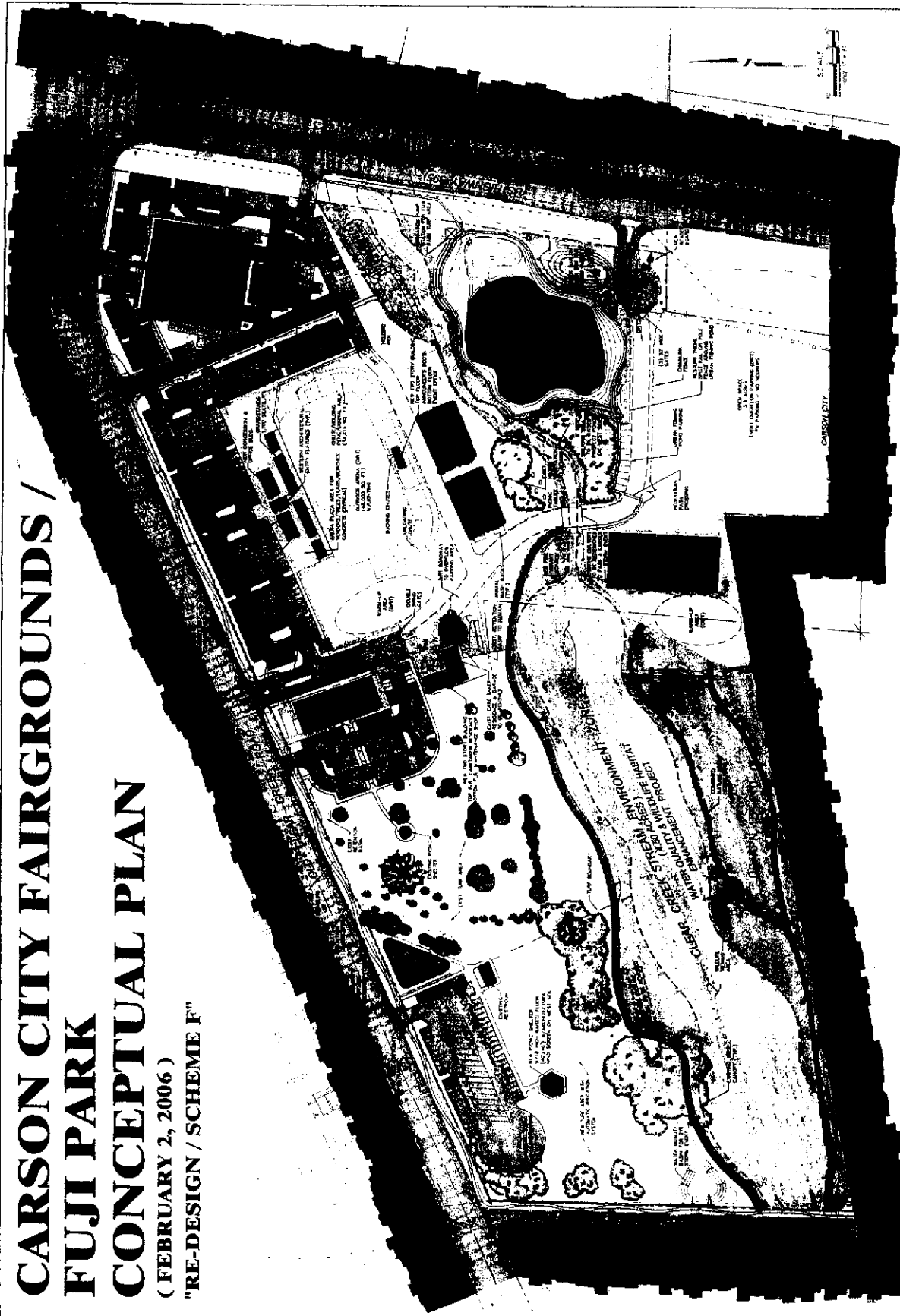
**Carson City Parks and Recreation Department
Urban Fishing Pond Project – Fisherman access and multi-purpose trailhead**

USGS Map: Genoa, Nevada. 7.5 minute series. 1994.
SW ¼ of Section 31, T 15 N, R 20 E



CARSON CITY FAIRGROUNDS / FUJI PARK CONCEPTUAL PLAN

(FEBRUARY 2, 2006)
"RE-DESIGN / SCHEME F"

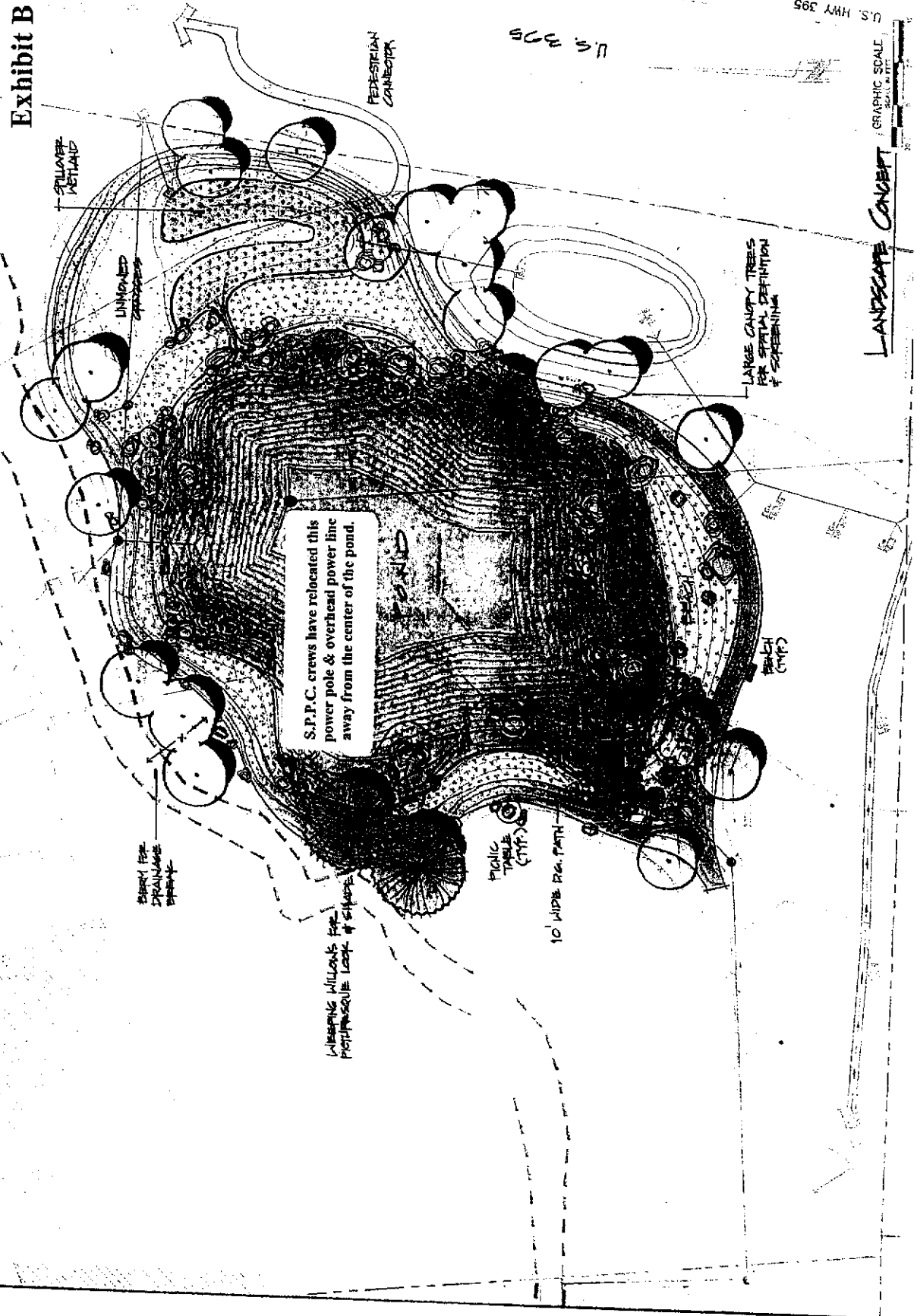


*Carson City Fairgrounds / Fuji Park User Coalition approved Conceptual Plan on February 2, 2006

NO.	DESCRIPTION	DATE

DATE	
BY	
CHECKED BY	
SCALE	

Exhibit B



LANDSCAPE CONCEPT
 GRAPHIC SCALE
 1" = 10' HORIZ.
 1" = 5' VERT.

**FAIRGROUNDS/PULP PARK
 PHASE II - IMPROVEMENT PLANS
 POND SITE PLAN**

CARSON CITY PARKS & RECREATION

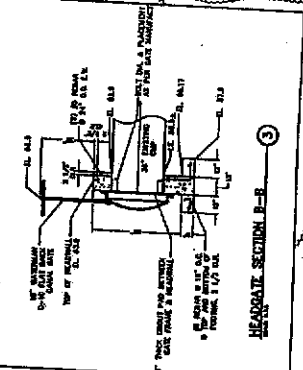
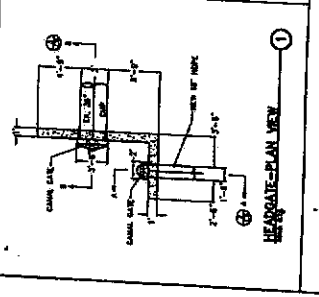
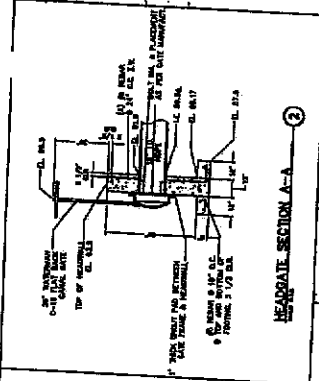
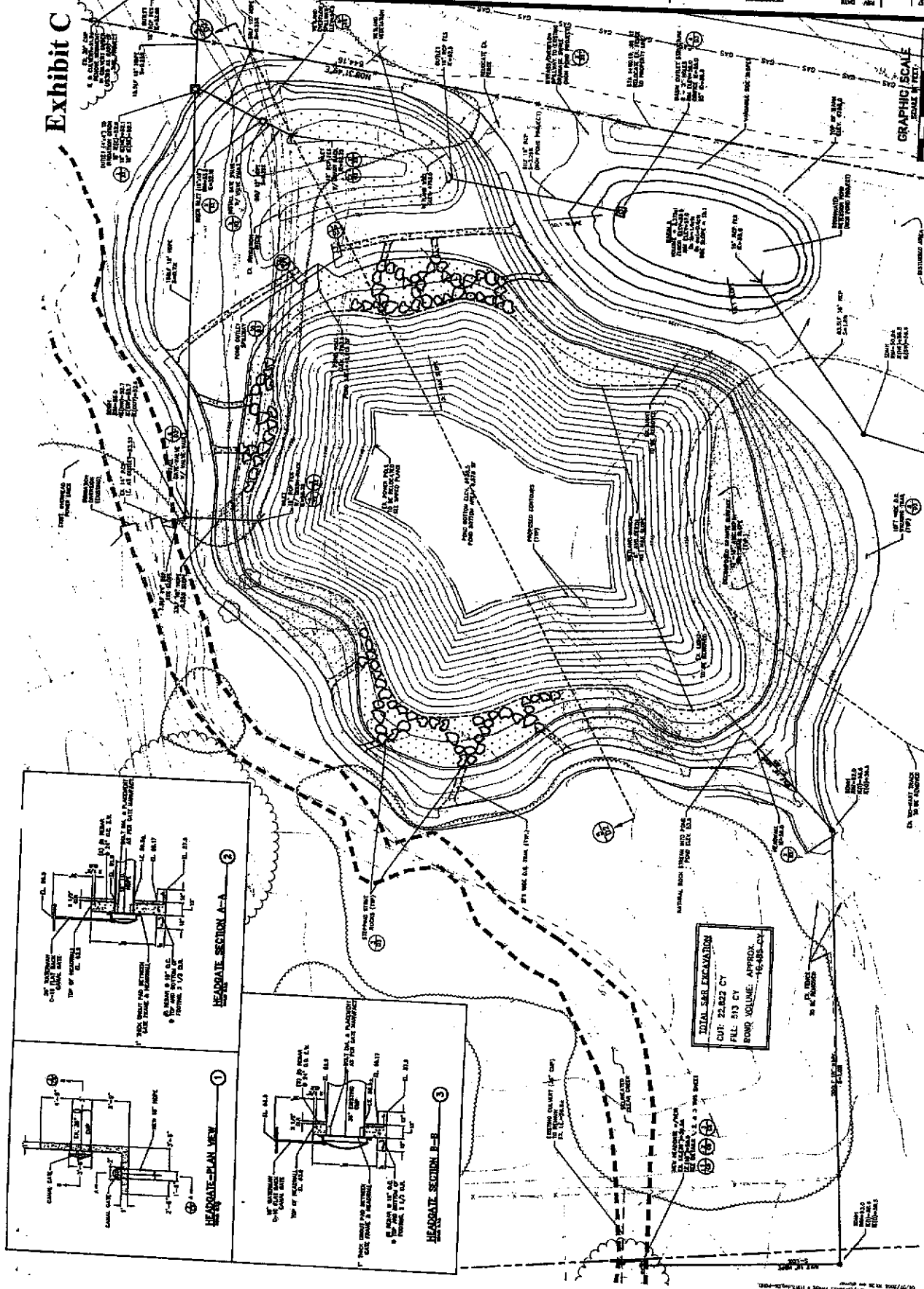
DRAWING CITY

NO.	DATE	REVISION

C6

DATE: JUNE 2009

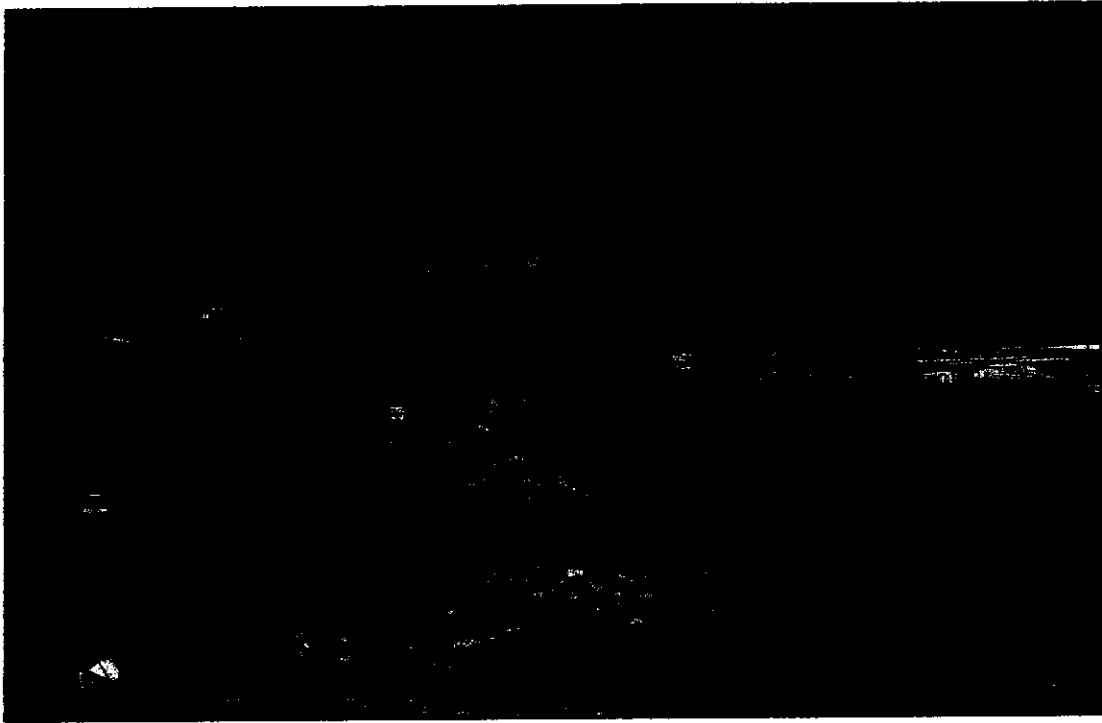
Exhibit C



TOTAL S&R EXCAVATION
 CUT: 22,822 CY
 FILL: 513 CY
 POND VOLUME: ~16,400 CY

GRAPHIC SCALE
 1" = 20'

Urban Fishing Pond Project



View: Looking northeast over the entire project site.
Note: Progress picture / site demolition, removal of fencing and go-cart track.



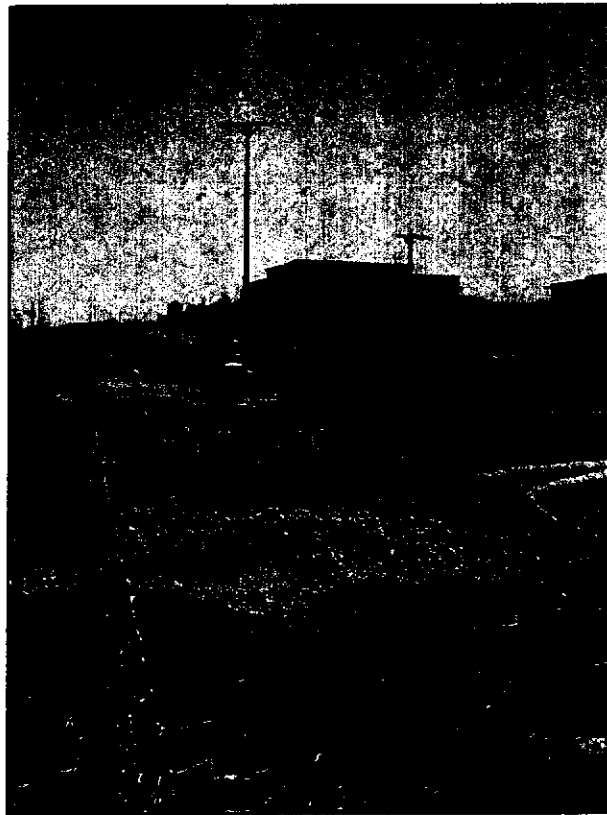
View: Looking north towards Clear Creek, located in the background among the trees. The detention basin and wetlands will be located on the right side.

Urban Fishing Pond Project



View: Looking west toward the Carson Range.

Note: The power pole and overhead power lines have been relocated by Sierra Pacific Power Company since the above picture was taken.



View: Looking south along U.S. Highway 395 right-of-way fence. Note: Sierra Pacific Power Company crews relocating power pole and overhead power lines away from the center of the pond. Douglas County has a proposed on-street bike lane along this road corridor.

Preliminary Development Plan

March 2009	Complete design
April 2009	Permits
May / June 2009	Bid and award contract
Summer 2009	Construction
Fall 2009	Complete project



P.O. Box 3163
Carson City, Nevada 89702

November 24, 2008

Mr. Randy Moore
Recreational Trails Program Manager
Nevada Division of State Parks
901 South Stewart Street, Ste #5005
Carson City, Nevada 89701

Dear Randy,

My name is Kevin Baily. I am a Facilities Engineer for the State of Nevada's Department of Information Technology. I am also an officer of the Carson Fly Fishing Club (CFFC). By a vote of the membership on March 3rd 1999, I accepted the task of creating an in town one acre urban fishery, open to the public. The purpose of this stillwater is to have a place "just down the street" where kids of all ages, background, and physical abilities can come to experience and learn the sport of fishing. Lessons on trout, habitat, food supply, water quality needs and surrounding environment will be available there. In this waterside classroom, children and their families will have their eyes opened to the world of entomology, biology, and botany. These subjects dovetail with the current Nevada educational curriculum "Trout In The Classroom", which allows Elementary School age kids to raise Trout from fertilized eggs. This fishing pond is a real experience that's healthier and more fun than ten thousand iPods. The fishery will be fed by Clear Creek (and a huge underground aquifer), the purest water in Carson City. The City will maintain the pond and the Nevada Department Of Wildlife (NDOW) will maintain the Fishery.

My pursuit of funding found NDOW Q1 Bond fund monies and thus far we have received over \$350,000.00 (please see enclosed information package). For this effort in 2006, I received the highest award that can be bestowed by that Department, the Wayne E. Kirch Conservation Award. More funds are becoming available every week.

These funds will sunset in the next twelve Months if we cannot produce another \$250,000.00. I need your help if this fishery is to become reality. If I were doing this for just myself I probably would have put it aside long ago. I pursue this dream for all who will enjoy their time on this water, for those who will find their love of fishing, and for those who will be a voice for fish.

I thank you very much Randy for your time and consideration of this exceptional opportunity. I look forward to any and all questions that you might have, and your ultimate decision.

Yours very truly,

Kevin CK Baily
Vice President, CFFC
(775) 883-4332

Washoe Tribe of Nevada and California

Environmental Protection Department



July 14, 2008

Mr. Vern L. Krahr, Park Planner
Carson City Parks and Recreation Department
3303 Butti Way, Building #9
Carson City, NV 89701

Dear Mr. Krahr,

Thank you for meeting with the Washoe Tribe of Nevada and California's Environmental Protection Department (WEPD) and Tribal Historic Preservation Office (THPO) staff regarding the Fugi Park Fish Pond Project on May 2, 2008. The meeting was to discuss and address issues identified in our letter submitted January 26, 2005 to the Carson City Planning Commission.

The January 26, 2005 letter did express our support to the Carson City Parks and Recreation Department to address some of the existing runoff problems facing Fuji Park and Fairgrounds.

The following concerns identified in our letter were discussed and solutions or workable agreements to monitor are noted below:

- Fish pond location in an area of possible soil contamination

The pond project is replacing a raceway that was utilized in the past the project will have less possible soil contamination than the former racetrack. The project will also have riparian and wetland vegetation and will address the visual impacts from Highway 395 of the current and former site.

- Amount of increased turf area and the type of turf (low water use-fescue vs. bluegrass)

The proposed vegetative treatments have been reviewed and will compliment the Clear Creek riparian corridor and floodplain.

- Lack of continuity in Best Management Practices (BMP) on first analysis

BMPs were further developed as the plans were designed and finalized since the original letter was submitted. BMPs are included into the existing plans.

- Lack of adequate drainage plan (missing in the appendix as received)

An adequate drainage plan has been developed though the site should be monitored to evaluate the effectiveness. Drainage from the southern Highway 395 corridor and along the Douglas County line will be monitored.

- Lack of water quality plan including pollution potential from removed trailers and a plan for soil sampling and possible soil remediation

BMPs were installed during demolition. This action occurred already. The development of the pond includes BMPs.

- Lack of attention to potential ground water effects and pollution

The interaction of groundwater into the fish pond will always have potential of groundwater contamination. Test wells installed on site would assist in monitoring groundwater levels and groundwater quality. We recommend that these wells be evaluated and used for future testing and monitored. The Washoe Environmental Protection Department will work with the Carson City Parks and Recreation and other watershed partners on developing a monitoring strategy.

- Lack of sampling plan for above and below project

The WEPD completes quarterly surface water sampling on three parcels along the Clear Creek Watershed and has program authorization under the Clean Water Act §106 from the Environmental Protection Agency. The WEPD will add two surface water monitoring sites to our current monitoring schedule for the Carson City Parks and Recreation Department under an agreement to monitor the pond area for at a minimum of two years.

- Lack of possible addressing of sewer system design and possible capacity problems

This issue to be addressed by the sewer provider not Carson City Parks and Recreation Department.

- Lack of addressing possibilities for bird watching and perhaps a bird blind

Carson City Parks and Recreation Department is working with Nevada Division of Wildlife and local ornithological groups to increase bird watching areas. The vegetation surrounding the pond and the pond should increase bird habitat and birding opportunities.

- Proposed irrigation pond water may conflict with existing Tribal water rights

Proposed irrigation pond may conflict with or otherwise impact Tribal water rights. The Washoe Tribe, along with the City of Carson, has water rights in Clear Creek and the project's implementation must not negatively impact those rights or the delivery of water.

- Increased impervious coverage may increase runoff and pollution to Clear Creek

The current design includes drainage improvements which should minimize pollution impacts to Clear Creek. Monitoring and maintenance of drainage systems will be completed.

- Lahonton Cutthroat trout proposed project with USFWS will be seriously impaired

The WEPD and THPO staff expressed the importance to the Tribe of protecting and maintaining the native aquatic species. The Clear Creek Watershed once had a population of Lahonton Cutthroat Trout which the Tribe would like to reintroduce into the Clear Creek stream system in the future. The

Tribe would like to work with Carson City Parks and Recreation on adopting this approach to enhance the native fish population as a collaborative effort with other partners.

As we have expressed in the meeting we have concerns of introducing warm water fish species into the proposed fish pond. We are fearful of the warm water species escaping into the Clear Creek stream system, which would have detrimental adverse effects to the steam system and the associated aquatic life. We were told that cold water fish such as rainbow trout and brown trout would be maintained in the pond. It is encouraged that any signage displayed includes the importance of maintaining a cold water fishery and discouraging the public from introducing any other species.

- Recommend a stream bank and channel analysis by Dr. Swanson, UNR professor and National Riparian Service Team member

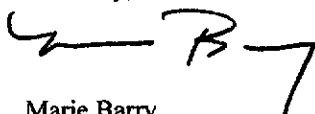
The project area and the Fugi Park and Fairgrounds have been evaluated by many professionals during the redesigning planning process. The Carson City Parks and Recreation Department realizes the importance to the stream corridor to the public enjoyment at their facilities.

The Washoe Environmental Protection Department will work with the Carson City Parks and Recreation Department on developing a maintenance agreement if necessary regarding the pond outflow into the Shultz Ditch. Increased sediment or any post development changes in the ditch or stream system will be brought to the CCPRD's attention.

The Washoe Tribe cares deeply for the health of *Usewi Wata* or Clear Creek as evidenced by the numerous restoration projects and thousands of hours committed to Clear Creek in various forms. Some of our efforts have included community cleanups, forest and fire management projects, River Day cleanup and restoration projects, erosion control projects, exclusion of motorized vehicles driving through the creek, and worked diligently in mitigation efforts to prevent pollution by off site contributors' and adjoining lands. The Washoe Tribe is a member of the Clear Creek Watershed Council and has partnered with many residents and organizations to protect the watershed. It is for this reason the feels the fish pond proposal should be developed in a responsible manner.

The WEPD looks forward to working with the Carson City Parks and Recreation Department on this project. If you have any questions regarding this letter please contact me at (775) 265-8682 or via email at marie.barry@washoetribe.us. Thank you again for meeting with us to further discuss our concerns identified in 2005.

Sincerely,



Marie Barry
Program Director

Cc: Stewart Community Council
Lynelle Hartway, General Counsel
Robert Beltramo, Tribal Planner
WEPD file/Clear Creek/SUP-04-221 & MISC-04-217

919 Highway 395 South, Gardnerville, Nevada 89410
(775) 265-8680 • (775) 883-1446 • (530) 694-2339 • FAX (775) 265-3211

February 16, 2007

Honorable Senator Mark E. Amodei
Capitol Senatorial District
Nevada Senate
401 S. Carson St.
Carson City, Nevada 89701

Dear Senator Amodei,

The Ormsby Sportsmen's Association (OSA) of Carson City is one of the largest and most active sportsmen's clubs in the State of Nevada, with approximately 400 hunters and fishermen as paid-up members in 2007.

OSA respectfully requests your support for appropriation of additional Nevada Department of Wildlife funding necessary to construct an urban fishing pond for the citizens of Carson City and the surrounding communities of Western Nevada.

That pond would be located along Clear Creek on the south end of Carson City, adjacent to the Douglas County line. All of the necessary water rights, approvals, paperwork and design work has been accomplished, however there is a shortage of funds needed to construct the actual pond.

With the necessary funding, the one-acre surface size pond could be operational by the end of 2007. Its construction would create a new, year-round, recreational destination for countless youngsters, adults and senior citizens, all interested in the sport of fishing. This urban fishing pond would have an ADA accessible fishing pier, and an ADA accessible parking area and sidewalk to the fishing pier.

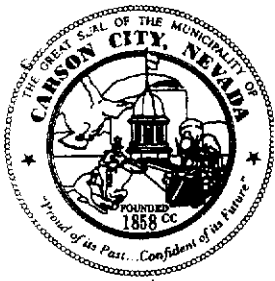
This project has been funded, to date, through monies from State Ballot Question No. 1 for a total of some \$350,000. However that is not enough. It is our understanding that a total of some \$600,000 is still needed by the Carson City Parks and Recreation Department for the construction of that urban fishing pond.

Your consideration on this request for funding would be sincerely appreciated.

Sincerely yours,

Bob McCulloch, President, OSA
Don Quilici, Vice President, OSA

CC: Vern Krahn, Carson City Parks and Recreation Department



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

December 1, 2008

Randy Moore
Recreational Trails Program Manager
Nevada Division of State Parks
901 S. Stewart St. Suite 5005
Carson City, NV 89701

RE: Urban Fishing Pond Project

Dear Mr. Moore:

This letter is to acknowledge the commitment of the Carson City Parks and Recreation Department to maintain the Urban Fishing Pond Project. Our department has full and part time staff to maintain all trails and park facilities. Maintenance of the Urban Fishing Pond will be comparable to the neighboring Fairgrounds and Fuji Park, which is currently conducted at the highest level stated in the Carson City Parks and Recreation Master Plan, and it will continue to be a part of regular maintenance activities. Weed control (herbicide spraying) is conducted along the trail two to three times per year. Safety checks of the overall trail condition are conducted twice monthly. Trash pick-up occurs regularly.

Sincerely,

Roger Moellendorf
Parks and Recreation Director

Agenda Report

Date Submitted: September 12, 2006

Agenda Date Requested: September 21, 2006

Time Requested: 20 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action on the joint recommendation from the Carson River Advisory Committee, Open Space Advisory Committee, Parks and Recreation Commission, and Advisory Board to Manage Wildlife to revise the City's currently adopted prioritized list for Question #1 State of Nevada Conservation and Resource Protection Grant Program projects, as presented.

Staff Summary: Over the past three months, the Parks and Recreation Department has been working with the City's Question #1 Sub-Committee and the above-referenced advisory boards and commissions to update Carson City's Question #1 Opportunities Map and Project List. If approved by the Board of Supervisors, this revised Question #1 Project List will guide City staff in seeking future Question #1 funding for project construction, property acquisitions, and resource restoration projects, including the required City matching funds for these projects.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the joint recommendation from the Carson River Advisory Committee, Open Space Advisory Committee, Parks and Recreation Commission, and Advisory Board to Manage Wildlife to revise the City's currently adopted prioritized list for Question #1 State of Nevada Conservation and Resource Protection Grant Program projects, as presented.

Explanation for Recommended Board Action: Over the last three years, the Parks and Recreation Department has used the Question #1 Opportunities Map and project list to prioritize the City's applications for these grant funds. However, the Question #1 State Grant Program's life cycle is approximately half over. All Question #1 funds must be committed to projects by November 5, 2008. Some projects may continue to see reimbursement as late as 2011. All bond funds sold to support this program are to be expended within three years of issuance.

There is a need, as a result of the following factors, to update the Q-1 Opportunities Map and Project List:

1. Question #1 State Grant Program's life cycle is approximately half over, and the City must assess our needs to maximize this funding source;
2. Completion of the Comprehensive Master Plan, the Parks and Recreation Master Plan, and the Unified Pathways Master Plan requires the City to ascertain how relevant the present project priorities are in relation to the implementation strategies in these master plans;
3. Carson City has been very successful with Question 1 in previous grant application rounds; however, the City's capacity to successfully implement these grants must be reassessed; and
4. Some potential funding sources and partnerships expected in the original list of projects did not materialize; therefore, some projects must be re-evaluated and their feasibility assessed.

The Parks and Recreation Commission, the Open Space Advisory Committee, and the Carson River Advisory Committee have all recommended to the Board of Supervisors the revised priority list. The Advisory Board to Manage Wildlife will be taking action on a similar recommendation to the Board of Supervisors at their

September 18, 2006, meeting. Staff will provide the Board of Supervisors with their final recommendation at the Board's September 21, 2006, meeting.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

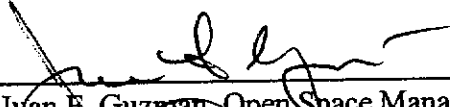
Explanation of Impact: N/A

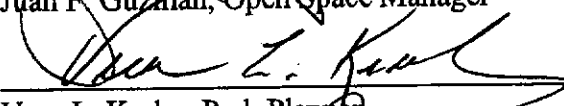
Funding Source: The funding sources are project specific. Over the next year, when the grant application period opens for Rounds 5, 6, and 7 of Question #1 funds, staff will prepare the grant applications and locate the required City matching funds, for final individual project and funding source approval.


- Alternatives:**
- 1) Reject the revised priority list recommendation from the four citizen advisory boards.
 - 2) Request City staff to modify the revised priority list recommendation from the four citizen advisory boards.

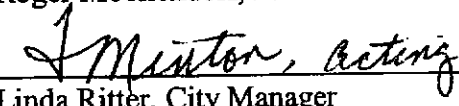
Supporting Material:

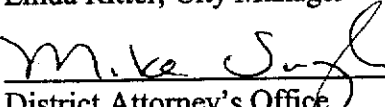
1. Revised Question #1 project list
2. Parks and Recreation Commission Staff Report, dated March 21, 2006
3. Carson City's Question 1 Sub-Committee Staff Report, dated June 26, 2006
4. Carson City's Question 1 Sub-Committee Meeting Minutes, dated June 26, 2006
5. Advisory Board to Manage Wildlife Staff Report, dated September 18, 2006

Prepared By:  **Date:** 9/12/06
 Juan F. Guzman, Open Space Manager

 **Date:** 9/12/06
 Vern L. Krahn, Park Planner

Reviewed By:  **Date:** 9/12/06
 Roger Moellendorf, Parks & Recreation Director

 **Date:** 9/12/06
 Linda Ritter, City Manager

 **Date:** 9/12/06
 District Attorney's Office

 **Date:** 9/12/06
 Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay
 2: _____

(Vote Recorded By)

CARSON CITY BOARD OF SUPERVISORS
 REVISED QUESTION #1 PROJECT LIST
 STAFF REPORT

MEETING DATE: September 21, 2006

APPLICANT: Roger A. Moellendorf, Parks and Recreation Director
 Vern L. Krahn, Park Planner
 Juan F. Guzman, Open Space Manager

REQUEST: Action on the joint recommendation from the Carson River Advisory Committee, Open Space Advisory Committee, Parks and Recreation Commission, and Advisory Board to Manage Wildlife to revise the City's currently adopted prioritized list for Question #1 State of Nevada Conservation and Resource Protection Grant Program projects, as presented.

GENERAL DISCUSSION:

The Carson City Question #1 Sub-Committee, the four advisory board and commissions, and the Parks and Recreation Department recommend the following project priorities based on urgency and available funding opportunities. These projects are listed in order of priority and categorized into three groups: open space acquisitions, trail projects, and other projects.

Open Space Acquisitions

Trails Projects

<p>Project #7 - Carson River Land Acquisition, OHV access, and Trailhead Development to the Pinenut Mountains <i>New Project - Potter Property</i> Project #12 - Acquisition of lands between Ash Canyon and Kings Canyon Project #8 - Combs Canyon Area Land Acquisition Project #6 - Lower Ash Canyon Land Acquisition Project #10 - Upper Ash Canyon Land Acquisition Project #13 - C-Hill Land Acquisition</p>	<p><i>New Project - Linear Park Trail extension and connection*</i> <i>New Project - V&T Trail to CTRMC and trails/basins at CTRMC</i> Project #2 - Modified / Multi-Use Trail from Riverview Park to Empire Ranch Trail <i>New Project - Carson River Canyon Trail (north side)</i> Project #14 - Modified / Mexican Ditch Multi-use Trail from Hidden Meadows to Silver Saddle Ranch <i>New Project - Draft Aquatic Trail Plan's recreation improvements</i> Project #4 - Lake Tahoe Bike Path</p>
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* In discussions with Andy Burnham, Public Works Director, he now believes the Nevada Department of Transportation has found sufficient funding for this trail project.

Other Projects

New Project - Urban Fishing Pond Amenity Improvements - Phase 2 at the Carson City Fairgrounds (NDOW Funding)

Project # 11 – Carson City Fairground/Fuji Park: Clear Creek Habitat Improvement Project

Project #2 – Modified / Carson River Streambank Stabilization Project

New Project – Habitat Conservation Plan for Carson City properties along the Carson River Corridor (Park, Trails, and Open Space facilities)

City staff believes all the above-recommended projects have value for recreation, resource protection, and habitat improvement. However, it is unrealistic for the Board of Supervisors to assume that the City will have the necessary staff resources to acquire the required land/easements for plan implementation, including applying for Question 1 grants and locating the necessary funding for all these projects within the next two years. As a result, if the Board of Supervisors approve the above recommended project list, City staff will focus their time and resources on the top priority projects listed above or as project urgency and available funding opportunities present themselves.

**City of Carson City
Agenda Report**

Date Submitted: February 20, 2007

Agenda Date Requested: March 1, 2007

Time Requested: 15 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Update regarding the status of the Carson City Urban Fishing Pond project located at the Carson City Fairgrounds.

Staff Summary: On February 1, 2007, Carson City publicly opened the bids for this project. Only two bids were received, and both bids were substantially over the available project funding provided by the Nevada Division of Wildlife (NDOW), Carson City, and the City's project partners. City staff wants to share with the Board of Supervisors the current project status and what steps are being taken to continue the project.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify – Project Presentation)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: No action is being requested at this time. Staff is only providing the Board of Supervisors an update on the project's progress.

Explanation for Recommended Board Action: On February 12, 2007, Linda Ritter, City Manager, sent a letter to Mr. Mayer, NDOW's new Director, explaining the Urban Fishing Pond project's current project status and requesting an additional \$605,155 in funds for the City to award and complete the project (Exhibit A). To date, the City has received no "official" response from Mr. Mayer, but the Parks and Recreation Department continues to communicate with NDOW on a staff level regarding this project.

City staff has attached for the Board's review both contractor's bid sheets (Exhibit B), revenue and expense spreadsheet identifying the project's current financial breakdown (Exhibit C), and a list of current project supporters (Exhibit D). Staff will provide a more detailed project analysis and review possible options for continuing the project during its presentation on March 1, 2007.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material:

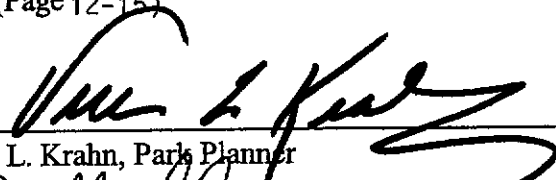
City Manager's letter to Mr. Mayer, Nevada Division of Wildlife Director (Pages 1-2)

Contractor's bid sheets (Pages 3-10)

Project revenue and expense spreadsheet (Page 11)

Project supporter list (Page 12-15)

Prepared By:



Vern L. Krahn, Park Planner

Date: 2/20/07


Reviewed By:


Roger Moellendorf, Parks & Recreation Director


Date: 2/20/07


Andy Burnham, Public Works Director

Date: 2/20/07


Linda Ritter, City Manager

Date: 2/20/07


District Attorney's Office

Date: 2/20/07

Board Action Taken:

Motion: _____

1: _____

Aye/Nay

2: _____

(Vote Recorded By)

Section III - Proposed Budget

Applicant: Carson City Parks and Recreation Department

Project Name: Urban Fishing Pond - Fisherman access and multi-purpose trailhead

Item Description	Grant	+	Match	=	Total
A. Design and Engineering Costs					
Prior planning, designing, and engineering costs			\$ 19,937		\$ 19,937
Plan revision / permits / construction admin (budget)	\$ 4,200		\$ 7,800		\$ 12,000
B. Direct labor costs					
none					
C. Special Service Purchase Contract:					
none					
D. Purchase or rental of equipment					
none					
E. Construction Contract					
Mobilization/Demobilization	\$ 18,000				\$ 18,000
Construction - see attached engineer's estimate	\$ 77,800		\$ 26,113		\$ 103,913
F. Purchase of Materials					
included in construction contract estimates					
G. Other (be specific)					
TOTAL	\$ 100,000		\$ 53,850		\$ 153,850

RESOLUTION NO. _____

A RESOLUTION ADOPTING AND APPROVING A
RECREATIONAL TRAILS PROGRAM PROJECT AGREEMENT BETWEEN
CARSON CITY BOARD OF SUPERVISORS, CARSON CITY, NEVADA,
AND
STATE OF NEVADA - DEPARTMENT OF CONSERVATION AND NATURAL
RESOURCES, DIVISION OF STATE PARKS,
FOR THE URBAN FISHING POND PROJECT LOCATED
AT THE CARSON CITY FAIRGROUNDS / FUJI PARK

WHEREAS, any two or more public agencies may enter into an agreement for the performance of any governmental function pursuant to NRS 277.180; and

WHEREAS, NRS 277.180 provides that every such agreement must be ratified by formal action of the governing body of each public agency included; and

WHEREAS, the Carson City Board of Supervisors, Carson City, Nevada, and State of Nevada - Department of Conservation and Natural Resources, Division of State Parks, are public agencies of the State of Nevada; and

WHEREAS, Carson City, Nevada, agrees to construct a parking lot, concrete sidewalks, and decomposed granite paths to support the recreational trail aspects associated with the Urban Fishing Pond Project; and

WHEREAS, the State of Nevada - Department of Conservation and Natural Resources, Division of State Parks, agrees to fund the construction of a parking lot, concrete sidewalks, and decomposed granite paths to support the recreational trail aspects associated with the Urban Fishing Pond Project; and

WHEREAS, all parties agree to work together for the installation of a parking lot, concrete sidewalks, and decomposed granite paths to support the recreational trail aspects associated with the Urban Fishing Pond Project to be entered into and between the Carson City Board of Supervisors, Carson City, Nevada, and State of Nevada - Department of Conservation and Natural Resources, Division of State Parks, with the desire to adopt and approve such agreement as required by NRS 277.180. **A copy of the Project Agreement is attached to this Resolution;** and

NOW, THEREFORE, BE IT RESOLVED that the terms and conditions of the agreement to install a parking lot, concrete sidewalks, and decomposed granite paths to support the recreational trail aspects associated with the Urban Fishing Pond Project be entered into and between Carson City Board of Supervisors, Carson City, Nevada, and State of Nevada - Department of Conservation and Natural Resources, Division of State Parks, are hereby adopted and approved; and

BE IT FURTHER RESOLVED that the agreement to install a parking lot, concrete sidewalks, and decomposed granite paths to support the recreational trail aspects associated with the Urban Fishing Pond Project be entered into and between Carson City Board of Supervisors, Carson City, Nevada, and State of Nevada - Department of Conservation and Natural Resources, Division of State Parks, shall be spread at large upon the minutes or attached in full thereto as an exhibit, and a copy of this Resolution shall be sent to Carson City, Nevada, and the State of Nevada - Department of Conservation and Natural Resources, Division of State Parks.

Upon motion by Board of Supervisor member _____,
seconded by Board of Supervisor member _____, the foregoing
Resolution was passed and adopted this _____ day of _____, 2009, by the
following vote:

AYES: _____

NAYES: _____

AYES: _____

NAYES: _____

AYES: _____

NAYES: _____

AYES: _____

AYES: _____

ABSENT: _____

ABSTAIN: _____

ABSENT: _____

ABSTAIN: _____

Robert Crowell, Mayor
Board of Supervisors
Carson City, Nevada

ATTEST:

Alan Glover, Clerk/Recorder
Carson City, Nevada