

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 17, 2009 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, December 17, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Robert Crowell, Mayor
Supervisor Robin Williamson, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor Pete Livermore, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Neil Rombardo, District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:34:06) - Mayor Crowell called the meeting to order at 8:34 a.m. Roll was called; a quorum was present. First United Methodist Church Reverend Dixie Jennings-Teats provided the invocation. Bruce Kittess led the pledge of allegiance.

5. ACTION ON APPROVAL OF MINUTES - November 19, 2009 (8:36:02) - Supervisor Aldean moved to approve the minutes, as presented. Supervisor Williamson seconded the motion. Motion carried 5-0.

6. ADOPTION OF AGENDA (8:36:24) - Mayor Crowell advised that item 12 would be deferred due to the applicant's inability to attend the meeting. As this was the only Liquor and Entertainment Board item, he suggested deferring the meeting altogether. He entertained additional modifications to the agenda and, when none were forthcoming, deemed it adopted.

7. PUBLIC COMMENTS AND DISCUSSION (8:37:07) - Mayor Crowell entertained public comment. (8:37:26) John Wagner discussed difficulties associated with accumulated snow and ice in the streets on the west side of town. He advised of having been unable to attend the December 10th special meeting, and expressed concern over the number of empty buildings in the City. He expressed the opinion that the proposed development project is "a good deal for the Nugget," but uncertainty as to whether "it's a good deal for Carson City." He expressed further concern over decreased tax revenues and "about the bonds we have out." He discussed an interest in "a public vote," and suggested "the June primary." Mayor Crowell entertained additional public comment; however, none was forthcoming.

8. CONSENT AGENDA (8:41:32) - Mayor Crowell entertained requests to hear items separate from the consent agenda. When none were forthcoming, he entertained a motion. **Supervisor Livermore moved approval of the consent agenda, consisting of two items: item 8-1, District Attorney, with Resolution No. 2009-R-67; item 8-2, City Manager, with special recognition to the reappointments of Lee-Ann Keever, Gianna Shirk, J. Kyle Horvath, and Jens Peermann to the Shade Tree Council,**

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as published and advertised. Supervisor Aldean seconded the motion. Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.** Mayor Crowell thanked the Shade Tree Council members for their service.

8-1. DISTRICT ATTORNEY - ACTION TO ADOPT A RESOLUTION ADOPTING AND APPROVING AN INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF PUBLIC SAFETY, RECORDS AND TECHNOLOGY DIVISION, RECORDS BUREAU, AND CARSON CITY, A CONSOLIDATED MUNICIPALITY AND POLITICAL SUBDIVISION OF THE STATE OF NEVADA, ON BEHALF OF THE CARSON CITY DISTRICT ATTORNEY'S OFFICE, TO PROVIDE ON-LINE TERMINAL ACCESS TO CRIMINAL HISTORY RECORD INFORMATION, AND OTHER MATTERS PROPERLY RELATED THERETO

8-2. CITY MANAGER - ACTION TO REAPPOINT LEE-ANN KEEVER, GIANNA MARIE SHIRK, J. KYLE HORVATH, AND JENS PEERMANN TO THE SHADE TREE COUNCIL FOR TWO YEAR TERMS, EXPIRING JANUARY 1, 2012

9. RECESS BOARD OF SUPERVISORS (8:42:48) - Mayor Crowell reiterated that the Liquor and Entertainment Board would not be called to order.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL

11. ACTION ON APPROVAL OF MINUTES - November 19, 2009 - Deferred.

12. PUBLIC WORKS DEPARTMENT BUSINESS LICENSE DIVISION - ACTION TO APPROVE TIMOTHY HERBST AS AN ADDITIONAL LIQUOR MANAGER FOR TERRIBLE'S, LIQUOR LICENSE NOS. 10-26806, 10-25539, AND 10-25532, LOCATIONS AT 4640 SOUTH CARSON STREET, 1102 NORTH CARSON STREET, AND 1615 EAST FIFTH STREET, CARSON CITY - Deferred.

13. ACTION TO ADJOURN

14. RECONVENE BOARD OF SUPERVISORS

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

15. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:42:53) - None.

16. PUBLIC WORKS DEPARTMENT BUSINESS LICENSE DIVISION - ACTION TO ADOPT, ON SECOND READING, BILL NO. 129, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 13, LIQUOR BOARD AND LIQUOR LICENSING AND SALES, BY ADDING SECTION 4.13.115, DEATH OF OR CHANGE TO PERSON LISTED ON LICENSE, TO REQUIRE NOTIFICATION

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OF THE DEATH OF A PERSON OR CHANGE TO A PERSON LISTED ON THE LICENSE, AND SECTION 4.13.125, ISSUANCE OR DENIAL OF A LICENSE, TO SET FORTH GROUNDS FOR THE ISSUANCE OR DENIAL OF A LICENSE, AND AMENDING SECTION 4.13.010, DEFINITIONS, BY AMENDING VARIOUS DEFINITIONS, SECTION 4.13.060, APPLICATION FOR LICENSE, SECTION 4.13.070, INVESTIGATION - FEES, AND SECTION 4.13.190, UNLAWFUL TO SERVE MINORS, BY MAKING TECHNICAL CHANGES, SECTION 4.13.100, LICENSE - BOARD PROCEDURE, TO ALLOW THE AUTHORIZED REPRESENTATIVE OF AN APPLICANT TO APPEAR BEFORE THE BOARD, SECTION 4.13.105, NEW LICENSE, TO MAKE TECHNICAL CLARIFICATIONS REGARDING FEES FOR APPLICATIONS FOR A LICENSE, SECTION 4.13.110, LICENSE - FEES, TO PROVIDE THAT FAILURE TO PAY A LICENSE FEE SHALL RESULT IN THE EXPIRATION OF THE LICENSE, SECTION 4.13.120, LICENSE - TRANSFERABILITY AND USE, TO AUTHORIZE THE TEMPORARY TRANSFER OF A LICENSE IN CERTAIN CIRCUMSTANCES, SECTION 4.13.135, REACTIVATION OF PRIOR EXISTING LICENSE, TO CLARIFY WHEN A NEW APPLICATION FEE IS NOT REQUIRED, SECTION 4.13.140, GROUNDS FOR DISCIPLINARY ACTION, TO PROVIDE THAT THE FAILURE TO PAY A FINE IS A GROUND FOR DISCIPLINARY ACTION, SECTION 4.13.150, DISCIPLINARY ACTION PROCEDURE AND PENALTIES, TO REVISE THE PROCEDURES REGARDING DISCIPLINARY ACTION, SECTION 4.13.170, QUALIFICATIONS OF EMPLOYEES, TO MAKE VARIOUS CHANGES RELATING TO THE TRAINING OF EMPLOYEES, SECTION 4.13.220, DEFINITIONS, AMENDING THE DEFINITION OF A SHORT-TERM PERMIT, SECTION 4.13.240, APPLICATION FOR SHORT-TERM PERMIT, TO ALLOW FOR THE WAIVER OF THE DEADLINE FOR FILING AN APPLICATION FOR THE PERMIT, AND SECTION 4.13.260, DENIAL - REMEDY, TO REVISE THE PROCEDURES FOR THE APPROVAL OF A SHORT-TERM PERMIT, AND OTHER MATTERS PROPERLY RELATED THERETO (8:42:56) - Mayor Crowell introduced this item. Senior Permit Technician Lena Tripp reviewed revisions to the proposed ordinance, as discussed at the December 3rd meeting upon introduction of the bill. Supervisor Aldean pointed out an additional revision at Section 4.13.060(d)(2). Ms. Tripp acknowledged that the proposed ordinance was sent to all liquor license holders and advised that no comments had been received.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Aldean moved to approve, on second reading, Bill No. 129, Ordinance No. 2009-27, an ordinance amending the Carson City Municipal Code, Title 4, as amended and published. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Crowell thanked Business License Division and District Attorney's Office staff.

17. PUBLIC WORKS DEPARTMENT BUILDING DIVISION - ACTION TO ADOPT, ON SECOND READING, BILL NO. 130, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 15, BUILDINGS AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, ADOPTION AND ADMINISTRATION OF BUILDING AND CONSTRUCTION CODES, BY REPEALING THE ADOPTION OF SECTIONS 109.3.5, ROOF NAIL INSPECTION, 109.3.7, INSULATION INSPECTION, 109.3.8, LATH AND GYPSUM BOARD INSPECTION, AND 109.3.10, ENERGY EFFICIENCY INSPECTIONS, AND AMENDING SECTIONS 109.3.9, FIRE-RESISTANT PENETRATIONS, TO INCLUDE FIRE-RESISTANT ASSEMBLIES, AND 106.3, EXAMINATION OF DOCUMENTS, TO EXCLUDE CERTAIN ITEMS FROM THE PLAN REVIEW PROCESS (8:45:19) - Mayor Crowell introduced

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this item. Chief Building Official Kevin Gattis read the title of the agenda item into the record. Mayor Crowell noted the public testimony received upon introduction of the bill during the December 3rd meeting. He entertained additional public and Board member comments and, when none were forthcoming, a motion. **Supervisor Aldean moved to adopt, on second reading, Bill No. 130, Ordinance No. 2009-28, an ordinance amending the Carson City Municipal Code, Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Adoption and Administration of Building and Construction Codes, by repealing the adoption of Sections 109.3.5, Roof Nail Inspection, 109.3.7, Insulation Inspection, 109.3.8, Lath and Gypsum Board Inspection, and 109.3.10, Energy Efficiency Inspections, and amending Sections 109.3.9, Fire-Resistant Penetrations, to include Fire-Resistant Assemblies, and 106.3, Examination of Documents, to exclude certain items from the plan review process. Supervisor Williamson seconded the motion.** Mr. Gattis requested an effective date of January 1, 2010 “for ease of tracking ... for City staff and the public.” Mr. Rombardo advised that the ordinance would be published Sunday, December 20th and of no problem with a January 1st effective date. **Supervisor Aldean amended her motion to indicate an effective date of January 1, 2010. Supervisor Williamson continued her second.** Following a brief discussion wherein Mr. Rombardo confirmed no problem with a January 1st effective date, Mayor Crowell called for a vote on the pending motion. **Motion carried 5-0.** Mayor Crowell thanked Mr. Gattis and the Builders Association of Western Nevada for working with City staff on this matter.

18. PUBLIC WORKS DEPARTMENT PLANNING AND ZONING DIVISION

18(A) ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 18, ZONING, CHAPTER 18.16, DEVELOPMENT STANDARDS, DIVISION 4, SIGNS, SECTION 4.4.7, ADMINISTRATION, EXCEPTIONS, TO MODIFY THE REGULATIONS RELATING TO THE TEMPORARY DISPLAY OF BANNERS AND OTHER SIGN DEVICES, AND OTHER MATTERS PROPERLY RELATED THERETO (ZCA-09-085) (8:49:32) - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials. Supervisor Aldean thanked Mr. Plemel for initiating extension of the time limit in conference with the Planning Commission. She commended the ordinance format in consideration of being able to simply eliminate the language should the Board choose to discontinue allowing temporary signage in the future. She expressed appreciation over the lack of significant problems associated with the subject modification to the ordinance.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Williamson moved to introduce, on first reading, Bill No. 131, an ordinance amending the Carson City Municipal Code, Title 18, Zoning, Chapter 18.16, Development Standards, Division 4, Signs, Section 4.4.7, Administration, Exceptions, to modify the regulations relating to the temporary display of banners and other sign devices, and other matters properly related thereto. Supervisor Aldean seconded the motion. Motion carried 5-0.**

18(B) ACTION TO APPROVE AN AMENDMENT TO THE 1996 CARSON RIVER MASTER PLAN ELEMENT, MAKING A MINOR REVISION TO THE CARSON RIVER ADVISORY COMMITTEE MISSION STATEMENT, AND AMENDING THE ADVISORY COMMITTEE GOALS (MPA-09-084) (8:56:38) - Mayor Crowell introduced this item. Mr. Plemel provided background information and reviewed the agenda materials. Mayor Crowell read a portion of Parks and Recreation Director Roger Moellendorf’s November 4, 2009 memorandum into the record, as follows: “Furthermore, the Committee is requesting only to be involved with watershed issues with clear

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connections to the river, its water quality, and overall health.” In response to a question, Mr. Plemel advised there was no specific discussion of this statement at the Planning Commission meeting. He acknowledged a need to clarify the level at which Planning Division applications should be submitted to the Carson River Advisory Committee for review. Park Planner Vern Krahn explained that the purpose for emphasizing the statement was based upon the Board’s comments in response to Carson River Advisory Committee (“CRAC”) Chairperson Randy Pahl’s presentation at the July 2, 2009 Board meeting. Mr. Krahn read into the record a portion of the July 2, 2009 Board of Supervisors minutes, copies of which were included in the agenda materials.

Supervisor Livermore expressed concern over the lack of a clear delineation of the watershed, and listed various other organizations concerned with the entire watershed. He expressed a preference for the CRAC to designate their intentions “as far as a map or some language regarding what tributaries are they speaking towards.” Based on CRAC discussions, Mr. Krahn advised that the watershed is considered to be “at the crest of the Sierras down to the River.” Supervisor Livermore reiterated concern over the use of the phrase “watershed issues ... without any clear understanding of the limitations of that ...” Supervisor Williamson advised of no intent to stifle CRAC interests “in fulfilling their duties,” and suggested defining the scope of their involvement. She recalled contention associated with a past proposal to develop Fuji Park, which prompted direction from the District Attorney’s staff that the CRAC had no purview beyond the Carson River corridor. Supervisor Williamson emphasized no intent to “squash comment by the individuals; it’s basically to delineate the scope and intent of this advisory committee.” She expressed concern that reference to the watershed is too broad.

Parks and Recreation Director Roger Moellendorf agreed with the possible need for providing more specific clarification in the Carson River master plan element. He emphasized the CRAC’s role as an advisory committee to the Board of Supervisors. He expressed the belief that the CRAC’s intent, pertinent to the watershed, “is within the confines of Carson City.” Supervisor Livermore expressed the opinion that the intent for creating the CRAC was “really to talk about development standards ... within the River corridor.” He expressed the further opinion, “that’s where they need to stay.” He expressed support for a delineation of the CRAC’s purview “within 1500 yards of a high water mark ...”

In response to a question, Mr. Krahn discussed the differences between the 1996 list of CRAC goals and the 2009 list, both of which were included in the agenda materials. Discussion followed. Supervisor Williamson advised of having served as a CRAC member, during which time she participated in goal-setting sessions. She commended the CRAC’s efforts, and acknowledged “a maturation of the committee and a sense that we need to move on.” She expressed concern, from a procedural and a fiscal standpoint, to extend the powers of the CRAC. She acknowledged understanding of the intent of the current CRAC membership, but expressed concern over the subject amendment expanding the CRAC’s purview into the future. “If it morphs into everything that goes before the Planning Commission has to go before Parks and Rec and then the Carson River Advisory Committee, that not only extends the time for any applicant for change in our community, but it also increases the amount of staff time necessary to make these presentations to the various advisory committees.” Supervisor Williamson requested the CRAC to further refine their intent, and requested staff to convey her concerns “that we don’t want them to be a clearinghouse for any potential development ...”

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Mayor Crowell suggested referring the matter back to the CRAC and the Planning Commission, and Mr. Krahn agreed to do so. Supervisor Aldean expressed appreciation for the effort to refine the CRAC's goals. She suggested rephrasing 2009 Goal 5, as follows: "Promote and advertise the work and mission of the Carson River Advisory Committee." Mayor Crowell entertained public comment and, when none was forthcoming, a motion to return this to the Planning Commission to work with Parks and Recreation Department staff and the CRAC to vet the issue of delineating the watershed and its connection to the River. **Supervisor Aldean so moved. Supervisor Williamson seconded the motion. Motion carried 5-0.** Mayor Crowell thanked Mr. Moellendorf and Mr. Krahn.

19. FINANCE - ACTION TO ACCEPT THE CARSON CITY COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (9:15:37) - Mayor Crowell introduced this item and, at Finance Department Director Nick Providenti's request, recessed the meeting at 9:16 a.m. Mayor Crowell reconvened the meeting at 9:24 a.m. Mr. Providenti reviewed the agenda report, and introduced Kafoury, Armstrong & Co. Project Manager Dan Carter, Engagement Shareholder Kristen Burgess, and Deputy Finance Department Director Nancy Paulson.

(9:26:10) Mr. Carter narrated a PowerPoint presentation of the Management's Discussion and Analysis portion of the comprehensive annual financial report ("CAFR"), copies of which were included in the agenda materials. (9:30:03) Ms. Burgess reviewed those portions of the CAFR entitled "Independent Auditor's Report" and the "yellow book report" at pages 1 - 2 and 174 - 176, respectively. She and Mr. Providenti responded to corresponding questions of clarification. Ms. Burgess acknowledged the City is "doing a great job." She commended the Finance Department staff, and described their preparation which allows Kafoury, Armstrong & Co. representatives to "come in and do a very thorough, detailed audit." She commended Finance Department staff's "excellent job," and advised of very rare "audit adjustments." She acknowledged ever increasing scrutiny based on federal government auditing standards.

Discussion took place with regard to the gas tax revenues from the Costco station and, in response to a question, Ms. Burgess anticipated the amount would be added to the FY 2010 revenues. Mayor Crowell provided background information on the matter for the benefit of the public. In reference to page 3K of the CAFR, Supervisor Aldean noted the distinction between the City's current debt limit, based on total assessed value, and "what we can, in reality, bond for based on general fund revenues." She noted that the City is at "our bonding limit using general fund revenues." Mr. Providenti explained that general revenue debt is "based on 15 percent of our C-tax dollars, and we've exceeded that amount." Supervisor Aldean read into the record the second bullet paragraph on page 42 of the CAFR, and advised that, based on the most recent amendment to the City's agreement with NDOT, "we will be accepting responsibility for Carson Street from Arrowhead to Fairview on July 1, 2010. The suspension of the collection of the additional \$0.03 in gas tax revenues will continue until the balance of the freeway is open to traffic." Supervisor Aldean suggested revising the language of the subject paragraph accordingly.

In response to a question regarding the change in net assets for 2009, Mr. Providenti explained that "we used fund balance in order to make up that difference." He further explained that governmental activities include the general fund, gas tax, and quality of life revenues. Ms. Burgess acknowledged that the City "essentially ate into ... reserves" as of the period ending June 30, 2009. She further acknowledged "that still resulted in a balanced budget for that period of time."

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Mayor Crowell entertained public comment; however, none was forthcoming. He summarized the report as follows: an “unqualified report with four findings of significant deficiencies that we’re going to work through. All prior deficiencies were corrected. We’re going to hear in January about what we’ve done to fix what [Kafoury, Armstrong & Co.] identified. There are no material deficiencies ... defined or found.” Mayor Crowell entertained a motion. **Supervisor Williamson moved to accept the Carson City Comprehensive Annual Financial Report for fiscal year ended June 30, 2009. Supervisor Livermore seconded the motion. Motion carried 5-0.** Mayor Crowell thanked Mr. Carter, Ms. Burgess, Mr. Providenti, and Ms. Paulson. He encouraged Mr. Providenti to keep his eye on the grant funding requirements.

20. CITY MANAGER

20(A) ACTION TO APPOINT THREE MEMBERS TO THE PARKS AND RECREATION COMMISSION FOR FOUR-YEAR TERMS, ENDING JANUARY 2014 (9:55:03) - Mayor Crowell introduced this item, and Mr. Werner introduced the first applicant, Diane Baker-Roberts.

(9:56:25) Diane Baker-Roberts introduced herself for the record, and Mayor Crowell provided an overview of the interview process. In response to a question, Ms. Baker-Roberts discussed her interest in serving as a Parks and Recreation Commissioner. Mayor Crowell advised of having grown up in the same neighborhood as Ms. Baker-Roberts. Supervisor Aldean provided background information on the City’s proposed joint use recreation facility at the Boys and Girls Clubs location, and postponement of construction due to insufficient revenues for operation. She inquired as to Ms. Baker-Roberts’ opinion regarding an alternative location for the recreation facility if the City is unable to proceed with construction at the Boys and Girls Clubs location. Ms. Baker-Roberts advised of a familiarity with past consideration given to a joint facility at Western Nevada College as well as the possibility of expanding the existing Community Center. She expressed the opinion that the Boys and Girls Clubs location is the most central, in consideration of the City’s growth rate. She expressed the further opinion that the recreation facility is needed, and concern that the project “keeps being put on the back burner” in consideration of “budgets and the economy now.” In response to a further question, she advised of “a lot of the youth that go to the Boys and Girls Clubs in that area ...”

Supervisor Williamson inquired as to Ms. Baker-Roberts’ special interests in serving as a commissioner. Ms. Baker-Roberts advised she is a very avid tennis player, but “would lean toward the majority of what the people of Carson City want.” She acknowledged having served as the Carson High School Athletic Director. In response to a question, she discussed the benefits of cooperative facility use and concern over the possibility of any recreation program reductions or decreases. Supervisor Walt thanked Ms. Baker-Roberts for her application, and requested her to prioritize the following list: open space, youth programming, additional gym space, linking trails, and maintaining parks. Ms. Baker-Roberts expressed the opinion that “they’re all important.” Supervisor Livermore thanked Ms. Baker-Roberts for her application, and inquired as to whether she had ever reviewed the joint use agreement between the City and the School District. Ms. Baker-Roberts acknowledged that the School District works fairly closely with Parks and Recreation staff to jointly use facilities. In response to a further question, she advised of not having sufficient information regarding the Lakeview trailhead to be able to comment. She expressed support for leaving the schools open to accommodate joint facility use.

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In response to a question, Ms. Baker-Roberts advised that her father had served as a Planning Commissioner in the 1970s / 80s. She reiterated her interest in serving as a Parks and Recreation Commissioner. Mayor Crowell invited Ms. Baker-Roberts to stay and hear the remaining interviews. He thanked her for her application.

(10:06:23) Mayor Crowell welcomed Janice Brod to the podium, and provided an overview of the interview process. In response to a question, Ms. Brod discussed her interest in serving as a Parks and Recreation Commissioner. Supervisor Aldean provided background information on postponement of plans for the joint use recreation facility at the Boys and Girls Clubs location. In response to questions, Ms. Brod discussed the need for an additional recreation facility due to the lack of indoor recreation opportunities. She expressed support for past consideration given to locating the recreation facility near Western Nevada College. Another option may have been in the Fifth Street and Saliman Road area near the Lompa property. She expressed the opinion that the Boys and Girls Clubs location “would probably work because it is centrally located.”

Supervisor Livermore thanked Ms. Brod for her application. Ms. Brod acknowledged an understanding of the joint use agreement between the City and the School District. Supervisor Livermore provided an overview of recent consideration, by the School Board, to close school facilities at the end of every school day. In response to a question, Ms. Brod expressed the opinion that Recreation Division programs would “suffer a great deal” without the use of school facilities. “Something after school for the kids to do is necessary to keep them busy and divert their attention away from something that might be unproductive.” Supervisor Livermore inquired as to Ms. Brod’s understanding of the Lakeview trailhead issue. Ms. Brod advised of having talked with former Parks and Recreation Commissioner Tom Keeton. She advised of having used the Lakeview trailhead in the past, and expressed the opinion that every citizen should have the right to use the trailhead.

Supervisor Walt thanked Ms. Brod for her application, and requested her to prioritize the following list: open space, youth programming, additional gym space, linking trails, and maintaining parks. Ms. Brod discussed the importance of park maintenance and ranked it as the first priority. Considering trails, youth programs, and additional gym space, she prioritized open space second. Supervisor Williamson thanked Ms. Brod for her application. Ms. Brod acknowledged her responsibility as the City’s Community Development Block Grant (“CDBG”) Coordinator. In response to a question, she explained funding opportunities for low to moderate income programs through CDBG. Mayor Crowell thanked Ms. Brod for her application, and invited her to stay and hear the remaining interviews.

(10:16:55) Mayor Crowell thanked Keith Conrad for his application, and provided an overview of the interview process. In response to a question, Mr. Conrad discussed his interest in serving as a Parks and Recreation Commissioner. Supervisor Walt advised that Linda Conrad, the former School Board liaison to the Parks and Recreation Commission, had not yet been replaced. Supervisor Walt thanked Mr. Conrad for his application, and requested him to prioritize the following list: open space, youth programming, additional gym space, linking trails, and maintaining parks. Mr. Conrad advised that his prioritization would depend on “what I’m doing.” He expressed the opinion that prioritizing the list “would be unfair” as each aspect is “important to everyone.” Supervisor Livermore thanked Mr. Conrad for his application, and expressed appreciation for Mrs. Conrad’s commission service. Mr. Conrad acknowledged “a little” understanding of the joint use agreement between the City and the School District. Supervisor Livermore provided background information on the School Board’s recent consideration to close schools at the end

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of each school day. In response to a question, Mr. Conrad described continuation of the joint use agreement between the City and the School District as “huge.” He discussed his participation in youth sports in consideration of joint use facilities. Supervisor Livermore provided background information on the Lakeview trailhead. In response to a question, Mr. Conrad expressed support for a trailhead in consideration of increased property values and the community’s ability to use the trail.

Supervisor Aldean provided background information on the proposed joint use recreation facility at the Boys and Girls Clubs location and the subsequent postponement of construction. In response to a question, Mr. Conrad advised of once having considered the Mills Park location as ideal, “but ... I guess there’s issues that you can’t cover up certain deeded land.” He was uncertain as to an alternate location. Supervisor Aldean inquired as to the criteria Mr. Conrad would use to select an alternate site. Mr. Conrad noted the central location of Mills Park, and expressed the opinion that accessibility “for all ages” would “rate fairly high.” Supervisor Williamson thanked Mr. Conrad for his application, and inquired as to his specific goals if appointed to the commission. Mr. Conrad discussed the importance of “more access to whatever recreation opportunities, more trails, hopefully more gym space ... and open space is important.” Mayor Crowell thanked Mr. Conrad for his application, and invited him to stay and hear the remaining interviews.

(10:27:42) Mayor Crowell invited Donna Curtis to the podium and, in response to a question, she discussed her interest in continuing to serve as a Parks and Recreation Commissioner. Supervisor Williamson thanked Ms. Curtis for reapplying, and inquired as to her top priorities for an additional four-year term. Ms. Curtis advised of having reviewed the parks and recreation master plan element, and expressed the opinion “we need to be certain, amongst the commission and staff, ... what are the priorities.” She further advised of having recently been involved with the Chamber of Commerce Quality of Life Committee, and discussed the need for a recreation center. “It’s a little bit different than just having a gym. It’s having a whole facility that the family can use. It’s almost like a club house ...” She expressed the opinion that her budget analyst experience has been “helpful in the past.” She discussed the possibility of encouraging volunteerism if the number of seasonal parks staff is reduced. “Maybe see if the neighborhoods would take a little more ownership of the parks.”

In reference to postponement of the joint use recreation facility near the Boys and Girls Clubs, Supervisor Aldean inquired as to Ms. Curtis’ opinion regarding sufficient space at the Boys and Girls Clubs site and, if not, an alternate location. Ms. Curtis noted that the Parks and Recreation Commission had considered several alternate locations, “but that doesn’t mean we couldn’t do it again.” She advised there is sufficient space at the Boys and Girls Clubs location “even for expansion.” She noted that inclusion of a leisure pool would help pay for operating costs, but expressed the opinion that the ideal location for the recreation center is “wherever we can fund it.” She advised of a recent Library Board SlideShow presentation demonstrating libraries around the country “with recreation centers right next to them.” She suggested, with sufficient room, the proposed downtown Nugget development could include the recreation facility next to the proposed new library. She expressed a willingness to reconsider locating the facility at Mills Park in consideration of operating costs.

In reference to the School Board’s recent consideration of closing schools at the conclusion of each school day, Supervisor Livermore inquired as to how this may have affected the Recreation Division programs. Ms. Curtis expressed the opinion there would have been certain impact. She advised that the need for indoor recreation space “is only increasing because we are finding more popularity with footsall and other

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kinds of activities.” She expressed an interest in being able to utilize the Stewart facility gymnasium, and noted the possibility of utilizing whatever recreation facilities are included in the proposed Silver State Charter School. She expressed a willingness to work very hard to ensure joint use of School District facilities continues. In response to a question regarding the recent Parks and Recreation Commission meeting at which the Lakeview trailhead was agendaized, Ms. Curtis expressed the opinion that the “matter was diffused quite a bit.” She advised of having “tried very hard to make sure everybody had a chance to speak,” and advised of the understanding that the “horse people and the neighbors” have scheduled a meeting with Parks and Recreation Department staff. She expressed the hope that the matter will work out.

Supervisor Walt thanked Ms. Curtis for reapplying, and requested her to prioritize the following list: open space, youth programming, additional gym space, linking trails, maintaining parks. Ms. Curtis prioritized park maintenance first “in the sense that we have a vested interest; we’ve put a considerable amount of money and time into maintaining these parks and they are being used.” She reiterated the suggestion to encourage volunteer assistance if seasonal staff will be decreased. “To lose all that ... would be a real shame.” She suggested that youth programming, “as long as it’s funded at the current level” isn’t “quite as high a priority as maybe connecting the trail system.” She discussed the marketability of the unified pathways master plan. She listed youth programs, open space, and the indoor recreation center as third, fourth and fifth priorities. Mayor Crowell thanked Ms. Curtis. In response to a question, she advised that a reappointment would equate to a second full term, as she was first appointed to fill an unexpired term. She reiterated an interest in completing “some of the things,” and discussed her initiation of the commission’s review of the 60 implementation measures in the parks and recreation master plan element. Mayor Crowell invited Ms. Curtis to stay for the remainder of the interviews.

(10:40:35) Mayor Crowell invited Sean Lehmann to the podium. Dr. Lehmann thanked the Board for accommodating his schedule. In response to a question, he discussed his interest in continuing as a Parks and Recreation Commissioner. Supervisor Livermore commended Dr. Lehmann’s commissioner service, and expressed appreciation for his commitment to the Foundation for the Betterment of Parks and Recreation (the “Foundation”). In response to a question, Dr. Lehmann discussed the importance of middle school gymnasiums to Recreation Division programs. Dr. Lehmann acknowledged benefits of the commission’s recent discussion of the Lakeview trailhead “because at the end of the meeting we had ... three ideas of what we could do to improve that.” He advised of having received a phone call from a Lakeview property owner expressing no opposition to use of the Lakeview trailhead. He expressed the opinion that many of the Lakeview property owners are not opposed. “It’s just a matter of getting all the ideas on the table and getting a consensus between users.”

Supervisor Walt thanked Dr. Lehmann for reapplying, and requested him to prioritize the following list: open space, youth programming, additional gym space, linking trails, and maintaining parks. Dr. Lehmann prioritized the list, as follows: youth programs, parks maintenance, gym space, trails, and open space “because we have an open space committee.” He commended City staff on trail connectivity “so far. The runs you can go on now are really nice.” Supervisor Williamson thanked Dr. Lehmann for reapplying, and inquired as to his goals in the next four years, if reappointed. Dr. Lehmann reiterated an interest in promoting the Foundation, and in pursuing a permanent ice rink “if justified and if the funds are available.” In response to a question, he provided information on the method by which to contribute to the Foundation, a tax-deductible organization. Supervisor Aldean suggested establishing a link between the Parks and Recreation Department’s website and the Foundation’s website. She expressed appreciation for Dr. Lehmann’s promotion of the Foundation in consideration of the City’s economic status. In reference to

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postponement of the joint use recreation facility at the Boys and Girls Clubs location, Supervisor Aldean inquired as to Dr. Lehmann's opinion of an alternate location, if necessary. Dr. Lehmann advised of having been "hesitant to pay the money to reserve a spot there because I felt we weren't ready to break ground there." He suggested the possibility of sufficient space as part of the Nugget development proposal, and Mills Park. He acknowledged the importance of accessibility and a central location in the community. Mayor Crowell thanked Dr. Lehmann and invited him to stay for the Board's deliberation.

Supervisor Aldean noted the Board's "enviable position ... of choosing among so many qualified applicants." She expressed the opinion that the two incumbents represent "some very dedicated people who have good ideas, who have served the Parks and Rec Commission very admirably and, understandably, have projects that they'd like to see completed prior to the end of their next term." **Supervisor Aldean moved to reappoint Donna Curtis and Sean Lehmann to the Parks and Recreation Commission for four-year terms ending January 2014. Supervisor Livermore seconded the motion.** Supervisor Walt discussed past experience coaching at Eagle Valley Middle School, and the point at which she was informed of the need to "pass the torch." She advised she would not be voting in favor of the incumbents. Supervisor Williamson concurred, emphasizing no reflection on Ms. Curtis. She expressed concern over the lack of commissioners with young children. Supervisor Livermore discussed the importance of life experience and commitment, and advised that his children and grandchildren have "grown into different aspects of park ... and recreation uses." He acknowledged that his family no longer takes advantage of the Recreation Division programs designed for young children, but suggested that "everyone sitting in this room ... uses recreation in some form or fashion." He suggested evaluating the candidates based on their residence, their contribution to the tax base, and their commitment to the community's quality of life in the form of recreation opportunities. He advised that both Dr. Lehmann and Ms. Curtis have always supported recreation opportunities "for all forms of life." Supervisor Aldean concurred, acknowledging the importance of providing recreation opportunities for young people, and noted the community's growing population of senior citizens. "Maintaining their quality of life ... is equally important." She expressed concern over segregating people based on age. "We have a very robust number of recreational opportunities ... and they're geared toward people of various ages." Supervisor Aldean expressed the opinion that "with age comes wisdom and ... institutional knowledge ..." She noted several commissioners with young children, and several more with grandchildren. She reiterated her recommendation to appoint the two incumbents. Supervisor Williamson clarified her comments to indicate a lack of commissioners with school-aged children who are directly involved in Recreation Division youth programs. She suggested such a commissioner may represent "a new voice that is not currently represented ..." She agreed that parks and recreation should meet the needs of all citizens. Supervisor Walt expressed concern over "continuing the enthusiasm throughout the community with all different walks of life ...," and reiterated a desire to "pass the torch ..." Mayor Crowell expressed support for "rotating things around," and discussed the importance of people not becoming "ingrained in various walks or niches. We all benefit from additional concepts and additional thoughts being brought to all issues that face the City." Mayor Crowell commended the discussion, but noted a precedent for re-appointing incumbents "unless there's been something adverse ..." Mayor Crowell called for a vote on the pending motion; **motion carried 3-2.**

The Board members discussed the experience and qualifications of the remaining candidates in consideration of the commission vacancy. Following discussion, Mayor Crowell entertained a motion. **Supervisor Livermore moved to appoint Janice Brod to the Parks and Recreation Commission for**

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a four-year term, ending January 2014. Supervisor Aldean seconded the motion. Motion carried 5-0. Mayor Crowell expressed appreciation to Ms. Baker-Roberts and Mr. Conrad for their interest, and encouraged their continued community involvement. He recessed the meeting at 11:08 a.m.

20(B) REVIEW OF THE CARSON CITY OPERATIONS SCORECARD AND REPORTING OF MEASURES AND INFORMATION AFFECTING THE 2009 / 2010 BUSINESS PLAN (11:19:55) - Mayor Crowell reconvened the meeting at 11:19 a.m., and introduced this item. He advised of having received several calls commending the operations scorecard as “a great idea.” Linda Ritter discussed the need to focus on targets “because a scorecard is only as good as its targets ...” She narrated various scorecards and measures reports, which were displayed in the meeting room. She and Finance Department Director Nick Providenti responded to corresponding questions of clarification. She acknowledged the capability of presenting comparisons of past and present years’ figures. In response to a question, Mr. Werner advised that discussion regarding targets will be included in the Board’s 2010 goal setting meeting. In response to a question, Ms. Ritter reviewed various icons within the scorecard, and their corresponding definitions. In response to a further question, she discussed the significance and benefits of the measuring system. She advised that more and more communities are developing performance measures; some are required to have performance measuring systems due to grant funding allocations.

Mayor Crowell entertained public comment. (11:43:27) Bruce Kittess inquired as to whether the data is “input by coding ... by a person.” Ms. Ritter explained that the financial information is entered into the City’s financial system, based on coding. Mr. Kittess suggested “the whole purpose of this is to avoid surprises.” He further inquired as to whether the performance measures require “more management time to explain to the Board every little deviation.” Ms. Ritter further explained that only the “measures that are off” are examined. “You’re not spending time looking at data ... that hits those targets.” Attention is given to “areas that need the focus so you actually save staff time by doing that.” In response to a further question, Ms. Ritter advised that the operations scorecards are comprised of already compiled data. In response to a further question, she reviewed the method by which department managers access and use the scorecard data.

Mr. Werner discussed the method by which he will be using the scorecard data. Ms. Ritter reviewed a Public Works Department scorecard, as an example. Mayor Crowell entertained additional public comment; however, none was forthcoming. Mr. Werner reviewed the method by which the scorecard data will be presented on a monthly basis. He requested the Board members to provide feedback as to additional information in which they are interested. Mayor Crowell entertained additional questions or comments of the Board members; however, none were forthcoming. He thanked Ms. Ritter and Mr. Providenti.

21. BOARD OF SUPERVISORS

21(A) ACTION TO APPOINT MEMBERS OF THE BOARD OF SUPERVISORS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES (11:50:41) - Mayor Crowell introduced and provided an overview of the purpose of this item. In reference to his comments pertinent to the Parks and Recreation Commission appointments, he reiterated his preference to “move things around” in order to avoid becoming ingrained, and to promote information sharing. Mr. Werner explained that, pursuant to the Carson City Municipal Code (“CCMC”) and the City Charter, Board appointments correspond to terms which don’t necessarily expire at the end of each year. He advised that the only position open for reappointment is one of the Board’s Regional Transportation Commission seats. In response to a comment, he discussed the requirement for Board members to voluntarily resign from appointed positions, and for

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a newly appointed Board member to serve out the unexpired term. Discussion followed and, in response to a question, Mr. Werner advised there is no provision in the ordinance for a member of the Cultural Commission to be a Board member. Supervisor Walt suggested amending the CCMC to provide for a Board appointment to the Cultural Commission. Discussion took place regarding the Cultural Commission and the Senior Citizens Center Advisory Board. **Supervisor Aldean moved to reappoint Mayor Crowell to the Regional Transportation Commission. Supervisor Livermore seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

Supervisor Williamson advised that she and Supervisor Livermore serve as members of the Carson Water Subconservancy District Board of Directors. In response to a question, Mr. Werner advised that a Board member has traditionally served as a member of the Senior Citizens Center Advisory Council. In response to a question, Mr. Rombardo explained the various relationships between the City and the Senior Citizens Center. In response to a further question, he discussed concerns relative to “certain positions in the community that report to boards, but ... they basically get City support, City funding, and sometimes City salaries.” Discussion took place and Supervisor Livermore provided background information on the Senior Citizens Center funding and operation under two boards of directors. Mayor Crowell requested Mr. Rombardo and Mr. Werner to research the matter and report back to the Board. Supervisor Walt requested Mr. Werner and Mr. Rombardo to further research the term limits for each of the Board appointments. Additional discussion followed.

21(B) NON-ACTION ITEMS:

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE BOARD MEMBERS (12:04:50) -

Supervisor Williamson encouraged everyone to continue enjoying the ice rink. She announced the Library Foundation New Year’s Eve Gala at the State Library and Archives, and that Author Greg Mortenson will be in Carson City in March. She wished everyone a Merry Christmas and a nice holiday season. Supervisor Walt wished everyone Merry Christmas and a blessed New Year. On behalf of the Board, Mayor Crowell wished everyone a Merry Christmas, and encouraged shopping in Carson City.

STAFF COMMENTS AND STATUS REPORT

22. ACTION TO ADJOURN (12:06:41) - Supervisor Walt moved to adjourn the meeting at 12:06 p.m. The motion was seconded and carried 5-0.

The Minutes of the December 17, 2009 Carson City Board of Supervisors meeting are so approved this _____ day of January, 2010.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder