ORIGINAL

Carson City

Community Development Block Grant (CDBG) Program

Fiscal Year 2010–2011

****Request for Proposals****

An electronic version of this document is available from the CDBG Coordinator
Email request to: jbrod@ci.carson-city.nv.us

Return Completed Applications To: CARSON CITY PLANNING DIVISION
2621 NORTHGATE LANE, SUITE 62
CARSON CITY, NV 89706

APPLICATIONS ARE DUE: JANUARY 19, 4:00 P.M.

DEADLINE: *The date and hour deadline established is **FIRM** due to HUD submittal deadlines. Any proposal received **AFTER** the deadline **WILL NOT** be considered for funding.*

APPLICATION COVER SHEET

1) Agency Name: Nevada Health Centers, Inc. (NVHC)

2. Agency Mailing Address: 1802 N Carson St, Ste 100, Carson City, NV 89701

3. Project Name: Sierra Family Health Center Waiting Room and Children's Play Area

4. Project Address/location: APN 10-037-03, Butti Way, Carson City, NV

5. Agency Director: Thomas G. Chase, Chief Executive Officer

6. Board Chairperson: Steve Comer

7. Contact person (see instructions): Shirley Hampton, RN, Chief Development Officer
   Phone number: 775/887-1590 x1119 E-Mail: shampton@nvrhc.org
   Fax: 775/887-7047 Website: www.nvhealthcenters.org

8. What is your funding request for FY 2010–2011? $181,500

9. Type of funding requested (Check One):

   _____ Public Service
   _____ Economic Development
   XXX Public Facility/Improvement
   _____ Housing

BRIEF PROJECT DESCRIPTION:
Please provide a one-sentence description of your project (not your organization).
This project is for construction costs of the patient waiting area and children's play area at NVHC's larger project to relocate and consolidate their existing Sierra Family Health Center and Administrative Offices in Carson City, NV; this relocation and consolidation will allow NVHC to increase the number of patients seen and the types of services provided at the Sierra center.

Carson City
Community Development Block Grant Program (CDBG) Application

I. PROJECT ELIGIBILITY

A. This project meets at least ONE of the HUD national objectives listed below (please check all that apply)

XXX 1. Benefits low/moderate income individuals/households
_____ 2. Addresses the prevention or elimination of slums or blight
_____ 3. Meets a particularly urgent community development need

B. Check all statements that describe HOW this project or activity meets one of the National Objectives above:

XXX ***L/M Area Benefit***: the project meets the identified needs of L/M income persons residing in an area where at least 51% of those residents are L/M income persons. The benefits of this type of activity are available to all persons in the area regardless of income. ***Examples:*** street improvements, water/sewer lines, neighborhood facilities, façade improvements in neighborhood commercial districts.

____ ***L/M Limited Clientele:*** the project benefits a specific group of people (rather than all the residents in a particular area), at least 51% of whom are L/M income persons. The following groups are presumed to be L/M: abused children, elderly persons, battered spouses, homeless, handicapped, illiterate persons. ***Examples:*** construction of a senior center, public services for the homeless, meals on wheels for elderly, construction of job training facilities for the handicapped.

____ ***L/M Housing:*** the project adds or improves permanent residential structures that will be occupied by L.M income households upon completion. Housing can be either owner or renter occupied units in either one family or multi-family structures. Rental units for L/M income persons must be occupied at affordable rents. Examples: acquisition of property for permanent housing, rehabilitation of permanent housing, conversion of non-residential structures into permanent housing.

____ ***L/M Jobs:*** the project creates or retains permanent jobs, at least 51% of which are taken by L/M income persons or considered to be available to L/M income persons. ***Examples:*** loans to pay for the expansion of a factory, assistance to a business which has publicly announced its intention to close with resultant loss of jobs, a majority of which are held by L/M persons.

____ ***Microenterprise Assistance:*** the project assists in the establishment of a microenterprise or assists persons developing a microenterprise. (A microenterprise is defined as having five or fewer employees, one or more of whom owns the business.) This activity must benefit low/moderate income persons, area or jobs as defined in previous sections.

____ ***Slum or Blighted Area:*** the project is in a designated slum/blight area and the result of this project addresses one or more of the conditions that qualified the area.

____ ***Spot Blight:*** the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety. ***Examples:*** historic preservation of a public facility threatening public safety, demolition of a deteriorated, abandoned building.

C. Project Category (check one):

____ Acquisition of Real Property

____ Disposition of Real Property (sale, lease or donation)

XXX Public Facilities and Improvements (i.e., homeless shelter, water and sewer facilities, flood and drainage improvements, fire protection facilities/equipment, community, senior and health centers, parking, streets, curbs, gutters and sidewalks, parks and playgrounds).

____ Privately-Owned Utilities

____ Public Service (i.e., a new service or an **increase** in the level of service

____ Relocation Payments and Assistance to Displaced Persons

____ Removal of Architectural Barriers, Handicapped Accessibility

____ Housing Rehabilitation

____ Historic Preservation

____ Commercial or Industrial Rehabilitation, including façade improvements and correction of code violations

____ Special Economic Development or assistance to microenterprises

II. PROJECT DESCRIPTION

The Five-year Consolidated Plan identifies priority community development needs for Carson City (see Appendix III). The need for your proposed project will be determined by identifying how the project impacts upon the adopted Consolidated Plan Priority Needs. Greater consideration will be given to projects that provide a clear description of the project with supporting data and methodology of how the project will meet these needs.

1. Describe the proposed activity, including how the activity will address the National Objective indicated and whether the activity is new, ongoing, or expanded from previous years.

On 12/9/09, NVHC received $11.2 million dollars in federal grant stimulus funding under the Facilities Improvement Program from the Health Resources and Services Administration. One of two projects we will complete with this funding includes a project to relocate and consolidate our existing Sierra Family Health Center (SFHC) and Carson City Administrative Offices into a new building because of space and safety issues at our current leased facilities. We did not receive all the funding needed for this project so we are requesting $180,000 from Carson City CDBG Public Facility Improvement funds to cover the construction costs for the building's 600 square foot waiting room and children's play area. A March 2009 report published by The Center for Healthcare Design entitled Improving the Patient Experience: Best Practices for Safety-Net Clinic Redesign summarized existing research on ambulatory care waiting rooms and improved patient outcomes. The report states, "Waiting areas with higher physical attractiveness were associated with reduced anxiety, higher perceptions of quality of care, and shorter perceived wait times." The report goes on to state that the presence of waiting room distractions such as children's play areas was also found to help reduce patient anxiety.

2. Describe who will benefit from the proposed activity:

The SFHC serves the general public including those who are uninsured or underinsured. In 2008, SFHC served 5,742 patients and in 2009 we served 6,244 patients, an increase of nine percent. SFHC is one of our busiest health centers and we estimate the number of patients served in 2010 will increase by at least an additional three percent (to 6,431 patients) in 2010. Also in 2009, 64 percent of patients were women, 175 were children aged 17 and under, and 26% of patients were Hispanic. Please see Attachment 7 for letters of support from local nonprofits and other services providers.

3. If your project is designed to serve a limited clientele, please indicate the population you will be serving with your project: N/A

_____ Abused Children _____ Illiterate Persons _____ Homeless Persons
_____ Battered Spouses _____ Elderly _____ Severely Disabled Adults
_____ Migrant Farm Workers _____ Other (Please explain)

4. If your project will not be serving one of the above categories, explain how you will document client income and how you will document that at least 51% of your clientele will be low-to-moderate income:

NVHC uses electronic health records to document all patient demographics and treatment. We verify incomes of all uninsured patients who apply for our sliding scale fees by requiring copies of their pay stubs, bank statements, etc. Our sliding scale is based on federal DHHS poverty guidelines. In 2009, 19 percent of patients we served at SFHC were on Medicaid and 44 percent qualified for our sliding fee scale. This is a total of at least 62 percent of patients seen in 2009 who were low-to-moderate income. We project these percentages will be very similar if not higher in 2010.

5. How will the CDBG funds be used on this project?

Carson City CDBG Public Improvement Funds will be used to construct the estimated 600 square foot patient waiting area and children's play area at the new NVHC Sierra Family Health Center. Based on our total project budget, we estimate a square foot cost of approximately $275 per square foot for this medical office building for a total of $165,000 in construction costs. The remaining $15,000 we are requesting will be used for grant administration expenses. NVHC does not have a federally negotiated indirect rate.

6. Where will the project be located and what is the geographic target area that will be served by this project?

☐ Target Area (specify geographic area) _____

OR

☒ Community-wide

For Public Improvement Projects only

1. Is the proposed project part of a larger project or is it a stand-alone project? (If part of a larger project, please describe the entire project.)

The entire project is an approximately 20,000 square foot new building to relocate and consolidate the existing Sierra Family Health Center (SFHC) and our Carson City Administrative Offices. We are planning a two-story building with the SFHC on the ground floor and the admininstrative offices on the second floor. The Carson City CDBG grant will be used to construct the patient waiting area and children's play area within the Sierra Family Health Center. Please see Attachment 6 for a floor plan of the entire project.

2. Can this project be done in different phases? _____ Yes XXX No

If YES, explain.

NVHC received a federal Facilities Improvement Project (FIP) grant from the Health Resources and Services Administration that is the largest funding source for this project. The funding period for this grant is 12/9/09-12/8/11. All funds for the project must be obligated within that two-year time frame. It is NVHC's intention to finish construction and open the new facility no later than 9/30/11.

3. Have CDBG funds been used for an earlier phase? _____ Yes XXX No

4. Who currently holds title to the property involved?

The government of Carson City, NV has offered land on Butti Way to NVHC for this project. We have engaged an engineering firm to assess the feasibility of construction on this site. There are some drainage issues with the land that might affect this site's feasibility. Should this site prove unfeasible, we have also identified two privately-owned parcels as alternatives.

5. With whom will title be vested upon completion?

Nevada Health Centers, Inc.

6. Do any rights-of-way, easements or other access rights need to be acquired?

_____ Yes _____ No ☒ Don't think so, final determination is underway

7. If the project requires water rights or well permits, have they been acquired?

_____ Yes _____ No ☒ N/A

For Economic Development projects: Non-Applicable

1. identify the proposed employers that will be assisted with this project; (b) describe how they will comply with the requirement that at least 51% of the permanent full-time jobs created are either held by or made available to LMI persons; and (c) explain how they will document the jobs created and the income levels of the persons hired.

For Housing Projects please indicate: Non-Applicable

The number of homes to be rehabilitated: _____

The number of persons to be benefited: _____

III. PROJECT MEASUREMENT

The Carson City CDBG Program, in compliance with Department of Housing & Urban Development (HUD) directives, has implemented a Performance and Outcome Measurement System into the application and grant/project administration process. When completing this section, keep in mind that ***outputs*** are specific descriptions of what your project is intended to accomplish (such as serve a total of 20 clients) and ***outcomes*** are the benefits or changes that result from the program (such as how well the service met the client needs).

1. Please identify the quantifiable, projected outputs of this program/project.

NVHC will construct an approximate 600 square foot patient waiting area and children's play area with these grant funds. The new Sierra Family Health Center will be opened no later than 9/30/11.

2. Please quantify the total number of persons intended to benefit from program/project output.

The new Sierra Family Health Center will serve at least 6,400 patients per year.

3. Of the total number of persons in Question 2, above, how many of these are low-to-moderate income (LMI)?

Based on our previous service levels, we project that at least 65% of all patients served (4,160) will be low-to-moderate income.

4. Please identify the quantifiable, projected outcome of this program/project. (How will the outputs benefit the total number of persons in Question 2, above?)

NVHC has a five-year Health Care Plan (2009-2014) to improve targeted health outcomes of our patients. By 2014, patient outcomes will reflect:

- Diabetes/Obesity: At least 76% of diabetic patients will have HBA1C levels less than or equal to 9%.
- Cardiovascular: At least 67% of adult patients with diagnosed hypertension will have blood pressure less than or equal to 140/90.
- Cancer: At least 51% of adult women patients will receive one or more Pap tests.
- Child Health: At least 88% of children with a second birthday during the measurement year will have appropriate immunizations.

5. What procedures will be put into effect to create, compile and maintain data to track performance measurement for this program/project?

NVHC is required by the federal Health Resources and Services Administration (HRSA) to report annually on our progress on the above Health Care Plan. NVHC maintains electronic health records for all patients we see using the NextGen software program. This program allows us to create, compile and maintain data on each measure listed above.

IV. CDBG PROJECT BUDGET

Complete the Budget Summary chart. More detailed budgets may be attached in support of the proposal. Identify sources of leveraged funding for the activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.) Attach copies of funding commitment letters or other evidence of funding support.

Project Title: **Program Expenses FY 2010-11**	**CDBG Funds Requested**	**Leveraged Funds**	**Total Funds**
Salaries and Benefits			
Rent and Utilities			
Mortgage			
Equipment			
Equipment Maintenance & Repair			
Office Supplies			
Operating Supplies			
Postage and Shipping			
Printing and Publications			
Advertising and Promotion			
Subscriptions and Dues			
Liability/Other Insurance			
Professional Fees			
Other project costs: (Specify Below)			
Construction of 600 sf waiting room and children's play area		165,000	
Administration (10%)		16,500	
TOTALS		$181,500	

Please see Attachment 8 for additional budget information.

V. PROJECT ADMINISTRATION

A. **Provide the names, phone numbers and e-mails of the following people. (There may be more than one person responsible in each category. If the specific individual is not known, please give a job title):**

1. **The person to whom all questions regarding the application should be directed:**

   Shirley Hampton, RN, Chief Development Officer
   Tel: 775/887-1590 x1119
   Fax: 775/887-7047
   Email: shampton@nvrhc.org

2. **The person directly responsible for on-site supervision of the project, such as a project manager:**

   Gary Gifford, Interim Project Manager
   (a permanent Project Manager is currently being hired)
   Tel: 775/887-1590 x1137
   Fax: 775/887-7047
   Email: ggifford@nvrhc.org

3. **The person responsible for the financial management of the project, including preparation, review and approval of reimbursement requests:**

   Jim Merrill, Chief Financial Officer
   Tel: 775/887-1590 x1112
   Fax: 775/887-7047
   Email: jmerrill@nvrhc.org

4. **Please list the name, address, phone number and e-mail of the person responsible for preparing the quarterly reports and tracking the performance on this program/project.**

   Shirley Hampton, RN, Chief Development Officer
   Tel: 775/888-6619
   Fax: 775/887-7047
   Email: shampton@nvrhc.org

VI. AGENCY INFORMATION

1. Proof of non-profit status for private agencies (governmental entities and schools are exempt):

Date of incorporation	June 1976
Date of IRS certification	July 9, 2001
Tax exempt number	94-3199117

2. DUNS Number: 139767255

For information on DUNS, go to: http://www.ccr.gov/pdfs/DUNSGuideGovVendors.pdf

3. Attach the following to each copy of the Proposal for Funding:

   a. IRS Tax Exempt "501(c)(3)" letter.

   b. Proof of incorporation from Secretary of State (CERTIFICATE ONLY)

   c. Current organization chart with names of staff members. Staff members may not serve as a Board Member of the agency they work for.

   d. List of current Board of Directors and terms of office. If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CDBG funds (See 24 CFR 570.611).

   e. *For all 501(c)(3) non-profit organizations*: a copy of the organization's most recently submitted Federal Tax Return (Form 990 or 990EX). Governmental bodies and schools are exempt from this requirement.

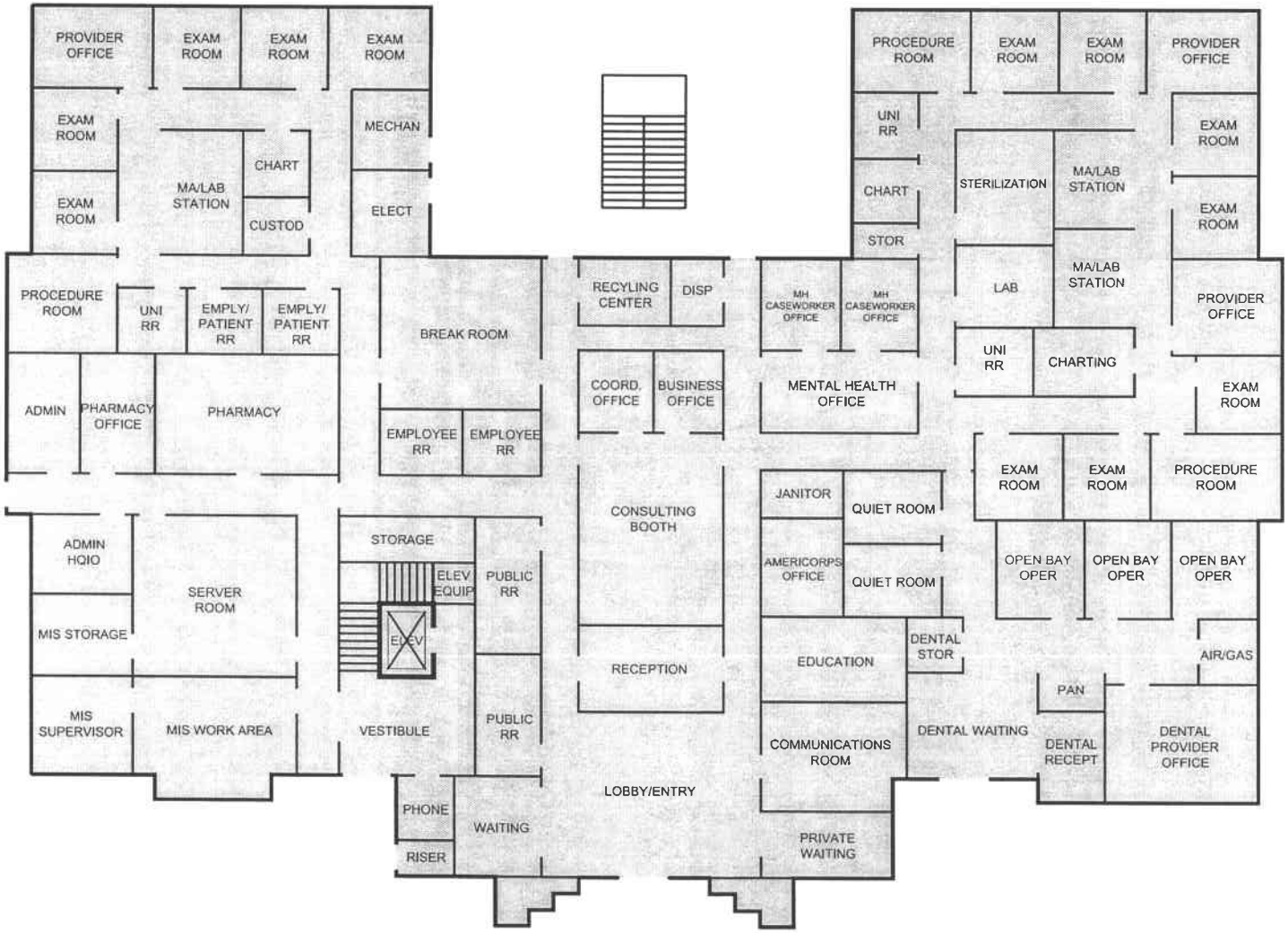
6011208865636149

4. Required Certification (see instructions):

   Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

Thomas G. Chase, CEO **Signature of Authorized Official**	1/19/2010 **Date**
Thomas G. Chase, Chief Executive Officer **Typed Name and Title of Authorized Official**	775/887-1590 x1114 **Phone Number**

Signature of President of Board of Directors	**Date**
Steve Comer **Typed Name of President of Board of Directors**	702-496-0056 **Phone Number**



NEVADA HEALTH CENTER, INC.

13,202 SQUARE FEET

CARPENTER SELLERS ARCHITECTS ARCHITECTURE INTERIORS PLANNING 1919 S. JONES · SUITE C · LAS VEGAS, NV 89146 (702) 251-8896 · FAX (702) 251-8876 · WWW.CSAARCHITECTS.COM

FIRST FLOOR PLAN
CARSON CITY FACILITY

AUGUST 3, 2009

SCALE 1" = 20'-0"
0' 10' 20' 40'

SHEET 01

NEVADA HEALTH CENTER, INC.

9,077 SQUARE FEET

CARPENTER SELLERS ARCHITECTS ARCHITECTURE INTERIORS PLANNING 1919 S. JONES · SUITE C · LAS VEGAS, NV 89146 (702) 251-8896 · FAX (702) 251-8876 · WWW.CSAARCHITECTS.COM

SECOND FLOOR PLAN
CARSON CITY FACILITY

AUGUST 3, 2009

SCALE 1" = 20'-0"
0' 10' 20' 40'

SHEET 02

CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

July 15, 2009

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N. Carson Street, Suite 100
Carson City, NV 89701

Dear Mr. Chase:

The Carson City Mayor's Office and Carson City Health and Human Services are pleased to provide Nevada Health Centers, Inc. with this letter of commitment. This letter is relevant to your upcoming grant application under the federal Health Resources and Services Administration's Facilities Improvement Program for funds and it also represents the next stage in our collaborative relationship.

For your grant application, we understand you are requesting a total of $12 million dollars, which includes approximately $6 million dollars to construct a new and larger facility to relocate the Sierra Family Health Center and your administrative offices in Carson City, Nevada.

We recognize these federal stimulus funds are an historic opportunity that, with careful coordination of the facility design process, will create new opportunities to improve health care services for the citizens of Carson City. Carson City Health and Human Services (CCHHS) strives to improve the quality of life of the community through disease prevention, education and support services. In order to achieve our mission, CCHHS carries out a broad and comprehensive public health program. This includes essential public health services, a substantial range of personal health services, and a number of city-mandated regulatory services related to health. Through our conversations with you, CCHHS commits to assisting you with the following:

1. Development of a work plan by May 31, 2010, to collaborate on chronic disease management of Nevada Health Centers (NVHC) patients. Such collaboration may include co-location of our diabetes prevention and health education programs in this new NVHC facility.
2. Participation in your facility design process to include a feasibility study for possible video network linkage and other joint meeting or service location in this new NVHC facility.
3. Aggregate data sharing from your electronic health records. Projects will include the reporting of aggregate patient health status and outcome data for an annual CCHHS epidemiological report on community health.

Carson City originally supported Nevada Health Centers, Inc. in the opening of the Sierra Family Health Center in the 1990s. We once again pledge our support to NVHC and applaud you for your efforts in providing health care to our community. We wish you the best of luck on the success of your grant application. We look forward to working with you on this exciting project and on enhancing our collaborative relationship in the community.

Sincerely,

Robert L. Crowell, Mayor

Marena Works, Director
Carson City Health and Human Services

CARSON TAHOE
Regional Healthcare

Carson Tahoe Regional Medical Center
1600 Medical Parkway
Carson City, NV 89703
(775) 445-8000

Cancer Center
1535 Medical Parkway
Carson City, NV 89703
(775) 445-7500

Specialty Medical Center
775 Fleischmann Way
Carson City, NV 89703
(775) 885-4430

Minden Medical Center
925 Ironwood Drive
Minden, NV 89423
(775) 783-7800

Dayton Professional Building
901 Medical Center Dr.
Dayton, NV 89403
(775) 246-2010

Behavioral Health Services
West William at Minnesota in Carson
(775) 885-4460

Partnerships:

Sierra Surgery Hospital

MedDirect Urgent Care

Carson Tahoe Radiation Oncology Associates, LLP

August 6, 2009

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N. Carson Street, Suite 100
Carson City, NV 89701

Dear Mr. Chase:

This letter of support is relevant to your upcoming grant application under the federal Health Resources and Services Administration's Facilities Improvement Program for funds. This letter also represents the next stage in our existing collaborative relationship.

For your grant application, we understand you are requesting a total grant of $12 million dollars that includes approximately $6 million dollars to construct a new and larger facility to relocate the Sierra Family Health Center and your administrative offices in Carson City, Nevada.

We recognize these federal stimulus funds as an historic opportunity that, with careful coordination of the facility design process, will create new opportunities to improve health care services for the citizens of Carson City. At Carson Tahoe, we've been meeting the needs of our community for six decades, and while a lot has changed since we first opened our doors in 1949, one thing hasn't – our commitment to providing exceptional healthcare to our region in a state-of-the-art, healing environment that puts patients first. Today, we've evolved into a progressive, technologically advanced healthcare leader in northern Nevada. We've set new standards in services – including women and children's, cardiac, rehabilitation, surgical, outpatient and cancer services – and we've made recruiting top doctors a priority. In fact, our hospital medical staff has grown to over 240 board-certified physicians representing more than 35 medical specialties.

Through our conversations with you, Carson Tahoe Regional Healthcare is in support of your grant request in return for Nevada Health Centers, Inc, commitment to provide needed medical care to the uninsured and underinsured populations in our community. Supporting our emergency and urgent care facilities by providing "medical home"

services and follow-up care for the above mentioned population is a critical need for our community. We look forward to continued collaborative efforts to meet this need.

Should this grant be obtained, Carson Tahoe also recognizes collaboration opportunities in the following areas:

1. Development of a work plan by May 31, 2010 to collaborate on chronic disease management of NVHC patients. Such collaboration may include co-location disease prevention and health education programs in this new NVHC facility.
2. Participation in your facility design process to include a feasibility study for possible video network linkage and other joint meeting or service location in this new NVHC facility.
3. Joint referrals to outpatient imaging services, outpatient therapy, the Carson Tahoe Cancer Resource Center and other healthcare care services that support the needs of Nevada Health Center, Inc. patients.

We wish you the best of luck on the success of your grant application, we look forward to working with you on this exciting project and we will continue our collaborative relationship as detailed above.

Sincerely,

Ed Epperson, President and CEO
Carson Tahoe Regional Healthcare

RON WOOD FAMILY RESOURCE CENTER

212 East Winnie Lane
Carson City, NV 89706
(775) 884-2269 - Phone
(775) 884-2730 - Fax
www.carson-family.org

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Jack Wilson

RoseMary Womack

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Joyce Buckingham

To Promote
Healthy
Family
Relationships
Through
Education and Support
Services

January 14, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Tom:

On behalf of the Ron Wood Family Resource Center, I am pleased to provide this letter of support for the construction project to relocate and expand the Sierra Family Health Center and the Carson City Administrative Offices.

I know that you have already received federal stimulus funding for this project from the Health Resources and Services Administration. I'm aware that you are now submitting an application from the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area. I also understand this new building will provide space for future program expansions such as providing mental health and dental services.

Your service record of providing health care to 6,243 patient at the Sierra Family Health Center in 2009 and the information that you are seeing a 25 percent increase in patients this year due to the recession is strong evidence of the need for your services.

The mission of the Ron Wood Family Resource Center is to create a lasting community-wide cooperative effort between the private sector and governmental agencies to promote healthy family relationships through education and support services. We currently offer a vast array of services that range from basic needs assistance to parenting classes and after school programs.

Many of the clients we serve also access the Sierra Family Health Center. We support this project and your future service expansion plans and look forward to working with you as you make this transition. Please keep up informed on the progress of the project and we welcome the opportunity to work with you further.

Sincerely,

Joyce Buckingham
Executive Director
Ron Wood Family Resource Center

Partnership Carson City

Your community working together

Partnership Carson City
1711 N. Roop St. Phone: (775) 8414730
Carson City NV, 89706 Fax: (775) 841-4733

January 12, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Mr. Chase:

Partnership Carson City is pleased to provide this letter of support for your construction project to relocate and expand the Sierra Family Health Center and your Carson City Administrative Offices.

We understand and appreciate the following efforts:

o You have already secured federal stimulus funding for this project from the Health Resources and Services Administration.

o You are now submitting an application to the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area.

This new building will provide space for future services such as mental health counseling and dental services that you will be coordinating on behalf of our community.

Your service record of providing health care to 6,243 patient at the Sierra Family Health Center in 2009 and the information that you are seeing a 25 percent increase in patients this year due to the recession is strong evidence of the need for your services.

We also value your staff's participation in our coalition meetings. The Partnership Carson City coalition of community and business leaders is dedicated to assisting law enforcement, civic organizations, schools, businesses, churches and local, state and federal governments in their efforts to reverse the negative effects of gangs, illegal drug and alcohol use on the people who live here.

The patients you serve represent the entire spectrum of our community. They include people struggling with addiction to drugs or alcohol and families, youth and seniors working to prevent substance abuse and the negative effects of gangs. We are excited by this project because it will assist you in expanding the number of patients you serve as well as providing new and much needed services such as mental health counseling and dental services.

Good luck on your grant application and we look forward to continuing to work with Nevada Health Centers, Inc.

Sincerely,

Kathy Bartosz
Executive Director

©Antonio Gudino

January 12, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Mr. Chase:

The Boys & Girls Club of Western Nevada is pleased to provide this letter of support for your construction project to relocate and expand the Sierra Family Health Center and your Carson City Administrative Offices.

We understand that you have already received federal stimulus funding for this project from the Health Resources and Services Administration. We understand that you are now submitting an application from the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area. We also understand that this new building will provide space for future program expansions such as providing mental health and dental services.

Our mission is to enable all youth to realize their full potential as productive, responsible and caring individuals. In collaboration with Boys & Girls Clubs of America, the Western Nevada Club offers daily group and individual programs in 5 Core Program Areas.

1. Character and Leadership Development
2. Education and Career Development
3. Health and Life Skills
   Programs develop young people's capacity to engage in positive behaviors that nurture their own well-being, set personal goals and live successfully as self-sufficient adults.
4. The Arts
5. Sports, Fitness, and Recreation

Many of the clients we serve also access the Sierra Family Health Center. We support this project and your future service expansion plans and look forward to working with you as you make this transition. Please keep up informed on the progress of the project and we welcome the opportunity to work with you further.

Sincerely,

Hal Hansen
Chief Professional Officer

BOYS & GIRLS CLUBS
OF WESTERN NEVADA

Boys & Girls Clubs of Western Nevada
1870 Russell Way
Carson City, NV 89706
Tel 775-882-8820
Fax 775-882-0250
www.bgcwn.org

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President & Chief Volunteer Officer

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Marv Teixeira*
Dr. Andrea Weed
Jason Woodbury*

Chief Professional Officer
Hal Hansen

* Past President

Advocates to End Domestic Violence

P.O. Box 2529 ■ Carson City, NV 89702 ■ (775) 883-7654 ■ Fax (775) 883-0364

January 12, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Mr. Chase:

Advocates to End Domestic Violence (AEDV) is pleased to provide this letter of support for your construction project to relocate and expand the Sierra Family Health Center and your Carson City Administrative Offices.

We understand that you have already received federal stimulus funding for this project from the Health Resources and Services Administration. We understand that you are now submitting an application to the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area. We also understand that this new building will provide space for future services such as mental health counseling and dental services.

Your service record of providing health care to 6,243 patient at the Sierra Family Health Center in 2009 and the information that you are seeing a 25 percent increase in patients this year due to the recession is strong evidence of the need for your services.

AEDV is a private, not-for-profit organization. We were formed in 1979 by two formerly battered women who saw a need for a domestic violence program in Carson City, Nevada. We have grown from a small two-bedroom apartment, to a full service program that operates a 51-bed shelter and provides a wide variety of services designed to protect and support battered women and their children in the community.

Our mission is to provide a safe, supportive environment where domestic violence victims can re-examine their view of themselves and work towards a violence free future. We accept a woman as she is and encourage her positive growth toward independence and self- sufficiency.

Many of the clients we serve rely on the Sierra Family Health Center for their health care. We also provide domestic violence and sexual assault prevention materials to the patients, staff and providers at the center.

Good luck on your grant application and we look forward to continuing to work with Nevada Health Centers, Inc.

Sincerely,

Lisa Lee
Executive Director

Washoe Tribal Health Center

1559 Watasheamu Road
Gardnerville, Nevada 89460
Phone 775-265-4215
Fax 775-265-7152

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NEVADA HEALTH CENTERS, INC.

January 12, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Tom:

On behalf of the Washoe Tribal Health Center, I am pleased to provide this letter of support for your construction project to relocate and expand the Sierra Family Health Center and your Carson City Administrative Offices.

I know that you have already received federal stimulus funding for this project from the Health Resources and Services Administration. I'm aware that you are now submitting an application from the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area. I also understand this new building will provide space for future program expansions such as providing mental health and dental services.

Because the Washoe Tribal Health Center is located in Dresslerville, NV, some 20 miles away from your location in Carson City, many of our tribal members access the Sierra Family Health Center. I value our joint work together through the Great Basin Primary Care Association and I support this project and your future service expansion plans and look forward to working with you as you make this transition. Please keep me informed on the progress of the project and I welcome the opportunity to work with you further.

Sincerely, Loren Ellery

Loren Ellery
Executive Director
Washoe Tribal Health Center

Nevada Urban Indians, Inc.

January 15, 2010

Thomas G. Chase
Chief Executive Officer
Nevada Health Centers, Inc.
1802 N Carson St, Ste 100
Carson City, NV 89701

Dear Mr. Chase:

On behalf of Nevada Urban Indians, I am pleased to provide this letter of support for your construction project to relocate and expand the Sierra Family Health Center and your Carson City Administrative Offices.

I know that you have already received federal stimulus funding for this project from the Health Resources and Services Administration. I'm aware that you are now submitting an application to the Carson City Community Development Block Grant program to cover the construction costs of the waiting room and children's play area. I also understand this new building will provide space for future program expansions such as providing mental health and dental services.

Your service record of providing health care to 6,243 patient at the Sierra Family Health Center in 2009 and the information that you are seeing a 25 percent increase in patients this year due to the recession is strong evidence of the need for your services.

Nevada Urban Indians, Inc. (NUI) is a nonprofit, outreach and referral, community-based agency funded by private and public grants. The agency opened its doors with services to the community in 1975. We have offices in Reno and Carson City, Nevada and are open Monday-Friday from 8:00 am-5:00 pm. The mission of Nevada Urban Indians, Inc. is to promote American Indian / Alaskan Native culture, health, and well-being.

Many of the urban Indians we serve also access the Sierra Family Health Center. We support this project and your future service expansion plans and look forward to working with you as you make this transition. Please keep us informed on the progress of the project and we welcome the opportunity to work with you further.

Sincerely,

Daphne Emm, M.A., M.S.
Executive Director

1475 Terminal Way, Suite B, Reno, NV 89502
232 E. Winnie Lane, Carson City, NV 89706
www.nevadaurbanindians.org

Phone: (775) 788-7600 Fax: (775) 788-7611
Phone: (775) 883-4439 Fax: (775) 883-6981
Toll Free: (888) 885-8447

Sierra Family Health Center and Carson City Administrative Offices Construction

Line Item	Federal HRSA Facilities Improvement Program (FIP) Grant	Carson City CDBG Grant	NVHC	TOTAL
Administrative and Legal Expenses	110,000			110,000
Land, structures, right-of-way, appraisals, etc.			1,312,000	1,312,000
Relocation expenses and payments	150,000			150,000
Architectural and engineering fees	240,000			240,000
Other architectural and engineering fees				-
Project inspection fees	75,000			75,000
Site Work	720,000			720,000
Demolition and removal				-
Construction	3,168,779	165,000		3,333,779
Equipment	168,714			168,714
Miscellaneous	150,000			150,000
SUBTOTAL	**4,782,493**			**4,782,493**
Grant Administration (10% of direct costs)		16,500		
Contingencies	361,378			361,378
TOTAL PROJECT COSTS	**5,143,871**	**181,500**	**1,312,000**	**6,637,371**

CDBG Application Questions
Nevada Health Centers

1. Where are the three locations for the proposed project?

They include the city property on Butti Way, private property on West College Parkway in front of the new playground, and private property behind the old movie theaters (near the current Sierra Family Medical Center location).

2. Will all three locations require new construction?

Yes

3. If all three locations require new construction, has there already been consideration to revise the building programming to include the waiting room and play area within the existing project budget?

We did consider this but we were not awarded the full amount we requested from the federal government so there are not sufficient funds within the existing project budget to build the entire facility as designed. That is why we are requesting these additional construction costs from Carson City CDBG.

4. Could you use less than the full amount of funds requested?

Yes but we will need to do additional fundraising.

5. $16,500 is requested for "grant administration." Use of CDBG for grant administration fall under a cap and is reserved by Carson City for administration. We cannot recommend the use of CDBG funds for subrecipient grant administration. Could the $16,500 be use for construction costs?

Yes

6. By what date will you be committed to a specific site?

Our next board meeting is Friday, February 5, 2010. We anticipate having a final decision then.

Note: L/M Area benefit should not be checked on application; it is a "L/M limited clientele" benefit (application page 2).

We accept this change.