

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 18, 2010 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 18, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Robin Williamson, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor Pete Livermore, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Neil Rombardo, District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:33) - Mayor Crowell called the meeting to order at 8:31 a.m. Roll was called; a quorum was present. Rajan Zed, of the Universal Society of Hinduism, provided the invocation. Janice Ayres led the pledge of allegiance.

5. ACTION ON APPROVAL OF MINUTES - January 21, 2010 (8:35:59) - Supervisor Aldean suggested a revision to page 9, and **moved to approve the minutes, as amended. Supervisor Williamson seconded the motion. Motion carried 5-0.**

6. ADOPTION OF AGENDA (8:36:46) - Mayor Crowell entertained requests to modify the agenda and, when none were forthcoming, deemed it adopted.

7. PUBLIC COMMENTS AND DISCUSSION (8:36:53) - Mayor Crowell entertained public comment; however, none was forthcoming.

8. CONSENT AGENDA (8:37:16) - Mayor Crowell entertained requests to hear items separate from the consent agenda and, when none were forthcoming, a motion. **Supervisor Livermore moved approval of the consent agenda, consisting of three items, 8-1(A), (B), and (C), as presented and published. Supervisor Williamson seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

8-1. PURCHASING AND CONTRACTS

8-1(A) ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$19,254.28, FOR CONTRACT NO. 0910-046, TITLED MORGAN MILL ROAD RIVER ACCESS AREA PROJECT, TO HORIZON CONSTRUCTION

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8-1(B) ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$24,366.40, FOR CONTRACT NO. 0910-085, TITLED WELL 50 DRILLING PROJECT, TO HUMBOLDT DRILLING AND PUMP CO., INC.

8-1(C) ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$156,167.79, FOR CONTRACT NO. 0809-072, TITLED CARSON CITY ARSENIC WATER TREATMENT PLANT AND PIPELINE PROJECT RE-BID, TO K.G. WALTERS CONSTRUCTION COMPANY, INC.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:37:59) - None.

10. FIRE - ACTION TO ADOPT, ON SECOND READING, BILL NO. 101, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, CHAPTER 4.05, SURCHARGE FOR ENHANCEMENT OR IMPROVEMENT OF TELEPHONE SYSTEM USED FOR REPORTING EMERGENCIES, SECTION 4.05.010, AUTHORITY AND PURPOSE, BY DELETING REFERENCE TO "MASTER PLAN," AMENDING SECTION 4.05.020, DEFINITIONS, BY ADDING THE DEFINITION OF A "TELEPHONE SYSTEM," AMENDING SECTION 4.05.030, ESTABLISHMENT OF AN ADVISORY COMMITTEE TO DEVELOP A PLAN TO ENHANCE OR IMPROVE TELEPHONE SYSTEM FOR REPORTING EMERGENCY, BY DELETING THE REFERENCE TO "MASTER PLAN," AMENDING SECTION 4.05.080, IMPOSITION OF TELEPHONE SURCHARGE, BY REQUIRING THE BOARD OF SUPERVISORS TO REVIEW THE MASTER PLAN ON AN ANNUAL BASIS AND DELETING CERTAIN OUT-OF-DATE PROVISIONS REGARDING THE IMPLEMENTATION OF THE SURCHARGES, AMENDING SECTION 4.05.090, CREATION OF SPECIAL REVENUE FUND; USE OF MONEY IN FUND, BY IDENTIFYING SPECIFIC SOFTWARE THAT CAN BE PURCHASED OR LEASED AND INCREASING THE ALLOWABLE FUND BALANCE FROM \$500,000 TO \$1,000,000, ADDING SECTION 4.15.110, DISPUTE OF AMOUNT OF SURCHARGE OR DESIGNATION OF PLACE OF PRIMARY USE BY CUSTOMER OF SUPPLIER OF MOBILE TELEPHONE SERVICE; NOTICE BY CUSTOMER; REVIEW BY SUPPLIER; REFUND, CREDIT, OR EXPLANATION, THAT SETS FORTH A PROCESS WHEREBY A CUSTOMER CAN SEEK REVIEW OF THE CHARGE THAT IS APPLIED TO HIS PHONE SERVICE, AND OTHER MATTERS PROPERLY RELATED THERETO (8:38:08) - Mayor Crowell introduced this item, and Fire Chief Stacey Giomi advised of having revised the proposed ordinance according to discussion which took place at the February 4th Board of Supervisors meeting. At Mayor Crowell's request, he reviewed said revisions. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to adopt, on second reading, Bill No. 101, Ordinance No. 2010-2, an ordinance amending Carson City Municipal Code, Chapter 4.05, as agendized and published. Supervisor Livermore seconded the motion. Motion carried 5-0.**

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11. FINANCE - ACTION TO ADOPT, ON SECOND READING, BILL NO. 102, AN ORDINANCE DESIGNATED AS THE “2010 HIGHWAY REVENUE BOND ORDINANCE;” AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS FULLY REGISTERED “CARSON CITY, NEVADA HIGHWAY REVENUE (MOTOR VEHICLE FUEL TAX) SUBORDINATE LIEN IMPROVEMENT BONDS, SERIES 2010;” FOR THE PURPOSE OF FINANCING STREET AND HIGHWAY CONSTRUCTION; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BONDS, AND OTHER DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF (8:40:15) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda report. In response to a question, he advised that RTC funds will repay the bonds; there is no general obligation pledge on these bonds. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Livermore moved to adopt, on second reading, Bill No. 102, Ordinance No. 2010-3, an ordinance designated as the “2010 Highway Revenue Bond Ordinance;” authorizing the issuance by Carson City of its fully registered “Carson City, Nevada Highway Revenue (motor vehicle fuel tax) Subordinate Lien Improvement Bonds, Series 2010,” for the purpose of financing street and highway construction, providing the form, terms, and conditions of the bonds, and other details connected therewith; and providing the effective date hereof.** Supervisor Aldean seconded the motion, and clarified that some of the \$.09 gas tax is already encumbered. “We’re really talking about the \$.02 which is unencumbered; however, the additional \$.07 will be pledged as well as, basically, backup revenue.” Mr. Providenti acknowledged the accuracy of the statement. Mayor Crowell entertained additional comments or questions and, when none were forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

12. PURCHASING AND CONTRACTS - ACTION TO DETERMINE THAT CONTRACT NO. 0910-156 IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER, PROFESSIONAL LAND SURVEYOR, OR REGISTERED ARCHITECT; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER, LAND SURVEYOR, OR ARCHITECT FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES; AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0910-156 WITH HDR ENGINEERING, INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR NORTH / SOUTH WATER TRANSMISSION PIPELINE PROJECT THROUGH SEPTEMBER 1, 2010, FOR A NOT-TO-EXCEED COST OF \$210,811.64, TO BE FUNDED FROM THE WATER CAPITAL FUND ACCOUNT, ARRA / EAST FIFTH TRANSMISSION WATER MAIN, AS PROVIDED IN FY 2009 / 2010 (8:42:49) - Mayor Crowell introduced this item, and Purchasing and Contracts Coordinator Sandy Scott reviewed the agenda report. In response to a question, Deputy Public Works Director Darren Schulz explained the original intent to provide “in-house” construction management, with materials testing reports to be provided directly to the Public Works Department. “As a result of staffing needs, we determined that wasn’t available so we teamed up HDR and Wood Rodgers.” Mr. Schulz advised that Wood Rodgers representatives are aware they will be performing as a subcontractor to HDR Engineering, Inc. Supervisor Williamson pointed out a necessary revision to the recommended Board action. Mayor Crowell requested to revise the contract language to require the contractor to represent and warrant that they are current on all obligations to the City. Mr. Rombardo agreed to revise the language accordingly.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Williamson moved to determine that Contract No. 0910-156 is a contract for services of a professional engineer, professional land surveyor, or registered architect; that the selection was made on the basis of competence and qualifications of the engineer, land surveyor, or architect for the type of services to be performed and not on the basis of competitive fees and, therefore, not suitable for public bidding, pursuant to NRS 625.530; and to approve Contract No. 0910-156 with HDR Engineering, Inc. to provide construction management services for the North / South Water Transmission Pipeline Project, through September 1, 2010, for a not-to-exceed amount of \$210,811.64, to be funded from the water capital fund account, ARRA / East Fifth Transmission Water Main, as provided in FY 2009 / 2010. Supervisor Livermore seconded the motion. Motion carried 5-0.**

13. PUBLIC WORKS AND PARKS AND RECREATION DEPARTMENTS - ACTION TO APPROVE THE CONCEPTUAL LANDSCAPE DESIGN AND DESIGN THEME “CARSON CITY’S HISTORY IN MOTION” FOR THREE INTERCHANGES AND THREE GRADE SEPARATIONS ON PHASE 1 (NORTHERN LEG) OF THE CARSON CITY FREEWAY (8:48:07) - Mayor Crowell introduced this item, and Park Planner Vern Krahn introduced Project Manager Tom Grundy. Mr. Grundy provided an overview of the agenda report. He and Mr. Krahn reviewed the agenda materials in conjunction with a PowerPoint / SlideShow presentation, copies of which were included in the agenda materials. Mr. Grundy advised of having met yesterday with an interested party “regarding adding vegetation at College Parkway.”

In response to a question, Mr. Krahn advised that the Arrowhead Drive intersection with U.S. 395 is not in the consultant’s current scope of work. “We do have a price for it. We just have never instituted that particular issue with RTC.” Supervisor Livermore encouraged staff to “find the resources to fit that little piece in this project. This is the appropriate time to do it ... and it’s probably the least expensive way to do this at this time.” He expressed concern that omitting the subject section will “take away from what you see, what you’re attempting to do here.” He advised of past support for including “that one section ... in this plan,” and expressed disappointment “to see it’s not.” Mr. Krahn advised of discussions with Public Works Department Director Andrew Burnham and Public Works Department development staff. “Currently, what we’re looking at ... is just ... the freeway corridor. This is something we can go back and talk with Andy about and see if we can find the resources to add ... from Arrowhead south down to Silver Oak Boulevard.” Supervisor Livermore expressed the opinion, “We’ll never get a better price and a better time ... to do it because it’s inclusive in the contract.” He reiterated encouragement to include the section, and Mr. Krahn reiterated a willingness to discuss the matter with Mr. Burnham.

Mr. Krahn continued narrating the SlideShow presentation, and responded to questions regarding structure height and the College Parkway interchange landscape. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Grundy reviewed work done since the January 19th informational public meeting. In response to a question, Supervisor Aldean advised that the Regional Transportation Commission (“RTC”) had recently approved a contract with Winston Associates to finalize design of the gateway signage. She clarified that a tentative gateway signage design was selected by the RTC. Winston Associates will also be working with NDOT representatives to identify appropriate locations for the signs, determining whether or not right-of-way acquisition is necessary; and a design charrette will be scheduled as part of the process. Supervisor Aldean further advised that the gateway signage project is separately funded with enhancement dollars acquired through NDOT. She clarified that the subject landscape

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elements will not be oriented toward the freeway. "... hopefully, some of it will be viewed from the freeway and will be enticement for people to get off the freeway." She advised of having requested staff and the consultants, at the February 10th RTC meeting, to consider the possibility of recorded information, accessible by radio, to communicate the significance of the elements at the various interchanges.

Mr. Grundy continued reviewing staff's responses to public comments received at the January 19th informational meeting in conjunction with the SlideShow presentation, and the methods by which the project is being kept within the budget. He reviewed the funding amounts, sources, and their corresponding purposes. In response to a question, he advised that the consultant team has included a landscape contractor, who is developing maintenance cost estimates. Mr. Grundy reviewed ongoing maintenance cost estimates, and advised that the first-year maintenance will be included in the cost of construction. Gas tax revenues will fund the ongoing maintenance after the first year, and he estimated approximately \$100,000 to \$150,000 per year "in today's dollars." He advised of additional ongoing costs, including electrical service for the landscape controllers and electricity for "whatever lighting we put out there." Irrigation water is projected at \$2,000 to \$2,500 per year, which cost will be absorbed by the water fund.

Mayor Crowell entertained public comment. (9:21:16) Tom Henderson advised of having been requested by Chamber of Commerce representatives to participate in the working group "for landscaping the north leg of the freeway," which met on several occasions during November and December 2009 and January 2010. He expressed the view that the "glaring omission" of the subject proposal "is that it contains no landscaping at College Parkway." He noted that the Carson City Municipal Code requires commercial developers to include landscape at the time of construction. He noted that "the City is not proposing to do that here in a major retail district of Carson City which is, for many people, ... a gateway ... In addition, the commercial properties are required to maintain those landscapings in perpetuity." Mr. Henderson noted that the costs "on the public art and historical sculpture features are unknown." He further noted, "we don't have any experience with maintaining steel cutouts and murals and so forth along these interchanges." He suggested budgeting for the costs of repairing and replacing these art elements. He acknowledged site constraints at the College Parkway interchange. After having visited the site with Mr. Krahn and Mr. Grundy yesterday, there was agreement that "there could be some landscaping, especially with ground covers and low perennial plants and even with trees around the periphery of this interchange."

Mr. Henderson advised that the cooperative agreement between NDOT and the City contemplates an allocation between landscape and hard scape of 77 percent and 23 percent, respectively. He further advised that the subject proposal "is for 73 percent landscaping and 27 percent public art features." He commended the imagination and creativity of the design team in developing the History in Motion themes, but suggested "it is starting to compete, perhaps, with the original concept of landscaping the interchanges."

Mayor Crowell expressed the understanding that "the tension between hard scape and soft scape" is in the process of being worked out. In response to a question, Mr. Henderson advised that the process has begun. "Nothing's been changed in the conceptual design ... nor do I insist that it be." Mr. Henderson expressed the opinion "there is room for greenery and that the public impact or the universal character of our community will be judged more by the landscaping than by the historical themes." He noted the median plantings on College Parkway adjacent to the Silver Oak subdivision and east of Airport Road. He expressed the further opinion that, "by definition, a parkway should be a tree-lined street," and encouraged the Board "not to accept a proposal that does not include landscaping at College Parkway."

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Supervisor Walt agreed with Mr. Henderson's concerns and, in reference to the downtown flower baskets, expressed the belief that greenery draws attention. She encouraged staff "to get as much greenery as you can within all of this." She commended the unique and exciting concept in consideration of communicating Carson City's history.

Mayor Crowell entertained additional public comment, and invited G.R.O.W. President Mary Fischer to the podium. He congratulated G.R.O.W. for accessing \$1.7 million in grant funding. (9:27:58) Ms. Fischer provided background information on G.R.O.W.'s original mission and purpose to "make the freeway ... add to Carson City ... so that it didn't divide the town; ... so that it would blend in with the hills around us and blend into our City and not be just a pile of dirt like the Reno freeways were at that time." In consideration of the freeway's current appearance, she advised "much of what we had first dreamed about is accomplished," and described the same. In consideration of phase 1 of the freeway, she advised of original concerns to "mediate and help soften the freeway going through the neighborhoods." She explained that the original designation of "how much would be landscaped or enhanced ... from the center of each road ... was 300 feet to each side. ... Then it was to go into native plants, the seed mixes that would come up and not require irrigation." She advised of a primary concern, all along, with regard to maintenance funding. She expressed appreciation to the Regional Transportation Commission for their support of this project. "They have been the ones that have ... said, '... we will guarantee out of the tax funds certain amount of money for long-term maintenance.'" Ms. Fischer acknowledged the budget constraints of the Regional Transportation Commission, and advised "we've been really trying very, very hard to keep those maintenance costs under control." She expressed appreciation that "all of these dreams and designs that we looked at, ... by and large, everything that we ... saw at the beginning looks like it can be funded within the budget ..." She commended the design team "for ... really listening to what we had to say." She emphasized that the funding "can only be used for this. If it is not used for this, it goes back to the federal government and into the general fund." She expressed the opinion that the proposed design is a "wise use of these dollars. ... It will be something that will enhance our community for years and years to come." Ms. Fischer thanked the present and past Board of Supervisors, City staff, the community, and all the G.R.O.W. members.

In consideration of the ratios of hard scape and soft scape, Supervisor Aldean inquired as to Ms. Fischer's reservations, if any. Ms. Fischer advised of "a lot of reservations ... when we first started out." She provided background information on the available funding, and discussed the concept of freeway landscape in consideration of the proposed design. She commended Mr. Henderson's comments and expressed appreciation for his ideas. She discussed her experience "growing things in Carson," and explained, "if they're not in the right place, it gets very difficult to grow them." She expressed the opinion that planting landscape beneath the interchange would be difficult. With regard to the ratios, she advised of having been "very, very worried" at first, but "since this has developed, it just does not seem to be the major thing. If we need more trees here, we'll put more trees in there and go less on hard scape or vice versa."

Supervisor Williamson thanked Ms. Fischer and noted that the transportation enhancement funding would not have been possible "without [her] perseverance and frequent phone calls and follow-ups and e-mails ..." Supervisor Williamson advised that Senator Reid's staff members were amazed at what Ms. Fischer and G.R.O.W. were able to accomplish. Supervisor Williamson emphasized the purpose for the funding to enhance a major public works project in Carson City; "... basically an investment for our residents." She suggested that the enhancements will communicate the community's concern over "the little things." Mayor Crowell thanked Ms. Fischer.

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Mr. Grundy acknowledged that the ongoing maintenance costs are estimated. In response to a question, he advised that ongoing maintenance funding will be allocated from the RTC gas tax revenues. In response to a question, Mr. Krahn advised of the possibility that a private contractor would perform the maintenance work. The Parks and Recreation Department would oversee the work; the costs would be covered by the RTC budget. Supervisor Walt expressed concern over the condition of the Parks and Recreation Department budget. In response to a comment, Mr. Werner explained that “the RTC actually funds the staff position that’s used for that.” Discussion followed.

Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Aldean moved to approve the conceptual landscape design and design theme, “Carson City’s History in Motion,” for three interchanges and three grade separations on phase 1, the northern leg of the Carson City Freeway, and to direct staff to continue their conversations with interested parties about augmenting the landscaping at the College Parkway interchange. Supervisor Williamson seconded the motion.** Supervisor Livermore requested Supervisor Aldean to include in her motion a direction to staff to continue to work on “the island from Silver Oak Boulevard to Arrowhead [Drive.]” Supervisor Aldean expressed concern that the request is beyond the scope of the subject project. She offered to discuss with staff the possibility of considering the costs of improving that median and possible sources of funding for the same. “This money is very specific for the freeway interchanges and the grade separations.” Supervisor Livermore provided historic information on former Supervisor Kay Bennett’s “champion[ing] this.” He expressed the opinion, “if there’s a will, there’s a way.” He suggested there may be a number of property owners to be approached. Supervisor Aldean committed to discuss with staff the possibility of landscaping the median. Mayor Crowell advised of having recently received a note from First Presbyterian Church representatives expressing interest in a community project. He called for further discussion on the pending motion and, when none was forthcoming, a vote. **Motion carried 5-0.** Mayor Crowell recessed the meeting at 9:49 a.m. and reconvened at 10:04 a.m.

14. PUBLIC WORKS DEPARTMENT, PLANNING AND ZONING DIVISION - ACTION TO PRIORITIZE THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROJECT FUNDING FOR FY 2010 - 2011, AND TO OPEN A 30-DAY PUBLIC COMMENT PERIOD FROM MARCH 1 TO MARCH 30, 2010, FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2010 - 2011 ANNUAL ACTION PLAN TO IMPLEMENT DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) PROGRAMS ASSOCIATED WITH THE CDBG PROGRAM (10:04:20) - Mayor Crowell introduced this item. Planning Division Director Lee Plemel introduced CDBG Coordinator Janice Brod, reviewed the agenda report, and narrated a PowerPoint presentation on the CDBG Program, a copy of which was included in the record. Mr. Plemel commended the application review work group on their diligence in reviewing the applications and making recommendations. In response to a question, he explained the CDBG Consolidated Five-Year Plan priorities, as outlined on a table included in the agenda materials. In response to a further question, he advised that the City can apply for up to five years’ worth of “our entire CDBG allocation” in a loan which can then be paid back over a period of up to 20 years using funding sources, including committing CDBG. In response to a further question, he advised that the CDBG funding could be used to pay back a loan over the 20-year period of the loan. He clarified the “five years’ worth is the maximum amount.” Mayor Crowell thanked the application review work group for their time and attention to the detail of reviewing the applications and providing the recommendations. Supervisor Williamson echoed the Mayor’s comments, and advised of

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having served in the past, together with Supervisor Aldean, as an application review work group participant. She acknowledged the justification of every applicant, and the difficult task assigned to the work group. Supervisor Aldean expressed appreciation for the methodical review process.

(10:18:56) Ms. Brod provided an overview of the eleven applications and the work group recommendations, as included in the PowerPoint presentation. Mayor Crowell disclosed that he and Supervisor Walt serve as members of the Partnership Carson City Steering Committee. Supervisor Walt advised that she also serves as a member of the former Community Council on Youth Executive Committee, and that she would abstain from voting on this item. Mr. Rombardo acknowledged that Mayor Crowell could participate in discussion and action.

(10:30:37) Application Review Workgroup Facilitator Michael Bennett advised that he is a Carson City resident employed by a locally-owned and operated civil engineering firm. He commended City staff for doing “all the heavy lifting” and ensuring the work group’s time was “spent as productive and valuable as possible.” He reviewed the workgroup’s rankings, as outlined in the PowerPoint presentation. In response to a question, he reviewed the method by which the rankings were weighted. Once the projects were ranked, the workgroup reviewed their individual rationale. “At the end, ... we were unanimous in how we came up with the order and the dollar amounts.”

Mr. Plemel reviewed the “next steps” in the process, as outlined in the PowerPoint presentation and the agenda report. He responded to questions of clarification regarding the Board’s options for action. Supervisor Livermore discussed an interest in additional information regarding the CDBG loan process.

Mayor Crowell entertained comments from the applicants. (10:37:48) CASA Carson City Executive Director Chris Bayer expressed appreciation for this year’s application format and for staff’s assistance. He requested the opportunity to agendize a Board presentation to discuss funding and “wall space.” He advised that the CDBG grant funds creation of displays to advertise for recruitment of foster homes in Carson City. He advised of the intent to provide a presentation to the Parks and Recreation Commission regarding the need to accommodate displays in City buildings.

(10:39:17) RSVP Executive Director Janice Ayres expressed concern over the medium priority assigned to senior services in the CDBG Consolidated Plan. She expressed the opinion that “keeping seniors at home and out of institutions should be of a high priority.” She discussed the RSVP Home Companions Respite Care Program. Mr. Plemel provided an overview of the CDBG Consolidated Plan, and advised that the medium priority ranking doesn’t preclude CDBG funding allocations.

In response to a question, Mr. Bennett advised that each application was reviewed on its own merits and ranked accordingly. Funding allocation recommendations were assigned based on the rankings.

(10:44:40) Ms. Ayres inquired as to the criteria by which each project is ranked. Mr. Plemel advised that the application review work group considers CDBG requirements, and the number of people each program serves per dollar. In response to a question, Mr. Bennett explained that the RSVP program benefitted approximately 25 families, as outlined in the application materials. He commended all the programs as worthy, noted the limited amount of funding, and advised “we wanted the most bang for the buck.” In response to a question, Mr. Plemel advised that the CDBG Consolidated Plan is updated once every five years. Supervisor Aldean suggested the possibility of a surge in the elderly population with a

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corresponding increase in the demand for the Home Companions Respite Care Program may necessitate revisiting the CDBG Consolidated Plan priorities. Mr. Plemel acknowledged that the Consolidated Plan can be amended at any time. He suggested the current discussion about the importance of the Home Companions Respite Care Program may indicate the priority of senior services, and advised that the Board has the ability to fund the project without amending the Consolidated Plan. Supervisor Livermore suggested that the leverage capability created by grant funding should be part of the priority criteria.

(10:51:54) Nevada Health Centers Chief Development Officer Shirley Hampton commended CDBG staff on their helpfulness. She discussed the mission of Nevada Health Centers to serve “underserved and uninsured patients throughout the State of Nevada.” She advised of six providers serving more than 8,000 people in Carson City. She advised that the requested CDBG funding was to augment an \$11.2 million award received from the federal government to build a brand new health center in Carson City. In response to a question, she advised that possible locations for the new health center are under consideration. She further advised that, over the past six months, the Carson City health center has “seen ... a rise by 16 percent in the number of uninsured patients.”

(10:56:22) In response to a previous question, Ron Wood Family Resource Center Executive Director Joyce Buckingham advised that the significant increase in requested CDBG funding from last year to this is due to the increase in demand. She further advised of “so many youth that need to be seen more regularly,” necessitating the need to extend the hours of the Ron Wood Family Resource Center’s licensed social worker. She thanked CDBG staff, commended the application review workgroup on the process, and expressed appreciation for the funding recommendation.

Mr. Werner advised of consideration given to providing space to the Ron Wood Family Resource Center under an arrangement similar to that between the RSVP and the City. A brief discussion followed. Mr. Werner acknowledged that Partnership Carson City currently occupies a City-owned building. Supervisor Williamson noted that Partnership Carson City had requested funding to improve the City-owned building, and inquired as to the possibility of sufficient space at the Northgate facility to accommodate Partnership Carson City. Mr. Werner offered to look into the possibility, and a brief discussion took place regarding the history of the Beverly Drive facility.

Mayor Crowell entertained a motion. **Supervisor Williamson moved to approve the Community Development Block Grant project funding priorities for FY 2010 - 11, and to open a 30-day public comment period from March 1 to March 30, 2010, for review of the Carson City draft CDBG 2010 - 11 Annual Action. Supervisor Livermore seconded the motion. Motion carried 4-0-1, Supervisor Walt abstaining.**

15. BOARD OF SUPERVISORS NON-ACTION ITEMS:

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (11:07:10) - Supervisor Livermore advised that Dave Morgan, of Nevada Video Productions, would be relocating to the State of Oregon. He commended Mr. Morgan’s coverage of public meetings in Carson City over the years, and expressed appreciation for his dedication. Supervisor Aldean provided historic information on previous coverage of Carson City public meetings by Jim Thorpe, and acknowledged Mr. Morgan’s efforts at making Carson City government accessible via the internet. Mayor Crowell wished Mr. Morgan the best.

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CORRESPONDENCE TO THE BOARD OF SUPERVISORS - None.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:09:26) - Supervisor Walt wished the seven Carson High School wrestlers good luck as they participate in the State Championship event in Las Vegas.

STAFF COMMENTS AND STATUS REPORT (11:09:37) - None.

16. ACTION TO ADJOURN (11:09:48) - Supervisor Williamson moved to adjourn the meeting at 11:09 a.m. Supervisor Aldean seconded the motion. Motion carried 5-0.

The Minutes of the February 18, 2010 Carson City Board of Supervisors meeting are so approved this _____ day of March, 2010.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder