

MINUTES
of the meeting of the
CARSON CITY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
September 12, 2006

The Carson City LEPC held a public meeting on September 12, 2006, beginning at 1:30 p.m. in the meeting room of Fire Station No. 1, 777 S. Stewart Street, Carson City.

1. Call to Order and Roll Call

The meeting was called to order by Chairperson Stacey Giomi. Members present were Darren Selby (for Ken Arnold), Jonathan Crawford, Brian Crowe, Kevin Curnes, Stacey Giomi, Phillip Harrison, Linda Hurst, Hank Lucas, Lee Radtke, and Daren Winkelman (which constituted a quorum).

Absent were Steve Albertsen, Dave Dawley, Jerry Evans, Keith Forbes, Rhett Milne, Ray Saylo, Cliff Sorenson, and Yvon Weaver.

Also present were Suzanne Adam (State Emergency Response Commission) and Mary Ellen Radtke (Community Emergency Response Team member).

2. Approval of May 16, 2006, Meeting Minutes

It was moved by Brian Crowe, seconded by Kevin Curnes, with motion carried, that the minutes of the May 16 meeting be approved as submitted. Stacey mentioned that the City has a new website and that from this point forward, all LEPC minutes and agendas will be posted and maintained on that site.

3. Public Comments and Discussion

None

4. Discussion/Update of the 2007 United We Stand (UWS) Grant Award Regarding the Development of a Radio Interface with the Carson-Tahoe Regional Medical Center (CTRMC)

Stacey reminded the committee that this award had been granted in the amount of \$30,000 (with a City match of \$26,000) to purchase radio equipment to begin developing an interface with the CTRMC. He stated that preliminary work has begun with Sierra Electronics and that he was hopeful the project could be completed by December or January. However, because lease

agreements still needed to be completed with Sierra Surgical Center, the project might end up taking six months to complete. The first work was being done on fire department communications, and then work would be done with the hospital to get them multi-band radios so they would have the capability to switch over to the department's frequency. Stacey also stated that they were trying to find some extra funding to tie the Sheriff's Office into this system so that the hospital would have that department's capability as well. Daren mentioned that this might fit into some new communications grants being sought by the Health Department.

5. Discussion/Action to Approve the 2007 Hazardous Materials Emergency Preparedness (HMEP) Grant Application Submitted to the State Emergency Response Commission (SERC)

Stacey said that prior to his submitting this HMEP grant application for \$6,494 to the SERC, all LEPC members received e-mails asking if they had any interest in attending the upcoming HazMat Explo (which was the main focus for this grant funding). Those members expressing an interest were Daren, Kevin, and himself (as well as Steve Albertsen), and as offers to attend were spread throughout the community, some Public Works personnel will also be attending.

It was moved by Lee Radtke, seconded by Daren Winkelman, with motion carried, that the committee approve the submission of the HMEP grant application to the SERC.

6. Discussion/Action Regarding Report of the July 13 Quarterly SERC Meeting

Stacey briefly reported on the July SERC meeting as follows:

- A couple of appeals were heard from some LEPCs who were late in applying for grants and wanted to have their grants reinstated—which the SERC did not do.
- There was some discussion as to whether the United We Stand grant process would continue, which it ultimately did.
- There was a vote to take some of last year's HMEP training money to support this year's HazMat Explo¹⁰.
- The conversion process to the computerized permit application for hazardous materials SARA Title III, Tier II, reporting was still ongoing. He said that he had met the day before with the SERC Executive Director and some people from DOIT to go over some issues from the responders' point of view. He knew that they were really trying to meet the deadline of next February/March so they would be able to get next year's bills out electronically. He felt this would also be good for emergency responders and of benefit to businesses/industry as they could then start entering their data and making their payments online. Once this process was up and running, he said they might be able to put on a display for those who would be interested.

7. Discussion Regarding Pandemic Flu Planning Efforts

Daren Winkelman reported that over the past several months, the federal government has put a lot of money into pandemic flu planning and given it to local health departments across the country. The first set of funding was released about a month or two ago which had to be spent by August 30. In the process of these grants, the feds wanted them to create committees consisting of members from industry, school districts, hospitals, etc. Daren felt that since the LEPC already consisted of these representatives, another committee did not need to be formed, and he would like to use this committee to address any issues that might occur regarding pandemic flu planning.

Daren said that they did have a flu plan in place now but were currently making modifications to it based on this recent funding—and that he wanted to bring this plan to the LEPC in order for the members to review it and make any suggestions regarding it.

He also mentioned that one of the requirements of the first round of funding was to put on four meetings regarding their pandemic flu planning efforts—and that they've held three meetings so far with the general public, business, and fire/police/EMS, with the last one being put on that evening with the local medical providers. The next round of funding will be geared toward a media campaign, getting the message out to the public about pandemic flu—what it is, what they can do to protect themselves, etc.

As this item had not been agendaized to take any action, Stacey said that an action item should be placed on the next committee meeting's agenda to formally use the LEPC to be the oversight for pandemic flu planning for Carson City Health.

Daren also mentioned that they had applied for some Health Resource Services Administration (HRSA) funding, and with monies from that grant and a Center for Disease Control (CDC) grant, they would bring on two planners—who he hoped would link that bridge to the hospital so they could begin to work more closely with its personnel.

8. Reports From LEPC Members

Hank Lucas said that the CTRMC was also working on the pandemic flu plan in regard to its own issues and that the hospital has gotten approval for \$67,000 to purchase an increased amount of personal protective equipment (specifically, respiratory protection, eye protection, and gloves). He mentioned that as everybody in health care was ramping up for this potential pandemic, suppliers were saying that people would only be getting 10 percent more than their usual orders. Therefore, as the hospital was planning to increase its supplies by 30 percent, it has been ordering ahead of time and warehousing the excess supplies.

9. Next Meeting Date

The next meeting will be held Tuesday, December 5, 2006, at 1:30 p.m. in the meeting room of Fire Station No. 1.

10. Tour of the New Hazardous Materials Vehicle

The members of the committee were conducted on a tour of the Quad-County Hazardous Materials Vehicle by Mike McCracken, Carson City Fire Department, with Mike pointing out the various equipment and supplies carried on that vehicle along with their purpose.

11. Adjournment

The meeting was adjourned at 2:15 p.m.

Recorder: Judy Dietrich