

CARSON CITY BOARD OF SUPERVISORS

Minutes of the March 18, 2010 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 18, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Robin Williamson, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor Pete Livermore, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Neil Rombardo, District Attorney
Kristin Luis, Senior Deputy District Attorney
Janet Busse, City Manager's Office Supervisor
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:30) - Mayor Crowell called the meeting to order at 8:30 a.m. Roll was called; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. Mr. Glover led the pledge of allegiance.

5. ACTION ON APPROVAL OF MINUTES - February 18, 2010 (8:32:09) - Supervisor Aldean moved to approve the minutes, as presented. Supervisor Williamson seconded the motion. Motion carried 5-0.

6. ADOPTION OF AGENDA (8:32:39) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted.

7. PUBLIC COMMENTS AND DISCUSSION (8:32:50) - Mayor Crowell entertained public comment; however, none was forthcoming.

8. SPECIAL PRESENTATION OF A PROCLAMATION FOR "CHILD ABUSE PREVENTION MONTH," APRIL 2010 (8:33:14) - Mayor Crowell called for Advocates to End Domestic Violence Executive Director Lisa Lee or an Advocates to End Domestic Violence representative. When no one was forthcoming, he read the language of the Proclamation into the record. He called again for an Advocates representative and, when no one was forthcoming, offered to present the Proclamation again in another venue. Supervisor Williamson suggested Ms. Lee would likely be present for the Community Support Services process agenda item for this evening.

9. CONSENT AGENDA (8:35:27) - Mayor Crowell entertained requests to hear items separate from the consent agenda. Supervisor Aldean requested to separately hear item 9-2. Mayor Crowell entertained additional requests and, when none were forthcoming, a motion. **Supervisor Livermore moved approval**

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of the consent agenda, consisting of six items: Item 9-1, Health and Human Services, items (A) and (B); Item 9-3, Purchasing and Contracts, items (A), (B), and (C); and Item 9-4, Parks and Recreation, as published and presented. Supervisor Aldean seconded the motion. Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

9-1. HEALTH AND HUMAN SERVICES DEPARTMENT

9-1(A). ACTION TO APPROVE A SUBGRANT AWARD IN THE AMOUNT OF \$28,916 FROM THE NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES, BUREAU OF CHILD, FAMILY, AND COMMUNITY WELLNESS, FOR FUNDS TO SUPPORT IMMUNIZATION ACTIVITIES IN THE CARSON CITY, DOUGLAS COUNTY, AND LYON COUNTY AREAS

9-1(B) ACTION TO APPROVE SUBGRANT AMENDMENT #2 FOR H1N1 12-09 FOR FEDERAL GRANT #1H75TP000337-01 FOR THE ADDITION OF FUNDS TOTALING \$5,480 TO THE NEVADA STATE HEALTH DIVISION SUBGRANT FOR CDC H1N1 PHASE 3 IN ORDER TO MEET GRANT DELIVERABLES AND OBJECTIVES

9-2. PUBLIC WORKS - ACTION TO APPROVE THE LEASE AGREEMENT BETWEEN CARSON CITY AND THE RON WOOD FAMILY RESOURCE CENTER, A NON-PROFIT NEVADA CORPORATION, FOR LEASE OF A FACILITY LOCATED AT 2621 NORTHGATE LANE, SUITE NOS. 34 - 64 (8:43:22) - Mayor Crowell introduced this item, and Public Works Department Director Andrew Burnham reviewed revisions to the subject lease agreement. Supervisor Aldean reviewed suggested revisions to paragraph 6, Use of Exterior Grounds; and paragraph 12, Choice of Law and Forum. (8:44:27) Ron Wood Family Resource Center Executive Director Joyce Buckingham acknowledged agreement with the revisions, and thanked the Board.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to approve the Lease Agreement between Carson City and the Ron Wood Family Resource Center, a non-profit Nevada corporation, for lease of a facility located at 2621 Northgate Lane, Suite Nos. 34 through 64, as amended. Supervisor Livermore seconded the motion. Motion carried 5-0.**

9-3. PURCHASING AND CONTRACTS

9-3(A) ACTION TO DETERMINE THAT CONTRACT NO. 0910-170 IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER, PROFESSIONAL LAND SURVEYOR, OR REGISTERED ARCHITECT; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER, LAND SURVEYOR, OR ARCHITECT FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES; AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0910-170 WITH MANHARD CONSULTING, LTD. TO PROVIDE TOPOGRAPHIC BASE MAP PREPARATION FOR NORTH - SOUTH WATER TRANSMISSION MAIN PHASE 2 THROUGH MAY 13, 2010, FOR A NOT-TO-EXCEED COST OF \$59,375.00, TO BE FUNDED FROM THE WATER CAPITAL FUND ACCOUNT MAIN REPLACEMENT PROGRAM 520-3505-435-73-06, AS PROVIDED IN FY 2009 / 2010

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9-3(B) ACTION TO DETERMINE THAT CONTRACT NO. 0910-171 IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER, PROFESSIONAL LAND SURVEYOR, OR REGISTERED ARCHITECT; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER, LAND SURVEYOR, OR ARCHITECT FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES; AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0910-171 WITH PACIFIC WEST ENERGY SOLUTIONS, INC. TO PROVIDE SOLAR PROJECT THROUGH SEPTEMBER 13, 2010, FOR A NOT-TO-EXCEED COST OF \$66,485.00, TO BE FUNDED FROM THE CAPITAL PROJECT / SOLAR PROJECT (ARRA) 275-0620-465-78-15, AS PROVIDED IN FY 2009 / 2010

9-3(C) ACTION TO DETERMINE THAT CONTRACT NO. 0910-173 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 0910-173, A REQUEST FOR AUDITING SERVICES TO BE PROVIDED BY KAFOURY, ARMSTRONG & CO. AS THE DESIGNATED AUDIT FIRM FOR FY 2009 / 2010, FOR A NOT-TO-EXCEED AMOUNT OF \$96,300.00 AND A CONTINGENCY AMOUNT OF \$18,000.00 (IF NEEDED FOR AUDITING ADDITIONAL MAJOR FEDERAL GRANT PROGRAMS), TO BE FUNDED FROM THE LISTED FUNDING SOURCES, AS PROVIDED IN FY 2009 / 2010

9-4. PARKS AND RECREATION DEPARTMENT - ACTION TO AUTHORIZE THE OPEN SPACE MANAGER TO EXECUTE A QUESTION #1 STATE CONSERVATION PROGRAM FUNDING AGREEMENT AND DEED RESTRICTION, AND OTHER MATTERS PROPERLY RELATED THERETO, IN ORDER TO OBTAIN APPROXIMATELY \$1,596,347 IN REIMBURSEMENT FOR THE FEE TITLE ACQUISITION AND CONSERVATION EASEMENT FOR THE HORSE CREEK RANCH OPEN SPACE TRANSACTIONS

10. RECESS BOARD OF SUPERVISORS (8:36:45) - Mayor Crowell recessed the Board of Supervisors.

LIQUOR AND ENTERTAINMENT BOARD

11. CALL TO ORDER AND ROLL CALL (8:36:48) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:36 a.m. Roll was called; a quorum was present, including Member Furlong.

12. ACTION ON APPROVAL OF MINUTES - January 21, 2010 and February 4, 2010 (8:37:37) - Member Aldean moved to approve the minutes, as presented. Member Livermore seconded the motion. Motion carried 6-0.

13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION - ACTION TO APPROVE RAJWANT SANDHU AS THE LIQUOR MANAGER FOR EAGLE VALLEY MARKET, LIQUOR LICENSE NO. 10-27117, LOCATED AT 933 WOODSIDE DRIVE, #105, CARSON CITY (8:38:07) - Chairperson Crowell introduced this item. Principal Planner Jennifer Pruitt reviewed the agenda report, referred to the background information included in the agenda materials, and noted staff's recommendation of approval.

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(8:38:59) Chairperson Crowell thanked Rajwant Sandhu for doing business in the community. Jag Sandhu, Ms. Sandhu's son, described Eagle Valley Market as a "neighborhood market," and discussed the intent to "serve our community, our neighborhood." In response to a question, Mr. Sandhu advised that the identification of every patron wishing to purchase alcohol is checked. "We have a machine ... that checks ... people's IDs." Mr. Sandhu assured the board that no alcohol will be sold to any minor.

Member Williamson thanked the Sandhus for investing in Carson City. In response to a question, Mr. Sandhu described the market as a family business. In response to a further question, he expressed a willingness to have the employees attend the Sheriff's Office alcohol servers training program.

Chairperson Crowell entertained public comment; however, none was forthcoming. In response to a question, Member Furlong indicated his approval. Chairperson Crowell entertained a motion. **Member Williamson moved to approve Rajwant Sandhu as the liquor manager for Eagle Valley Market, liquor license 10-27117, located at 933 Woodside Drive, #105, Carson City. Member Aldean seconded the motion. Motion carried 6-0.** Chairperson Crowell wished the Sandhus well.

14. ACTION TO ADJOURN THE LIQUOR AND ENTERTAINMENT BOARD (8:42:15) - Chairperson Crowell adjourned the meeting at 8:42 a.m. He advised of a discussion which took place at a recent Partnership Carson City Board meeting to consider liquor license revocation for establishments which hold events for "known outlaw motorcycle gangs." He requested staff to research the possibility and report back to the board.

15. RECONVENE BOARD OF SUPERVISORS (8:43:05) - Mayor Crowell reconvened the Board of Supervisors.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

16. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:43:10) - Please see the minutes for item 9-2.

17. CITY MANAGER

17(A) DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTATION OF THE DOLLAR IMPACT OF THE BUDGET REDUCTION MEASURES PREVIOUSLY ADOPTED BY THE BOARD FOR THE FY 2011 GENERAL FUND BUDGET (WITH THE EXCEPTION OF THE 2 PERCENT SALARY REDUCTION), THE USE OF THE LANDFILL POSTCLOSURE ENDING FUND BALANCE, AND REDUCING THE GENERAL FUND ENDING BALANCE TO FIVE PERCENT (8:45:23) - Mayor Crowell introduced this item, and Mr. Werner provided background information. He thanked representatives of the various contract employee associations for their cooperation, and advised that all of them have been willing to help develop solutions to the City's current financial problems. He reviewed the agenda materials.

Mayor Crowell inquired as to whether the contract employee representatives and the employees agree with the finding, and associated recommendations, pertinent to a budget shortfall "that would trigger at least \$7.9 million in cuts." Mr. Werner expressed the opinion there had been no "disagreement with the numbers." He advised of having been very open regarding the budget issues. City management has been meeting with the various contract employee associations since August / September 2009. Mr. Werner advised of

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extensive discussion with regard to how to achieve the necessary reductions. Mayor Crowell requested to hear testimony regarding the “credibility of the numbers.” In response to a further question regarding the previously proposed 2 percent salary reduction, Mr. Werner explained, “If we’d been able to say, with a salary reduction, we could absolutely save everybody’s job ..., even close, then we thought it would be worth pursuing. But we could actually get through the cutback list without having to reach to that level at this stage. It doesn’t mean that we won’t be talking about this at this time next year, but we were able to reach the reductions to come to a balanced budget without having to actually take away salary from the employees.” Mr. Werner advised that a salary freeze is proposed for this year, with tentative concurrence from the employee associations. He clarified that contracts will be presented to the Board at future meetings. In response to a question, he advised that the Board has the authority to reduce unclassified employees’ salaries. He further advised that, of the approximately 600 City employees, approximately 150 are unclassified. “The rest of [the employees] are represented by bargaining units and those would all have to be negotiated.” Mr. Werner acknowledged that the Board’s decisions relative to this item will be pertinent to the general fund.

Mayor Crowell discussed two options available, to cut service or reduce the number of employees to maintain the level of existing services. Mr. Werner acknowledged the accuracy of the statement, and discussed the requirement to submit a balanced budget to the State. He noted that the Legislature, over several years, “has really taken away any opportunity to increase revenues” even if the Board so desired. Mayor Crowell noted the “built-in economies” afforded by virtue of Carson City being a consolidated municipality. He expressed the opinion, “We’re not going to get through severe economic times that we’re in right now unless we pull together as a community.” He requested everyone to remember “we are a community, ... trying to keep the level of services and our quality of life ... alive in Carson City. It takes all of us to have some understanding of what we’re doing and all of us to stretch.” He noted the importance of continuing to “act as a community with ... a common vision that we all want to try and get through this.” He expressed confidence, “We will get through it,” but noted “it’s not going to be without some pain.” He acknowledged the various “allegiances and groups” represented in the meeting room, but reiterated the request to remember the “major group is Carson City ...”

Supervisor Aldean commended Mayor Crowell’s remarks, and suggested that the 2 percent salary reduction would save approximately 7 to 8 positions on the original cutback program priority list. Mr. Werner advised that using an average of \$80,000 to \$100,000 per position, it would save additional employees. He explained that City management is considering staffing reductions as well as methods to create vacancies on a voluntary basis. He clarified this will not solve any particular department’s issue about the number of people working there, “but ... we may reduce significantly the amount of people that actually have to be laid off and try to find other spots for them.” He explained that approximately 60 employee positions have been moved from the general fund to non-general fund positions. In addition, there have been a number of voluntary retirements. Supervisor Aldean noted the Board’s practice to maintain “some sort of informal parity between the classifieds and the unclassifieds.” In reference to the March 17, 2010 memo included in the agenda materials, Mr. Werner assured the Board that a balanced budget will be submitted to the State. He acknowledged no suggestion to utilize revenue enhancements to balance the budget. He explained that revenue enhancement and cost savings suggestions have been presented by the various employee associations, and these are in the process of being reviewed. He anticipates revenue enhancements may be necessary to balance next year’s budget.

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Supervisor Livermore recommended that staff request written authorization from the State of Nevada Division of Environmental Protection regarding the landfill postclosure fund. In response to a question, Mr. Werner explained that the listing in the March 17, 2010 memo, included in the agenda materials, represents a compilation of the Cutback Program Priority List. Supervisor Livermore advised of having been recently presented with a five percent reduction plan by Sheriff Furlong. In response to a question, Mr. Werner explained that the "\$800,000 [would have] to come from somebody else." In response to a question, he expressed the opinion this would not be achievable. "That's why we brought the programs to the Board several months ago and had you adopt that list. That reflects exactly what you see ... which you adopted before as the cutback programs." Supervisor Livermore expressed concern over impacting public safety. In response to a question, Mr. Werner advised that "the general fund is ... basically salaries." To consider replacing five percent of the Sheriff's budget, "the areas that we'd have to go to would basically be ... fire and parks and recreation." If, as public safety, the Fire Department is also not considered, "then we need to take that out of the rest of the general fund programs and, of those, the only one that comes close to having a large enough budget to achieve that and not just disappear would be the Parks and Recreation Department." In response to a question, Finance Department Director Nick Providenti advised that public safety, including the courts, represents 70 percent of the general fund.

Mayor Crowell entertained comments from the elected officials. (9:08:18) Sheriff Ken Furlong expressed appreciation for the cooperation of the employee associations, "with the focus on ... reducing the bottom line." He agreed with the importance of everyone "being part of the solution." He reviewed the Sheriff's Office organizational chart, which was displayed in the meeting room, and advised that the Sheriff's Office budget is "made up of nine separate budgets, ... distributed relatively equally by a balance between administrative services and our operations division." He reviewed the responsibilities of the Sheriff's Office Administrative Services and Operations Divisions. He advised that the Sheriff's Office, "along with most, if not all of the City departments, have been drawing back for quite some time. ... as far as 2005 when we saw economic times getting difficult ..." He further advised of having made, "from 2006 to the present, cuts in management or management support positions." "We have reduced our size by six. That's somewhat of an illusion because along that path we have gained certain things." Sheriff Furlong advised of having "identified drugs in this community and the need for street enforcement to be a major priority. We have reorganized within the department and identified gangs in this community to be a major priority. Those two things, in and of themselves have resulted, while these staffing cuts were taking place, obviously, increases that offset that. And so, over the past five years, there's been somewhat of a balance in the bottom-line number while, the reality is, we have cut from the top administrative positions and enhanced our front line." Sheriff Furlong advised that these changes "have shortened some of our abilities, required us to combine many of our services, especially at the command level." He further advised of having "returned, permanently, funds to the City that are about equal to two employees" over the last several years. He suggested considering that the six position reductions, plus the operating monies, that "we're really looking at a downsizing of about eight prior to this discussion here today." He assured the Board, "those impacts have not affected the front line whatsoever. We have been able to absorb. We have been able to reorganize and do things better. That process continues today."

Sheriff Furlong advised that the Sheriff's Department is "about 90 percent salary based ..." "The offsetting end of that 90 percent is roughly five percent on operating." He pointed out "some of those costs just cannot be touched." He estimated 5.7 percent of the Sheriff's Department operating expenses cannot be manipulated. "We must pay the power bill. We must pay those fees that are levied upon us." This "only leaves ... about 4.7 percent of the budget which is equal to just over \$700,000, but to remove or impact that,

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you restrict or remove the ability for the officers to do their job or for the administrative services to do their job. Completely.”

Mayor Crowell expressed understanding for the fixed utility costs and targeted services, including gangs and drug abuse, but requested clarification regarding a translation to dollar amounts. In response to a question, Sheriff Furlong explained that “within the operating budget, those things that we need to function, we can only determine about \$700,000 worth of effects. That’s the entire pool that I can touch.” Sheriff Furlong advised that “in any discussion, we are going to be ... focusing on salaries.” In response to a question, he offered to make the Sheriff’s Department organizational chart available to the Board members. Sheriff Furlong stated, “If we were to assess a ten percent reduction to ... the Sheriff’s Office budget right now and not affect salaries, the only thing I could do is close down everything, turn off all the power, turn off all the sewer, turn off all the water, turn off everything, release all the inmates, tell everybody to go home, and nobody get in their car to come to work. That becomes problematic because while they’re home, they’re on leave, and it’s costing me. We cannot achieve a ten percent reduction without affecting salaries. ... It’s just impossible.”

Sheriff Furlong described the Cutback Program Priority List as “impacts and that impact list ... which contains the 100-plus items ... were presented to the Board and the Board adopted it. Those became obsolete very, very quickly because, as you know, in the management world, people come, people go, and things get adjusted.” Sheriff Furlong advised of three vacant positions, all of which are sworn positions; one in the detention center, one in the investigations division, and one in the patrol division. He further advised of having recently presented to the Board members “a level of cuts that could be absorbed by the department through some reorganizations which would result in some losses to our sworn side and some losses to our civilian side.” He reviewed the ratios of sworn personnel to civilian personnel, and stated, “There’s just no way to touch the department salaries without affecting sworn positions.” Sheriff Furlong advised that the five percent reduction scenario “is going to have an affect within the community. Five percent is approximately \$750,000 worth of cuts to the department.” He acknowledged that City services include such things as parks. “They provide an essential service to the community that does provide for a better quality of life and does have affect on crime rates and such and our welfares. All of the services are critical. All of the services are essential, and we have to keep that in mind, but right at this point, we’re looking at the Sheriff’s Department.” Sheriff Furlong reiterated that a “five percent cut ...” would represent “the equivalent of the loss of five sworn positions within the community as well as five more civilian positions.” He discussed problems associated with eliminating civilian positions in that “in many cases, the sworn are going to be tasked with picking up that responsibility which removes them from their primary duties.” He stated, “We have looked for critical answers, many of them a little bit outside of the box. Some of our processes are being re-evaluated today to look for more efficient ways of doing it by realigning those processes and reducing that overall FTE count ...”

In reference to Sheriff Furlong’s statement that the five percent reduction would represent five sworn and five civilian positions, Supervisor Walt inquired as to whether any of the positions are currently vacant. Sheriff Furlong reiterated that three of the sworn positions are currently vacant. Supervisor Walt inquired as to whether the Sheriff’s Department currently has a vacant commander’s position. Sheriff Furlong advised of a City Charter provision which allows the Sheriff to appoint up to six supervisory positions. “Right now, I only use about 66 percent of them. Two of those positions” remain unfilled. “The commander’s position was one of the first ones to go.” Sheriff Furlong expressed the opinion that “eliminating from the top of the organizational chart was in the best interests of the department.” He

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advised that, since 2005 / 2006, “all of the cuts, with the exception of one, have been either in the administrative division areas or support to that. The last cut we made was the first time we actually reached into our front line ...” Sheriff Furlong discussed resulting impacts to the detention facility.

Sheriff Furlong acknowledged that, of the ten positions, there would actually only be seven layoffs. “If you were to take the five percent recommendation and ... implement it tomorrow, that would be seven faces.” Supervisor Walt inquired as to the number of personnel required to staff the old detention facility. Sheriff’s Department Business Office Manager Kathie Heath advised of having “received seven new positions in the jail when we opened that facility.” Supervisor Walt recalled benefits of the new jail including increased efficiency, resulting in the need for fewer staff. In response to a question, Sheriff Furlong explained that “the jail is an indirect supervision facility. It provides for one person to control everything within ... the entire environment. ... There is one supervisor that we require to be on duty 24 hours in the facility and there’s one booking position that must be on duty, one officer on the floor.” Sheriff Furlong further explained that, upon completion of construction, the detention facility was not sufficiently staffed “to provide for each of those functions. Beyond that, the Board ... did a public safety master plan. That master plan identified shortages in staffing within that facility as well. At the time of move in, we had about a third to 40 percent fewer inmates ... The public safety court systems had fewer courts than they have today. So, along the path of the last ten years, many, many things have changed. What hasn’t changed was the original bump of the minimum amount of officers necessary to provide for that facility.” Sheriff Furlong advised that support specialists provide for many of the functions which “don’t require a person to go hands on with an inmate. We use only sworn officers to do that. Support functions very often provide for a fiscal advantage ... and provide for those services where it’s very, very time consuming.”

Supervisor Walt inquired as to a possibility of restructuring the detention facility “to where you might be able to man it with less.” Sheriff Furlong discussed the “shift relief factor; how many people it takes to hold that position. Each of those ... four positions requires a shift relief factor of about 5.5, 5.6 which equates to about six people in order to staff the facility.” He reviewed the function of the detention facility relative to the number of staff required. In response to a further question, he advised that “... changing the hours of the shifts” equates to “bumping a contractual agreement.” He explained that the detention facility operates on “an overlapping, ten-hour shift that provides for enhanced capabilities to take care of the court systems ...” He discussed the requirement to provide officers “in certain courts under certain conditions.” He advised that medical, psychological, and food services are also provided on an overlapping shift basis, and that the overlapping, ten-hour shift is “actually an advantage to that environment.”

Supervisor Williamson thanked City department representatives for their attendance and participation. She expressed understanding for Sheriff Furlong having been “part of the solution all the way along, and this has been a difficult process for Carson City for the last four or five years.” She discussed Carson City’s proactive approach to the declining economy over the last four or five years. She emphasized that every City department is impacted by the economic decline, “and we’ve been pretty consistent that we need a ten percent cut from everyone.” She expressed regret over the situation and acknowledged “every line ... is somebody’s family.” She expressed appreciation for Sheriff Furlong’s advocacy on behalf of his department, and stated, “it’s not just the Sheriff’s Department that’s being impacted. If there was any way we could avoid having this conversation ..., we certainly would.”

Supervisor Livermore requested Sheriff Furlong to explain “how many sworn officers it takes to put one car on the road.” Sheriff Furlong provided background information on development of the public safety

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master plan in 2000 / 2001. "A very in-depth study of how we staff was conducted at that time. That study was to take a person and basically account for all of their activities for an entire year. ... There's a host of reasons why an employee is not present at their primary function." Sheriff Furlong advised that the public safety master plan study "established ... about 5.5 persons to cover one 24-hour patrol function." He advised of having revisited the public safety master plan several times over the past three years. "In fact, ... one of the key figures that we track on a monthly basis is how much of our regular hours are actually being put in." Sheriff Furlong advised that "any month in the last seven years" indicates that "about 85 percent of our time is actually spent on our primary function. That ... is consistent with the Abbey Group's findings that it takes about 5.5 persons to put one officer in a patrol car for 24 hours." Supervisor Livermore referred to the Board's consideration, approximately 7 to 8 years ago, of charging inmates; a revenue stream to pay for the services. In response to a question, Sheriff Furlong advised of "several initiatives brought before the Board and they were settled that day." He expressed a willingness to reconsider the possibility of charging inmates, and Supervisor Livermore encouraged him to do so. Supervisor Livermore discussed the ballot question which was not passed during the last election. He advised of having toured the detention facility on several occasions, and expressed doubt that staff could be reduced "without putting the inmates in charge of the facility." He speculated as to the areas which could actually be reduced at the Sheriff's Department. Sheriff Furlong acknowledged that services will be impacted by the proposed reductions, and discussed challenges associated with pursuing a program to charge inmates for services. He expressed a willingness to "bring back any initiative that this Board desires."

Supervisor Aldean expressed appreciation for Sheriff Furlong's comments, and sympathy for his position. She recalled the discussion regarding the possibility of charging inmates for services, expressed understanding that the payment burden may shift to the family, and the opinion "it's more appropriate for the family to pay those fees than for the general public to absorb those costs." She expressed an interest in revisiting the proposal. She inquired as to the Sheriff's discretion "with respect to whether to arrest or not to arrest depending upon the nature of the crime committed." Sheriff Furlong advised of "a lot of discretion when you get into your lower level offenses, your misdemeanor offenses." He further advised that "the necessity of changing our policies on arrest or don't arrest has been addressed and, depending on how this forum ends up today, that's one of the issues that we'll be taking on this afternoon; whether or not that needs to be affected." He expressed the opinion that the decisions will need to be made in conjunction with the District Attorney's Office. Based on the Board's decision today, he further advised that the "listing of call types that we will go out on" will be reviewed again. He discussed the method by which calls are prioritized, and advised that "the priority 5s and priority 6s, those at the lowest level, could be impacted by your decisions today and whether or not we will go out and provide a service for that." He provided anecdotal information as an example, and Supervisor Aldean discussed the importance of the public becoming more engaged at every level.

Supervisor Walt acknowledged having received the Sheriff's plan for five percent reductions, and inquired as to the plan for ten percent reductions. Sheriff Furlong stated, "Revenue generators are great but it does not affect the budgeted amount and that's what we're here to discuss today. The focus has to be on that number that is budgeted for the department. That number has to come down." He advised of "plans on the table ... some of them ... a little bit more elaborate than others on how we can downsize the department." He reiterated that the Cutback Program Priority List, as adopted by the Board of Supervisors, became obsolete relative to the Sheriff's Department "within the week." He described the Cutback Program Priority List as an impact statement. In response to a question, he advised that "what will happen" at the

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Sheriff's Department is "depending upon the number ... presented today." In response to a further question, he advised that the \$1.6 million cut will result in "easily 20 positions out of the Sheriff's Office, including out of the dispatch center, the jail, and the patrol positions." In response to a further question, he advised of alternatives which would have to be explored with the associations. He suggested the focus would be to reduce that number, "but we have to reduce the FTE count." He assured the Board that the Sheriff's Office will provide the necessary service.

Mayor Crowell inquired as to the responsibility for bargaining on behalf of the law enforcement employees, noting that the Sheriff is an elected official with statutory responsibilities, same as the mayor's position. He suggested that elected official involvement in the bargaining responsibility, "we can make some moves on salary reductions. But if that's off the table, it turns to employees and services. And when it turns to employees and services, ... it's difficult ... to ... tell any elected official how to do your job the best that you can do it." Mayor Crowell suggested supposing a 20 percent revenue shortfall in the City, and inquired as to how the Sheriff would advise meeting that. Sheriff Furlong discussed the unique challenges faced by each elected official in that they don't "establish ... [or] negotiate the salaries. And yet, I'm tasked with implementing programs within the City, law enforcement initiatives, that are affordable ... and ... within that allocation. If you reduce that allocation, in most cases, we're talking about a drawn out process of sitting down with the contracts and I'm not a part of that. I receive it and then I use my best judgment on how I distribute that staffing, those resources in its most efficient manner." He stated, "There is very, very little discussion here today that is not absolutely, directly contract related." He advised that the challenges have to be prioritized, and explained the method by which to prioritize needs are dictated by protection of "life, ... injury, and property." He noted the priority to fulfill legal requirements, and "second to that, we're back to the contract." He expressed concern that a 20 percent revenue shortfall would press the Sheriff's Office to provide four patrol officers 24 / 7.

Supervisor Walt noted the difficulty associated with the Board's decision, and recalled that the Sheriff had increased salaries in July 2008. She suggested the possibility of reducing those salaries "back to what it would be if it could save a couple jobs." She inquired as to whether the Sheriff is considering every possibility. Sheriff Furlong acknowledged the salary increases "as the result of contract negotiations" which "drove things into an absolute ladder and everything gets affected. The only salary in the Sheriff's Office that is absolutely controlled" is the Sheriff's. He advised, "We are addressing every single one of those, but when contract negotiations go through this Board and this Board elevates the salaries above ... the supervisor, yes, I am going to do what I have to do." Sheriff Furlong acknowledged that he is exhausting every possibility.

Mayor Crowell commended "the level of dialogue," and opened this item to public comment. (9:59:30) Carson City Sheriff's Protective Association ("CCSPA") President Don Gibson introduced Vice President Bill Richards and read a prepared statement into the record, a copy of which was provided to the Clerk. In response to a question, Deputy Gibson advised that the CCSPA tentatively agreed to a "pay freeze." He expressed a willingness to continue discussions with City management, and "to go [to] whatever lengths necessary to save deputy sheriffs from losing their jobs ..." He discussed the importance of "keeping the cops that we have on the street now ..." (10:03:54) Detective Richards advised of having agreed to "put a freeze on a three percent raise that we've already been guaranteed contractually ..." He expressed a willingness "to entertain any ideas that we can to help save the City the money and save jobs for our bargaining unit as well as the entire Sheriff's Office." He expressed concern over the dispatch, detention, and civil units "because ... we'll be tasked with that." Mayor Crowell expressed appreciation for the

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CCSPA representatives' willingness to cooperate. Deputy Gibson acknowledged the CCSPA would be willing to entertain salary reductions "as long as everybody else is ... doing the same thing."

Supervisor Walt commended Deputy Gibson's statement, and expressed appreciation for the cooperation between the bargaining unit representatives and City management. She requested the Sheriff to ensure every possibility is exhausted to "keep as many people employed as possible." Sheriff Furlong stated, "Every conceivable thought is sitting on my desk and is dependent upon your response today." He reiterated that "any part of this discussion is going to have an impact" on salaries. He commended the bargaining units for "stepping up," and advised that the administration has done the same. Supervisor Walt encouraged consideration of revenue generators.

In response to a question, Mr. Providenti advised that the tentative budget is required to be submitted to the State by April 15th. In response to a question, Mr. Werner advised that adjustments to the budget are being made on a continual basis and will continue to be prior to final submittal. He advised that the budget can continue to be modified through augmentation. In response to a comment, Mr. Werner advised of four bargaining units within the Sheriff's Office which would have to come to agreement. "To try to get all of those units to roll back and then to say that, in fact, would save every job, we can't do that because the roll back would be too big." Mr. Providenti advised of a 15 to 20 percent reduction "across-the-board in salaries to get to the number that we need." In consideration of revenue enhancements, Mr. Werner discussed the requirement to determine the cost of implementation versus the revenue generated. He advised of \$100,000 to \$500,000 worth of revenue enhancements that could be implemented, and acknowledged this would save positions. He emphasized, "... we're dealing with roughly a \$7.5 million problem so, without doing like a 15 to 20 percent salary roll back, you won't save every job. You only save some of them and whose gets saved?" He explained this as the reason for withdrawing the proposed 2 percent salary reduction "because we can't guarantee every job."

(10:12:13) Detective Richards advised that some of the ideas proposed "as cost savings don't even necessarily visit the salary roll back at this point. They are cost savings and other measures that will save the City money and we just freeze everything as it is ..." He expressed a willingness to "do anything we can up to and including that, if that's necessary." He discussed the responsibility to protect the bargaining unit "and everybody that works at the Sheriff's Office, but if we do the brunt of the work, we're still taking the brunt of the fall." He expressed concern over no guarantees, and reiterated the charge to protect the CCSPA membership. In response to a comment, Detective Richards expressed a preference "to save any City job but it's limited to what we can do." (10:13:45) Deputy Gibson discussed the charge to protect, negotiate, and gather benefits for the 77 members of the CCSPA. He expressed concern over no guarantee to save positions.

Mayor Crowell expressed the belief that salary reductions are never "really off the table," and discussed the importance of a plan. He expressed the understanding that the CCSPA representatives were willing to explore other approaches. Mr. Werner discussed the salary percentage necessary to save the CCSPA positions. "If you go to a 2, 3, or 4 percent, then you're only saving a certain percentage of the employees within the bargaining unit and that becomes very, very problematic." In reference to the Cutback Program Priority alphabetical list, Supervisor Williamson noted that the 2 percent salary reduction, after cost of living allowances and merit increases were eliminated, would only save \$700,000. "That doesn't get us where we need to go." Deputy Gibson acknowledged that the CCSPA agreed to forego a contractually guaranteed three percent increase which would have become effective July 1, 2010. In reference to the

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possibility of charging inmates for services, Supervisor Williamson advised of having previously voted against it because other jurisdictions found it cost more to implement the program than the revenue it generated. Supervisor Aldean expressed appreciation for the charge of each of the bargaining unit representatives, but noted the reality “that the needs of the many sometimes outweigh the needs of the few.” Detective Richards advised of having submitted “a list of ideas” to the City for cost savings. He acknowledged the Board’s difficult decision.

(10:20:53) Richard Schneider provided background information on his law enforcement career, and expressed appreciation for the law enforcement representatives who were present in the meeting room. He advised of never having belonged to a union, and expressed the opinion that “firing public safety employees” represents “a great mistake.” He expressed the belief that the Board has a solemn obligation to look after law enforcement officers. He expressed the opinion that “the unions here have to bite the bullet, the rest of the City employees have to bite the bullet ..., and ... these cuts should be made in a progressive fashion.” He expressed the further opinion that “the high salary people should take the biggest cuts and the lower people should take some smaller cuts.” He expressed the further opinion that “public service has an obligation to ... power their communities out of recession.” He advised of executives in the City “that are making this work with very little pain on their employees.” He further advised that the federal government rents “beds in the jail,” and described a proposal to generate revenue. He noted that “bad times like this actually give you a great time to trim the lazy, trim the fat, trim out the unproductive.” He expressed the opinion that the City “has people that probably deserve to be fired,” and requested the Board to not “take it out of your young, devoted men and women that have just started out in these careers and put their families out on the street.”

(10:25:53) In response to a previous question, Sheriff’s Department Chief Deputy of Operations Ray Saylo advised that the old detention facility had 58 beds. “We were running about 80 inmates ... and ... with a staff of two deputies on at a time ...” “When the new facility opened, we almost instantly went up to 100 inmates and stayed with the same two [deputies], saw the necessity to increase that so they increased it to having three officers on and they put a supervisor on each shift at that time.” Chief Deputy Saylo advised of an average of 160 to 180 inmates, with a high of 202 inmates. He advised of having served at the Sheriff’s Department for the past 32 years. He discussed a pay cut in the mid-1980s which “wasn’t easy,” but “through that and some layoffs of unfilled positions we were able to keep a lot of our staff intact.” He provided historic information on the increase in the number of patrol deputies over the years. He discussed the importance of staffing levels in consideration of deputy safety and community safety, and advised that he would be responsible for implementing the Board’s decision. He assured the Board that “no matter what has to be done, it will be done so that the safety of the community is paramount and the safety of the deputies is right there along with that.” Chief Deputy Saylo expressed a willingness to submit to a salary reduction, if necessary, “to help keep people on the street.” Supervisor Walt thanked Chief Deputy Saylo. Mayor Crowell thanked Chief Deputy Saylo, and commended his Airport Authority service.

(10:30:08) John Wagner advised of his experience as an engineer, and noted that “engineers are supposed to solve problems.” He thanked Chief Deputy Saylo for his many years of service, and expressed concern over the possibility of losing deputy sheriffs. He suggested utilizing the Sheriff’s volunteers more extensively, and recruiting more volunteers. He further suggested utilizing other sources of funding, including borrowing from the Question #18 fund or the Redevelopment Authority. He further suggested temporarily implementing a sales tax increase “to pay for some of this ... on a one-year basis, with a sunset of one year ...” Mayor Crowell thanked Mr. Wagner for his comments. Mr. Wagner acknowledged the

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difficulty associated with losing a job or being laid off, and expressed a preference to “see the officers on the street where we need them.”

Mayor Crowell entertained additional public comment and, when none was forthcoming, recessed the meeting at 10:35 a.m. Mayor Crowell reconvened the meeting at 10:51 a.m., and called for additional comment from the elected officials. (10:52:15) Assessor Dave Dawley discussed implications to the Assessor’s Office of the Legislature’s 2005 implementation of the property tax cap, of a recent three percent reduction in the Assessor’s Office budget, and of the most recent ten percent reduction. He discussed cost saving measures implemented in 2008, and reviewed the statutory responsibilities of the Assessor’s Office staff. He expressed concern over the possibility of reductions further than ten percent, and advised he “physically cannot cut more than the [employees] ... already cut.” Mr. Dawley acknowledged no dispute over cutting the Assessor’s Office budget by the required ten percent, and concern about “going beyond that” due to concerns over meeting statutory mandates. He discussed his increased responsibilities over the past several years. In response to a question, he advised of not having considered outsourcing because of the option of asking the Department of Taxation for assistance.

(10:58:23) Treasurer Al Kramer advised that he “sees the numbers virtually every day and we are, month by month, in a sense, overall for the City, deficit spending.” He advised that, as an elected official, his salary is established by the Legislature, and offered to voluntarily reduce his salary if all other salaries are reduced. Supervisor Livermore offered ten percent of his salary, if necessary.

Mayor Crowell entertained additional comment and, when none was forthcoming, thanked everyone for their attendance and participation, and commended the level of dialogue. He entertained individual comments from the Board members. Supervisor Aldean discussed the requirement for a balanced budget, and commended City management and staff on doing their very best to consider alternatives. She expressed appreciation for some of the bargaining unit representatives’ willingness to re-examine the two percent salary reduction in consideration of the possibility of saving as many positions as possible. She expressed the opinion that the two percent salary reduction should be revisited. She expressed the understanding that many employees and department heads have other suggestions regarding potential savings. “Nothing ... is off the table with respect to how we might avoid lay offs.” She recommended adopting the cutback program priority list, as presented.

In response to a question, Mr. Werner advised that each bargaining unit was approached about the two percent salary reduction and “the answer we got was ‘No, not at this time.’” In response to a comment, Supervisor Aldean acknowledged there are five bargaining units in the City. Mr. Werner reminded the Board of his recommendation to hold the two percent salary reduction until next year “because we’re probably going to have the same discussion next year.” He advised that the budget can be balanced “as is. We don’t need the two percent.” He clarified that the two percent salary reduction could “maybe save the five percent in the Sheriff’s Office ...” He advised that the two percent salary reduction “won’t save anybody within each [bargaining] unit by itself.” Supervisor Aldean referred to the testimony which indicated “we are all one united community.” She noted the internal service charges which “account for the fact that we are inter-reliant and inter-dependent.” She expressed the opinion that the budget crisis must be “view[ed] holistically.” Mr. Werner offered to approach the bargaining units again. Supervisor Aldean expressed the opinion that the “objective should be to prevent ... as many ... layoffs as possible.” Mr. Werner reiterated “it’s about a \$700,000 savings in a \$7 million issue.”

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In response to a question, Mr. Werner reminded Supervisor Walt that the Cutback Program Priority List was adopted by the Board of Supervisors. In response to a further question, Mr. Werner explained the method by which a City position would be funded by a private organization in consideration of the Cutback Program Priority List. "We'd evaluate it case by case." Supervisor Williamson acknowledged the necessity to reduce expenses by \$7.8 million, and expressed agreement with Supervisor Livermore's suggestion to request the Nevada Division of Environmental Protection to memorialize approval of the landfill postclosure process. She suggested using the Cutback Program Priority List as a framework, "but if there's a way to achieve those savings within departments that result in more full-time equivalent jobs being saved, ... we certainly want to take a hard look at that." Mr. Werner agreed, and explained that "if it's a general fund revenue that comes in, then we'd go from the bottom up, but if it's a specific department savings that department can show it's going to make the savings and save that position, we would allow it and assign it to that department."

Supervisor Livermore inquired as to the status of a Homeland Security grant. Mr. Werner explained "that was a suggested revenue program ... discussed ... some time ago, along with the franchise fees ..." He advised of having applied for the grant, and that the funding was identified for firefighters with the potential of being laid off. He explained the commitment to maintain the actual firefighter staffing level at the time of grant application. Supervisor Livermore noted the testimony which indicated a willingness on the part of certain City employees and elected officials to consider a salary reduction. He encouraged "every City employee ... to go back and personally rethink themselves of what they want to contribute and what they want to suggest and present through [the] department head and back to the City Manager." He expressed the desire "never to lay any employee off ..."

Mayor Crowell noted the significance that the "revenue reduction ... is not contested," and expressed support for "leav[ing] the two percent salary reduction on the table ..." He expressed understanding that there may be layoffs "because they would otherwise occur under the Cutback Program Priority alpha list." He acknowledged the importance of balancing the budget and of the "bargaining units taking a second look at the salary reduction." He expressed concern over inequity, and noted that if all the bargaining units do not agree, "we're back to the ... list ... on layoffs." With respect to the elected officials, he expressed reluctance to "get in the middle of someone else's, elected official's, job ..." He expected that the elected officials will make the best decisions possible in consideration of the Board's action on this item. He expressed the view "that you ought to make that in a way where you ... minimize the number of layoffs and you maximize the amount of employment if we can do that at all ..."

In response to a question, Mr. Werner advised that the two percent salary reduction will "involve every employee of the City." Supervisor Williamson requested Mr. Werner to submit an updated Cutback Program Priority List, reflecting the changes which may have taken place since it was approved by the Board. She encouraged City management to aggressively consider positive approaches to addressing the shortfall. In response to a comment, Mr. Werner explained that, in order to meet contract time frame requirements, layoff notifications will have to be sent out next week. In response to a question, he advised that "as dollars come in, we'd retract them ..." He anticipates 30 to 45 people will receive layoff notices, and reiterated "we'll rescind as we can."

Mayor Crowell entertained a motion. **Supervisor Aldean moved to implement the dollar reductions identified in the Cutback Program Priority alphabetical list, to use \$2 million from the landfill postclosure fund, and reduce the general fund ending balance to five percent; in addition, to direct**

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staff to revisit the two percent salary reduction as an option to be further explored, along with other spending reductions suggested by staff. Supervisor Williamson seconded the motion. Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

Supervisor Walt thanked all the department heads, elected officials, Mr. Werner, the District Attorney's staff, Human Resources Department Director Jennifer Schultz, and Mr. Providenti "for putting all of this together." In response to a question regarding the elected officials' salaries, Mr. Werner advised that since they are established by statute, "the only thing you can do is donate back ... to the City." Mr. Werner acknowledged sufficient direction from the Board with regard to this item.

17(B) REVIEW OF THE CARSON CITY OPERATIONS SCORECARD AND ANNOUNCEMENT OF A BOARD WORKSHOP TO DEVELOP A CUSTOMER SERVICE SCORECARD TO MONITOR IMPACT TO CUSTOMER SERVICE AS A RESULT OF BUDGET REDUCTIONS (12:13:30) - Mayor Crowell reconvened the meeting at 12:13 p.m. Special Projects Coordinator Linda Ritter distributed to the Board members and staff the most recent Operations Scorecard and Business Briefing. She reviewed the Operations Scorecard which was also displayed in the meeting room. She responded to questions of clarification, and extensive discussion ensued. In response to a further question, Ms. Ritter discussed a method by which to receive public input via the City's website. Additional discussion followed.

Mayor Crowell entertained public comment. (12:34:43) Sheriff Furlong discussed the significance of "using automation to help you make decisions." He advised that the current Active Strategy format has been "evolved into" from the previous compstat process utilized at the time he was first elected. Mayor Crowell entertained additional public comment; however, none was forthcoming.

18. RECESS BOARD OF SUPERVISORS (11:19:56) - Mayor Crowell recessed the Board of Supervisors at 11:19 a.m.

BOARD OF HEALTH

19. CALL TO ORDER AND ROLL CALL (11:20:35) - Chairperson Susan Pintar called the meeting to order at 11:20 a.m., and expressed appreciation for having been selected as the City's Health Officer. She advised of having assumed her responsibilities in November 2009, and expressed appreciation for the opportunity to have become acquainted with Health and Human Services Department staff. Mr. Glover called the roll; a quorum was present, including Member Furlong. Chairperson Pintar provided an overview of the agenda, acknowledged Health and Human Services Department Director Marena Works, and provided an overview of her responsibilities.

20. ACTION ON APPROVAL OF MINUTES - September 17, 2009 (11:22:28) - Member Aldean moved to approve the minutes, as presented. Member Livermore seconded the motion. Motion carried 7-0.

21. HEALTH AND HUMAN SERVICES DEPARTMENT

21(A) PRESENTATION OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ("CCHHS") ACTIVITIES (11:23:02) - Chairperson Pintar introduced this item, and introduced Animal Services Director Pat Wiggins, who described the condition of the animal services

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facility and reviewed its operation, including statistical information. He discussed a comprehensive evaluation to be conducted by the Humane Society of the United States, which will be funded by a local, non-profit organization. He distributed to the Board members and staff copies of the Shelter Consultation and Evaluation conducted by the American Humane Association in January 2002. In response to a question, Mr. Wiggins advised that the upcoming evaluation was initiated and is being sponsored by the Carson-Tahoe SPCA. In response to a further question, he anticipates the findings will be similar to those documented in the 2002 evaluation. He advised that the animal services facility is non-compliant with NRS 574.430, Sanitation, and with other statutory requirements relative to drainage. Chairperson Pintar explained that staff is well aware of the deficiencies, and that the Carson-Tahoe SPCA will assist in identifying possible funding sources. Mr. Wiggins advised that another statutorily non-compliant area is “a program to control disease which just means an isolation area.” He explained the kennel is open to the general public, and the means by which diseases, such as kennel cough, are transmitted. He advised that there is a quarantine area, but that it is also open-air. He further advised that the Humane Society will provide recommendations for improvements and resources for assistance. Vice Chairperson Crowell suggested the Hop and Mae Adams Foundation as a possible funding source.

(11:30:01) Disease Control and Prevention Program Manager Dustin Boothe distributed to the Board members and staff a prepared statement, which he read into the record. In response to a question, Ms. Works explained that the reductions in the Cutback Program Priority List do directly affect match funding for grants. “Subsequently, grant funds are being cut as well.” She advised that some of the grant-funded part-time staff “will be cut at the end of year.” Supervisor Livermore expressed concern over reductions affecting the mosquito abatement program. Mr. Werner advised that other funding sources are being considered to ensure coverage of the mosquito abatement program.

(11:37:13) Chairperson Pintar introduced Human Services Program Manager Kathy Wolfe, who distributed to the Board members and staff a program update report, and reviewed the same. She reviewed statistical information from the most recent “point-in-time count.”

(11:42:00) Community Health Clinic Manager Doug Banghart reviewed changes to the clinic since 2005, employee positions, the services provided by the clinic, and its operation. He listed the grant-funded programs operated from the clinic. Supervisor Livermore provided background information on the creation of the Board of Public Health in 2005.

(11:47:42) Public Health Preparedness Program (“PHP”) Manager Angela Barosso provided background information on the PHP. She advised that the PHP is 100 percent grant funded, and that the main grant is from the Centers for Disease Control. She reviewed the various grant funding sources and corresponding programs, and 2009 activities and accomplishments. Chairperson Pintar noted the significance of the 40 percent vaccination rate in the schools, and commended Health and Human Services Department staff. In response to a question, she estimated a “relatively small population of the publicly-enrolled children” whose families refuse vaccination on religious grounds. She expressed the belief that home-schooled children have a higher rate of vaccination refusal or “often follow a different schedule.” Supervisor Aldean discussed the importance of providing informational materials to home-school families regarding vaccinations. Ms. Barosso advised that the Health and Human Services Department agreed to vaccinate home-school children in all three school districts. Information was subsequently provided to the families. Ms. Barosso advised of having vaccinated more than 50 percent of the elementary school children in all three school districts.

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At Supervisor Williamson's request, Ms. Works provided background information on the awards conferred on the Health and Human Services Department by the Lyon County School Board and by the Northern Nevada Immunization Coalition. Ms. Barosso provided additional information on the Silver Syringe Award conferred by the Northern Nevada Immunization Coalition for the Outstanding Childhood Vaccination Program.

21(B) ACTION TO SCHEDULE FUTURE BOARD OF HEALTH MEETINGS FOR 2010 (11:56:28) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda report. Following a brief discussion, Chairperson Pintar entertained a motion. **Member Williamson moved to schedule the Board of Health meetings once a quarter in conjunction with the Board of Supervisors meetings scheduled for June 17, 2010, September 16, 2010, and December 16, 2010. Member Walt seconded the motion. Motion carried 7-0.**

21(C) DISCUSSION AND POSSIBLE ACTION ON THE USE OF THE NATIONAL ASSOCIATION OF LOCAL BOARDS OF HEALTH ("NALBOH") - SPONSORED ASSESSMENT TOOL TO ASSIST IN MEASURING THE INFRASTRUCTURE AND CAPACITY OF OUR LOCAL HEALTH SYSTEMS (11:57:26) - Chairperson Pintar reviewed the agenda materials, and suggested scheduling Board of Health meetings to complete the assessment tool. She entertained a motion. **Member Aldean moved to schedule and authorize the participation of the Board of Health, the use of the National Association of Local Boards of Health - sponsored assessment tool to assist in measuring the infrastructure and capacity of our local health systems. Member Williamson seconded the motion. Motion carried 7-0.** Chairperson Pintar advised that she would consult with staff to schedule the first meeting.

22. ACTION TO ADJOURN THE BOARD OF HEALTH (12:01:45) - Vice Chairperson Crowell thanked Chairperson Pintar, and discussed the importance of the City's Health Officer. Chairperson Pintar commended the Health and Human Services Department staff. Vice Chairperson Crowell advised that Ms. Works' name was submitted for the Nathan Davis Award for Excellence in Public Health. He thanked Ms. Barosso for her participation in preparing the nomination materials, and commended Ms. Works and the Health and Human Services Department staff. Member Walt thanked Chairperson Pintar, and advised that she is "terribly missed" in her pediatrics practice. Chairperson Pintar entertained a motion to adjourn. **Member Livermore moved to adjourn the meeting at 12:04 p.m. Member Williamson seconded the motion. Motion carried 7-0.**

23. RECONVENE BOARD OF SUPERVISORS (12:04:29) - Mayor Crowell reconvened the Board of Supervisors at 12:04 p.m., and recessed the meeting to provide staff an opportunity to set up for item 17 (B).

24. BOARD OF SUPERVISORS

24(A) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO SCHEDULE A JOINT MEETING WITH THE CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES (12:36:51) - Mayor Crowell introduced this item and reviewed the agenda report. Consensus of the Board was to schedule a joint meeting, and Mayor Crowell requested Mr. Werner to coordinate said meeting. Supervisor Aldean expressed an interest in a meaningful discussion regarding bonding capacity. A brief discussion followed, and Mr. Werner agreed to agendaize an appropriate item.

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24(B) NON-ACTION ITEMS:

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (12:39:35) -

Mayor Crowell recessed the meeting to meet with management representatives to discuss labor negotiations, pursuant to NRS 288.220(4).

CORRESPONDENCE TO THE BOARD OF SUPERVISORS (12:39:10) - None.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:39:13) -

Supervisor Williamson encouraged every resident to complete the 2010 Census form.

STAFF COMMENTS AND STATUS REPORTS - None.

25. CITY MANAGER - PRESENTATION OF APPLICATIONS FOR ANNUAL FUNDING OF CARSON CITY COMMUNITY SUPPORT SERVICES AND ACTION TO ALLOCATE FUNDS FOR FISCAL YEAR 2010 / 2011 (5:31:19) - Mayor Crowell reconvened the meeting at 5:31 p.m., introduced this item, and provided direction with regard to the presentation format. Mr. Werner referred to a Microsoft Excel presentation displayed in the meeting room, and provided an overview of the same. He reviewed the method by which the community support services applications were evaluated by a review committee, with representatives from the Finance Department, the City Manager's Office, and the Health and Human Services Department. He further reviewed staff's recommendation to provide funding to those agencies and organizations which have been provided funding in the past "because there could be a reliance on that." He noted the \$256,200.00 available for community support services, and clarified the amount does not include Question #18 funding to be allocated to the Boys and Girls Clubs of Western Nevada. He provided additional clarification regarding the presentation format.

Mayor Crowell entertained questions with regard to the presentation format and, when none were forthcoming, called DeeDee Foremaster to the podium. (5:35:53) Rural Center for Independent Living Executive Director DeeDee Foremaster reviewed the services provided by her organization to "people with disabilities and also people with disabilities who are on the streets ..." She advised that the requested funding would be allocated to assist "people ... with bus passes ..." She listed various government agencies and community organizations which refer people to the Rural Center for Independent Living "for bus passes." She discussed her clients' difficulties with obtaining ID cards and driver's licenses, and advised that the Rural Center for Independent Living assists with "covering the costs for those," including providing assistance obtaining birth certificates. She requested the Board's consideration, and advised of having "run this agency for six years with all volunteer staff." She further advised that she has "not had a paycheck in over six years," and discussed her devotion and dedication to helping people "get off the streets." She expressed the opinion that the requested funding "can make a big difference in someone's life." Mayor Crowell thanked Ms. Foremaster, and commended her organization's volunteerism.

(5:43:07) Ron Wood Family Resource Center Executive Director Joyce Buckingham reviewed the funding application for the Community Essentials Foodbank. She emphasized that the requested funding would "serve those that come to us from the Carson City / Carson County area." She advised that the total foodbank budget is approximately \$40,000, and discussed various sources, including three community gardens and an arrangement with the farmers markets to "get everything they have left over so they don't have to take anything home." She noted the requested \$32,040.00, and expressed appreciation for the

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recommended \$23,000. Mayor Crowell entertained questions or comments and, when none were forthcoming, commended the Ron Wood Family Resource Center's service to the community.

(5:45:23) Nevada Rural Counties RSVP Executive Director Janice Ayres reviewed statistical information on the people served in 2009. She explained that, "in various ways, every one of our programs is geared toward keeping seniors at home and out of institutions." She advised that the Legislature's recent "clean sweep" of the "tobacco money ... will affect our programs tremendously." She reviewed statistical information on the Senior Independent Living Program for which the community support services funding was requested. She reviewed the community support services application which was included in the agenda materials. Mayor Crowell thanked Ms. Ayres.

(5:50:00) Partnership Carson City Executive Director Kathy Bartosz referred to the Carson City Youth Community Support Services Funding Recommendations, copies of which were distributed to the Board members and staff. She provided background information on the method by which the recommendations were formulated by ten of the Partnership Carson City Executive Board members. She explained that "because of the critical needs ..., we were never really able to get down to funding those that were enrichment in nature." She entertained questions or comments; however, none were forthcoming.

(5:51:30) Ms. Bartosz reviewed the Partnership Carson City United Latino Community application materials. In response to a question, Ms. Bartosz advised that the United Latino Community does not offer ESL classes "because those are offered through adult basic education and through Western Nevada College." She discussed the importance of avoiding redundant services because of limited staff. She advised that the United Latino Community Education Committee, formed on March 5, 2010, has identified ESL as a consideration. Supervisor Livermore expressed support for avoiding duplication of programs. Supervisor Walt advised that ESL classes are offered by the Carson City School District four nights a week at two different locations, free of charge. She suggested considering "better coordination between the Latino services program and the school district" to ensure the Latino community is aware of the classes. Ms. Bartosz advised that the United Latino Community office refers many people to adult basic education and to WNC. She advised of having been recently informed by WNC Vice President of Student and Academic Affairs Connie Capurro that more Latino students are enrolling in and graduating from WNC.

(5:54:53) Ormsby ARC Executive Director Mary Winkler provided background information on her organization and advised that she has served in her current capacity for the past 37 years. She advised of having received past community support services funding, and reviewed the application materials. In response to a question, she advised that the JAC Transit System service area was recently reduced "which cut out ... three of our people who were employed who don't have families to get them anywhere and not enough money to hire taxis." Supervisor Aldean advised that the only recent route change was relative to days of operation for the service to Virginia City. She further advised that recently-acquired new buses have lifts for wheelchairs. In response to a comment, Ms. Winkler advised of having worked with Transportation Manager Patrick Pittenger in the past, and expressed a willingness to converse with him further. She clarified that the "area when they changed it to the three-quarters of a mile from routes ... cut out our people." She acknowledged that her clients utilize the demand / response transit service, and clarified that many are unable to navigate the required five or six blocks to a transit stop. Mayor Crowell thanked Ms. Winkler and commended her organization's community service.

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(5:59:00) Nevada Tahoe Conservation District (“NTCD”) Manager Doug Martin reviewed the application materials, and emphasized that the work done “at Lake Tahoe is directly applicable and brought down to the basin and ... helps enhance the Lake that keeps the draw coming to Carson City.” He discussed a two-year project with the Carson City Public Works Department “directed at ... storm water projects for the homeowners.” He advised of having been granted \$150,000 from the Nevada Division of Environmental Protection for the project, and explained the requirement to provide \$5,000 in match funding. “Part of the ... money ... coming from the City to the District will help us make that match.” Mr. Martin discussed another NTCD project, a storm water asset tracking program, in conjunction with the Nevada Department of Transportation and the Washoe County Public Works Department, “that [he] wants to bring to Carson City in the very near future.” Mr. Martin explained that the NTCD is a subdivision of State government, but has no revenue sources other than grant funding. He noted the necessity of community support for the NTCD, and advised that \$1 million in grant funding has been secured “this year alone ... that directly support the applied science regarding erosion control and conservation, both in Carson City urban and ... rural” areas. He advised of having met with Douglas County representatives two weeks ago, at which time a request for \$10,000 was submitted, approved, and “is being ratified today.” He expressed appreciation for the Board’s continued support, and looks forward to a continuing partnership. Mr. Werner suggested the storm water fund as a possible funding source, and advised of having requested Public Works Department Director Andrew Burnham to provide an evaluation. In response to a question, Mr. Martin advised that Washoe County has not provided community support services funding, “but we did get a \$5,000 specific grant from Public Works ... and all of our legal support comes through Washoe County.” He explained this legal support does not have “an assigned dollar value, but last year we tracked the amount of legal time they provided and that was over \$10,000. They review all grants, all contracts, and all legal support for the [NTCD].” He acknowledged anticipation of a similar contribution from Washoe County in 2010. In response to a further question, he provided additional detail on the NTCD project to engage the community with storm water activities. Mayor Crowell thanked Mr. Martin.

(6:04:50) Nevada Day, Inc. President Ken Hamilton provided background information on the Nevada Day Celebration, and discussed efforts to “become more of a year-round presence in the community.” He advised of having recently moved the Nevada Day, Inc. office to Telegraph Street, and provided historic information on the Nevada Day Celebration and the annual parade. He acknowledged the intent to provide a retail element in the Nevada Day, Inc. office. Supervisor Livermore commended the concept. Mr. Hamilton discussed this year’s theme, “100 Years of Aviation in Nevada.” In response to a question, Mr. Werner advised that the Nevada Day Celebration has received past funding allocations from the Redevelopment Authority. He responded to questions of clarification, and Mayor Crowell thanked Mr. Hamilton.

(6:09:20) Kathy McConnahea, representing Home Health Services of Nevada, Inc., provided background information on the mission and purpose to “provide care for the elderly and fragile people of Carson City.” She advised there are Home Health Services of Nevada, Inc. offices in other counties around the State. She reviewed services provided, including personal care assistance, housekeeping, shopping, laundry, and meal preparation. She discussed the focus to assist seniors in remaining in their homes. She advised of positive feedback from clients. In response to a question, she advised that Home Health Services of Nevada, Inc. receives support from other counties. Funding that is received from a county is allocated to that county.

(6:12:18) Community Counseling Center Director Mary Bryan distributed to the Board members and staff a “2005 to 2009 Comparison” and “NIDA InfoFacts: Treatment Services” documentation, and reviewed

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the same. In response to a question, Ms. Bryan clarified the number of citizens served “are not different people; those are the service units. ... The unduplicated count is around 3,500 different Carson City people that we see.” Supervisor Aldean inquired as to the number of clients served from outside Carson City and whether the other jurisdictions provide financial assistance. Ms. Bryan advised that Douglas County allocates \$5,000, “but that really is the primary other county who services us. ... Less than five percent come from Lyon County and outside of Carson City. Douglas is about 15 to 20 percent that we provide services for.” In response to a question, Ms. Bryan explained, “We peaked in 2007 with amphetamines going higher than opiates. The country did not, but ... Carson City did. And that’s back under control and heroin has now replaced it in Carson City as well.” In response to a further question, she explained “swings in drug use across the country and there have been for as long as we’ve been tracking it.” In response to a further question, she advised of having hired a consultant last year who is making arrangements to enable the Community Counseling Center to bill Medicare and Medicaid “at a higher level than we have in the past.” She anticipates being able to do so by July 2010. In response to a further question, she advised that other, similar programs across the State “have not received more than a three percent return” on the Medicare and Medicaid billing. She commended the consultant’s abilities, but advised “we’re not budgeting for it yet.” Mayor Crowell thanked Ms. Bryan.

(6:19:20) ESL In-Home Program of Northern Nevada Director Florence Phillips reviewed the mission and purpose of the ESL In-Home Program, and related anecdotal information. She reviewed the details of the ESL In-Home Program, and the application materials. She noted the recommendation of no allocation, and requested the Board’s consideration of any amount. Mayor Crowell thanked Ms. Phillips.

(6:25:54) Al Laderman, representing the Chorus of the Comstock, provided background information on the mission and purpose of his organization. In response to a question, he advised that workshops are provided free of charge. In response to a further question, he advised of never having been aware that the “national society ever contributed anything. We seem to contribute money to them, but ... haven’t seen a lot of returns.” In response to a further question, he advised of “feelers into the schools in terms of their music directors.” He was unaware whether any Chorus of the Comstock representative had ever approached the School District for funding. He acknowledged that any funding allocated from Carson City will be utilized in Carson City. He was uncertain as to the source of the statistical information provided in the application materials, and reviewed the various annual activities of the Chorus of the Comstock.

(6:32:50) CASA of Carson City Director Chris Bayer introduced CASA volunteers who had accompanied him to the podium. Mr. Bayer expressed appreciation for the City’s support, and discussed the efficient operation of the agencies and organizations focused on at-risk children and families. He noted the difference in community support services funding from last year to this, and reiterated appreciation for the City’s vigilance over “these at-risk families and ... children.” In response to a question, CASA Volunteer Jenny Scanland advised that the annual walk-run event is scheduled for June. Mr. Bayer invited everyone to participate in the walk-run event, and to attend the Abuse and Neglect Vigil scheduled for 11:00 a.m. on April 3rd at the Kids Talking Wall. Mayor Crowell thanked Mr. Bayer and the CASA volunteers.

(6:37:35) Carson City Symphony Association, Inc. President Elinor Bugli distributed to the Board members and staff various concert programs, and reviewed details of the Strings in the Schools Program. In response to a question, she advised that the parents “provide transportation and ... pay a monthly rental fee for the instruments.” In response to a further question, she advised that the high school program will include a lab fee. In response to a further question, she advised that the School District provides space for rehearsals.

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“The beginning violins ... meet at Empire Elementary, Bordewich / Bray, and Carson High.” Ms. Bugli further advised that “this year, we’re collaborating with Chris Bayer to do a ... dance workshop where the students will learn to play the folk-type music ... and also learn to do a waltz, a jig, and a reel.” Mayor Crowell thanked Ms. Bugli.

(6:42:37) Capital City Circles Initiative Program Director Dina Phippen introduced “a few of our 79 volunteers,” and a Circles participant who had accompanied her to the podium. She discussed details of the Capital City Circles Initiative. Mayor Crowell thanked Ms. Phippen and the citizens who had accompanied her.

(6:45:38) Advocates to End Domestic Violence Executive Director Lisa Lee advised that her organization has received City support since 1992 “to help us toward providing shelter for victims of domestic violence.” She reviewed the application materials, and entertained questions. In response to a question, she advised that this year’s Taste of Downtown event is scheduled for June 19th. Mayor Crowell advised of having read the Proclamation for Child Abuse Prevention Month during the morning session, and presented the same to Ms. Lee.

(6:47:02) Gil Yanuck, representing the AARP Tax Aide Foundation, thanked the Board for last year’s grant funding. He reminded everyone that the AARP Tax Aide Foundation “is the nation’s only volunteer-run, free tax preparation service ...” He advised that the Carson City Foundation has been established for approximately 19 years; “the program is about 39 years old.” He reviewed statistical information included in the application materials. In response to a question, Mr. Werner agreed to check with the Information Technology Department in consideration of the possibility of donating surplus equipment in lieu of the funding. In response to a further question, Mr. Yanuck advised that five computers and three printers were purchased with last year’s grant funding. Mayor Crowell thanked Mr. Yanuck.

(6:52:49) Mile High Jazz Band Association, Inc. Treasurer Elinor Bugli provided background information on this organization’s corporate structure and distributed a concert program to the Board members and staff. She advised of having received “enormous in-kind help from the City in terms of staging and technical support and permits and insurance ...” She provided an overview of the distributed program, noted the Nevada Day Celebration collaboration, and discussed changes to the program from two years ago. “Based on the surveys that attendees filled out, we think that it was a great success for the City and would like to have it be a major event ...” Mayor Crowell commended last year’s event. In reference to the program, Supervisor Aldean noted that the majority of the performances were located in downtown venues. She suggested that the Mile High Jazz Band Association, Inc. submit an application for Redevelopment Authority incentive program funding, and Supervisor Williamson agreed. Supervisor Livermore commended the organization.

(6:57:59) Jenny Scanland, a member of The Greenhouse Project Board of Directors, discussed her grant-writing responsibilities, and invited the Board members to a fundraising event.. The Greenhouse Project President Karen Abowd discussed the importance of “getting this project out of the ground,” and requested “whatever funding” is available. She reviewed details of The Greenhouse Project, including the time line.

(7:02:45) Carol Scott, representing Big Brothers Big Sisters of Northern Nevada, provided an overview of the mission and purpose of her organization and related anecdotal information. Mayor Crowell thanked Ms. Scott.

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Mr. Werner acknowledged that the Brewery Arts Center had not submitted a timely application. Mayor Crowell entertained public comment and, when none was forthcoming, the Board members and Mr. Werner discussed the recommended funding allocations. In response to a question, Ms. Bartosz advised that the Partnership Carson City Youth Community Support Services funding recommendations would be returned to their Board of Directors for “another determination based on that reduction.” She reiterated that enrichment programs had already been cut from the Partnership Carson City Youth Community Support Services funding allocations. “We would go back and ... make cuts ...” She advised that Partnership Carson City has “mini grants, up to \$1,000 for programs that enrich education within the schools.” She noted that the Carson City Symphony Association and the Chorus of the Comstock programs would qualify. Additional discussion ensued.

Supervisor Walt disclosed that she is vice president of the Partnership Carson City Board of Directors, but advised she did not attend the meeting at which recommendations were formulated for the youth community support services allocations. Mayor Crowell disclosed that he and Supervisor Walt serve on the Partnership Carson City Steering Committee, which “had nothing to do with” the youth community support services recommendations. He further disclosed that he and Supervisor Aldean serve on the Capital City Circles Initiative Board of Directors. Supervisor Aldean explained the organizational structure of the Capital City Circles Initiative, and advised that she and Mayor Crowell serve “on a non-profit which is a successor in interest to HealthSmart which helps to raise supplemental funding for the City program.” She noted that her and Mayor Crowell’s involvement “is somewhat indirect.” In response to a question, Ms. Luis noted that the Board members do not personally gain from voting on the recommended funding allocations. Additional discussion took place with regard to the recommended funding allocations. In response to a question, Ms. Bartosz committed \$1,000 each, from Partnership Carson City mini-grant funding, for the Chorus of the Comstock and the Carson City Symphony Association, Inc. for their in-school programs. At Supervisor Walt’s request, Ms. Bartosz committed to conveying the Board’s community support services allocations to the Partnership Carson City Board of Directors.

Mayor Crowell acknowledged the value of The Greenhouse Project, and Supervisor Walt advised of an allocation from Partnership Carson City. Mayor Crowell entertained additional Board member questions or comments, and noted the \$25 deficit in the recommended allocations. Supervisor Aldean provided Mr. Werner \$25 in cash. Mayor Crowell entertained a motion. **Supervisor Williamson moved approval of the community support service grants, as indicated at this meeting, for a total of \$256,225.00. Supervisor Livermore seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.** Mayor Crowell thanked the applicants for their attendance and participation.

(7:42:53) Boys and Girls Clubs of Western Nevada Director Hal Hansen expressed appreciation for the community’s support. He reviewed statistical information pertinent to services provided by the Boys and Girls Clubs of Western Nevada. In response to a question, Mr. Werner explained the mechanism of the Question #18 allocation to the Boys and Girls Clubs. He responded to additional questions of clarification, and extensive discussion followed. Mr. Hansen reiterated appreciation for the Question #18 allocation, and Mayor Crowell commended the Boys and Girls Clubs service to the community.

Mayor Crowell entertained a motion. **Supervisor Livermore moved to authorize a \$100,000 allocation for the Boys and Girls Clubs from the maintenance portion of Question #18. Supervisor Aldean seconded the motion. Motion carried 5-0.**

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26. ACTION TO ADJOURN (8:02:28) - Supervisor Williamson moved to adjourn the meeting at 8:02 p.m. Supervisor Walt seconded the motion. Motion carried 5-0.

The Minutes of the March 18, 2010 Carson City Board of Supervisors meeting are so approved this 15th day of April, 2010.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder