

Item #9-5B

**City of Carson City
Agenda Report**

Date Submitted: May 25, 2010

Agenda Date Requested: June 3, 2010

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: Action to approve Amendment No. 5 for Contract No. 0405-076 the renewal of the contract through June 30, 2011, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Sandy Scott-Fisher*)

Staff Summary: Amendment No. 5 will extend the contract through June 30, 2011.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve Amendment No. 5 for Contract No. 0405-076 the renewal of the contract through June 30, 2011, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Sandy Scott-Fisher*)

Explanation for Recommended Board Action: On May 4, 2005, the Board of Supervisors awarded Contract No. 0405-076 Ambulance Billing Services to Advanced Data Processing, Inc., to provide ambulance billing services at a rate of 4.95% of collections through June 30, 2007, with the option to renew for five (5) additional one (1) year periods subject to negotiation.

On September 15, 2005, the Board of Supervisors approved Amendment No.1 that provided access to and use of the HealthEMS™ System at a cost of \$1.50 per incident Patient Care Report processed.

On June 21, 2007, the Board of Supervisors approved Amendment No. 2 for first renewal period through June 30, 2008, at the same prices, terms, and conditions as originally bid and amended.

On May 15, 2008, the Board of Supervisors approved Amendment No. 3 for the second renewal period through June 30, 2009, at the same prices, terms, and conditions as originally bid and amended.

On June 4, 2009, the Board of Supervisors approved Amendment No. 4 for the third renewal period through June 30, 2010, at the same prices, terms, and conditions as originally bid and amended.

May 12, 2010 Pamela Olkowski, Vice-President for Advanced Data Processing, Inc., has provided a letter confirming the 4th renewal will continue with the same price, terms, and conditions as originally bid and amended. Chief, Stacey Giomi, has requested that this contract be renewed for the 4th renewal period.

Applicable Statute, Code, Policy, Rule or Regulation: N.R.S. Chapter 332 Purchasing: Local Governments.

Fiscal Impact: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

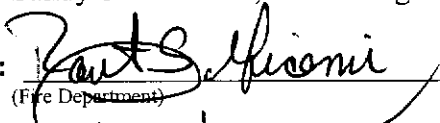
Explanation of Impact: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

Funding Source: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

Supporting Material: Letter from Advanced Data Processing, Inc., Amendment No.5

Prepared By: Sandy Scott-Fisher, Purchasing and Contracts Coordinator

Reviewed By:


(Fire Department)

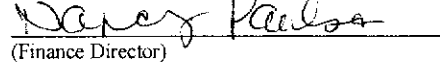
Date: 5/25/10


(City Manager)

Date: 5/25/10


(District Attorney)

Date: 5.25.10


(Finance Director)

Date: 5/25/10

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 5
Contract No. 0405-076**

THIS AMENDMENT is made and entered into this 3rd day of June, 2010, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Advanced Data Processing, Inc., 4251 Kipling Street, Suite 200, Wheatridge, CO 80033 hereinafter referred to as the "**INDEPENDENT CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT #0405-076 Ambulance Billing Services**.

W I T N E S S E T H :

WHEREAS, the **CITY** desires to amend sections of Article 1 of the original contract to include that which is contained herein; and

WHEREAS, it is deemed that said amendment is both necessary and in the best interests of the **CITY**.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties agree as follow:

ARTICLE 1

1 CONTRACT TERM:

- 1.1 This Contract shall be effective until June 30, 2011, unless sooner terminated by either party as specified in **Article 6 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 5
Contract No. 0405-076**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY

Finance Director
Attn: Sandy Scott-Fisher
Purchasing and Contracts Coordinator
201 North Carson Street, Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
FAX: 775-887-2107
SScott@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

By: 
Sandy Scott-Fisher


Deputy District Attorney

DATED 5-25-10

DATED 5-25-10

CITY'S ORIGINATING DEPARTMENT

BY: Stacey Giomi, Fire Chief
Fire Department
777 S. Stewart Street
Carson City, NV 89701
Telephone: 775-887-2210 Ext. 1005
Fax: 775-887-2209
SGiomi@ci.carson-city.nv.us


Stacey Giomi

DATED 5-25-10

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 5
Contract No. 0405-076**

Doug Shamon being first duly sworn, deposes and says: That he is the **INDEPENDENT CONTRACTOR**, or authorized agent of the **INDEPENDENT CONTRACTOR**, for whom the aforesaid described work is to be performed by; that he has read the foregoing Contract Amendment and understands the terms, conditions, and requirements thereof.

INDEPENDENT CONTRACTOR

BY: Doug Shamon

TITLE: CEO

FIRM: Advanced Data Processing, Inc.

BUSINESS LICENSE #: 10 21856

Address: 4251 Kipling Street, Suite 200

City: Wheatridge

State: CO **Zip Code:** 80033

Telephone: 303-329-9044 / **Fax #:** 303-336-3166

E-mail Address: DShamon@emsclaims.com



(Signature of **INDEPENDENT CONTRACTOR**)

DATED _____

May 19, 2010

STATE OF _____

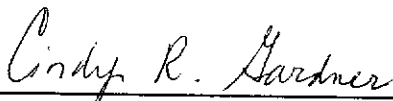
Florida

County of _____

Broward

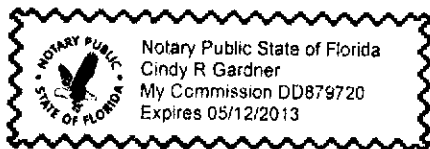
) ss

Signed and sworn (or affirmed) before me on this 19 day of May, 2010, by
Doug Shamon.



(Signature of Notary)

(Notary Stamp)



**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 5
Contract No. 0405-076**

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of June 3, 2010, approved Amendment No. 5 for **CONTRACT No. 0405-076**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L. CROWELL, MAYOR

DATED this 3rd day of June, 2010

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 3rd day of June, 2010



May 12, 2010

Sandy Scott, Purchasing & Contracts Manager

Carson City Purchasing & Contracts

201 North Carson Street Suite 3

Carson City, NV 89701

4251 Kipling Street
Suite 200
Wheat Ridge, CO 80033

Dear Ms. Scott:

Pursuant to your request, this letter will serve as notice that ADPI/Intermedix does intend to renew Contract #0405-076 for Ambulance Billing Service with Carson City EMS.

This renewal will continue with the same price, terms and conditions as the existing contract.

Please do not hesitate to call me with any questions. You can reach me directly at 303.336.3492.

Sincerely,

A handwritten signature in cursive script that reads 'Pamela Olkowski'.

Pamela Olkowski

Vice-President